

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY MARCH 20<sup>th</sup>, 2019 AT 5:00 P.M.. AT THE ONOWAY CIVIC CENTRE.

	<b>PRESENT</b>	<p>Mayor: Marge Hanssen  Deputy Mayor: Harry Kassian  Councillor: Carleigh LeClair</p> <p>Administration: Dwight Moskalyk, CAO</p> <p>Absent: n/a</p> <p>Public Works: n/a  Public at Large: n/a</p>
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Hanssen called the meeting to order at 5:00 p.m.
<b>2.</b>	<b>AGENDA</b>  32 - 19	<p><b>MOVED</b> by Deputy Mayor Kassian that the March 20<sup>th</sup>, 2019 regular meeting agenda be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES</b>  33 – 19	<p><b>MOVED</b> by Mayor Hanssen that the February 20th, 2019 regular council meeting minutes be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>4.</b>	<b>APPOINTMENT</b>	<u>N/A</u>
<b>5.</b>	<b>BYLAWS</b>  34 - 19  35 - 19	<p><b>MOVED</b> by Mayor Hanssen that the Administrative Policy A-ADM-INF-1 – Dissemination of Information policy be approved as amended to add:  i) under Policy Statement, 3, “Copies of <u>all draft council meeting agendas</u> and approved minutes, bylaws and financial statements”  <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Kassian that the Administrative Policy A-COM-DIS-1 – Landowner/Resident Disputes Resolution policy be approved as amended to add:  i) under Standards, 1, “...where there is a violation of a municipal bylaw, including the land use bylaw, <u>as amended from time to time</u>, or where there is some other circumstance which would permit the Summer Village of <u>Nakamun Park</u> to intervene...”  ii) Add the Land Use Bylaw #2007-03 as a legal reference under Legal Reference Section.</p> <p style="text-align: right;"><b>CARRIED</b></p> </p>

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	<p>36 – 19</p> <p>37 – 19</p> <p>38 – 19</p> <p>39 – 19</p>	<p><b>MOVED</b> by Deputy Mayor Kassian that the Administrative policy A-FIN-TRF-1 – Tax Recovery Fees policy be approved as presented. <b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Hanssen that the Administrative Policy A-FIN-TAX-2 – Tax Roll Name Change policy be approved as amended to add: i) under Legal References, add the Land Titles Act, Section 48 as a legal reference. <b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Hanssen that the Administrative Policy A-HUM-COD-1 – HR Code of Conduct policy be approved as amended to add: i) under Legal References, add the Alberta Freedom of Information and Protection of Privacy Act and Alberta Employment Standards Code as legal references. ii) under Cross References add the Recruitment Policy as a cross reference. <b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Hanssen that the Administrative Policy A-HUM-CON-1 – Contractor policy be approved as amended to add: i) under Cross References add the Tendering Policy as a cross reference” <b>CARRIED</b></p>
<p><b>6. BUSINESS</b></p>	<p>40 – 19</p> <p>41 – 19</p> <p>42 – 19</p> <p>43 – 19</p>	<p><b>MOVED</b> by Mayor Hanssen that council accept the discussion of the draft operating budget 2019, Three Year Operating and Five Year Capital Budgets for information and that administration return the draft budgets to the next meeting for further review. <b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Hanssen that council authorize the attendance of Council and Administration at the 2019 West Inter-Lake District Regional Water Services Commission Annual Meeting on April 27<sup>th</sup>, 2019 in Alberta Beach. <b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Kassian that council approves the membership of the Summer Village of Nakamun Park in the Summer Villages of Lac Ste. Anne County East Association and authorize payment of the requisitioned dues of \$823.37. <b>CARRIED</b></p> <p><b>MOVED</b> by Councillor LeClair that council approves a donation of \$100.00 to the Farm Safety Centre to assist their 2018-2019 education program in local schools. <b>CARRIED</b></p>

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	44 – 19	<b>MOVED</b> by Deputy Mayor Kassian that council approve the Municipal Sustainability Initiative Amending Agreement for 2019-2022, as presented, and authorize execution of same. <b>CARRIED</b>
	45 – 19	<b>MOVED</b> by Councillor LeClair that council accepts the referral on Lac Ste. Anne County Land Use Bylaw 22-2017 amendments for information. <b>CARRIED</b>
<b>7.</b>	<b>FINANCIAL</b>	N/A
<b>8.</b>	<b>COUNCIL REPORTS</b> 46 - 19	<b>MOVED</b> by Mayor Hanssen that the Councillor Reports, as verbally presented, be accepted for information. <b>CARRIED</b>
<b>9.</b>	<b>ADMINISTRATION /PUBLIC WORKS REPORTS</b> 47 - 19	<b>MOVED</b> by Deputy Mayor Kassian that council accept the Administration and Public Works Reports as presented. <b>CARRIED</b>
<b>10.</b>	<b>INFORMATION / CORRESPONDENCE</b> 48 – 19	<b>MOVED</b> by Mayor Hanssen that the following items be accepted as information:  a) Alberta Urban Municipalities Association – March 6th, 2019 letter informing members that insurance premiums have been reduced for 2019. Administration has accounted for this in the draft budget.  b) Lac Ste. Anne County – March 5th, 2019 letter from Reeve Blakeman clarifying the County’s position on regional emergency management and its ability to collaborate on regional emergency management. This letter stems from the discussion that occurred during the last Ste. Anne Summer Villages Regional Emergency Management Agency Meeting on February 23rd, 2019 and subsequent discussions regarding membership obligations in that commission.  c) Government of Alberta, Municipal Affairs – February 19th, 2019 letter from Minister Anderson regarding the amending agreement to the Municipal Sustainability Initiative program.  d) Town of Mayerthorpe – January 2019 Community Peace Officer Reports.

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		<b>CARRIED</b>
<b>11.</b>	<b>CLOSED MEETING</b>	<u>N/A</u>
<b>12.</b>	<b>NEXT MEETING</b>	
	49 – 19	<b>MOTION</b> by Mayor Hanssen that the next regularly scheduled meeting be held on Wednesday April 17th, 2019 at 5:00p.m. in the Town of Onoway Council Chambers.  <b>CARRIED</b>
<b>13.</b>	<b>ADJOURNMENT</b>	Mayor Hanssen declared the meeting adjourned at 8:07 p.m.

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Mayor Marge Hanssen

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Chief Administrative Officer Dwight Moskalyk