

# SUMMER VILLAGE OF NAKAMUN PARK

## AGENDA

Wednesday March 18<sup>th</sup>, 2020 – at The Onoway Civic Centre at 5:00 P.M.

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1. Call to order:
2. Agenda: a) Wednesday March 18<sup>th</sup>, 2020 Regular Council Meeting
3. Minutes: (1-4) a) Wednesday February 19<sup>th</sup>, 2020 Regular Council Meeting  
b)
4. Appointment: a) N/A
5. Bylaws/Policies: (5-11) a) Bylaw #2020-3 Nuisance Bylaw – RFD-2020-9 is attached for background (*pass Bylaw #2020-3*)  
(12-35) b) Bylaw #2020-6 Intermunicipal Collaboration Framework Bylaw– RFD-2020-14 is attached for background (*pass Bylaw #2020-6*)  
c)
6. Business (36-41) a) Memberships 2020, Association of Summer Villages of Alberta, Alberta Urban Municipalities Association, Summer Villages of Lac Ste. Anne County East – RFP 2020-15 is attached for review (*approve each membership and authorize payment of dues*)  
b)  
c)  
d)
7. Financial a) N/A  
b) N/A
8. Councillor Reports a) Mayor  
b) Deputy Mayor  
c) Councillor
9. Administration Reports a) Boat Launch Repair – Approval  
b) Assessment Review Board – LSAC  
c) June 2020 SVLSACE Meeting – Date Change  
d) WILD Water – Phase IV open house/consultation  
e) DEM/DDEM Training – April 29<sup>th</sup>, 2020
10. Information and Correspondence  
(42) a) Lac Ste. Anne County, Assessment Review Board Services – February 21<sup>st</sup>, 2020 letter providing required notice of termination of the service (effective 2021).

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- (43-44) b) Government of Alberta, Municipal Affairs – February 27<sup>th</sup>, 2020 letter providing highlights of the provincial budget and how it will impact municipalities.
- (45-46) c) Association of Summer Villages of Alberta, 2020 Winter Newsletter.
- (47-48) d) Town of Mayerthorpe – January 2020 CPO Report.
11. Closed Meeting a) - N/A
12. Next Meeting Date a) Schedule the next regular council meeting for April 15<sup>th</sup>, 2020.
13. Adjournment

### Upcoming Meetings:

April 15<sup>th</sup>, 2020 – Regular Council Meeting  
May 20<sup>th</sup>, 2020 – Regular Council Meeting  
June 20<sup>th</sup>, 2020 - SVLSACE

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY FEBRUARY 19<sup>th</sup>, 2020 AT 5:00 P.M. AT THE ONOWAY CIVIC CENTRE.

|           |                           |   |
|-----------|---------------------------|---|
|           | <b>PRESENT</b>            | <p>Mayor: Marge Hanssen (via Conference Call)<br/> Deputy Mayor: Carleigh LeClair<br/> Councillor: Harry Kassian</p> <p>Administration: Dwight Moskalyk, CAO</p> <p>Appointments: n/a</p> <p>Absent: n/a</p> <p>Public Works: n/a<br/> Public at Large: n/a</p>   |
| <b>1.</b> | <b>CALL TO ORDER</b>      | Mayor Hanssen called the meeting to order at 5:00 p.m.  |
| <b>2.</b> | <b>AGENDA</b><br>25 - 20  | <b>MOVED</b> by Councillor Kassian that the Wednesday February 19 <sup>th</sup> , 2020 regular council meeting agenda be approved as presented.<br><b>CARRIED.</b>  |
| <b>3.</b> | <b>MINUTES</b><br>26 – 20 | <b>MOVED</b> by Deputy Mayor LeClair that the minutes for the Wednesday January 22nd, 2019 regular council meeting be approved as presented.<br><b>CARRIED.</b>   |
| <b>4.</b> | <b>APPOINTMENT</b>        | n/a   |
| <b>5.</b> | <b>BYLAW</b><br>27 – 2020 | <b>MOVED</b> by Deputy Mayor LeClair that consideration of Bylaw 2020-3, being a bylaw regulating untidy and unsightly premises, generally known as the “Nuisance Bylaw,” be deferred until the next council meeting allowing for the following amendments to be incorporated:<br>i) reformatting of the numbering system and renaming the “Short Title” header to “Title” as in other bylaws;<br>ii) replacing “he/his” with gender neutral alternatives where applicable, and specifically in 2.12.2 and 2.12.3;<br>iii) removal of 2.6, a definition of “Building Material,” which is a duplicate wording of the retained clause 2.4;<br>iv) replace “inspect” with “insect” under clause 3.4;<br>v) replace “hall” with “shall” under clause 4.4;<br>vi) add a section regarding the available appeal mechanism.<br><b>CARRIED.</b> |
|           | 28 - 2020                 | <b>MOVED</b> by Councillor Kassian that Bylaw 2020-4, being a bylaw for control of noise, and generally referred to as the “Noise Bylaw,” for the Summer Village of Nakamun Park, be given first reading with the following amendments:<br><br><span style="border: 1px solid black; border-radius: 50%; padding: 2px;">1</span>  |

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY FEBRUARY 19<sup>th</sup>, 2020 AT 5:00 P.M. AT THE ONOWAY CIVIC CENTRE.

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|           |                  | <p>i) revise section 10 to replace the word “and” with “any” so as to read “...., in whole or in part, any other lawfully passed bylaw...”</p> <p>ii) add “chainsaw” under section 4.</p> <p>iii) clause 2.4 add space between “T06” and “as.”</p> <p>iv) section 4 and section 5 change 7:00 am to 7:30am</p> <p style="text-align: right;"><b>CARRIED.</b></p> |
| 29 – 2020 |                  | <p><b>MOVED</b> by Deputy Mayor LeClair that Bylaw 2020-4 be given second reading, as amended.</p> <p style="text-align: right;"><b>CARRIED.</b></p>   |
| 30 – 2020 |                  | <p><b>MOVED</b> by Mayor Hanssen that Bylaw 2020-4 be given unanimous consent to receive third and final reading, as amended.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY.</b></p>  |
| 31 – 2020 |                  | <p><b>MOVED</b> by Mayor Hanssen that Bylaw 2020-4 be given third and final reading, as amended.</p> <p style="text-align: right;"><b>CARRIED.</b></p>   |
| 32 – 2020 |                  | <p><b>MOVED</b> by Councillor Kassian that Bylaw 2020-5, being a bylaw for establishment of a development authority for the Summer Village of Nakamun Park, be given first reading as presented.</p> <p style="text-align: right;"><b>CARRIED.</b></p>   |
| 33 – 2020 |                  | <p><b>MOVED</b> by Deputy Mayor LeClair that Bylaw 2020-5 be given second reading.</p> <p style="text-align: right;"><b>CARRIED.</b></p>   |
| 34 – 2020 |                  | <p><b>MOVED</b> by Mayor Hanssen that Bylaw 2020-5 be given unanimous consent to receive third and final reading.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY.</b></p>  |
| 35 - 2020 |                  | <p><b>MOVED</b> by Deputy Mayor LeClair that Bylaw 2020-5 be given third and final reading.</p> <p style="text-align: right;"><b>CARRIED.</b></p>  |
| <b>6.</b> | <b>BUSINESS</b>  |  |
|           | 36 – 2020        | <p><b>MOVED</b> by Councillor Kassian that council accept the invitation to attend the East End Bus Society Annual General Meeting 2020 for information.</p> <p style="text-align: right;"><b>CARRIED.</b></p>   |
|           | 37 - 2020        | <p><b>MOVED</b> by Deputy Mayor LeClair that council accept the preliminary discussions on the 2020 operating budget, and 2020 revised 3-year operating plans and 5-year capital plans for information.</p> <p style="text-align: right;"><b>CARRIED.</b></p>  |
| <b>7.</b> | <b>FINANCIAL</b> | N/A  |

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY FEBRUARY 19<sup>th</sup>, 2020 AT 5:00 P.M. AT THE ONOWAY CIVIC CENTRE.

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| 8.  | <b>COUNCIL REPORTS</b><br><br>38 – 2020                      | <b>MOVED</b> by Deputy Mayor LeClair that council accept the council reports for information, as presented.<br><br><b>CARRIED.</b>   |
| 9.  | <b>ADMINISTRATION /PUBLIC WORKS REPORTS</b><br><br>39 - 2020 | <b>MOVED</b> by Deputy Mayor LeClair that council accept the administration and public works reports for information, as presented.<br><br><b>CARRIED.</b>   |
| 10. | <b>INFORMATION / CORRESPONDENCE</b><br><br>40 - 2020         | <b>MOVED</b> by Councillor Kassian that the following items be accepted as information:<br><ul style="list-style-type: none"> <li>a) Alberta Beach, Fire Service Jurisdiction – January 23<sup>rd</sup>, 2020 letter regarding payment of invoices for response services rendered on adjacent lakes.</li> <li>b) Alberta Environment and Parks, Invasive Species – Water Invaders Publication.</li> <li>c) Alberta Health Services, Cannabis Legalization (Edibles, Extracts and Topicals) – January 10<sup>th</sup>, 2020 information publication from Dr. Kathryn Koliaska.</li> <li>d) Government of Alberta, Municipal Affairs – January 2<sup>nd</sup>, 2020 letter regarding assessment models (specifically linear type assessments) and changes to the assessment modifiers for the current year.</li> <li>e) FCSS Association of Alberta – 2019-2020 certification as a member is good standing (that our reporting and practices are in line with requirements).</li> <li>f) FortisAlberta, 2020 Approved Rates – February 12<sup>th</sup>, 2020 letter regarding AUC approved rates for 2020. Indication is a slight reduction for residential and streetlight rates</li> <li>g) Town of Mayerthorpe – CPO Reports for December 2019.</li> </ul><br><b>CARRIED.</b> |
| 11. | <b>CLOSED MEETING</b>  | n/a  |

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY FEBRUARY 19<sup>th</sup>, 2020 AT 5:00 P.M. AT THE ONOWAY CIVIC CENTRE.

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| 12. | <b>NEXT MEETING</b><br><br>41 - 2020 | <b>MOTION</b> by Mayor Hanssen that the next regularly scheduled meeting be held on Wednesday March 18 <sup>th</sup> , 2020 at 5:00 p.m. in the Town of Onoway Council Chambers.<br><br><b>CARRIED</b> |
|     |                                      |  |
| 13. | <b>ADJOURNMENT</b>                   | Mayor Hanssen declared the meeting adjourned at 6:54 p.m.  |

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Mayor Marge Hanssen

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Chief Administrative Officer Dwight Moskalyk

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## **Summer Village of Nakamun Park Request For Decision - (RFD) 2020-13**

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|----------------------------|---|
| <b>Meeting:</b>            | <b>Regular Council</b>                                  |
| <b>Meeting Date:</b>       | <b>March 18<sup>th</sup>, 2020</b>                      |
| <b>Originated By:</b>      | <b>Dwight Moskalyk, Chief Administrative Officer</b>    |
| <b>Title:</b>              | <b>Bylaw #2020-3, Nuisance Bylaw (Rescinds #2005-6)</b> |
| <b>Agenda Item Number:</b> | <b>5(a) – Regular Meeting Business Item 5(a)</b>        |

### **BACKGROUND/PROPOSAL:**

Bylaw #2020-3, and which generally replaces the provisions of Bylaw #2005-6 (Untidy and Unsightly Bylaw), was introduced at the previous meeting. Council deferred consideration of this Bylaw to allow for some amendments, as listed in the minutes. Administration has made the requested amendments and is asking for consideration of Bylaw #2020-3 at the March 18<sup>th</sup>, 2020 council meeting.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Administration has drafted the attached revised procedural bylaw on the new bylaw format. The following amendments have also been incorporated into the earlier version:

- i. Renamed "Short Title" to "Title" – as in other bylaws.
- ii. Replaced "he/his" with gender neutral wording – specifically in sections 2.12.2 and 2.12.3 (note: this section is now 2.11.2 and 2.11.3 in the presented Bylaw).
- iii. Removed Section 2.6 – which was a duplicate of an earlier definition of "building material"
- iv. Amended section 3.4 to read "insect" rather than "inspect"
- v. Replaced "hall" with "shall" in section 4.4, and
- vi. Addressed the section dealing with Appeal Mechanism (see below)

The appeal mechanism in the early version noted (section 2.19) the establishment of an Unsightly Premises Appeal Board, but didn't go into much detail on how that appeal process would work or who would sit on the board, or how the board would operate. Having reviewed the matter and consulted with staff and municipal affairs, the recommendation is to remove the definition/mention of a separate Unsightly Premises Appeal Board and insert a general section referring to the appeal mechanism provided for in the MGA (section 547 (1)), which allows for review by council and a process for additional appeals. No need to reinvent the wheel and referring to the established mechanism streamlines Bylaw 2020-3.

### **From the earlier RFP:**

Bylaw #2020-3 addresses the recent changes to the Municipal Government Act and is constant with the current procedural practices of the municipality generally. The only major change in practice is the inclusion of a "cost plus" remedy where by any property who has an order issued against them and does not remedy the order within a set time will see the cost to remedy (initiated by the SV enforcement officer), PLUS a 25% administrative surcharge, charged to the property (and if unpaid transferred to the tax role). This keeps the "penalty structure" more management for administration as compared to \$100 for this infraction, and \$125 for this other one, etc.).



The bylaw also removes some of the particulars about noise infractions – which are now covered under a new Noise Bylaw 2020-4 which was passed at the February 19<sup>th</sup>, 2020 meeting.

**COSTS/SOURCE OF FUNDING (if applicable)**

There are no expected costs that would result from passing Bylaw #2020-3, as drafted and presented.

**RECOMMENDED ACTION:**

1. Council review Bylaw #2020-3 and pass first reading, second reading, unanimous consent for third reading, and third and final reading during the March 18<sup>th</sup>, 2020 regular meeting.

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| <b>Initials show support – Reviewed By:</b> <b>CAO: D. Moskalyk</b> |
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**A BYLAW OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, FOR MATTERS RELATED TO REGULATING UNTIDY AND UNSIGHTLY PREMISES**

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**WHEREAS, PURSUANT TO** Part 2 of the Municipal Government Act, being Chapter M-26 R.S.A 2000 and amendments thereto, Council may enact a Bylaw;

**AND WHEREAS PURSUANT TO** Part 13 of the Municipal Government Act, being Chapter M-26 R.S.A 2000 and amendments thereto, the municipality may regulate untidy and unsightly premises, nuisances, pests and buildings dangerous to public safety;

**AND WHEREAS,** the Council of the Summer Village of Nakamun Park deems it proper and expedient to pass such a Bylaw;

**NOW THEREFORE** the Council of the Summer Village of Nakamun Park, in the Province of Alberta, duly assembled, enacts as follows:

1. **TITLE**

1.1. This bylaw may be cited as "Nuisance Bylaw"

2. **DEFINITIONS**

2.1 **"Animal Material"** means any animal excrement and includes all material accumulated on a premise from pet pens, yards, stables, veterinary clinics or hospitals, kennels or feed lots;

2.2 **"Ashes"** means the powdery residue accumulated on a premise left after the combustion of any substance and includes any partially burnt wood, charcoal or coal;

2.3 **"Authorized Person"** will mean any person authorized to act on behalf of Council of the Summer Village of Nakamun Park

2.4 **"Building Material"** means all construction and demolition material accumulated on a premises while constructing, altering, repairing or demolishing any structure and includes but is not limited to, earth, vegetation or rock displaced during such construction, alteration or repair;

2.5 **"Bylaw Enforcement Officer"** will mean any person authorized to act on behalf of the Council of the Summer Village of Nakamun Park, including a Peace Officer.

2.6 **"Clean Up Order"** means an Order issued under this bylaw by a Peace Officer with respect to an unsightly premises within the Summer Village;

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- 2.7 **"Council"** shall be the Council of the Summer Village of Nakamun Park.
- 2.8 **"Enforcement Officer"** means a Peace Officer of the Summer Village including a Peace Officer appointed pursuant to the Alberta Peace Officer Act, or a Municipal Bylaw Enforcement Officer appointed by the Summer Village of Nakamun Park including any contracted Peace Officers.
- 2.9 **"Garbage"** means material composed of organic matter which is or may become decomposed, including the by-products from the preparation, consumption or storage of food;
- 2.10 **"Occupant"** will mean the owner or agent of the owner of lands and premises therein or on and shall include a corporation, lessee or tenant.
- 2.11 **"Owner"** means a person who is registered under the Land Titles Act as the owner of the land;
- 2.11.1 the person who is recorded as the owner of the property on the assessment roll of the Summer Village;
- 2.11.2 a person who has purchased or otherwise acquired the land, whether they have purchased or otherwise acquired the land directly from the owner or from another purchaser and has not become the registered owner thereof;
- 2.11.3 a person holding themselves out as the person having the powers and authority of ownership or who for the time being exercises the powers and authority of ownership;
- 2.11.4 a person controlling the property under construction, or;
- 2.11.5 a person who is the occupant of the property under a lease, license or permit
- 2.12 **"Pest"** will mean any animal, insect, or pests and diseases deemed by the Council of the Summer Village of Nakamun Park to be dangerous, destructive or a nuisance to human life, plants and/or animals and other property.
- 2.13 **"Premises"** means the external surfaces of all buildings and the whole or part of any land, including land immediately adjacent to any building or buildings, situated in whole or in part in the Summer Village and includes any land or buildings owned or leased by the Summer Village,
- 2.14 **"Right of Access"** means the right of an Enforcement Officer to enter onto a property to inspect the property and to determine whether to issue a Clean Up Order, or to allow work forces access to the property for the purposes of enforcing a Clean Up Order;

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- 2.15 "**Summer Village**" means the Summer Village of Nakamun Park;
- 2.16 "**Summer Village Administrator**" means the person designated by Council as its chief administrative officer or their designate;
- 2.17 "**Unsightly or Untidy**" will mean any property or part of it which is characterized by visual evidence of a lack of general maintenance and upkeep by the excessive accumulation on the premises of:
- 2.17.1 any rubbish, refuse, garbage, papers, packages, containers, bottles, cans, manure, human excrement or sewage or the whole or a part of an animal carcass, dirt, soil, gravel, rocks, sod, petroleum products, hazardous materials, disassembled equipment or machinery, broken household dishes and utensils, boxes, cartons and discarded fabrics, furniture and carpet;
  - 2.17.2 the whole or part of any motor vehicle or derelict vehicles or trailers which has no current license plate attached to it and in respect of which, no registration certificate has been issued for the current year, and which is inoperative by reason of removed parts or equipment.
  - 2.17.3 equipment or machinery which has been rendered inoperative by reason of its disassembly, age or mechanical condition and includes any household appliances;
  - 2.17.4 animal, material, yard material, ashes, building material and garbage as defined in this Bylaw;
  - 2.17.5 grass, dandelions or noxious weeds
- 2.18 "**Work Forces**" means Summer Village employees or contract workers engaged by the Summer Village for the purposes of enforcing a Clean Up Order;
- 2.19 "**Yard Material**" means organic matter formed as a result of gardening or horticultural pursuits and includes grass, tree and hedge cuttings and clippings.

### 3. RESIDENT REQUIREMENTS

- 3.1 All occupants will be required to control dandelions and noxious weeds on property they own or occupy.
- 3.2 All occupants will prune, remove or otherwise maintain trees and shrubs that interfere with or endanger utility lines, poles, or other related works of the municipality.
- 3.3 No person will permit the accumulation of dirt, stones, trees, old implements, 9

automobiles, scrap iron or any other rubbish so as to cause an unsightly condition, hazard or nuisance.

- 3.4 No person will permit the proliferation of, or harbour, any insect, animal or other pest that is likely to spread disease, be destructive or dangerous, or otherwise become a nuisance.
- 3.5 No owner will cause, allow or permit a building structure, erection, excavation or hole on his land to become ruinous, dilapidated, unsafe, unprotected or dangerous to public safety and health

#### 4. **BYLAW CONTRAVENTION AND REMEDIES**

- 4.1 A Bylaw Enforcement Officer or any other person duly authorized by Council is hereby authorized to enter lands within the Summer Village of Nakamun Park for the inspection of conditions that may contravene or fail to comply with the provisions of this Bylaw.
- 4.2 When a condition exists which contravenes any of the provisions of this Bylaw the Officer, or any person duly authorized by Council may:
- 4.2.1 Issue a warning notice to the owner, agent, lessee and/or occupier of the land or premises in question, advising of the condition and directing as to what conditions are to be rectified within fifteen (15) days from the date of issuing the warning notice, and/or
- 4.2.2 Issue a written order to the owner, agent, lessee and/or occupier of the land or premises in question and direct that the condition be rectified within fifteen (15) days from the effective date of the order.
- 4.3 Should any property owner, agent, lessee or occupier fail, neglect or refuse to remedy the condition as directed by the Bylaw Enforcement Officer, or person authorized by Council, the Summer Village of Nakamun Park may cause the work to be performed to remedy the condition and charge the costs, plus a 25% administrative surcharge, of such work as follows:
- 4.3.1 To recover the same as a debt due the Summer Village, or
- 4.3.2 To charge the cost against the land concerned as taxes due and owing in respect of that land and recover the cost as such.
- 4.4 Any person who enters property to remedy a condition as directed by order of Council, shall be deemed to have the authorization of Council and shall not incur

any liability therefor.

**5. APPEALING AN ORDER**

Subject to the provisions of the Municipal Government Act, as amended from time to time, a property owner, agent, lessee or occupier wishing to appeal an order issued under this bylaw shall do so in accordance with the provisions set out in the Act, specifically section 547(1) which allows for a review by council.

**6. SEVERABILITY**

If any section or sections of this Bylaw or parts thereof are found in any court or law to be illegal or beyond the power of Council to enact, such Section or Sections or parts thereof shall be deemed to be severable and all other Sections or parts of the Bylaw shall be deemed separate and independent therefrom and to be enacted as such.

**7. RESCINDING**

**This bylaw rescinds** This bylaw rescinds Bylaw# 2005-06.

**8. COMING INTO FORCE**

This Bylaw shall become effective when it has received third and final reading and has been signed by the Mayor and Chief Administrative Officer.

**READ** a first time this 18th day of March 2020.

**READ** a second time this 18<sup>th</sup> day of March 2020.

**UNANIMOUS CONSENT** to proceed to third reading 18<sup>th</sup> day of March 2020.

**READ** a third and final time this 18<sup>th</sup> day of March 2020.

**SIGNED** this 18th day of March 2020

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Mayor, Marge Hanssen

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C.A.O., Dwight Moskalyk

(11)



## **Summer Village of Nakamun Park Request For Decision - (RFD) 2020-14**

|                            |   |
|----------------------------|---|
| <b>Meeting:</b>            | <b>Regular Council</b>  |
| <b>Meeting Date:</b>       | <b>March 18<sup>th</sup>, 2020</b>  |
| <b>Originated By:</b>      | <b>Dwight Moskalyk, Chief Administrative Officer</b>                                  |
| <b>Title:</b>              | <b>Bylaw #2020-6 – Intermunicipal Collaboration Framework<br/>Bylaw and Agreement</b> |
| <b>Agenda Item Number:</b> | <b>5(b) – Regular Meeting Business Item 5(b)</b>                                      |

### **BACKGROUND/PROPOSAL:**

The Municipal Government Act, in recent amendments, requires that certainly municipalities be required to enter Intermunicipal Collaboration Frameworks (ICF) with adjacent municipal partners. The general provisions of what must included in the ICF are outlined in the MGA, however sorting out the details on wording and context has been a new experience for many administrations. Nakamun Park is required to enter an ICF with Lac Ste. Anne County, and we have administratively developed a document which outlines the basic sub-regional services which need to be considered – and it is in a format which has been vetted by Municipal Affairs. Administration is presenting the agreement via a bylaw, Bylaw #2020-6, which we feel provides better context to future CAOs on the process (note the preamble).

You will recall that council earlier waived (by motion) the requirement to include an Intermunicipal Development Plan as part of the ICF, which is allowed under the Act. However, the deadline to have the agreement approved is April 1, 2020, so we are asking Council's favourable consideration of the bylaw (including the framework agreement itself) at the March 18<sup>th</sup>, 2020 meeting.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Administration forwarded a draft copy of the ICF to Council earlier and having received no feedback on the document it is now presented as circulated, with no changes. Council will not have seen the bylaw earlier, however it is a fairly stock "agreement" bylaw. Lac Ste. Anne County has approved the ICF as presented, and are waiting on our approval so that we can update the Minister regarding same. Unless there are any significant errors or omissions noted by council, I am asking for approval of this Bylaw at the March 18<sup>th</sup>, 2020 meeting; by approving the bylaw you will also approve the framework/agreement and authorize execution of same.

As noted earlier, the focus of the ICF is not to be binding on council as would be a service agreement, but rather to ensure a mechanism is in place to invite and initiate discussions on services which are important to either party and which may be worth exploring as a joint service or coordinated effort across jurisdictions. There is a regular review process of at least every 5 years, but in the interim any change in relationship can be addressed and then consolidated in the next schedule ICF review.

### **COSTS/SOURCE OF FUNDING (if applicable)**

There are no expected costs that would result from passing Bylaw #2020-6, as drafted and presented.

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**RECOMMENDED ACTION:**

1. Council review Bylaw #2020-6 and pass first reading, second reading, unanimous consent for third reading, and third and final reading during the March 18<sup>th</sup>, 2020 regular meeting.

**Initials show support – Reviewed By:**

**CAO: *D. Moskalyk***

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**THIS IS A BYLAW OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN  
THE PROVINCE OF ALBERTA, TO ADOPT AN INTERMUNICIPAL  
COLLABORATION FRAMEWORK BETWEEN THE MUNICIPALITY AND  
LAC STE. ANNE COUNTY.**

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**WHEREAS** Part 17.2 of the Municipal Government Act, RSA 2000 outlines the requirements, provisions, authorities and conditions for the integration of Intermunicipal Collaboration Frameworks between municipalities in the Province of Alberta;

**AND WHEREAS** Section 708.28 of the Municipal Government Act, RSA 2000 requires each municipality to enter into an Intermunicipal Collaboration Framework with each of their adjacent municipalities, except where exemptions are therein noted, by April 1<sup>st</sup>, 2020;

**AND WHEREAS** Section 708.33(1) of the Municipal Government Act, RSA 2000 allows that each municipality shall enter into any required Intermunicipal Collaboration Framework by either a bylaw or resolution containing the negotiated framework;

**AND WHEREAS** the Summer Village of Nakamun Park and Lac Ste. Anne County share a common boundary and have reviewed the scope and extent of their operations in terms of services which they provide independently or collaboratively to their respective communities and the wider region, respecting generally the guidelines for content provided under Section 708.29 of the Municipal Government Act, RSA 2000;

**AND WHEREAS** the Summer Village of Nakamun Park and Lac Ste. Anne County, notwithstanding their obligation to adopt a framework, are amenable to the adoption of an Intermunicipal Collaboration Framework between their municipalities;

**AND WHEREAS** the Summer Village of Nakamun Park and Lac Ste. Anne County have each indicated their preference to waive the requirement that an Intermunicipal Collaboration Framework between their municipalities shall include an Intermunicipal Development Plan by passing respective motions in council to waive the requirement to complete an Intermunicipal Development Plan, as authorized under Section 631(2) of the Municipal Government Act, RSA 2000;

**NOW THEREFORE**, the Council of the Summer Village of Nakamun Park, in the Province of Alberta, duly assembled, enacts as follows:

**TITLE**

1. This Bylaw may be referenced as the "Intermunicipal Collaboration Framework Bylaw"

**DEFINITIONS**

2. In this Bylaw, the following terms shall have the following meanings:

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- 2.1. "Act" means, unless expressly defined otherwise, the Municipal Government Act, RSA 2000, c M-26, and the regulations thereunder, as amended from time to time;
- 2.2. "Agreement" means the Intermunicipal Collaboration Framework (2020) between Lac Ste. Anne County and the Summer Village of Nakamun Park, attached as Schedule A and forming part of this bylaw;
- 2.3. "Bylaw" means this Intermunicipal Collaboration Framework Bylaw;
- 2.4. "CAO" means the Chief Administrative Officer for the Summer Village of Nakamun Park;
- 2.5. "Council" means the municipal council of the Summer Village of Nakamun Park;
- 2.6. "Parties" means Lac Ste. Anne County and the Summer Village of Nakamun Park, in negotiation or agreement.

### **INTERPRETATION**

3. In this Bylaw the following shall apply to interpretations:
  - 3.1. Any reference in this Bylaw to any statutes, regulations, bylaws or other enactments is to those statutes, regulations, bylaws or other enactments, as amended or replaced from time to time, and to any lawful amendments thereto;
  - 3.2. Whenever a singular or masculine form of a word is used in this Bylaw it shall be interpreted to include the plural, feminine or neutral form of the word as the context requires;
  - 3.3. The headings in this Bylaw do not form part of this Bylaw and shall not affect its interpretation.

### **GENERAL**

4. The following are General Provisions of this Bylaw:
  - 4.1. The Summer Village of Nakamun Park hereby confirms that they waive the requirement to adopt an Intermunicipal Development Plan between the Summer Village of Nakamun Park and Lac Ste. Anne County and have passed an earlier resolution to this effect.
  - 4.2. The Summer Village of Nakamun Park is satisfied the negotiation of the Intermunicipal Collaboration Framework between the Parties has been completed, to its full scope and extent, and was conducted in good faith.
  - 4.3. That the Intermunicipal Collaboration Framework (2020), the Agreement attached to this Bylaw and forming part of this Bylaw, is hereby approved.
  - 4.4. That the execution of the Intermunicipal Collaboration Framework (2020), the Agreement attached to this Bylaw and forming part of this Bylaw, is hereby authorized.

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**RESCINDING**

5. This Bylaw rescinds no previously adopted bylaw.

**COMING INTO FORCE**

6. This Bylaw shall come into force and have effect on the date of the third and final reading and signing of this Bylaw by the Mayor and Chief Administrative Officer.

**SEVERABILITY**

7. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid and remains in force.

**READ** a first time on this 18<sup>th</sup> day of March 2020

**READ** a second time on this 18<sup>th</sup> day of March 2020

**UNANIMOUS CONSENT** to proceed to third reading on this 18<sup>th</sup> day of March 2020.

**Read** a third and final time on this 18<sup>th</sup> day of March 2020.

**SIGNED** this 18<sup>th</sup> day of March 2020.

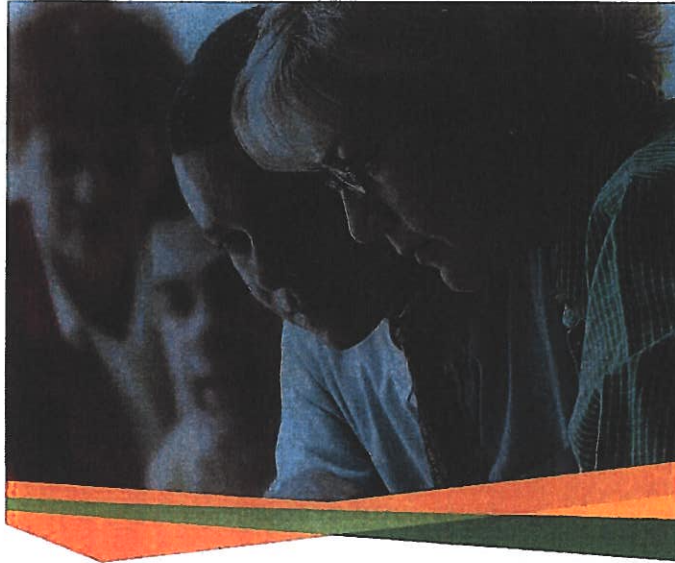
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Mayor, Marge Hanssen

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Chief Administrative Officer, Dwight Moskalyk

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## **Intermunicipal Collaboration Framework**

Lac Ste. Anne County  
(Hereafter called the “County”)

&

Summer Village of Nakamun Park  
(Here after called the “Village”)

LAC STE. ANNE COUNTY



## Intermunicipal Collaboration Framework (2020)

Lac Ste. Anne County & Summer Village of Nakamun Park



### **CORE SERVICES**

- TRANSPORTATION
- WATER
- WASTEWATER
- STORMWATER MANAGEMENT
- SOLID WASTE
- EMERGENCY SERVICES
- RECREATION

### **OTHER SERVICES OF MUTUAL BENEFIT**

- LIBRARIES
- MEDICAL CLINICS
- FCSS
- SENIORS HOUSING
- SENIORS TRANSPORTATION
- LAKE HEALTH AND WATERSHED INITIATIVES
- BROADBAND NETWORK INITIATIVES
- ASSESSMENT/ASSESSMENT REVIEW BOARD SERVICES

### **OTHER MUTUALLY BENEFICIAL SERVICES**

- ANIMAL CONTROL
- COMMUNITY PEACE OFFICER/BYLAW ENFORCEMENT SERVICES
- CEMETERIES
- ECONOMIC DEVELOPMENT
- WEED CONTROL
- PEST CONTROL
- BUILDING INSPECTION/SAFETY CODES SERVICES
- WORKSITE HEALTH AND SAFETY
- LAND USE PLANNING/SUBDIVISION AND DEVELOPMENT APPEAL BOARD SERVICES

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## Intermunicipal Collaboration Framework (2020)

Lac Ste. Anne County & Summer Village of Nakamun Park

### CORE SERVICES

#### TRANSPORTATION

##### Description

The general area is serviced by range roads 21, 22, 23, and township roads 570 and 565 spanning between provincial highways 33 (west), 44 (east), 651 (north) and 777 (south and east). Excepting a small portion of Range Road 23, the County maintains the range roads and is responsible for repair and snow clearing. The Village is responsible for maintenance of all roads within the village and employs its own staff and equipment for repairs, snow clearing and right-of-way/ditch maintenance; however, the Village also acknowledges that on occasion the County grader will grade/snow plough a small section of Range Road 22 within the Village (up to the Canada Post rural boxes, which is a convenient turning location).

As Village residents rely on County roads to access the main highways, there is a recognition that future routing changes, improvements or major rehabilitation should involve consultation with the Village and may be an area for collaboration or cost-sharing where such an opportunity is mutually beneficial, subject to pertinent negotiations.

##### Lead Government Agency

| Road Network   | Lead/Responsible Agency |
|--|-------------------------|
| Highway 33   | Province of Alberta     |
| Highway 44   | Province of Alberta     |
| Highway 651  | Province of Alberta     |
| Highway 777  | Province of Alberta     |
| Range Road 21  | County                  |
| Range Road 22  | County                  |
| Range Road 23 (excepting between Nakamun Drive and Lake Nakamun) | County                  |
| Summer Village Roads/Streets/Lanes                               | Village                 |

There is a general recognition that the County shall maintain the roads within its municipal boundaries and that the Village shall maintain the roads within its municipal boundaries, according to their respective policies, schedules and budgets. However, the County and the Village are open to collaboration of additional/future road repairs on adjacent county roads, if/when required. There is recognition that currently it does not make sense for the County to collaborate or cost share on municipal roads within the Village, as there is no significant essential or high-impact county thoroughfare.

The parties may provide additional services to each other, if requested, on a fee for services basis (such as sanding/salting roadways in winter, crack sealing or other maintenance required from time-to-time), where such work can be accommodated within the vending party's schedule and abilities.

##### Funding

The respective communities will fund all transportation requirements through their respective tax base and/or provincial and federal grants that may be available. Where support is required from one municipality, the two municipalities will agree on the scope of work and the costs involved for each participating municipality.

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## **Intermunicipal Collaboration Framework (2020)**

Lac Ste. Anne County & Summer Village of Nakamun Park

### **Timeline**

The County and the Village will continue consultation and support for each municipality where and when required on an ongoing basis. To help with budgeting purposes, requests and proposals for collaboration should be submitted in advance of the annual budget cycles.

### **Transition Plan**

The County and the Village will continue its amiable working relationship built on fairness and equality. Changes to how the respective municipalities deal with transportation issues are not anticipated, but the two municipalities will agree to work in collaboration where possible.

### **Term of Review**

Transportation issues will be reviewed on an as required basis. However, in general, the topic of Transportation shall be reviewed every five (5) years as part of the ICF process to ensure policies and processes remain collaborative where applicable.

### **Other**

The County and the Village will continue to support regional transportation initiatives where possible, and within current budget allocations.

No changes in how the County and the Village approach transportation infrastructure and maintenance issues are required at this time. The parties will continue to work collaboratively to support transportation in the region.

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## **Intermunicipal Collaboration Framework (2020)**

Lac Ste. Anne County & Summer Village of Nakamun Park

### **WATER**

#### **Description**

Residents within the general area are serviced by the private sector and independent water well or cistern services for their potable water requirements. However, both the County and the Village are active member of the West Inter Lake District Regional Water Services Commission (WILD), which enhances access to potable water in the region.

Membership in WILD requires payment of a respective member portion of governance, operating and capital costs, but allows the member access to the network and an annual allocation of potable water for their community. It is not anticipated that the Village would initiate a municipal water distribution service in the municipality, but could work cooperatively with WILD, the County and other stakeholders to provide some shared access points for residents to acquire treated water in the immediate vicinity.

#### **Lead Municipality**

There are various independent water providers currently servicing the region, including both water well installers and cistern installers, both subject to development permit reviews by the respective municipal agent. At present, WILD Water has completed Phase I and Phase II of their construction, which includes the Heatherdown, Glory Hills and Alberta Beach truck fills. WILD Water Phase III and Phase IV are in the design phase and may include a truck fill closer to Nakamun Lake and may include tap-offs for both local subdivisions within the County and the Village, from which future municipal distribution or could connect.

At this time, possible shared access to water may be an opportunity for collaboration between the County and the Village and/or other regional partners (i.e. water fill station within proximity to several municipalities or high-density subdivisions could be developed on an agreed cost-sharing formula).

#### **Funding**

Funding for private water services is the responsibility of the subject property owner, and no municipal subsidies for this service are offered. Funding obligations for members of WILD are determined through membership agreements and the WILD business plan and are confirmed through the annual budget of WILD.

If additional funding is required for new water facilities, these agreements will be negotiated with the participating municipalities and stakeholders. In addition, the County and the Village agree to support each other through various grant funding opportunities, when they arise.

#### **Timeline**

While the business plan is being reviewed currently and the inclusion of new members and the financing of future phases will be addressed concurrently, there are no imminent changes to operations and financing of WILD, or other private water service providers, which require specific review by the parties at this time.

#### **Transition Plan**

Existing agreements are in place. If new projects are initiated, then a transition plan will be developed for the planned project.

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## **Intermunicipal Collaboration Framework (2020)**

Lac Ste. Anne County & Summer Village of Nakamun Park

### **Term of Review**

Contractual arrangements with WILD shall dictate any timeline requirements for agreement review. However, in general, the topic of Water Supply shall be reviewed every five (5) years as part of the ICF process to ensure policies and processes remain collaborative where applicable.

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## **Intermunicipal Collaboration Framework (2020)**

Lac Ste. Anne County & Summer Village of Nakamun Park

### **WASTEWATER**

#### **Description**

Properties within the immediate area of the County and the Village are serviced by private septic tanks (sometimes including field systems) and contractors provide pump-out services at the request of property owners when/if required.

The County is a member or partner in several regional lagoon initiatives - including the North 43 Lagoon Commission. The Village is currently not directly a member or partner in any lagoon commissions or regional initiatives.

#### **Lead Municipality**

The County and the Village are responsible to ensure proper septic systems are installed and operational within their respective municipalities. Where a commission is in-place, or created, the commission shall be lead for their operations and maintenance according to their procedures.

#### **Funding**

Installation and maintenance costs of private septic systems are the responsibility of property owners, including development and safety codes permit costs, and neither municipality subsidizes these costs.

#### **Timeline**

Ongoing agreements are in place and no imminent changes are being considered.

#### **Transition Plan**

No transition away from the existing system is contemplated at this time.

#### **Term of Review**

However, in general, the topic of Wastewater shall be reviewed every five (5) years as part of the ICF process to ensure policies and processes remain collaborative where applicable.

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## **Intermunicipal Collaboration Framework (2020)**

Lac Ste. Anne County & Summer Village of Nakamun Park

### **STORMWATER**

#### **Description**

The municipalities both require that developments within their respective community channel stormwater into municipally maintained ditches, to be eventually redirected towards the local watershed applicable waterways. No development shall direct water onto neighboring property unless it is the natural flow of water or has been granted Water Act Approval. In general, jurisdiction of this falls to the respective Planning and Development departments in either the County or the Village.

Currently, neither the County nor the Village maintains a comprehensive Stormwater Management Plan for the immediate subject area within their municipal boundaries.

#### **Lead Municipality**

The County and the Village are responsible to ensure adherence to any specific, or general, Stormwater Management policies within their municipal boundaries. Respective Planning and Development departments oversee compliance to same.

In the future, perhaps in conjunction with creating an Intermunicipal Development Plan (IDP), the parties may wish to include discussions on this and possible collaboration on creating a sub-regional Stormwater Management Plan or cost-sharing on a large-scale stormwater analysis for the area.

#### **Funding**

Installation and maintenance of municipal stormwater infrastructure (i.e. ditches, culverts) within a municipality are the responsibility of the respective municipal partner. Collaboration on developing a sub-regional Stormwater Management Plan, if undertaken, will be cost shared at a rate to be negotiated if/when this occurs, and ideally would be covered, in whole or in part, by a mutually supported grant application.

#### **Timeline**

No immediate action is required but should be revisited in the event development in the area merits it or both municipalities consent to developing an IDP.

#### **Transition Plan**

Stormwater management requires Alberta Environmental Protection's approval, both under the Environmental Protection and Enhancement Act and under the Water Act. Guidelines were developed to help municipalities in the planning and design of stormwater management systems. Once planned/designed and put into operation, the facilities then become the responsibility of each municipality. As such drainage courses cross municipal borders they will require coordination/collaboration in-order to operate and function appropriately.

#### **Term of Review**

Any arising stormwater management concerns as they impact adjacent municipalities should be addressed in a timely fashion. However, in general, the topic of Stormwater Management shall be reviewed every five (5) as part of the ICF process to ensure policies and processes remain collaborative where applicable. In addition, the topic of Stormwater Management should be included in any future IDP discussions to ensure a consistent sub-regional approach.

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## Intermunicipal Collaboration Framework (2020)

Lac Ste. Anne County & Summer Village of Nakamun Park

### SOLID WASTE



#### Description

Both the County and the Village address solid waste collection independently. The County provides residents with access to local transfer stations; property owners are also able to contract solid waste collection for their property via private contractors in the area. The Village does not provide any municipally funded solid waste collection through a public or private contractor; property owners are required to purchase "transfer station tokens" for each bag of solid waste and dispose of the waste at the main regional landfill

(operated by the Highway 43 East Waste Commission or either the Onoway or the Rich Valley transfer stations (operated by the County)).

#### Lead Municipality

While each municipality administers their own solid waste collection services for their residents, both the County and the Village are members of the Highway 43 East Waste Commission. Membership in this Commission ensures that collected solid waste can be deposited locally, by residents or collection contractors, for a tipping fee based on the weight of the refuse.

The Regional Landfill is owned and operated by the Highway 43 East Waste Commission and access is offered to residents of any partner municipality. The County also operates a network of transfer stations which provide local access to their residents. Residents of the Village must take all additional solid waste to the main Regional Landfill site.

In addition to the service provided at the main regional landfill, the County issues transfer station tokens to the Village that allow individuals to deposit household waste at County transfer stations (either Onoway or Rich Valley). The Village purchases an inventory of tokens as needed, the County supplies the tokens for a rate and the village distributes the tokens to their residents and recovers the cost at time of sale.

#### Funding

Municipal solid waste collection is covered through respective municipal taxation and charges. The Regional Landfill is operated by the Highway 43 East Waste Commission and their costs are covered through tipping fees.

#### Timeline

This is an ongoing agreement with the Highway 43 East Waste Commission and its municipal partners. There is no imminent matter requiring review.

#### Transition Plan

No changes are expected to occur in the immediate future.

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## **Intermunicipal Collaboration Framework (2020)**

Lac Ste. Anne County & Summer Village of Nakamun Park

### **Term of Review**

Any contractual arrangements with external contractors for solid waste service provision will dictate any timeline requirements for agreement review. And, contractual arrangements with Highway 43 East Waste Commission will dictate any timeline requirements for agreement review. However, in general, the topic of Solid Waste shall be reviewed every five (5) years as part of the ICF process to ensure policies and processes remain collaborative where applicable.

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## Intermunicipal Collaboration Framework (2020)

Lac Ste. Anne County & Summer Village of Nakamun Park

### EMERGENCY SERVICES

#### Description

Both the County and the Village recognize the importance of providing local emergency response services to their municipalities. They also recognize the importance of collaborating on a regional level, when and where possible, to promote a safer region and meaningful response to local and regional emergencies. In general, the emergency response capacity under the jurisdiction of the municipalities includes Emergency Management Coordination and Fire Protection and Rescue Services.

The County operates a fire service internally, which includes mutual aid agreements with all surrounding municipal fire services. The Village garners fire suppression through an external contract which is a municipal partnership known as Onoway Regional Fire Services, with the Town of Onoway being the lead municipality.

Fire Suppression includes an agreement between the County and the Town of Onoway which contains mutual aid clauses for assistance between County Fire Services and Onoway Regional Fire Services.

#### Lead Municipality

##### Emergency Management

The County operates its own Emergency Advisory Committee and Management Agency, and subsequently dedicated Director of Emergency Management.

The Village is a member of the Ste. Anne Regional Emergency Management Agency, along with several other Summer Villages within the greater County area and contracts a Regional Director of Emergency Management who works with local directors appointed by each member village.



Each agency oversees the general planning, preparation and management of disaster response for their respective service area.

##### Fire Services

The County operates its own municipal Fire Department. There are six (6) county fire stations, including the County Fire Services – Station 3, located near the Hamlet of Rich Valley (the closest County station to the Village).

The Village contracts its Fire Protection Services from Onoway Regional Fire Services. Onoway Regional Fire Services is managed by a committee of member municipalities, with the service itself being provided by North West Fire and Rescue. The closest primary fire hall to the Village through this service is in Onoway.

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## **Intermunicipal Collaboration Framework (2020)**

Lac Ste. Anne County & Summer Village of Nakamun Park

Through ongoing negotiations, mutual aid agreements for fire service matters has been incorporated, with a mechanism for mutual aid when requested and addressing jurisdictional command and command transfer when dual responses are initiated.

### **Funding**

The County funds its emergency response services through municipal taxation and annual budget allocation.

The Village funds its emergency management services through taxation to pay annual requisitions to the respective management committees. The Ste. Anne Regional Emergency Management Agency is funded through taxation based on an annual requisition determined by their advisory committee. The Onoway Regional Fire Service is funded through taxation based on an annual budget divided between the members (currently based on lot count).

### **Timeline**

No imminent changes to emergency services provision in or between either municipality is anticipated at this time. Fire Services are reviewed annually within each respective municipality, and quarterly meetings are planned at an operational level between the fire service providers.

As of 2020, both emergency management mechanisms are operational; the immediate future is expected to see additional planning and internal training, with possible joint exercises as early as 2021. At some point, mutual aid agreements specifically for Emergency Management may be negotiated between the partner agencies.

### **Transition Plan**

Following completion of emergency management plans and successful internal exercises, joint emergency management training should be considered. Once these joint exercises build a solid working relationship between the parties mutual aid agreements may be considered for negotiation.

### **Term of Review**

Existing contractual arrangements for Emergency Management and/or Fire Services will dictate any timeline requirements for agreement review. However, in general, the topic of Emergency Services shall be reviewed every five (5) years as part of the ICF process to ensure policies and processes remain collaborative where applicable.

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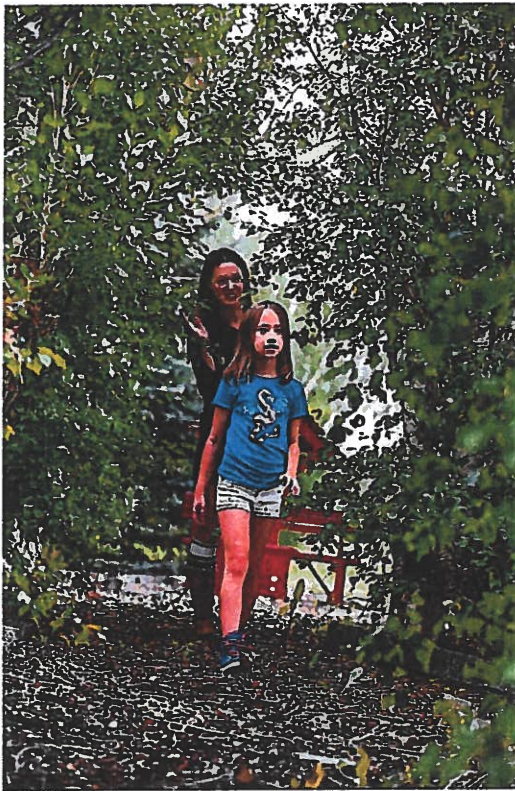
## Intermunicipal Collaboration Framework (2020)

Lac Ste. Anne County & Summer Village of Nakamun Park

### RECREATION

#### Description

The County and the Village operate their own recreation programs, including maintenance of playgrounds and parkways, within their respective municipalities. There are no permanent (perennial) recreation programs offered within the Village, either by the Village or the County. The traditional 'major' recreation facilities (Arenas, Swimming Pools & Curling Rinks) are owned and operated by other agencies/organization/municipalities.



Both municipalities recognize that their residents participate in recreation programs and access recreation facilities that are owned, operated or organized by other entities.

The Village does provide contributions to recreation programs and facilities within the area.

The County also provides contributions to recreation programs facilities within the area based on a grant allocation methodology.

#### Lead Municipality

The County organizes only minimal direct programming but does offer some recreation programming via a "Summer Program." All residents in and around the surrounding municipalities are welcome to participate.

The County operates and maintains applicable recreation facilities/amenities within its municipal borders.

The Village operates and maintains applicable recreation facilities/amenities within its municipal borders.

As noted above, many recreation programs and facilities are offered by other entities. Both municipalities support and promote these undertakings.

#### Funding

The County provides funding to external agencies and organizations responsible for operating and/or maintaining recreation programs and facilities. Currently the funding is derived from an annual Recreation Tax (via Bylaw) and distributed through the grant on a funding formula also considered annually.

The Village provides funding for recreational facilities and activities within the region as established within the annual budget, including applicable grant allocations (i.e. FCSS).

#### Timeline

No imminent changes are being considered.

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## **Intermunicipal Collaboration Framework (2020)**

Lac Ste. Anne County & Summer Village of Nakamun Park

### **Transition Plan**

No changes or transition is anticipated. The County and the Village agree to support one another with grant opportunities.

Currently both municipalities are involved in the Recreation & Culture Facility Assessment Initiative through the Revenue and Cost Sharing Committee, a regional initiative. The progress of this initiative may inform opportunities for future collaboration on recreation facilities and programs.

### **Term of Review**

Recreation matters will be reviewed on an as required basis. However, in general, the topic of Recreation shall be reviewed every five (5) years as part of the ICF process to ensure policies and processes remain collaborative where applicable.

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## Intermunicipal Collaboration Framework (2020)

Lac Ste. Anne County & Summer Village of Nakamun Park

### OTHER SERVICES OF MUTUAL BENEFIT

#### LIBRARIES

Both the County and the Village are members of the Yellowhead Regional Library System. Regional Library Systems are established under the Libraries Act and are intended to provide professional and technical support to public libraries. As a member, both municipalities pay an annual requisition to the Yellowhead Regional Library based on a per capita levy.

Locally, the County has established the Lac Ste Anne County Library Board through Bylaw. This Board is responsible for the operations of three library service points located within the boundary of County – those being the Darwell Public Library, Sangudo Public Library and Rich Valley Public Library. The Board also provides funding and support to three urban municipal libraries – Alberta Beach Municipal Library, Onoway Public Library and Mayerthorpe Public Library (but does not have any operational controls on those municipal libraries).

Primarily the residents of the Village and County residents living in and around that general area would access library services from the Rich Valley Public Library or the Onoway Public Library.

The County commits an annual per-capita allotment, funded through taxation, to the County Library Board, who in turn provides funding to each of the six Public Libraries in the region. The County Library Board uses a distribution funding formula which considers per-capita and lumpsum dollars dispersed through a predetermined service area map. In addition, the County provides grant funding directly to each library through FCSS and Recreation grant programs, upon funding availability.

The Village provides annual funding to the local libraries, with the level of funding determined annually during the budget process and paid through general taxation or various grants.

#### FCSS

Both the County and the Village receive annual provincial FCSS funding, by agreement, through Alberta Children's Services. The provincial funding represents 80% of the total FCSS funding, with each municipality contributing a required 20% contribution, as defined in their respective agreement with the province. Each municipality manages their own FCSS delivery model. Programming must meet the requirements and mandate, as determined by Alberta Children's Services.

The County administers their own funds and gives to causes within the boundaries as well as within adjacent municipalities, primarily through a grant allocation system. The County also provides some direct programming and service delivery to address community social needs.

The Village has entered an agreement with the Town of Onoway to administer the Village's FCSS program. The Town of Onoway administers FCSS for several local municipalities and gives to causes within the regional boundaries of the County, through a grant allocation system.

#### SENIORS HOUSING

Both municipalities provide funding for seniors housing throughout the region through an annual requisition from the Lac Ste Anne Foundation.

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## **Intermunicipal Collaboration Framework (2020)**

Lac Ste. Anne County & Summer Village of Nakamun Park

### **SENIORS TRANSPORTATION**

The East End Bus Society is a legal entity formed to meet the transportation and socialization needs of seniors in the region. Through a hired program coordinator, the Society schedules a variety of shopping, recreational and cultural excursions which promote independence, self-worth and social engagement within the local senior community.

The County has member representation on the Lac Ste. Anne East End Bus Society. The Village has representation on the Lac Ste. Anne East End Bus Society via member appointment from the Summer Villages of Lac Ste. Anne County East.

The County provides financial and in-kind support to the operational and capital costs of the Society. The Village provides an annual capital contribution, as well as FCSS grant support.

### **LAKE AND WATERSHED INITIATIVES**

Both the County and the Village are members of local lake and watershed management groups and agree to advocate for proactive lake management with various stakeholders and levels of government.

### **BROADBAND NETWORK INITIATIVES**

Both the County and the Village recognize the importance of reliable internet and cellular connectivity in rural areas and remote communities. The County has spearheaded the construction of a network of transmission towers within the region, including one northwest of Rich Valley. Populating these towers remains a challenge, and both municipalities are supportive of continued lobbying of independent service providers and the provincial and federal governments to address the gap in this important service.

### **ASSESSMENT AND ASSESSMENT REVIEW BOARD (ARB)**

Both municipalities provide their communities with assessment services via private contractor. However, the County has spearheaded the creation of, and administers the operation of, a Regional Assessment Appeal Board to hear all appeals of partner municipalities; the Village is a member of this regional board. Both municipalities are supportive of this partnership and maintaining the same level of service. The terms of this service, including costs, are outlined by agreement between the parties.

### **INTERMUNICIPAL DEVELOPMENT PLAN (IDP)**

Under conditions provided for under the Municipal Government Act, both municipalities have resolved to waive the requirement of an IDP as part of their ICF. Subject to the provisions of this exemption under the Act, either party may request an IDP in the future, and both parties agree that the concept of an IDP should be, at minimum, reviewed within the normal ICF review process to ensure the relevance of this waiver remains practical.

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## **Intermunicipal Collaboration Framework (2020)**

Lac Ste. Anne County & Summer Village of Nakamun Park

### **OTHER MUTUALLY BENEFICIAL SERVICES**

Both municipalities agree to work in good faith for the betterment of both parties' citizens and, where possible, work collaboratively to maximize service levels and capitalize on possible operational efficiencies within following services:

- Animal Control
- Community Peace Officer/Bylaw Enforcement Services
- Cemeteries
- Economic Development
- Weed Control
- Pest Control
- Building Inspection/Safety Codes Services
- Worksite Health and Safety Services
- Land Use Planning/Subdivision and Development Appeal Board Services

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## Intermunicipal Collaboration Framework (2020)

Lac Ste. Anne County & Summer Village of Nakamun Park

### Dispute Resolution

The County and the Village commit to resolving any disputes in a non-adversarial, informal and cost-efficient manner. Where there is no other existing agreement or bylaw the following dispute resolution process will prevail.

Both municipalities shall make all reasonable efforts to resolve all disputes by negotiation and agree to provide, without prejudice, open and timely disclosure of relevant facts, information and documents to facilitate negotiations.

Any dispute arising out of the implementation of this Agreement will firstly be addressed by the administrations of both the County and the Village. Where a dispute cannot be resolved to the satisfaction of both parties after thirty (30) calendar days, the dispute will be referred to the Chief Administrative Officers of both municipalities.

Where a dispute cannot be resolved to the satisfaction of both Chief Administrative Officers after thirty (30) calendar days, the dispute will be referred to the Intermunicipal Committee.

Where a dispute cannot be resolved to the satisfaction of the Intermunicipal Committee after thirty (30) calendar days, the dispute will be referred to the Councils of both municipalities.

Where a dispute cannot be resolved to the satisfaction of the Councils of both municipalities, the Village and the County will seek the assistance of a mediator acceptable to both parties. The costs of mediation shall be shared equally between the municipalities.

In the event a dispute cannot be resolved through steps outlined above, the dispute may be referred to a single arbitrator mutually acceptable to both parties. Failing mutual agreement, either party may apply to a Judge of the Court of Queen's Bench of Alberta to appoint an arbitrator whose decision shall be final and binding upon both parties.

The costs of arbitration shall be shared equally between the municipalities.

For all development, subdivision or planning matters Intermunicipal disputes shall follow agreed to processes outlined in this agreement and the Municipal Government Act. In situations where the Intermunicipal Development Plan is in conflict with the Municipal Government Act as it pertains to intermunicipal disputes, provisions in the Municipal Government Act shall prevail.



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**Intermunicipal Collaboration Framework (2020)**

Lac Ste. Anne County & Summer Village of Nakamun Park

IN WITNESS THEREOF the parties have executed this Agreement as of \_\_\_\_\_, 2020.

**Lac Ste. Anne County**

**Summer Village of Nakamun Park**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
County Manager

\_\_\_\_\_  
Chief Administrative Officer

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## Summer Village of Nakamun Park Request For Decision - (RFD) 2020-15

|                            |  |
|----------------------------|--|
| <b>Meeting:</b>            | <b>Regular Council</b>                               |
| <b>Meeting Date:</b>       | <b>March 18<sup>th</sup>, 2020</b>                   |
| <b>Originated By:</b>      | <b>Dwight Moskalyk, Chief Administrative Officer</b> |
| <b>Title:</b>              | <b>ASVA, AUMA and SVLSACE 2020 Memberships</b>       |
| <b>Agenda Item Number:</b> | <b>6(a) – Regular Meeting Business Item 6(a)</b>     |

### **BACKGROUND/PROPOSAL:**

Traditionally the summer village has maintained an annual membership with several external/advocacy organizations in the municipal sector. These memberships require payment of membership dues or requisitions, and they form part of the annual budget. As we do not usually pass our budget until April, Administration asks that council give specific consideration of these memberships so that we can process any required and approved requisitions prior to their deadlines.

The three external agencies which are presented on the March 18<sup>th</sup>, 2020 agenda are:

- i. ASVA (Association of Summer Villages of Alberta)
- ii. AUMA (Alberta Urban Municipalities Association)
- iii. SVLSACE (Summer Villages of Lac Ste. Anne County East)

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The relevant invoices/membership requisitions and background are attached for review. Each is based on their own approved budget and requisition calculation method, be it assessment, direct or modified, population count, or lot count.

I think the municipality received benefit from their membership in all of these groups and I have no concerns administratively regarding a renewal of these memberships for 2020.

### **COSTS/SOURCE OF FUNDING (if applicable)**

ASVA – 2020 Dues are \$873.05, due March 31<sup>st</sup>, 2020

AUMA – 2020 Dues are \$961.37, due February 10<sup>th</sup>, 2020 (though we received them late)

SVLSACE – 2020 Dues are \$819.16, due June 1<sup>st</sup>, 2020

### **RECOMMENDED ACTION:**

1. Council approve 2020 membership in ASVA and authorize payment of the requisitioned dues of \$873.05
2. Council approve 2020 membership in AUMA and authorize payment of the requisitioned dues of \$961.37
3. Council approve 2020 membership in SVLSACE and authorize payment of the requisitioned dues of \$819.16

|   |                         |
|---|-------------------------|
| <b>Initials show support – Reviewed By:</b> | <b>CAO: D. Moskalyk</b> |
|---|-------------------------|

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Association of  
**SUMMER VILLAGES**  
OF ALBERTA

February 07, 2020

**INVOICE**

Summer Village of Nakamum Park

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2020 Dues to the Association of Summer Villages of Alberta

**\$873.05**

**Please Note:**

- The amount shown above is calculated using the 2020 Residential Equalized Assessment from the Municipal Affairs website x .0262 Mills divided by 1000.
- The maximum dues are \$975.00
- Please remit dues **prior to March 31<sup>st</sup>** to:

**Association of Summer Villages of Alberta  
Box 696  
Thorhild, AB  
T0A 3J0**

Thank you for your continued support.

Yours truly,

**THE ASSOCIATION OF SUMMER VILLAGES OF ALBERTA**

Deb Hamilton  
Executive Director, ASVA

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# Alberta Urban Municipalities Association

300, 8616 - 51 Ave, Edmonton, Alberta T6E 6E6  
Tel: (780) 433-4431  
Toll Free: 1-800-661-2862  
Fax: (866) 652-2985  
e-mail: [accounting@auma.ca](mailto:accounting@auma.ca)  
[www.auma.ca](http://www.auma.ca)

## INVOICE

Nakamun Park, Summer Village of  
PO Box 1250  
Onoway, AB  
T0E 1V0

Date: January 10, 2020  
Invoice #: 20200048  
Account #: 400A

|                                      |                              |    |        |
|--------------------------------------|------------------------------|----|--------|
| AUMA Membership Basic Fee            |                              | \$ | 835.00 |
| Per Capita Fee - Based on population | 1 to 3,500 @ \$0.8395        | \$ | 80.59  |
| 96                                   | 3,501 to 10,000 @ \$0.9215   | \$ | 0.00   |
| ==>                                  | 10,001 to 20,000 @ \$0.6963  | \$ | 0.00   |
| ==>                                  | 20,001 to 30,000 @ \$0.4311  | \$ | 0.00   |
| ==>                                  | 30,001 to 600,000 @ \$0.2866 | \$ | 0.00   |
| ==>                                  | 600,001 and over @ \$0.1434  | \$ | 0.00   |

|                                 |    |                      |
|---------------------------------|----|----------------------|
| Sub-total                       | \$ | <b>915.59</b>        |
| GST @ 5.00 % (GST # R106694623) |    | <b>45.78</b>         |
| Total                           | \$ | <b><u>961.37</u></b> |

Terms: Net 30 Days - Interest on overdue accounts will be charged at 1.5% per month (19.56% per annum)  
We accept Visa and MasterCard payments (up to \$2,500.00) on our website at [www.auma.ca](http://www.auma.ca)

----- Keep upper portion for your records - Please return lower portion with your payment -----

### Please Remit Payment to:

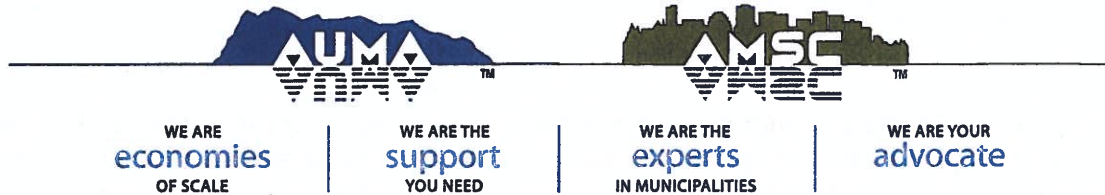
ALBERTA URBAN MUNICIPALITIES ASSOCIATION (AUMA)  
300, 8616 - 51 Avenue  
Edmonton, Alberta T6E 6E6  
For inquiries email: [accounting@auma.ca](mailto:accounting@auma.ca)

### Remittance Section:

Nakamun Park, Summer Villa  
Statement Date: January 10, 2020  
Account #: 400A  
Invoice Number: 20200048  
Total Due: \$961.37  
Total Paid: \_\_\_\_\_

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January 8, 2019

Summer Village of Nakamun Park  
Box 1250  
Onoway, AB T0E 1V0

Hello Summer Village of Nakamun Park:

### **2020 Annual Membership Renewal**

Greetings from the dedicated team at the Alberta Urban Municipalities Association (AUMA). Please find enclosed your 2020 AUMA membership invoice. We are delighted to notify you that AUMA is holding its membership rates unchanged this year. For reference, the invoiced population totals are based on the September 2019 data as provided by Municipal Affairs.

We greatly appreciate your participation in Alberta's largest municipal government network, which exists because of our member municipalities. The collective power of our members enables us to support your municipality as it builds a thriving community. We do that through our advocacy and municipally-focused business services.

#### **Advocacy Services**

Your membership helps unify the municipal voice, capturing the attention of other orders of government. Over the past year we succeeded in advocating key issues affecting Alberta municipalities. We worked together to achieve:

- The announced fair property taxes on industrial-scale cannabis operations.
- Altering the population-based allocation of Gas Tax Funds in 2019, ensuring small to medium sized municipalities received the intended doubling of these funds.
- Regulatory amendments to improve the viability of recycling programs for designated materials.
- A legislated commitment for stable and predictable infrastructure funding through the Local Government Fiscal Framework (LGFF) which will replace the Municipal Sustainability Initiative (MSI).

We recognize that there is a great deal more work to be done to strengthen municipalities in these challenging fiscal times. Your municipality's membership and active participation will ensure our collective efforts will continue.

#### **Business Services**

AUMA's business services help sustain the advocacy activities we conduct for our members. Like unifying the municipal voice, our business services use the combined purchasing power of our members to address municipal needs. This means we focus on tailored specialized services for you, not profits for shareholders. As a result, here are just some of the benefits we can offer our members like you:

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- **Shielded Insurance Premiums.** Members who are part of our insurance reciprocal are shielded from the market and pricing shocks being experienced by other entities in Alberta. Our 2020 General Insurance renewals will be sent out by the end of January, with insurance rates increasing less than 5% in 2020, well below the 20-50% increases experience by others.
- **Best Doctors.** Subscribers to our Employee Benefits Group Disability program receive access to *free* second opinions on their health and psychological treatments for them and their family members.
- **Attractive Interest Rates.** In partnership with the Government Financial Officers Association (GFOA) of Alberta and CIBC, we offer HISA, a pooled high interest savings account program.

Enclosed is more information on these services. If you have any questions, please call us at **310-AUMA (2862)** or e-mail us at **clientdevelopment@auma.ca**.

We thank you for your continued commitment to AUMA, and we look forward to working with you in 2020.

Yours truly,



Dan Rude, AUMA CEO

**2020 MEMBERSHIP REQUISITION ALLOCATIONS**

| SV Name       | Amount Paid 2019    | 2020 Lots Count | 2020 % of Lots | Portion Due 2020    | Total Budget in 2020 |
|---------------|---------------------|-----------------|----------------|---------------------|----------------------|
| Silver Sands  | \$ 1,573.84         | 327             | 14.4%          | \$ 1,557.35         |                      |
| Castle Island | \$ 81.49            | 19              | 0.8%           | \$ 90.49            |                      |
| Sunset Point  | \$ 1,192.17         | 189             | 8.3%           | \$ 900.12           |                      |
| Val Quentin   | \$ 883.41           | 187             | 8.2%           | \$ 890.59           |                      |
| Birch Cove    | \$ 334.49           | 72              | 3.2%           | \$ 342.90           |                      |
| Ross Haven    | \$ 1,050.66         | 229             | 10.1%          | \$ 1,090.62         |                      |
| Nakamun Park  | \$ 823.37           | 172             | 7.6%           | \$ 819.16           |                      |
| Sandy Beach   | \$ 1,539.54         | 322             | 14.2%          | \$ 1,533.54         |                      |
| Sunrise Beach | \$ 883.41           | 180             | 7.9%           | \$ 857.26           |                      |
| West Cove     | \$ 1,346.55         | 291             | 12.8%          | \$ 1,385.90         |                      |
| South View    | \$ 596.09           | 121             | 5.3%           | \$ 576.27           |                      |
| Yellowstone   | \$ 780.49           | 165             | 7.3%           | \$ 785.82           |                      |
|               | <b>\$ 11,085.50</b> | <b>2,274</b>    | <b>100.0%</b>  | <b>\$ 10,830.00</b> | <b>\$ 10,830.00</b>  |

Approved - February 29th 2020 SVLSACE Regular Meeting

Please pay by June 1st 2020.  
 Payments may be sent to:  
 SVLSACE  
 Box 8 Albert Beach, AB  
 TOE OAO



Summer Village of Nakamun Park  
Box 1250  
Onoway, AB, T0E 1V0  
Attn: Dwight Moskalyk

February 21, 2020

To Whom it May Concern:

**TERMINATION OF ASSESSMENT REVIEW BOARDS AGREEMENT**

Lac Ste. Anne County has engaged in a review of our process to ensure that services are provided to County Residents in the most efficient manner possible. During this review, Administration became aware of an external alternative for Assessment Review Boards with would greatly reduce the demand on County resources. The Capital Region Assessment Services Commission (CRASC) provides Assessment Review Boards to member and non-member municipalities that is comparable to the cost of providing the services internally without the demands on County resources.

At the February 13, 2020 Regular County Council Meeting, Council resolved to move forward with CRASC. It is Lac Ste. Anne County's intension to discontinue the provision of Assessment Review Board services and contract with CRASC to provide assessment review boards when required. In taking this direction it will no longer be possible for the County to provide Assessment Review Board services to our municipal partners. Please accept this letter as formal written notice that Lac Ste. Anne County is exercising the right to terminate the Memorandum of Agreement with the Summer Village of Nakamun Park with six months of notice. Understanding that the Assessment Appeal period is nearing, Council also agreed to extend the services of the Lac Ste. Anne Assessment Review Board services for the 2019 Assessment year and will consider the Agreement terminated after this time. We thank you for your ongoing cooperation and professionalism during the term of our agreement.

Sincerely,

A handwritten signature in black ink that reads "Mike Primeau".

Mike Primeau, MBA,ICMA-CM,CLGM  
County Manager, Lac Ste. Anne County

Cc:  
Lac Ste. Anne County Council  
Robert Smyth, Assessment and Taxation Manager

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ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister*  
*MLA, Edmonton - South West*

February 27, 2020

Dear Chief Elected Officials and Chief Administrative Officers:

I am writing to provide more information about Budget 2020 that my colleague Minister Travis Toews has delivered in the legislature. Specifically, I would like to give some details on the key items for Municipal Affairs that impact municipalities in Budget 2020.

Overall, Budget 2020 maintains the direction set in Budget 2019, with a few minor changes.

First of all, it is important to note that there is no change to the Municipal Sustainability Initiative (MSI) funding announced in Budget 2019 for fiscal years 2020-21 and 2021-22.

The Local Government Fiscal Framework begins in 2022-23 at \$860 million, as announced in Budget 2019. We look forward to working closely with the Alberta Urban Municipalities Association and the Rural Municipalities of Alberta in determining how the Local Government Fiscal Framework funding will be allocated to individual municipalities, and in designing program criteria that provide the right balance of flexibility, autonomy, and accountability.

As announced in Budget 2019, the Grants in Place of Taxes payments are being reduced by an additional 25% in 2020-21 to 50% of requested amounts in 2018-19. Government needs to reduce operating spending while still providing municipalities a share of the cost of municipal services to Crown properties.

A new change in Budget 2020 is the elimination of the fire training grants to municipalities of \$500,000.00. This program has been eliminated to reduce operating costs and administrative burden. We will work with impacted communities to help build their own training capacity.

Budget 2020 also proposes that the Alberta Fire Responder Radio Communications System (AFRRCS) be transferred to the Alberta Emergency Management Agency from Service Alberta. This transfer will streamline emergency planning by consolidating critical emergency management infrastructure.

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We have made some challenging decisions to get our fiscal house in order to ensure we have reliable funding for public services in the future. In addition to reductions to municipal grants, we have made significant department-level reductions in personnel and expenses. Through a variety of red tape reduction initiatives, we will continue to work with stakeholders to reduce the regulatory burden we impose on you, and to help you do the same for your businesses and residents.

All of us together, as leaders of this province, are committed to doing everything we can to get Alberta's economy back on track.

I look forward to working together with municipalities to realize a better future for all Albertans.

Yours very truly,



Kaycee Madu  
Minister

cc: All Government Members

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## 2020 Winter Newsletter

Your Board of Directors continue to advocate on your behalf to ensure our provincial government and other municipal associations understand and recognize that summer villages are a sustainable and recognized municipal level of government, one that is not only well governed but great stewards of our Alberta lakes and rivers.

The change in provincial government this past spring meant that your association had to work to build new relationships. Under President Mike Pashak's guidance the Board continues to communicate and meet with representatives from the province to discuss summer village priorities. This includes:

### **Municipal Affairs:**

The ASVA continues to emphasize that MSI funding for summer villages should be consistent with all other municipalities. Over the last 6 months, your President has met with Minister Madu and Deputy Minister Paul Wynnyk on several occasions. A big part of the discussions included helping these new leaders understand that summer villages have the same infrastructure needs and challenges as do other municipalities. The Board has also sent a letter to Minister Madu requesting that the ASVA be part of the new Local Government Fiscal Framework (LGFF) funding formula dialog. Other items communicated to the department:

- our support for the new MGA changes that recently came out and other red tape reductions.
- priority levels in the Water for Life program: currently waste water projects are priority two, we believe waste water projects for communities adjacent to lakes should be changed to priority one because of their impact on lake health and recreation. This will also be communicated to the department responsible.
- while not under this department, we discussed the financial impact of the new police funding model

### **Alberta Environment and Parks:**

One of the primary areas discussed with the Honorable Jason Nixon, was the need to open up public consultation on the Provincial Disturbance Standards (boat mooring & dock placement). The new Temporary Field Authorization (TFA) program could generate 1,000's of permit applications into the department. The summer villages and other municipalities adjacent to lakes are closer to the issues affecting lakes and are therefore better positioned to oversee the activities on their shorelines.

Ice hut removal is another major issue communicated with the Minister. The department has recognized the tremendous hazards that can affect our lakes if ice huts are not removed prior to the spring thaw. With no registration process in place, there is no way of knowing who is responsible for their removal or potential clean up costs. We also want to recognize the work of the Sylvan Lake Management Committee on this issue. We understand that the department is considering the inclusion of ice hut ownership identification in this year's Alberta Guide to Sportfishing Regulations. Please watch for confirmation to this new approach.

### **Other Advocacy Efforts:**

One of the requests that came from this year's AGM was asking the ASVA to investigate who is responsible for monitoring and regulating what types of bird and mixed flower seeds are sold in Alberta. Many of these packets contain noxious weed seeds and this is a contributing factor to the weed problems we see at many of our lakes. We will continue to keep you updated on the status.

As you know, Mike Pashak is the Summer Village representative on the AUMA Board. Mike is happy to advise that he has been appointed to the AUMA Small Communities Committee. Mike is committed to ensure the interests of summer villages are brought to the table and will strongly advocate on your behalf.

Part of our continued advocacy efforts is to also dialog with our rural neighbors. Vice President, Duncan Binder attended last year's RMA annual conference. This setting provided a great opportunity for him to share concerns and interests and to raise the profile of the ASVA.

In 2019, your board continued to work on a number of provincial committees.

- Director Morris Nesdole sits on the AEP Fisheries Stakeholder Committee on behalf of ASVA. In 2019, this committee finalized their third-party review of the North Central Native Trout Recovery Program. This report was circulated to all members and is posted on the ASVA website.
- Directors Marlene Walsh and Brenda Shewaga continue to sit on the Aquatic Invasive Species Committee. To date there has been 10,819 inspections done on boats entering Alberta and this resulted in finding 19 mussel fouled boats.
- Director Dennis Evans sits on the Municipal Sustainability Strategy Advisory Committee. He provides input from a summer village perspective on viability reviews and municipal sustainability.
- Director Pete Langelle represented the ASVA on the Septage Variance Transition Work Group. This committee work has concluded.
- Past President Peter Pellatt has been reappointed to the Forest Resources Improvement Association of Alberta. For more information on this committee's projects, visit: <https://friaa.ab.ca/who-is-friaa/>

Your Board spent time reviewing the 2019 provincial government budget and how it impacts municipalities. MSI infrastructure grant funding was a topic of great discussion. The Board will do so again this spring when the 2020 budget is presented. The Board also undertook a detailed review of AUMA's Red Tape Reduction report. This is a welcome approach and the ASVA has submitted a recommendation to the province that they implement a general authorization program that continues to include municipal approval for boat mooring and dock placement rather than going through the government's TFA program.

The Conference Committee worked hard to deliver an informative conference this past year. We hope those who participated felt it was a great opportunity to learn and network. The Committee would like to thank all those who donated to the silent auction this year. The silent auction raised \$4,643; \$1,000 more than last year. This event and your contributions go a very long way to keeping the conference registration fee affordable.

The ASVA Board has passed their 2020 budget; it included an increase of \$2,044 over last year. The cost to advocate and represent the interests of summer villages continues to increase. The annual membership fees were increased slightly to help cover this increase. In 2020, the membership fee is \$.0262 x equalized assessment / 1000 (the flat rate fee from previous year's was eliminated). The maximum membership fee is \$975.

Recently a number of ASVA Board members as well as other members participated in the AUMA President's Summit. This summit included AUMA members from around the province to discuss the impact of the recent Alberta government budget. Attendees got to hear first hand how the 2019 budget was impacting communities and what others are doing to manage with reduced government support. A special thank you to Mayor Don Davidson from the SV of Grandview for representing summer villages on one of the panels.

We continue to update the website and regularly circulate information to our members on a variety of topics or as things are updated or changed. We offer fan-out support by sending out questions and queries to your fellow CAO's. Job postings are sent out to members as well as posted on our website.

The ASVA is very proud to state to the provincial decision-makers and all other stakeholders that our membership is supported by 100% of the summer villages. If you have any questions, suggestions or comments, please never hesitate to call or email our Executive Director, Deb Hamilton at 780-236-5456 or [execdirector@asva.ca](mailto:execdirector@asva.ca) or [info@asva.ca](mailto:info@asva.ca)



**Town of Mayerthorpe**

Report Range : 2020/01/01 0000 to 2020/01/31 2359 Report Title : NAKAMUN DAILY EVENTS

1/3/2020

**TOWN OF MAYERTHORPE**

| Events:   |                 |
|-----------|-----------------|
| Date/Time | Officer         |
|           | Backup Officers |
|           | Group           |
| Event     |                 |
| Location  |                 |

2020/01/03 1500 DAWN, DWIGHT  
2020/01/03 1630 TOWN OF MAYERTHORPE

GENERAL PATROL  
NAKAMUN PARK  
SUMMER VILLAGE  
STILL VERY QUIET AFTER THE HOLIDAY, MOST PEOPLE NOT BACK TO WORK THIS WEEK, CHECKING SECURITY OF HOMES AND COTTAGES

1/11/2020

**TOWN OF MAYERTHORPE**

| Events:   |                 |
|-----------|-----------------|
| Date/Time | Officer         |
|           | Backup Officers |
|           | Group           |
| Event     |                 |
| Location  |                 |

2020/01/11 1500 DAWN, DWIGHT  
2020/01/11 1630 TOWN OF MAYERTHORPE

GENERAL PATROL  
NAKAMUN PARK  
SUMMER VILLAGE  
JUST PATROLLED VILLAGE TODAY, VERY QUIET, A PICKUP TRUCK DOWN BY THE BOAT LAUNCH, FIGURED THEY WERE OUT ON THE ICE, ICE FISHING. CHECKED ON SECURITY OF CABINS AND HOMES

1/16/2020

**TOWN OF MAYERTHORPE**

| Events:   |                 |
|-----------|-----------------|
| Date/Time | Officer         |
|           | Backup Officers |
|           | Group           |
| Event     |                 |
| Location  |                 |

2020/01/16 1430 DAWN, DWIGHT  
2020/01/16 1600

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TOWN OF MAYERTHORPE

GENERAL PATROL  
NAKAMUN PARK  
SUMMER VILLAGE

CHECKED RESIDENCES, NOT ONE VEHICLE OUT TODAY AS IT WAS VERY COLD AND BITTER, BUT ALL THE HOMES  
LOOKED GOOD FOR SECURITY

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1/31/2020

TOWN OF MAYERTHORPE

| Events:   |                 |
|-----------|-----------------|
| Date/Time | Officer         |
|           | Backup Officers |
|           | Group           |
| Event     |                 |
| Location  |                 |

|                 |                     |
|-----------------|---------------------|
| 2020/01/31 0900 | DAWN, DWIGHT        |
| 2020/01/31 1030 | TOWN OF MAYERTHORPE |

GENERAL PATROL  
NAKAMUN PARK  
SUMMER VILLAGE

QUIET MORNING AT THE VILLAGE, NO TRAFFIC TODAY AT ALL, PATROLLED AND CHECKED SECURITY OF HOMES

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Total Events: 4

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