

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Wednesday January 16th, 2019 – at The Onoway Civic Centre at 5:00 P.M.

1. Call to order
2. Agenda a) Wednesday January 16th, 2019 Regular Council Meeting
3. Minutes: (1-4) a) Wednesday November 21st, 2018 Regular Council Meeting
b)
4. Appointment: a)
b)
5. Bylaws: a)
b)
6. Business a) Interim Operating Budget 2019 – every year, in order to maintain solvency and meet the Summer Village's financial obligations in the period between the end of the previous year and the passing of the next year's operating budget, we need to pass an Interim Operating Budget. This operating budget is based on ½ of the approved operating budget from the previous year and will cease to have any effect following the approval of the 2019 Operating Budget. *(approve an Interim Operating Budget for 2019, based on ½ of the approved operating budget 2018 and that this interim budget will cease to have any effect once the 2019 Operating Budget is approved)*

b) (5-7) Safety Codes Quality Management Personnel – As an accredited municipality, Nakamun Park relies on Superior Safety Codes for our building, electrical, gas, and plumbing permits – but retains the responsibility to do an internal control on ensuring these permits are received and filed and that the annual Quality Management Plan is followed in issuing permits. This is something that administration has not focused on in the past, but we have reviewed the matter internally and are proposing that each municipality in our fold consider contributing to a new position begin in the 2019 term. We are estimating that this would cost each municipality around \$1,300/year plus \$300/year for an integrity commissioner and any training would be over an above (so perhaps another \$300 in the initial year). We have a staff member prepared to take on this role. If Council approves, we will include in the budget. If not, we can either go to tender, or look at becoming unaccredited – or some other direction as given by Council *(approve in principle the inclusion of a safety codes QMP person in the 2019 Budget and ask for a formal request from Wildwillow Enterprises Inc. to include this work as part of their administration services package)*

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Wednesday January 16th, 2019 – at The Onoway Civic Centre at 5:00 P.M.

(8-11) c) Reynolds, Mirth Richards and Farmer LLP, 2019 Seminar - attached is an invitation to the 2019 municipal law seminar hosted by RMRF in Edmonton. The seminar is on February 15th, from 8:30am to 3:30pm and costs \$125.00 per registrant. This invitation was circulated to council in December 2018 and you expressed interest in attending. If you still wish to attend, we need to formally authorize that attendance (*authorize attendance of Council at the 2019 RMRF Municipal Law Seminar in Edmonton Alberta, February 15th, 2019*)

(12-14) d) Regional Recreation Board – Attached is a November 29th, 2018 letter from Lac Ste. Anne County regarding the opportunity to discuss a regional recreation board or committee. This concept has been thrown around at our CAO meetings and other collaborative talks between councils. A meeting was hosted by Lac Ste. Anne County on January 11th, 2019 and CAO Moskalyk was in attendance and administration would like to ratify that attendance (*ratify the attendance of CAO Moskalyk at the January 11th, 2019 Regional Recreation Board concept meeting at Lac Ste. Anne County administration office*)

(15-19) e) Summer Villages of Alberta, 2019 membership – attached is a January 3rd, 2019 invitation to renew Nakamun Park's membership in the ASVA for 2019. There is also some background on some of the highlights of the 2019 operation. The invoice for membership dues for 2019 is on the last page; the cost will be \$865.00 and these fees are due March 31st, 2019 (*approve membership in ASVA for 2019 and authorize payment of the dues as listed*)

(20) f) Northern Gateway Public School Division – attached is a November 30th, 2018 letter from Chairwoman Judy Muir providing some background. This letter encourages local municipalities to attend the upcoming Rural Education Symposium in Edmonton (March 3rd – 5th, 2019). We should certainly have some representation there, however we will discuss if we should send councillors individually or support sending representation through the Summer Villages of Lac Ste. Anne County East on behalf of all the local summer villages (*direction as given by council*)

g)

7. Financial a) Income and Expenses Sheet – November 2018 (to be circulated at the meeting)
b) Grant Report – N/A

8. Councillors' Reports
a) Mayor
b) Deputy Mayor
c) Councillor

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Wednesday January 16th, 2019 – at The Onoway Civic Centre at 5:00 P.M.

9. Administration Reports

- a) Administration Report
 - i) Streetlights – Status Update
 - ii) Regional Recreation Board
 - iii) Revenue and Cost Sharing Committee
 - iv) Grader Operator Update
 - v) Budget Planning
 - vi) Insurance Policy Updates
 - vii) Bylaw and Policy Project
- b) Public Works Reports – N/A

10. Information and Correspondence

- (21-23) a) Yellowhead Regional Library – December 2018 Board News.
- (24-25) b) Regional Emergency Management, Shari Ives – Report on the 2018 AEMA Stakeholder Summit
- (26-30) c) Community Peace Officer Reports – August through November 2018
- (31-34) d) Lac Ste. Anne County – Letter on Organizational Appointments for Lac Ste. Anne County 2018-2019
- (35-36) e) Town of Onoway – December 5th, 2018 letter from FCSS Coordinator Vaughan to Little Rocks. Little Rocks received some FCSS money from Nakamun Park and sent cards into the office – so Shelley just wanted to share the thank-you note she sent back.
- (37) f) Government of Alberta, Municipal Affairs – December 2018 letter updating municipalities on legislative initiatives on infrastructure funding mechanisms – particularly for Edmonton and Calgary beginning in 2022, when MSI funding is expected to be phased out.
- (38-41) g) Lake Level Memo – For Lac Ste. Anne, but it may address information that you have heard in discussions on a regional level and provide some interesting information.

11. Closed Meeting

- a)

12. Next Meeting Date

- a) Schedule for December 19th, 2018 at 5:00 p.m. in Onoway Council Chambers

13. Adjournment

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Wednesday January 16th, 2019 – at The Onoway Civic Centre at 5:00 P.M.

Next Meeting:

February 20th, 2018 – Next Regular Council Meeting

February 23rd, 2019 – SVLSACE, Fallis Hall (Silver Sands Hosting)

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY NOVEMBER 21ST, 2018 AT 5:00 P.M.. AT THE ONOWAY CIVIC CENTRE.

	PRESENT	<p>Mayor: Marge Hanssen Deputy Mayor: Harry Kassian Councillor: Carleigh LeClair</p> <p>Administration: Dwight Moskalyk, CAO</p> <p>Absent: n/a</p> <p>Public Works: n/a Public at Large: n/a</p>
1.	CALL TO ORDER	Mayor Hanssen called the meeting to order at 5:00 p.m.
2.	AGENDA 163 – 18	<p>MOVED by Deputy Mayor Kassian that the agenda for the Wednesday November 21st, 2018 Regular Meeting be approved with the following addition: Action Item 6.f) Summer Villages Lac Ste. Anne County East, Internet Service Providers Draft Letter.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 164 – 18 165 - 18	<p>MOVED by Councillor LeClair that the minutes for the Wednesday October 24th, 2018 regular council meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor LeClair that the minutes for the Wednesday October 24th, 2018 public hearing for Land Use Bylaw Amendment Bylaw 2018-6 be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENT	N/A
5.	BYLAWS 166 – 18 167 – 18	<p>MOVED by Deputy Mayor Kassian that the Subdivision and Development Appeal Board Bylaw, Bylaw 2018-7, being a bylaw for the purpose of establishing a subdivision and development appeal board mechanism for the Summer Village of Nakamun Park, be given first reading.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Hanssen that the Subdivision and Development Appeal Board Bylaw, Bylaw 2018-7, being a bylaw for the purpose of establishing a subdivision and development appeal board mechanism for the Summer Village of Nakamun Park, be given second reading.</p> <p style="text-align: right;">CARRIED</p>

1

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY NOVEMBER 21ST, 2018 AT 5:00 P.M.. AT THE ONOWAY CIVIC CENTRE.

	168-18	<p>MOVED by Deputy Mayor Kassian that the Subdivision and Development Appeal Board Bylaw, Bylaw 2018-7, being a bylaw for the purpose of establishing a subdivision and development appeal board mechanism for the Summer Village of Nakamun Park, be given unanimous consent to move to third and final reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	169-18	<p>MOVED by Councillor LeClair that the Subdivision and Development Appeal Board Bylaw, Bylaw 2018-7, being a bylaw for the purpose of establishing a subdivision and development appeal board mechanism for the Summer Village of Nakamun Park, be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
6.	BUSINESS	<p>170 - 18</p> <p>MOVED by Councillor LeClair that Council approve the proposed Subdivision and Planning Services Agreement with Municipal Planning Services, as presented, and authorize execution of the agreement effective December 1st, 2018.</p> <p style="text-align: right;">CARRIED</p> <p>171 - 18</p> <p>MOVED by Deputy Mayor Kassian that Council accepts the invitation from the Town of Onoway to participate in the initiative to host a ceremonial blanket exercise with regional first nation communities, and further that all council and administration be authorized to attend this event, subject to their availability on the selected date, once awarded.</p> <p style="text-align: right;">CARRIED</p> <p>172 - 18</p> <p>MOVED by Deputy Mayor Kassian that Council approves the Family and Community Support Services, 2019 Funding Agreement, as presented, and authorize execution.</p> <p style="text-align: right;">CARRIED</p> <p>173 - 18</p> <p>MOVED by Councillor LeClair that Council confirm Stacey Wagner as the designated officer and clerk of the assessment review board for the Summer Village of Nakamun Park, through the village's agreement with Lac Ste. Anne County to provide assessment review board services.</p> <p style="text-align: right;">CARRIED</p> <p>174 - 18</p> <p>MOVED by Councillor LeClair that Council acknowledges their willingness to participating in discussions to address the Onoway Library funding request, provided that any agreement for financial support contain provisions for, at the least, increased municipal membership/oversight on the local library board, additional financial accountability/the Town of Onoway assuming financial recording and budgeting responsibilities for the library, and the completion of a business model review in the near future.</p> <p style="text-align: right;">CARRIED</p> <p>175 - 18</p> <p>MOVED by Mayor Hanssen that Council direct Administration to send a letter to local and regional internet and cellular service providers outlining the existing service gaps faced by the Summer Village of Nakamun Park</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGES OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY NOVEMBER 21ST, 2018 AT 5:00 P.M. AT THE ONOWAY CIVIC CENTRE.

		and encouraging these providers to reach out to Lac Ste. Anne County to population their undersubscribed service towers, in support of the complementary letter campaign started by the Summer Villages of Lac Ste. Anne County East association. CARRIED
7.	FINANCIAL	N/A
8.	COUNCIL REPORTS 176 - 18	MOVED by Mayor Hanssen that the Councilor Reports, as verbally presented, be accepted for information. CARRIED
9.	ADMINISTRATION /PUBLIC WORKS REPORTS 177 - 18	MOVED by Mayor Hanssen that Council accept the Administration and Public Works Reports as presented. CARRIED
10.	INFORMATION / CORRESPONDENCE 178 - 18	MOVED by Deputy Mayor Kassian that the following items be accepted as information: a) Yellowhead Regional Library – November 2018 Board News. b) Government of Alberta, Municipal Affairs – October 16 th , 2018 acceptance of the submitted operating spending plan for 2018. c) Highway 43 East Waste Commission – October 24 th , 2018 notice that uncontaminated hydrovac waste is now being accepted at the regional landfills. d) Association of Summer Villages of Alberta/Government of Alberta, Municipal Affairs – attached is an November 1 st , 2018 email to which is attached an October 25 th , 2018 letter from Municipal Affairs to ASVA informing Summer Village’s that their concerns have been heard and conceding some changes the performance metrics used for summer villages in future municipal performance measures. CARRIED
11.	CLOSED MEETING	N/A

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY NOVEMBER 21ST, 2018 AT 5:00 P.M. AT THE ONOWAY CIVIC CENTRE.

12.	NEXT MEETING 179 - 18	MOTION by Mayor Hanssen that the next regularly scheduled meeting be held on Wednesday December 19th, 2018 at 5:00p.m. in the Town of Onoway Council Chambers. CARRIED
13.	ADJOURNMENT	Mayor Hanssen declared the meeting adjourned at 7:03 p.m.

Mayor Marge Hanssen

Chief Administrative Officer Dwight Moskalyk

UNAPPROVED

Date Wed, 02 Jan, 19 9:50:27AM
From ddm@kronprinzconsulting.ca
Wendy Wildman
cao@onoway.ca
administration@wildwillowenterprises.com
'Summer Village West Cove'
To svwestcove@outlook.com
svsunrisebeach@wildwillowenterprises.com
'Island Lake'
svislandlake@wildwillowenterprises.com
'Kristie Rose'
administration@kronprinzconsulting.ca
Subject Re: Safety Codes Person and Integrity Commissioner

Yes.

K- please add to budget folder 2019

DDM

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Wendy Wildman
Sent: Wednesday, January 2, 2019 10:00 AM
To: administration@wildwillowenterprises.com; 'Summer Village West Cove';
svsunrisebeach@wildwillowenterprises.com; 'Island Lake'; ddm@kronprinzconsulting.ca; 'Kristie Rose'
Subject: RE: Safety Codes Person and Integrity Commissioner

Well this goes down to the Safety Codes Council sending people out to audit and review our records if you are a community that is accredited.

So the individual has to ensure we receive copies of all permits, that permits were approved and closed as per our Quality Management Plan and copies are kept in proper files. The individual also has to ensure our QMP is reviewed annually with Council.

I am thinking a couple hours a month per municipality should be good, then may 4 hours a year for the QMP review. But in the first year it will take some extra time for them to get to understand what their role is and they will need to discuss that with the Safety Codes peeps first. I am thinking that may be 2 days, so say 14 or 16 hours, divided by all the communities she is representing.

So estimate:

24 hours @ \$40.00 = \$960

4 hours @ \$40.00 = \$160

\$1,120

One time training 16/6 = \$106.67

5

So maybe \$1,300/year per muni for Safety Codes and then maybe a flat \$200 or \$300/year per muni for Integrity Commissioner. If they have to take training for that that would be over and above.

Dwight/Kristi – would NP be interested in being part of this?

Wendy Wildman

CAO

Town of Onoway

Box 540

Onoway, AB. T0E 1V0

780-967-5338 Fax: 780-967-3226

cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

-
This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: administration@wildwillowenterprises.com <administration@wildwillowenterprises.com>
Sent: January 2, 2019 9:37 AM
To: Wendy Wildman <cao@onoway.ca>; 'Summer Village West Cove' <svwestcove@outlook.com>; svsunrisebeach@wildwillowenterprises.com; 'Island Lake' <svislandlake@wildwillowenterprises.com>
Subject: RE: Safety Codes Person and Integrity Commissioner

Wendy, I think Tory would be excellent for both of these. What kind of work is involved in being the "Safety Codes" person, I am asking because we have not needed anyone yet??.

H.

S.V. of South View

S.V. of Silver Sands

⑥

S.V. of Yellowstone

Phone: 587-873-5765

Fax: 780-967-0431

Website: www.wildwillowenterprises.com

Email: administration@wildwillowenterprises.com

----- Original Message -----

Subject: Safety Codes Person and Integrity Commissioner

From: "Wendy Wildman" <cao@onoway.ca>

Date: Mon, December 31, 2018 9:56 am

To: "Summer Village Office"

<administration@wildwillowenterprises.com>, "Summer Village West Cove"

<svwestcove@outlook.com>, <svsunrisebeach@wildwillowenterprises.com>,

"Island Lake" <svislandlake@wildwillowenterprises.com>

Heather/Susan – these two positions came to the for front in 2018.

I had in my mind that maybe the safety codes person could be Tori, but maybe she would also be a good Integrity Commissioner. Your thoughts? If yes, then we need to put some money in the budget for both.

Thoughts?

Wendy Wildman

CAO

Town of Onoway

Box 540

Onoway, AB. T0E 1V0

780-967-5338 Fax: 780-967-3226

cao@onoway.ca

(7)

[FWD: 2019 Reynolds Mirth Richards & Farmer LLP Municipal Law Seminars - Registration Now Open]

----- Original Message -----

Subject: 2019 Reynolds Mirth Richards & Farmer LLP Municipal Law Seminars - Registration Now Open
From: "Colleen N. Gilliam" <CGilliam@rmrf.com>
Date: Tue, November 27, 2018 8:56 am
To:

\$ 125⁰⁰ /

Registration for our 2019 Municipal Law Seminars is now open. Please circulate this invitation at your discretion to those within your organization who you think would benefit from attending, including councilors and administration.

Edmonton Seminar: Friday, February 15, 2019

Airdrie Seminar: Friday, February 22, 2019

Grande Prairie Seminar: Friday, March 8, 2019

8:30 am to
3:30 pm to

We will be offering an array of topics for each location and will also be including a new optional working lunch session on Estate Planning Essentials at our Edmonton Seminar, presented by RMRF Partner, Maya Gordon.

Please do not hesitate to contact us should you have any questions.

We look forward to seeing you there!

*We also still have spots open for our **Subdivision & Appeal Board Training Workshop on Wednesday, December 12, 2018**. If you are interested in attending please visit our event page by clicking [here](#).*

Colleen N. Gilliam | Marketing and Events Coordinator
Direct: 780.497.3365 | cgilliam@rmrf.com

3200 Manulife Place | 10180 - 101 Street | Edmonton AB Canada T5J 3W8
Fax: 780.429.3044 | Toll Free: 1.800.661.7673 | www.rmrf.com

This communication, including any attachments, is confidential and may be protected by solicitor/client privilege. This communication is intended only for the person or persons to whom it is addressed. Any review, retransmission, dissemination or other use of this information is strictly prohibited. If you have received this e-mail in error, please contact the sender and delete the e-mail. E-mail communications are vulnerable to interception by unauthorized parties. If you are the intended recipient and you do not wish for the sender to communicate with you by e-mail, please notify the sender at your earliest convenience. In the absence of such notification, your consent is assumed.

8

Municipal Law Seminar - Edmonton

Reynolds Mirth Richards & Farmer LLP
Friday, 15 February 2019 from 8:30 AM to 3:30 PM (MST)
Edmonton, AB



Ticket Information

TICKET TYPE	SALES END	PRICE *	FEE	QUANTITY
Reserved Seating	31 Jan 2019	\$125.00	\$9.06	1

* Prices include GST/HST



VISA

Order Now

Share Municipal Law Seminar - Edmonton

Email Share Tweet Like Sign Up to see what your friends like.

Event Details

Our 34th Annual Central Municipal Law Seminar will run from 8:30am - 3:30pm followed by a casual reception. Doors open at 7:45am and your registration fee includes breakfast, lunch, coffee breaks, and our post-program reception.

Venue location and a detailed agenda will be sent to registrants closer to the seminar. A hotel guestroom block is available for attendees.

Topics at this year's seminar will include:

Words Matter – Unravelling Legal Language

The law sometimes uses words in mysterious and unexpected ways. In this session, we'll take a look at the interesting, surprising, and sometimes quirky ways that statutes (like the *Municipal Government Act*), contracts (like the standard form municipal construction and roadbuilding contracts), and courts use and abuse the English language. To quote a noted (though fictional) scholar: "You keep using that word – I do not think it means what you think it means."

Constitutional Challenges to Municipal Bylaws

In this session, we will discuss the various ways municipal bylaws can be challenged under the Constitution of Canada. We will discuss constitutional challenges based on the s. 91 and s. 92 division of powers between the Provinces and the Federal Government, including when bylaws may be considered, in pith and substance, criminal law. We will also discuss constitutional challenges to municipal bylaws based on the Charter and review how the Oakes Test works. The fear of a constitutional challenge is not

Save This Event

When & Where



Edmonton, AB
Canada
Friday, 15 February 2019 from 8:30 AM to 3:30 PM (MST)

Add to my calendar

Organizer

Reynolds Mirth Richards & Farmer LLP



Reynolds Mirth Richards & Farmer LLP

Contact the Organizer

View organizer profile

4 upcoming events on Eventbrite

9

uncommon when considering new or progressive bylaws and the topic is a timely one with the legalization of recreational cannabis and the many areas in which municipalities play a role in regulation at the local level.

Procurement Pitfalls and Troublesome Contractors

Recent changes to the trade agreements affecting municipalities and new case law regarding municipalities' rights to manage or exclude problematic contractors all highlight the need to ensure you have effective procurement policies in place. There are many circumstances where a particular contractor has a history of problems, and the municipality would like to avoid ever working with them again in the future. However, when putting out a tender or request for proposals, the municipality faces a risk that the problematic contractor will come in as the low bidder, potentially forcing the municipality to work with them and go through the same problems yet again.

This session will discuss various ways of addressing that risk, by ensuring the municipality is protected from having to accept bids from those difficult contractors. It will explore policies the municipality can put in place to restrict or disqualify certain contractors from bidding on future work, and provide greater flexibility and control to municipalities when selecting their contractors or service providers in the future.

So Many Choices: How Municipalities Can Provide Services and Operate Facilities

The *Municipal Government Act* empowers municipalities to provide services and facilities that council considers necessary or desirable for the community. Municipal services and facilities can be provided and operated in a number of ways, at the municipal, intermunicipal, or regional level.

This session will explore a number of possible models for the delivery of services and operation of facilities, with discussion of opportunities for intermunicipal and regional collaboration. Options to be discussed will include non-profit corporations, municipality corporations, and regional services commissions.

The Solution to Spending 85% of Supervisory/Managerial Time on 15% of the Problem Employees: Just Cause, Progressive Discipline and Updates

This session will review performance appraisals, investigations, progressive discipline, and just cause. We will have suggestions on ways to deal with difficult employees and go over updates to the *Act*.

Tax Collection

This session will review the options municipalities have for collecting unpaid property taxes (including linear taxes) and a review of recent developments and cases involving municipalities, receiverships, CCAA proceedings and bankruptcies.

Working out the Kinks of the Assessment MGA Amendments

Get caught up on recent cases, the implementation of the *Modernized Municipal Government Act* changes, and the regulation changes yet to come.

Bear Pit

Registrants will have the opportunity to submit legal questions on matters affecting municipalities for discussion by our panel of lawyers

This year, we will also be offering an optional lunch session on Estate Planning Essentials, presented by RMRP Partner, Maya Gordon.

10

This working lunch session will give attendees an opportunity to hear about some of the basics of estate planning, including Wills, Enduring Powers of Attorney, and Personal Directives. This session will include time for questions.

Have questions about Municipal Law Seminar - Edmonton? Contact Reynolds Mirth Richards & Farmer LLP

Other Events You May Like



WED, 12 DEC 9 00 AM
Subdivision and Development Appeal Board Training Workshop
 Reynolds Mirth Richards & Farmer LLP Ed

#Class



\$175



MON, 4 FEB 5:30 PM
Bylaws Refresher - A Society Bylaws Overview
 Edmonton, Edmonton

#CharityCauses #Class



February 4, 2019
 5:30-6:30 PM - \$95
Bylaws Refresher
 A Society Bylaws Overview



WED, 13 FEB 8:00 AM
2019 Subdivision and Development Appeal Board Training Workshop -
 Delta Hotels by Marriott Edmonton South Co

#Business #Conference



SAT, 19
Bridgir and Ad
 Boys an

#Charity

Use Eventbrite for event management and online registration
 ©2018 Eventbrite | About | Terms | Privacy | Help Centre | Report This Event | Cookie Policy

Already registered? Get your tickets
 Questions? Contact the organizer

11



November 29, 2018

Summer Village of Nakamun Park
Box 1250
Onoway, AB T0E 1V0

Attn: Dwight Moskalyk, CAO

RE: Regional Recreation Board

Lac Ste. Anne County Council and Administration have had opportunity to further discuss the concept of establishing a “Regional Recreation Board/Committee.” To lead us through the process, the attached questions were contemplated. The intent of the questions was simply to guide discussions, as a starting point, with the intention of creating a unified framework to develop a purpose, roles and responsibilities proposal, from the County’s perspective. The results of which would be shared with stakeholders at a future meeting. For the County, the process prompted good discussion – although it changed direction somewhat.

Currently, the County provides grant funding to seven major recreation facilities (including four arenas, two curling rinks, and a swimming pool), nineteen community halls, and numerous seniors club facilities, ball diamonds, parks and open spaces, etc. We categorize the amenity with similar “type” and fund each organization within that category equally.

Looking at the larger picture, we may be approaching the ongoing operational and capital budget challenges of these amenities in a fragmented process. We recognized that maybe we need to take a step back and look at the integrity of the structures, electrical and mechanical needs, accessibility, energy efficiency, life safety systems, and such. Essentially, are the appropriate assessments and measures being completed to promote better and more efficient operations. Obviously, there would be associated costs to have these completed. To take that burden away from the facility operator, the County is looking to initiate a program to acquire necessary reports and documentation, likely through some form of RFP. Once received, the results can be shared with your municipality; we simply request your support through the process by encouraging the facility operators to participate and where applicable, participating yourself.

The County is still interested in pursuing discussions around municipal collaboration with recreation facility operations and program delivery. Honestly, although the concept of a regional recreation board sounds appropriate on paper, given the current management and operation arrangements of the major facilities, we struggled with identifying the purpose of a regional board. Is it overseeing facility management and operations? Is it simply providing a funding source? Or perhaps it’s program development? Definitely, we agreed that more discussion is necessary.


12

Regional Recreation Board
November 29, 2018
Page 2

In an attempt to facilitate a strategic approach to future discussions, we are sharing this tool and respectfully request that your results or your concept/ideas to the County prior to January 4, 2019. We will also share similar information with facility operators to gather some public input. The results will be compiled and shared with the larger stakeholder group.

We look forward to your results and further discussion. As always, if you have questions or concerns, don't hesitate to contact our office.

Regards,



Trista Court

General Manager of Community & Protective Services



LAC STE. ANNE COUNTY

**Regional Recreation Board
Lac Ste. Anne County Council Planning Meeting
November 7, 2018**

The following is meant to guide discussions and to establish some ideas for the County's position with the development of a new Regional Recreation Board. This is not all-inclusive list of considerations, but a starting point, that will assist in the preparation of Council's proposal when meeting with other stakeholders.

1) Purpose of the Board/Committee:

- a) Is it to disperse grant funding?
- b) Is it to oversee recreation facilities?
- c) Is it to oversee programming? Develop programming?
- d) Will it include municipally operated campgrounds? Parks, Boat launches & Day Use?

2) Roles & Responsibilities:

- a) Is it a decision making body? Or an advisory body making recommendations to respective councils?
- b) Voting?

3) Board Composition:

- a) Who's at the table? Elected? Members At Large? Combination?
- b) How are the members appointed?
- c) Terms?
- d) Alternates allowed?
- e) Election of Chair/Vice-Chair?
- f) Quorum?

4) Administration:

- a) Who will be responsible for administration?
- b) Who (administratively) will be at the table?
(Consideration How much workload adding to existing staff ... reporting, minutes/agendas, payables, etc.)?
- c) Budget?

5) Board Meetings:

- a) Frequency?
- b) Location?
- c) Times – confirmation daytime?



Association of
SUMMER VILLAGES
OF ALBERTA

January 7, 2019

Dear CAO and Councils:

It is that time of year again when we contact you for your continued support of our Association of Summer Villages of Alberta. After a successful 60 years, the Association continues to gain momentum and be recognized as a value-added organization.

January 2019 is an indicator on how we are working hard for our members:

- January 10 – meeting with AUMA Board of Directors to gain their support for summer villages to receive the same MSI funding formula as any other municipality
- January 17 – meeting with AEP Deputy Minister Bev Yee to discuss boat mooring policy, aquatic invasive species, and continued support for the update to our Lake Stewardship Guide
- January 21 – meeting with RMA Board of Directors to gain their support for summer villages to receive the same MSI funding formula as any other municipality

We are waiting to hear back from Minister Shaye Anderson on our request to be included at the table with AUMA and RMA on the MSI discussions.

In addition, we have made some great strides over the last year. Following is a summary of some of the highlights:

Advocacy

The ASVA continues to emphasize that summer villages are sustainable and vibrant. The ASVA Executive (President Peter Pellatt, Vice President Mike Pashak and Executive Director Beverly Smith) have met with the Honourable Shaye Anderson, Minister of Municipal Affairs and DM Brad Pickering. We have discussed the inequitable MSI funding formulae and the required Municipal Performance Indicators, which, by the very nature of our summer villages, we are unable to achieve. As a result of these talks, together with our October resolution on performance indicators, Municipal Affairs have agreed with us and have made changes that addresses our concerns.

We continue to highlight the benefits of shared administration that many summer villages have taken on and our collaborative approach with our adjacent municipalities.

President Peter Pellatt has served on the AUMA Board of Directors for three terms, representing summer villages. President Pellatt was able to influence the MGA decision that summer villages would not lose their summer village status should two or more decide to amalgamate. His role on the AUMA Board has greatly raised the credibility and profile of summer villages throughout the province and we

15



Association of
SUMMER VILLAGES
OF ALBERTA

have been able to have very productive, informative and mutually beneficial exchange of information which was not possible before. President Pellatt is also the Vice Chair of the AUMA Small Communities Committee, which focuses on rural crime, broadband, policing, and other key initiatives affecting these communities, as well as representing summer villages on the AMSC Board.

Additionally, Vice President Mike Pashak, participates on AUMA's Infrastructure and Energy Committee which furthers our influence and connection with other municipalities in the province and the provincial government. Key focus areas are MSI and federal government funding, asset management, and renewable energy.

ASVA continues to work with the Alberta Municipal Data Sharing Partnership (AMDSP) in support of Alberta Health Services being able to better service and locate emergency requirements in summer villages.

Executive Director Beverly Smith also met with ADM Gary Sandberg and was able to encourage the unique offering of grant funding for summer villages and other small municipalities under 500, to complete their Municipal Development Plans.

AEP has agreed that they will support us in the re-write of our Lake Stewardship Guide now with the completion of the MMGA. The ASVA is pleased that we were able to help sponsor the printing of Alberta Environment and Park's new Aquatic Invasive Species Pocket Guide. Directors Marlene Walsh and Brenda Shewaga are connected with Alberta Environmental and Parks (AEP) on their Aquatic Invasive Species (AIS) program.

In 2018, we continued to work on a number of provincial committees and were pleased to be recognized as providing value, along with the AUMA and RMA.

- Municipal Sustainability Strategy Advisory Committee – Director Dennis Evans sits on the provincial committee as the ASVA representative to provide input on viability review and municipal sustainability
- Director Morris Nesdole sits on the Alberta Environment and Park's Fisheries Stakeholder Committee on behalf of ASVA
- Director Pete Langelle represents ASVA on the Septage Variance Transition Working Group
- Executive Director, Beverly Smith is now on the Municipal Affairs' Intermunicipal Relations Team
- President Peter Pellatt is representing the ASVA on the Police Act review

16



Association of
SUMMER VILLAGES
OF ALBERTA

- ASVA Board was invited to the Minister of Municipal Affairs' Joint ASVA / AUMA / RMA workshop to discuss to implementation of the new Municipal Government Act starting with Intermunicipal Collaborative Frameworks (ICFs)
- The ASVA assisted in establishing the Muni 101 and ICF Workshops
- The ASVA Board participated in the review of the Local Authorities Election Act and submitted a response on behalf of the ASVA

Other Advocacy Projects: Nature Alberta is continuing to work with the ASVA and summer villages to undertake a national program called "Love Your Lake" at Lake Wabamun and Lake Isle, to promote healthy lakeside living.

Communication

The updated ASVA website (asva.ca) continues to provide excellent communications for our members and the public at large. We are getting approximately 3,373 page views per week and have been contacted via our website 92 times since it was developed in 2015. Updates on our ongoing projects are posted along with links to our summer village member sites. Our Twitter account (@ASVAAlberta) provides real time news and information clips.

Of great benefit to individual CAOs and Councils is the fan-out email support for information by our ASVA administration. CAOs can get sample bylaws and responses to questions from their fellow CAOs quickly through our Executive Director. As well, the Board Directors, have started a quarterly phone out to CAOs to ensure the ASVA is aware of the concerns and issues of our members.

The Board held a Strategic Planning Session for the Directors to establish a better pathway for our future and to finalize the development of a communication strategy for the ASVA. We are trying to ensure our members and partners are informed as to the importance of the ASVA, to determine how we can meet your needs and to identify what we are accomplishing as an association.

Education

The ASVA's education focus in 2018/2019 is to assist summer villages in implementing the requirements of the new MGA (Orientation Training, Code of Conduct bylaws, Public Participation Policies, MDPs, IDPs, ICFs) and to assist them in understanding their roles and responsibilities on the new cannabis legislation by providing information fact sheets and providing webinars on the topic with the Alberta Cannabis Secretariat.

17



Association of
SUMMER VILLAGES
OF ALBERTA

The ASVA posts and circulates information regularly on our website and through direct email to our members on a variety of topics including cyanobacteria, aquatic invasive species, training programs on governance and ongoing workshops, webinars and conferences.

We hope you see great value in being a member of the ASVA. Please submit your membership fee to:

Beverly Smith, Executive Director
Association of Summer Villages of Alberta
71 Ravenscrag Crescent
Norglenwold, AB
T4S 1S5

If you have any questions about your invoice, please contact me directly at b.smith@asva.ca or 403-506-2744.

Yours truly,

Beverly Smith
Executive Director, ASVA

18



Association of
SUMMER VILLAGES
OF ALBERTA

January 3, 2019

INVOICE

Summer Village of Nakamum Park

2019 Dues to the Association of Summer Villages of Alberta

\$865

Please Note:

- The amount shown above is calculated using the 2019 Residential Equalized Assessment from the Municipal Affairs website x .0242 Mills plus \$50 (same rate as 2018)
- The maximum dues are \$900.00
- Please remit dues **prior to March 31st** to:

Association of Summer Villages of Alberta
71 Ravenscrag Crescent
Norglenwold, AB
T4S 1S5

Thank you for your continued support.

Yours truly,

THE ASSOCIATION OF SUMMER VILLAGES OF ALBERTA

Beverly Smith
Executive Director, ASVA

19



November 30, 2018

Mayor Marge Hanssen
Summer Village of Nakamun Park
Box 1250
ONOWAY, Alberta
T0E 1V0

Dear Mayor Hanssen:

Each year, school divisions gather together with learning partners from government and other organizations to discuss topics of critical importance to rural schools and communities. This conference, the Alberta Rural Education Symposium, has as its theme "Schools and Communities: Partners in Action". This year's focus extends beyond the classroom and into the board rooms of municipalities and counties across the province. Given that there is an opportunity to advance our mutual goals, I wish to invite you, as our community partners, to join us at this important conference which will be held March 3 – 5, 2019 in Edmonton.

What can you expect to find at this event? First, ministers from education, municipal affairs, and other portfolios integral to rural sustainability will be in attendance and participate in a panel discussion. All delegates are invited to an all MLA reception on Sunday evening for an opportunity to connect with Ministers and MLA's from across the province to engage in one-on-one conversations. Second, Keynote David Irvine, one of Canada's most respected voices on leadership and organizational culture, will lead delegates in conversations around leadership, partnerships and authentic connections. Third, a valuable opportunity to connect with key leaders in your community to further the work of building capacity and supporting rural sustainability.

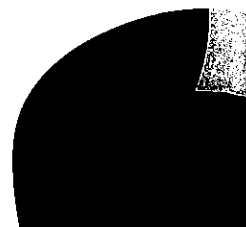
The keynote speakers at ARES 2019 will focus on their research and experiences to provide advice on how we can positively impact rural communities. This is much more than a conversation about education. It is about the future of rural communities. A full profile of the program and line up of talented speakers who have expertise in rural schools and communities can be found on our website: <https://www.albertraruraleducation.ca>

Rural Alberta needs to work collaboratively to find solutions that will support the revitalization of our communities. Building strong communities is a responsibility for all of us; working together just makes sense. We hope to see you there!

Sincerely,

Judy Muir
Board Chair

20





YRL Board Executive Committee Highlights

December 10, 2018

2019 YRL Board Executive Committee Meeting Dates

- Mondays from 10:00 a.m. to 1:00 p.m. at YRL in Spruce Grove.
 - February 11
 - April 8
 - May 13
 - August 26
 - September 9
 - December 16

2019-2021 Plan of Service

- The Executive Committee approved the 2019-2021 Plan of Service.
 - A copy will be filed with Municipal Affairs Public Library Services Branch (PLSB).
- The three strategic priorities are:
 - Provide quality services that support the priorities of and challenges faced by member libraries.
 - Strengthen organizational capacity.
 - Demonstrate the value of YRL to its stakeholders.
 - Each priority has two to three goals as well as two to three corresponding objectives to meet each goal.
- The 2019-2021 Plan of Service will be distributed to all stakeholders in 2019.

Renovations Celebration

- With construction taking longer than originally planned, the celebration discussion was deferred to the February meeting.

2018 Audit

- Preliminary documentation was provided to a Grant Thornton LLP representative in November and the official on-site audit will be conducted the second week of January.
- The auditors will present the draft 2018 audit to the Executive Committee in February and to the Board for approval on March 4.

2016-2018 Plan of Service Progress Report

- The report outlined the progress/completion of goals and strategies during 2018.

Financial Statements

- The third quarter financial statements were reviewed; there were no anomalies.

(21)

Infrastructure Grant Update

- Construction in the shipping, receiving and sorting areas continues.
 - The new interior walls are painted.
 - A double-wide overhead door is installed.
 - Finishing layers are being put on the dock concrete.
 - Staff workstations will be moved in the new year after the new shelves are assembled and the current shelves moved.
- The washroom floors will be redone during the end of year break.
- During 2019, the windows will be replaced and the parking lot paved.

Alberta Library Conference

- April 25-28 at The Fairmont Jasper Park Lodge.
- The budget allows for up to 12 trustees to attend this annual conference.
 - As per YRL policy, Executive Committee members have first right of refusal.
 - After the Executive Committee members respond, the remaining spots are offered to all trustees and awarded by lottery.

Chair's Report – Hank Smit

- Thanked the staff and Executive Committee members for helping him learn about the YRL Board Chair position.
- Attended two PLSB-organized meetings with the Director:
 - Provincial Public Library Network Nodes meeting comprised of CEOs/Directors and Board Chairs from 16 libraries/library systems.
 - Provincial Regional Library Systems meeting comprised of Directors and Chairs from the seven systems.
 - Included a presentation from the National Network for Equitable Library Service (NNELS) about books available through interlibrary loan in various accessible formats for those with print disabilities.

Director's Report – Kevin Dodds

- Attended two PLSB-organized meetings with the Chair:
 - The Network Nodes meeting consisted of updates only (no decision items).
 - Two RFPs will be published soon: one for an eAudiobook eResource and one for interlibrary loan software.
 - The Systems meeting included a review of the legislation including compliance.
- A notice on the Town of Grande Cache website announced that as of January 1 it will become the Hamlet of Grande Cache in the Municipal District of Greenview No. 16.
 - Grande Cache will become a member of Peace Library System (PLS) upon the establishment of a library board by the Municipal District of Greenview.
- Contact Laurie to book a presentation by the new director to your municipal council and/or library board about YRL membership, governance, services and collections.

22

Assistant Director's Report – Wendy Sears Ilnicki

- Annual interlibrary loan counts were done last month and are up 10% from 2017.

Client Services Manager's Report – Stephanie Thero

- Working with PLS staff to transition Grande Cache Municipal Library to them within the Polaris system (i.e. patrons, items, settings, etc.).

YRL Public Libraries' Council (PLC) – Robert McClure

- PLC Executive Committee members were each assigned YRL member libraries to maintain contact with throughout the year.
- Three PLC Executive Committee members will attend the 2018-2019 YRL Board Executive Committee meetings.
 - Chair Robert McClure, Yellowhead County Library Board
 - Vice Chair Lisa Old, Westlock Municipal Library
 - Doug Whistance-Smith, Drayton Valley Municipal Library

Presentation

- On behalf of the YRL Board, Vice Chair Derril Butler expressed his gratitude to Kevin Dodds for 29 years of service at YRL, congratulated him on his success during the last ten years as Director and wished him well in his retirement.

KEY DATES

Trustee Orientation (*for YRL Trustees/Alternates*)..... Monday, January 21, 9:30 a.m. to 2:00 p.m.
 YRL Board Executive Committee Meeting Monday, February 11, 10:00 a.m. to 1:00 p.m.
 YRL Board Meeting..... Monday, March 4, 10:00 a.m. to 1:00 p.m.

23

AEMA Stakeholder Summit Report

December 12, 2018

Hello Everyone,

I wanted to send a quick report on the AEMA Stakeholder Summit I attended on December 4th and 5th. First of all, I think this is a very worthwhile event to go to each year. I learn something new each time I go. I encourage anyone who wants to learn more about emergency management to make it a plan to go each year.

The best part for me is the collaboration with other communities. Learning about how they do things and how to tackle common problems and concerns is a learning experience to say the least. We did an exercise where we go from table to table with a set of questions relating to emergency management. Each table had something new and different to offer. We also learned that our problems are similar to one another.

I was inspired by a set of presenters explaining a horrible fire that broke out due to an unexploded ordinance. This was the "Bindloss Fire" Sept. 12 2017. This fire affected a town, a county and a first nation. All three did not work well at first but later found common ground during the recovery process. In the planning process, if the plan had included the first nation, a more coordinated effort would've saved a lot of stress.

After we formalize everyone's rolls and responsibilities, I'd like to make sure we speak to the first nations around our towns and villages and write them into our plans as mutual aid partners. This may be a lengthy process but I think it's important. I would also like to set up some meetings with non-profit organizations in our area as they can be very helpful in disasters-for example: orphaned/hurt pets-I'd like to contact infinite woofs as well as vet clinics in the area to see if they can also be included. For clothing needs/other needs: Salvation Army, Samaritans Purse, Red Cross (there are more that I'll research-the ones listed were at the summit). I also have contacts for Emotional Wellness Groups. A big one out of Calgary attended this event and offered a ton of information-I'll be able to upload more on them from the AEMA Stakeholder Summit website shortly. I also have contacts through my Critical Incident Stress Management Group. One phone call and they'll send trained people to us.

Speaking of mutual aid partners, I met with Robert Osmond from Lac Ste. Anne County at the summit and had a good conversation with him. As a mutual aid partner he'd like to do an emergency management exercise with us at some point. He has money set aside for this. I think we should take him up on this when the time comes. We have a ways to go with our training before we can do this.

NAIT was at this event and the U of A was at last year's event. They can do table top exercises as well as large scale exercises. They mentioned (NAIT) that if we use their students that need to do this as a project anyways, the cost is minimal. I need to contact a fellow by the name of Jasper to set this up.

The key points I learned from this event were: Preparation and Collaboration. The more we do now to prepare ourselves, the better off we'll be when/if anything big comes our way. I look forward to meeting up with all of you in March and was glad to meet up with Larry Ste. Amand from our advisory committee at the summit.

Hope you all have a wonderful and safe Christmas holiday,

-Shari Ives

p.s. please send me your, self nomination forms (I left out planning ops-don't worry about it right now-we'll discuss it in March as it's specific to each event)

Town of Mayerthorpe

Report Range : 2018/08/01 0000 to 2018/08/31 2359 **Report Title :** NAKAMUN DAILY EVENTS

8/18/2018

TOWN OF MAYERTHORPE

Events:

Date/Time *Officer*
 Backup Officers
 Group

Event
Location

2018/08/18 2200 DAWN, DWIGHT
2018/08/18 2330 TOWN OF MAYERTHORPE

GENERAL PATROL
NAKAMUN PARK
SUMMER VILLAGE
PATROL VILLAGE, NOTHING TO CRAZY HAPPENING, NO LOUD PARTIES, FAIRLY QUIET EVENING

8/31/2018

TOWN OF MAYERTHORPE

Events:

Date/Time *Officer*
 Backup Officers
 Group

Event
Location

2018/08/31 1930 DAWN, DWIGHT
2018/08/31 2030 TOWN OF MAYERTHORPE

GENERAL PATROL
NAKAMUN PARK
SUMMER VILLAGE
QUICK PATROL OF VILLAGE, QUIET.

Total Events: 2

2018/08/04 90 MINS
PATROL OF VILLAGE

(26)

Town of Mayerthorpe

Report Range : 2018/09/01 0000 to 2018/09/30 2359 **Report Title :** NAKAMUN DAILY EVENTS

9/1/2018

TOWN OF MAYERTHORPE

Events:

Date/Time *Officer*
 Backup Officers
 Group

Event
Location

2018/09/01 1600 DAWN, DWIGHT
2018/09/01 1730 TOWN OF MAYERTHORPE

GENERAL PATROL
NAKAMUN PARK
SUMMER VILLAGE
PATROLLING VILLAGE, NOT A VERY NICE NOR BUSY WEEKEND, TO COOL, EVERYONE PRETTY SETTLED

9/18/2018

TOWN OF MAYERTHORPE

Events:

Date/Time *Officer*
 Backup Officers
 Group

Event
Location

2018/09/18 1100 DAWN, DWIGHT
2018/09/18 1230 TOWN OF MAYERTHORPE

GENERAL PATROL
NAKAMUN PARK
SUMMER VILLAGE
FAIRLY QUIET DAY, SUNNY BUT COOL, ONE DEMO PROJECT OF GARAGE HAPPENING.

9/29/2018

TOWN OF MAYERTHORPE

Events:

Date/Time *Officer*
 Backup Officers
 Group

Event
Location

2018/09/29 1930 DAWN, DWIGHT
2018/09/29 2100

(27)

Town of Mayerthorpe

Report Range : 2018/10/01 0000 to 2018/10/31 2359 **Report Title :** NAKAMUN DAILY EVENTS

10/15/2018

TOWN OF MAYERTHORPE

Events:

Date/Time *Officer*
 Backup Officers
 Group

Event

Location

2018/10/15 1230 DAWN, DWIGHT
2018/10/15 1400
 TOWN OF MAYERTHORPE

GENERAL PATROL
NAKAMUN PARK
SUMMER VILLAGE
PATROL

10/26/2018

TOWN OF MAYERTHORPE

Events:

Date/Time *Officer*
 Backup Officers
 Group

Event

Location

2018/10/26 0930 DAWN, DWIGHT
2018/10/26 1100
 TOWN OF MAYERTHORPE

TRAINING
NAKAMUN PARK
SHERWOOD PARK
DRUG SYMPOSIUM, TRAINING

10/31/2018

TOWN OF MAYERTHORPE

Events:

Date/Time *Officer*
 Backup Officers
 Group

Event

Location

2018/10/31 1230 DAWN, DWIGHT
2018/10/31 1400

28

Town of Mayerthorpe

Report Range : 2018/11/01 0000 to 2018/11/30 2359 **Report Title :** NAKAMUN DAILY EVENTS

11/6/2018

TOWN OF MAYERTHORPE

Events:

<i>Date/Time</i>	<i>Officer</i>
	<i>Backup Officers</i>
	<i>Group</i>
<i>Event</i>	
<i>Location</i>	

2018/11/06 0930 DAWN, DWIGHT

2018/11/06 1100
TOWN OF MAYERTHORPE

GENERAL PATROL
NAKAMUN PARK
SUMMER VILLAGE
PATROL VILLAGE CHECKING RESIDENCES FOR SECURITY OF HOMES, QUIET COOL, LIGHT SNOW DAY

11/14/2018

TOWN OF MAYERTHORPE

Events:

<i>Date/Time</i>	<i>Officer</i>
	<i>Backup Officers</i>
	<i>Group</i>
<i>Event</i>	
<i>Location</i>	

2018/11/14 0800 DAWN, DWIGHT

2018/11/14 0930
TOWN OF MAYERTHORPE

GENERAL PATROL
NAKAMUN PARK
SUMMER VILLAGE
PATROL SUMMER VILLAGE AND CHECK RESIDENCES, BUT QUIET DAY IN THE VILLAGE, SUNNY AND WARM TOO.

11/24/2018

TOWN OF MAYERTHORPE

Events:

<i>Date/Time</i>	<i>Officer</i>
	<i>Backup Officers</i>
	<i>Group</i>
<i>Event</i>	
<i>Location</i>	

2018/11/24 1400 DAWN, DWIGHT

2018/11/24 1530

29

TOWN OF MAYERTHORPE

GENERAL PATROL
NAKAMUN PARK
SUMMER VILLAGE

QUIET AFTERNOON WITH A BIT OF TRAFFIC, MAINLY MONITORING RESIDENCES.

11/27/2018

TOWN OF MAYERTHORPE

Events:

Date/Time

Officer

Backup Officers

Group

Event

Location

2018/11/27 1230

DAWN, DWIGHT

2018/11/27 1400

TOWN OF MAYERTHORPE

GENERAL PATROL
NAKAMUN PARK
SUMMER VILLAGE

PATROLLING VILLAGE AND CHECKING RESIDENCES. QUIET COOL FOGGY DAY TODAY.

Total Events: 4

36



November 2, 2018

Summer Village of Nakamun Park
Box 1250
Onoway, AB T0E 1V0

TO WHOM IT MAY CONCERN:

Re: Lac Ste. Anne County 2018/2019 Representatives/Appointments

Please find enclosed the 2018-2019 Lac Ste. Anne County list of all representatives and appointments of County Council, as approved at the Organizational Meeting held October 23rd, 2018.

If you have any questions, please contact the undersigned.

Yours truly,

A handwritten signature in cursive script, which appears to read "Mike Primeau".

Mike Primeau, MBA, CLGM
County Manager
Lac Ste. Anne County

MP:sw

encls.

31



Lac Ste. Anne County 2018 Organizational Meeting Council Appointments

REEVE	JOE BLAKEMAN
TERM OF REEVE	One (1) year
DEPUTY REEVE	NICK GELYCH
TERM OF DEPUTY REEVE	One (1) year

COMMITTEES

MUNICIPAL COMMITTEE	Council as a whole, Reeve as Chairman
MUNICIPAL PLANNING COMMISSION	Council as a whole, Reeve as Chairman Administration to appoint a secretary to the Municipal Planning Commission

ADVISORY COMMITTEES

AGRICULTURAL SERVICE BOARD	Re-Appointed for another term of one (1) year CHAIRMAN - Ross Bohnet VICE CHAIRMAN - Steve Hoyda
EMERGENCY ADVISORY COMMITTEE	3 Members with all other Councillors as alternates Steve Hoyda, Nick Gelych, George Vaughan

REPRESENTATIVES/APPOINTMENTS

ALBERTA BEACH INTER-MUNICIPAL COUNCIL COMMITTEE	Reps - Vaughan & Blakeman
ALBERTA RECREATIONAL LAKES COMMITTEE	Rep Gelych
ATHABASCA WATERSHED COUNCIL	Reps - Bohnet & Giebelhaus
BEACHWAVE PARK	Reps - Vaughan & Blakeman
BUS COMMITTEE - EAST END	Reps - Olsvik & Gelych
- WEST END	Rep - Bohnet & Giebelhaus
CAMPGROUND COMMITTEE	Reps - Bohnet, Giebelhaus & Hoyda
COMMUNITY FUTURES - YELLOWHEAD EAST	Rep - Gelych
DARWELL WASTEWATER LAGOON COMMISSION	Reps - Hoyda & Blakeman
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE	Rep - Gelych
FALLEN FOUR VISITOR CENTER/ MAYERTHORPE LIBRARY PROJECT COMMITTEE	Reps - Bohnet & Giebelhaus
FIRST NATIONS COMMITTEE	Reps - Blakeman, Olsvik & Giebelhaus
GEORGE PEGG BOTANIC GARDEN SOCIETY	Rep - Vaughan
GROWTH ALBERTA	Rep - Giebelhaus
HIGHWAY 43 COME PLAY WITH ME EARLY CHILDHOOD COALITION	Rep - Giebelhaus
HIGHWAY 43 EAST WASTE COMMISSION	Reps - Olsvik & Vaughan
LAC LA NONNE ENHANCEMENT & PROTECTION ASSOC.	Rep - Vaughan
LAC STE. ANNE COUNTY LIBRARY BOARD	Reps - Bohnet & Hoyda
LAC STE. ANNE FOUNDATION	Rep - Bohnet
LAC STE. ANNE/LAKE ISLE WATER QUALITY GROUP	Rep - Hoyda
LAC STE. ANNE ONOWAY PARTNERSHIP	Reps - Olsvik & Gelych
MAYERTHORPE IDP COMMITTEE	Reps - Bohnet & Giebelhaus
MILLER WESTERN ADVISORY BOARD	Rep - Bohnet
NORTH 43 LAGOON COMMISSION	Reps - Vaughan & Blakeman
NORTH SASKATCHEWAN WATERSHED ALLIANCE	Rep - Gelych
ONOWAY IDP COMMITTEE	Reps - Gelych & Olsvik

(33)

PHYSICIAN RECRUITMENT COMMITTEE	Reps - Gelych
PROVINCIAL AG. SERVICE BOARD COMMITTEE	Rep - Giebelhaus
REGIONAL RECREATION BOARD	Reps - All of Council
STE. ANNE EMERGENCY RESPONSE CENTRE	Reps - Bohnet & Giebelhaus
STURGEON RIVER WATERSHED ALLIANCE (SWRA)	Rep - Gelych
UNION NEGOTIATING COMMITTEE	Reps - Blakeman, Gelych, Hoyda & Giebelhaus
WHITECOURT/LSA SUPPORT FOR ADULT LEARNING	Rep - Bohnet
WILD WATER COMMISSION	Rep - Olsvik
YELLOWHEAD REGIONAL LIBRARY BOARD	Rep - Derril Butler

DATE, HOUR & PLACE OF REGULAR MEETINGS - that Regular Council Meetings be held on the second and fourth Thursdays of each month in the Council Chambers of the County Administration building commencing at 9:30 a.m.

DATE, HOUR & PLACE OF MUNICIPAL PLANNING COMMITTEE MEETINGS - that Municipal Planning Committee Meetings be held on the first Wednesday of each month in the Council Chambers of the County Administration building commencing at 9:30 a.m.

(39)



Town of Onoway

Box 540, Onoway, AB T0E 1V0

December 5, 2018

Onoway Curling Club
Box 215
Onoway, AB
T0E 1V0

To the Little Rocks Curling Group,

Thank you so much for the wonderful thank you cards! I have shared your cards with the Summer Village of Nakamun Park, Summer Village of Sunrise Beach and Town of Onoway Council members and they are so happy to know that you are having fun learning to curl and making new friends! They are very glad that your group was able to use the FCSS money we sent towards what you needed!

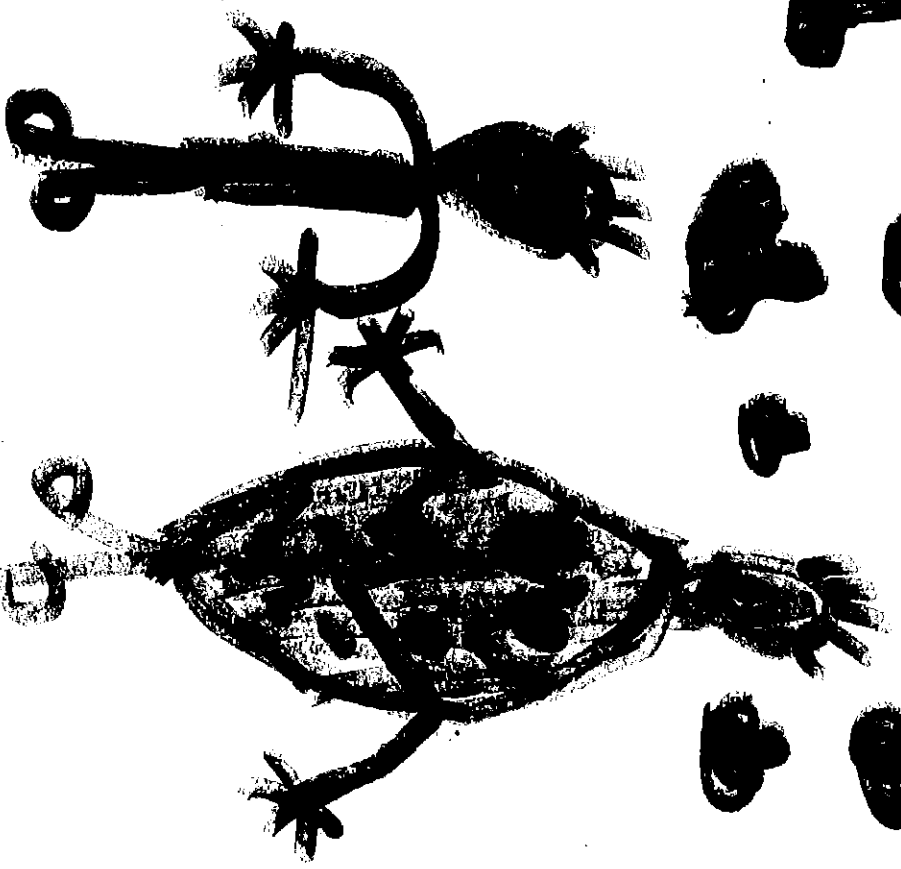
We wish you all a wonderful holiday season with your family and friends!

Sincerely,

Shelley Vaughan
FCSS Coordinator
Town of Onoway



35



Me and
the Colin

Thank You
TOWN

(36)

of Onawa

for Rocks and

RINGS! From

Tucker



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR96015

Dear Mayors, Reeves, and local Councillors across Alberta,

I am writing to inform you that, later today, I will introduce new legislation, the *City Charters Fiscal Framework Act*, which will formalize a new capital infrastructure funding agreement with the cities of Edmonton and Calgary to replace the Municipal Sustainability Initiative (MSI) beginning in 2022-23.

This legislation is in response to the Government of Alberta's commitment in Budget 2018 to work with Alberta's two largest cities on a long-term revenue-sharing formula that would support their capital infrastructure needs. The cities of Edmonton and Calgary have worked with the province to achieve a path to balance that saw MSI funding allocations for the two cities reduced by \$152 million in Budget 2018. These reductions to the cities are also sustained each year until fiscal year 2021-22. All other municipalities have remained whole through the economic downturn and until 2021-2022, when MSI is set to expire.

With this stated, I wish to make clear the Government of Alberta recognizes all municipalities require stable, predictable, and permanent capital infrastructure funding. This is why our government committed in Budget 2018 to pursue new funding arrangements with all municipalities and why we remain engaged in continued discussions with AUMA and RMA over the coming weeks to complete a long-term, revenue-sharing agreement for municipalities for implementation in 2022-23 after MSI expires.

We were able to reach an agreement with the cities of Edmonton and Calgary through the City Charter process, and the next phase is to reach a long-term agreement with the rest of Alberta's municipalities. The infrastructure needs of Albertans in mid-sized cities, towns, villages, summer villages, MDs and counties is important and our commitment remains to form a legislated capital funding framework so that your communities can continue to build and thrive.

Yours in partnership,

Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Barry Morishita, President, Alberta Urban Municipalities Association (AUMA)
Al Kemmere, President, Rural Municipalities of Alberta (RMA)

(37)

Lac Ste Anne Lake Levels

Since August 2018, Alberta Environment and Parks received numerous complaints regarding dropping lake levels on Lac Ste Anne. Below is a brief overview of the current and historical lake levels and the contributing factors.

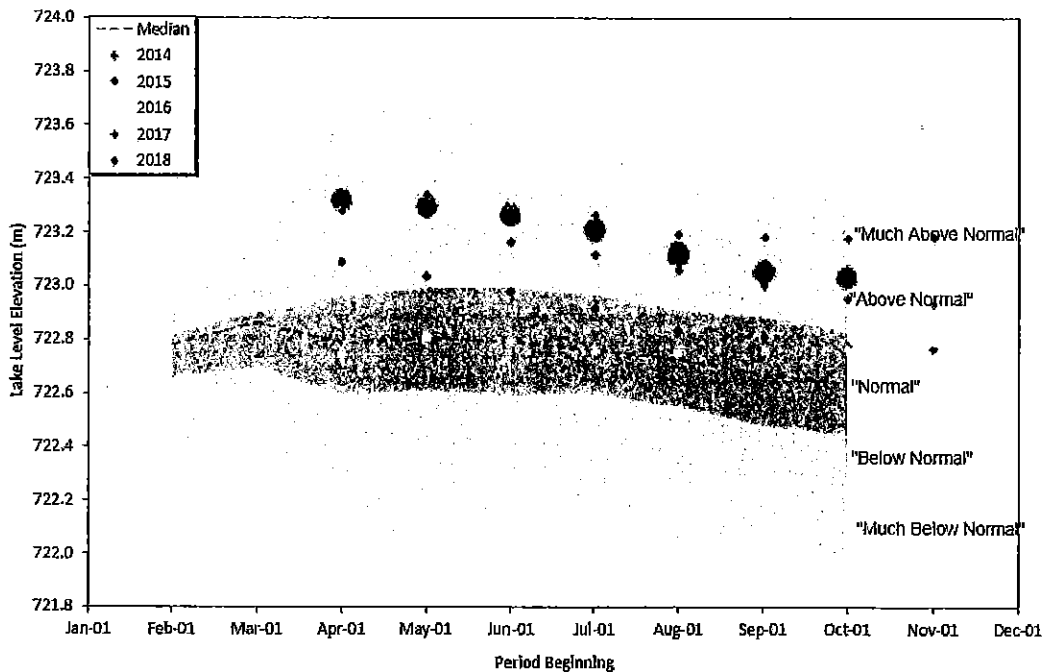
Current Lake Levels

There are many factors which influences the quantity or amount of water in Lac Ste Anne. Some of these factors include the lake's drainage basin, precipitation, evaporation, water consumption, groundwater influences, natural and seasonal variability and the outlet channel (beaver dams, etc.). Historical water levels graphs for Lac Ste Anne show that periodic high and low water levels have been a part of the natural history of Lac Ste Anne for many years which is typical for all lake in Alberta. Currently, Lac Ste Anne lake levels are above the normal range (Figure 1 below).

Lake levels can be viewed in real time at the Alberta River Basins website at: <https://rivers.alberta.ca/> or by clicking [here](#). There is also an Alberta Rivers: Data and Advisories App which can be downloaded to your Android or iPhone here: <https://open.alberta.ca/interact/apps-for-alberta#filter>.

Lac Ste. Anne at Alberta Beach (05EA006)

Recent Lake Levels Compared to Range of Recorded Lake Levels (1933-2016)



* 2017-2018 data considered preliminary. Data source: WISKI & Water Survey of Canada. Chart produced by the region's Hydrologist, Alberta AEP.

Figure 1: Water Level in Lac Ste Anne in 2018 at Alberta Beach.

38

Lake Level History¹

"In 1951, a weir was installed at the outlet of Lac Ste Anne to regulate lake levels (Lane, 1971). In the past, high water levels flooded lakeshore properties and beaches, whereas low water levels hindered boating on both lakes and interfered with whitefish spawning on Lac Ste Anne (Planning Division, Alberta Government, 1980). However, public perception towards the control structure turned negative in the early 1950s, due to high water levels in the lake, and the structure fell into disrepair (Lane, 1971). The old weir is still present at the outlet of Lac Ste Anne but is not in a condition to regulate water levels. The Alberta Government again considered regulating Lac Ste Anne and Isle Lake water levels in the 1970s through the construction of a new weir at the outlet of each lake (Planning Division, Alberta Government, 1980). The study determined that a weir at Lac Ste Anne would not achieve the desired result and could have negative implications downstream (e.g. at Big Lake). Regulation at Isle Lake was feasible but a weir at Isle Lake without one at Lac Ste Anne could exacerbate water level problems at Lac Ste Anne (Planning Division, Alberta Government, 1980). Therefore, it was concluded that water levels should not be regulated on either lake." For more information on Lac Ste Anne and its watershed please visit the State of the Watershed Report at: https://www.nswa.ab.ca/wp-content/uploads/2017/09/LILSA_SOW_May2017_FINAL.pdf.

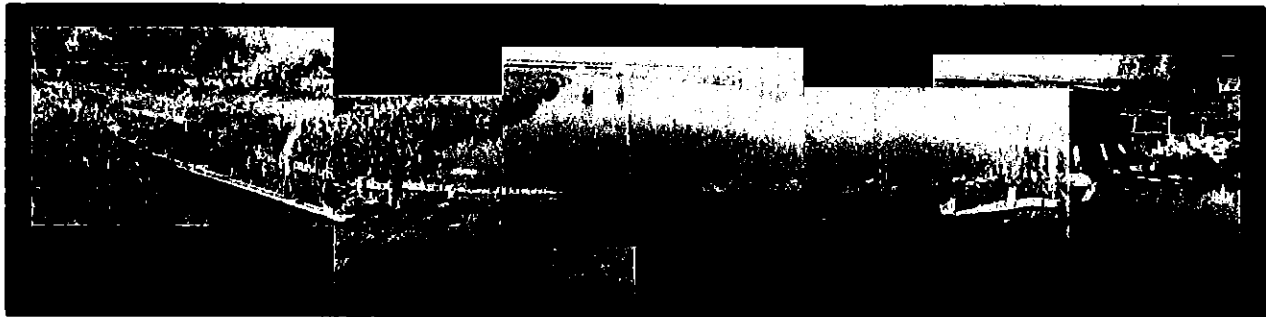


Photo 1: Remains of the old weir in 1984.

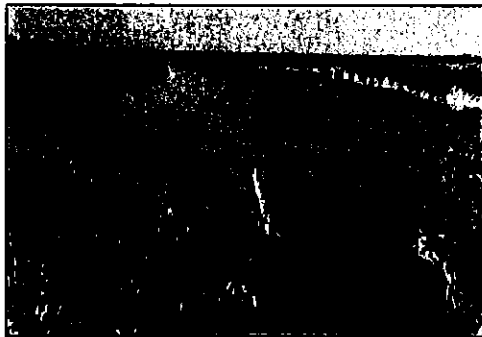


Photo 2: Remains of the old weir, June 2018.

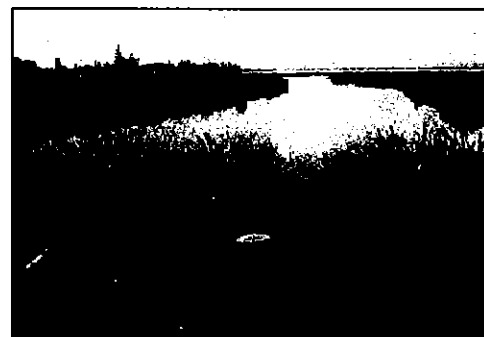


Photo 3: Remains of the old weir, August 2018.

Department staff will continue monitoring the water levels. However, if residents have any further concerns they can contact Alberta Environment and Parks Information Center:

Alberta Environment and Parks	Outside Alberta: 1 780 944-0313
Information Center	Toll Free: 1 877 944-0313
Call Toll Free Alberta: 310-3773	Email: AEP.Info-Centre@gov.ab.ca

Before taking on any construction activity in a waterbody in Alberta, an approval under the provinces *Water Act* must be obtained. Anyone who conducts an activity in a water body without approval may face enforcement action.

¹ North Saskatchewan Watershed Alliance (NSWA), 2017. Isle Lake and Lac Ste Anne State of the Watershed Report. Prepared by the NSWA, Edmonton, AB.

39

Water Act: Approvals

FACTS AT YOUR FINGERTIPS

Before taking on any construction activity in a water body in Alberta, an approval under the province's *Water Act* must be obtained.

Approvals are NOT required for placing, constructing, installing, maintaining, replacing or removing:

- Floating platforms;
- Floating marker buoys;
- Portable or seasonal piers;
- Portable or seasonal boat launches;
- Portable or seasonal docks;
- Fences in water bodies;
- Portable pumps (if there are no significant alterations or disturbances to the water body's bed or shore);
- Beaver dams requiring removal on land owned by the individual;
- Some types of dugouts (see *Water Act Dugouts fact sheet*);
- Groundwater exploration to obtain information supporting an application for a licence to divert water;
- Some types of watercourse crossings (contact the Department for advice); and
- Other activities identified in Schedule 1 of the *Water (Ministerial) Regulation*.

How to apply

Complete and submit an application form, found under Forms/Applications on the Alberta Environment website.

Include with the application accurate drawings of the proposed project that show:

- Suitable scale, north arrow, date and legal land location, tied to section or quarter section lines;
- Features such as water bodies, with flow directions, roads and/or buildings such as pump houses, etc.;
- Water and wastewater conveyance structures, such as ditches, canals;

- Location of Intake structures, control structures, spillways and/or dams and reservoirs, including cross-sections of structures, dams and reservoirs; and
- Proposed construction schedule.

Complex projects

Depending on the complexity of the project, you may be required to provide a project description that includes construction specifications, operational plans and method of operation.

Other requirements

Plans may require the professional stamp of an engineer registered with the Association of Professional Engineers, Geologists and Geophysicists of Alberta.

Where applicable, geotechnical information may be required for dykes and dams, as specified in the *Dam Safety Guidelines 2007* available from the Canadian Dam Association.

If wetlands are to be impacted, a wetland impact assessment may be required indicating how the wetlands may be altered and/or impacted by the proposed activity. Compensation for impacts to wetlands may be required.

Application Review

Applications are reviewed for:

- Hydraulic, hydrological and hydrogeological effects;
- Effects on the aquatic environment;
- Effects on public safety;
- Effects on nearby approval and licence holders including household and other water use;
- Third party impacts;
- Existing water management plans; and
- Any other matters the Director considers relevant.

Water Act: Approvals

FACTS AT YOUR FINGERTIPS

An application may also be referred to other agencies that have interests in the project.

The *Water Act* requires that you place a public notice in appropriate newspapers or to post it at specified locations. Alberta Environment requires resolution of statements of concern received on the proposed project.

Issuance

The approval is issued to the applicant with conditions attached. The approval holder is given a defined time period in which to construct, maintain and/or operate the project.

In some cases the approval holder is required to submit a signed Certificate of Completion which would have been included with the approval, and/or an environmental monitoring report following completion of construction.

Appeals

Decisions on approvals can be appealed by the applicant and individuals directly affected by an activity who submitted a statement of concern. Appeals are submitted to the Environmental Appeals Board.

Enforcement

Anyone who conducts an activity in a water body without an Alberta Environment approval or who diverts water without a licence may face enforcement action with a maximum fine of \$50,000 for an individual and \$500,000 for a corporation.

Anyone who sees a water-related activity that could be illegal should contact Alberta Environment at 1-800-222-6514.

Additional Web Site Information

The *Water Act* and *Water (Ministerial) Regulation* can be found at:
<http://environment.alberta.ca/02645.html>.

Information on Shorelands can be found on the Alberta Sustainable Resource Development web site:
<http://www.srd.alberta.ca/ManagingPrograms/Lands/Shorelands/Default.aspx>.

41