

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Wednesday June 17th, 2020 – at The Onoway Civic Centre at 5:00 P.M.

1. Call to order:
2. Agenda: a) Wednesday June 17th, 2020 Regular Council Meeting
3. Minutes: (1-3) a) Wednesday May 20th, 2020 Regular Council Meeting
b)
4. Appointment: a)
5. Bylaws/Policies: a)
b)
6. Business (4-20) a) Municipal Development Plan, Bylaw 2020-8 – RFD 2020-27 is attached for reference. If Council wishes to proceed they will need to consider two motions: one to give first reading, and second to establish the date of a public hearing (an parameters for notice of that public hearing).
(21) b) Village Entrance Signs, Maintenance – RFD 2020-28 is attached for reference.
(22) c) Speed Bump Request, East Entrance – RFD 2020-29 is attached for reference.
d)
e)
7. Financial a) April 30th, 2020 – Income and Expenses Sheets, Budget and Actual (to be circulated during the meeting)
b)
8. Councillor Reports a) Mayor
b) Deputy Mayor
c) Councillor
9. Administration Reports a) MAP Review Preparations
b) Drainage Concerns/Projects
c) Boat Launch – Lights/Welding/Fall 2020 Rock Plan
d) WILD Water Phase IV, Open Houses and Construction
e) Phase 2 – COVID Relaunch – AIM Meeting?

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Wednesday June 17th, 2020 – at The Onoway Civic Centre at 5:00 P.M.

10. Information and Correspondence

(23-24)

- a) Government of Alberta, Municipal Affairs – May 19th, 2020 letter confirming 2020 MSI Capital and MSI Operating allocations.

(25)

- b) Government of Alberta, Municipal Affairs – June 10th, 2020 letter confirming 2020 Gas Tax Fund allocations.

(26-29)

- c) Town of Mayerthorpe – April 2020 and May 2020 CPO Reports

(30)

- d) Lac Ste. Anne County – May 23rd, 2020 Media Release: County Responds to Rising Water Levels.

(31-32)

- e) Onoway Regional Fire Services/North West Fire and Rescue – May 30th, 2020 Withdrawal of Current Regional Director Emergency Management Services, effective July 1st, 2020.

- f) WILD Water Commission – Notice of Inter Basin Open Houses for Phase III and Phase IV, including participation details for virtual participation.

11. Closed Meeting

- a) - N/A

12. Next Meeting Date

- a) Schedule the next regular council meeting for July 15th, 2020.

13. Adjournment

Upcoming Meetings:

June 20th, 2020 – SVLSACE

July 15th, 2020 – Regular Council Meeting

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY MAY 20th, 2020 AT 5:00 P.M. AT THE ONOWAY CIVIC CENTRE.

	PRESENT	<p>Mayor: Marge Hanssen (via Conference Call) Deputy Mayor: Carleigh LeClair (via Conference Call) Councillor: Harry Kassian</p> <p>Administration: Dwight Moskalyk, CAO</p> <p>Appointments: n/a</p> <p>Absent: n/a</p> <p>Public Works: n/a Public at Large: n/a</p>
1.	CALL TO ORDER	Mayor Hanssen called the meeting to order at 5:00 p.m.
2.	AGENDA 84 - 20	MOVED by Councillor Kassian that the Wednesday May 20 th , 2020 regular council meeting agenda be approved as presented. CARRIED.
3.	MINUTES 85 - 20	MOVED by Mayor Hanssen that the minutes for the Wednesday April 15 th , 2020 regular council meeting be approved as presented. CARRIED.
4.	APPOINTMENT	N/A
5.	BYLAW	N/A
6.	BUSINESS 86 - 20	MOVED by Councillor Kassian that Council formally offer Lot 4006 Nakamun Drive as a possible location to site a truck fill station within the summer village, subject to negotiations with the West Inter-Lake District Regional Water Services Commission, AND THAT Administration be authorized to enter lease negotiations with the Commission regarding the same. CARRIED.
	87 - 2020	MOVED by Deputy Mayor LeClair that Council approve the Summer Village of Nakamun Park's participation in the All-Net Connect service, as hosted through the Summer Villages of Lac Ste. Anne County East, and authorize the execution of the subscription hosting agreement letter as provided by the Summer Villages of Lac Ste. Anne County East. CARRIED.
	88 - 2020	MOVED by Councillor Kassian that Council accept the resignation of Mr. Garry Richmond as Director of Emergency Management for the Summer Village of Nakamun Park, effective May 1 st , 2020. CARRIED.

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY MAY 20th, 2020 AT 5:00 P.M. AT THE ONOWAY CIVIC CENTRE.

	<p>89 – 2020</p> <p>90 – 2020</p> <p>91 – 2020</p> <p>92 – 2020</p>	<p>MOVED by Deputy Mayor LeClair that Council authorize the awarding of a service recognition to Mr. Garry Richmond for his dedication to the Summer Village’s emergency management efforts, in an amount not to exceed \$150.00 and a village recognition plaque.</p> <p style="text-align: right;">CARRIED.</p> <p>MOVED by Mayor Hanssen that Council appoint Mr. Jason Madge as Director of Emergency Management for the Summer Village of Nakamun Park, effective immediately with remuneration same or similar to that offered through the Council Renumeration Policy, as amended from time to time.</p> <p style="text-align: right;">CARRIED.</p> <p>MOVED by Councillor Kassian that Council authorize the Summer Village of Nakamun Park to acquire title to Lot4, Block 4, Plan 2302MC (Lot 5054 – 5th Street) and then offer for sale this property via a public tender process with a closing date on or near July 8th, 2020.</p> <p style="text-align: right;">CARRIED.</p> <p>MOVED by Mayor Hanssen that Council authorize Mayor Hanssen to begin negotiations with Wildwillow Enterprises Inc. for the proposed renewal or extension of the existing Administrative Services Contract beyond the August 31st, 2020 end term.</p> <p style="text-align: right;">CARRIED.</p>
7.	FINANCIAL	N/A
8.	COUNCIL REPORTS 93 – 2020	<p>MOVED by Mayor Hanssen that Council accept the Council Reports for information, as presented.</p> <p style="text-align: right;">CARRIED.</p>
9.	ADMINISTRATION /PUBLIC WORKS REPORTS 94 – 2020	<p>MOVED by Councillor Kassian that Council accept the Administration and Public Works reports for information, as presented.</p> <p style="text-align: right;">CARRIED.</p>
10.	INFORMATION / CORRESPONDENCE 95 - 2020	<p>MOVED by Councillor Kassian that the following items be accepted as information:</p> <ul style="list-style-type: none"> a) Town of Mayerthorpe – March 2020 CPO Report. b) AUMA, Letter to Minister Madu – April 20th, 2020 letter from Alberta Urban Municipalities Association (AUMA) regarding

2

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY MAY 20th, 2020 AT 5:00 P.M. AT THE ONOWAY CIVIC CENTRE.

		input on “shovel ready project” guidelines and MSI Capital expansion. c) Government of Alberta – Municipal Governance During COVID-19, April 9 th , 2020 edition of Frequently Asked Questions. CARRIED.
11.	CLOSED MEETING	N/A
12.	NEXT MEETING 96 - 2020	MOTION by Mayor Hanssen that the next regularly scheduled meeting be held on Wednesday June 17 th , 2020 at 5:00 p.m. in the Town of Onoway Council Chambers. CARRIED
13.	ADJOURNMENT	Mayor Hanssen declared the meeting adjourned at 6:24 p.m.

Mayor Marge Hanssen

Chief Administrative Officer Dwight Moskalyk

③



Summer Village of Nakamun Park Request For Decision - (RFD) 2020-27

Meeting:	Regular Council
Meeting Date:	June 17th, 2020
Originated By:	Dwight Moskalyk, Chief Administrative Officer
Title:	Municipal Development Plan (Draft) – Bylaw 2020-8
Agenda Item Number:	6(a) – Business

BACKGROUND/PROPOSAL:

The Summer Village of Nakamun Park is a participant in a joint Bylaw and Policy Review Project with several other regional summer villages. As part of that project, each municipality has undertaken the review of (or implementation of) a municipal development plan. Changes to the Municipal Government Act post 2017 made it a requirement for all municipalities to adopt an MDP, by bylaw and subject to public notice and public hearing sections. Previous versions of the MGA established that an MDP was optional for municipalities under a certain population count, however the Summer Village of Nakamun Park had adopted an MDP in 2013, via Bylaw 2013-4.

A new MDP has been drafted and was reviewed in 2018/2019 – including open houses and surveys inviting public input. The “final draft” version has been supplied by the project consultant and is presented for Council’s consideration. If Council wishes to proceed with the MDP, the adoption process will involve:

- a) Give First Reading
- b) Set a Public Hearing Date
- c) Provide Notice to the Public
- d) Give Second and Third Reading (as presented, or with amendments)

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The MDP is one of the core planning documents of a municipality. The MDP is one order of magnitude broader than the Land Use Bylaw; for example, where as the Land Use Bylaw establishes permitted, discretionary and prohibited uses within various property districts – it is the MDP that broadly defines the boundaries of each of those districts, and their interface with adjacent districts. The goal is to promote a blend of uses in and between communities – while also promoting a smooth transition from designated areas with different uses or characteristics (industrial, urban services, commercial, residential, recreational, etc.). Not all these considerations apply to Nakamun Park in 2020, but the MDP is a long-range planning document and does help focus the discussion for if/when growth occurs. Completing an MDP is also a first step in working towards an Intermunicipal Development Plan, ensuring the transitional blending strategy for land use is carried through adjacent municipal interfaces where possible.

The MDP is not perfect. It does require assumptions – some of them (for example, population growth) seem exaggerated, and they probably are. The usual tact is to view the MDP as both a

4



snapshot of today and a roadmap for tomorrow based on the best/or worst-case scenarios for key indicators. This helps by giving the development and planning authority a wide margin to work with in terms of community planning and development recommendations.

I have attached the draft MDP (April 2020 Edition). A summary of the comments received during the open houses was reviewed in council at a previous meeting, and you will recall that those comments were almost exclusively focused on the proposed RV developments within Lac Ste. Anne County which were being debated at the time. The April 2020 version does incorporate the comments of Council, Administration, the Development Officer, the Planning Officer, and relevant comments received during the open houses.

COSTS/SOURCE OF FUNDING (if applicable)

The cost of the Bylaw and Policy Project is covered under the ACP Partnership Grant, to which Nakamun Park is a partner.

RECOMMENDED ACTION:

- 1) That:
 - a. Council give first reading to Bylaw 2020-8, being a bylaw to adopt a Municipal Development Plan for the Summer Village of Nakamun Park (and repeal the previous version, Bylaw 2013-4);
 - and
 - b. Council establishes a date for a public hearing (recommend being in conjunction with our August 2020 meeting) and authorize Administration to provide notice of the Public Hearing to via website post and directly mailing notice to all property owners.

Initials show support – Reviewed By:	CAO: D. Moskalyk
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5

**BEING A BYLAW OF THE SUMMER VILLAGE OF NAKAMUN PARK TO
ADOPT A MUNICIPAL DEVELOPMENT PLAN FOR THE MUNICIPALITY**

WHEREAS the Municipal Government Act, as amended from time to time, requires each municipality to adopt a Municipal Development Plan; and

WHEREAS Section 632(1) of the Municipal Government Act requires that the Municipal Development Plan be adopted by bylaw and Section 632 (3) of the Municipal Government Act establishes the requirements of what must be contained within the Municipal Development Plan; and

WHEREAS the Municipal Development Plan has been advertised by the Summer Village of Nakamun Park in accordance with Section 606 of the Municipal Government Act, and the required Public Hearing has been held in accordance with Section 230 of the Municipal Government Act;

NOW THEREFORE Council for the Summer Village of Nakamun Park, duly assembled, enacts the following:

1. TITLE

1.1 THAT this bylaw may be cited as the "Municipal Development Plan Bylaw."

2. ADOPTION

2.1 THAT this bylaw, including the Summer Village of Nakamun Park Municipal Development Plan that is hereto attached and forms part of this bylaw, is adopted.

3. REPEAL

3.1 THAT Bylaw 2013-4, being a previous version of a Municipal Development Plan for the Summer Village of Nakamun Park, duly enacted, is hereby repealed.

4. SEVERABILITY

4.1 THAT each provision of this Bylaw is independent of all other provisions. If any provision of the Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable

5. COMING INTO FORCE

5.1 THAT Bylaw shall come into effect upon the third and final reading and signing of this Bylaw.

READ A FIRST TIME THIS _____ DAY OF _____, AD 2020.

READ A SECOND TIME THIS _____ DAY OF _____, AD 2020.

⑥

**BYLAW NO. 2020-8
SUMMER VILLAGE OF NAKAMUN PARK
Municipal Government Act RSA 2000 Chapter M-26
Part 17, Section 632**

READ A THIRD AND FINAL TIME THIS _____ DAY OF _____, AD 2020.

SIGNED AND PASSED THIS _____ DAY OF _____, AD 2020.

Mayor

Municipal Administrator

DRAFT

7



Summer Village of Nakamun Park

Municipal Development Plan

**FINAL DRAFT
FOR COUNCIL
CONSIDERATION
APRIL 2020**

ISL Engineering
and Land Services

8

Table of Contents

page

Section 1: Welcome

This Section introduces the community vision and local demographics which underpin policies within the MDP.

1-1	Our Community	2
1-2	Our Vision.....	2
1-3	Demographics	2

Section 2: Planning Framework

This Section introduces the purpose, scope and limitations of the MDP.

2-1	Purpose & Scope.....	2
2-2	Legislative Framework.....	2
2-3	Interpretation	2

Section 3: Local Policies

This Section outlines local land use planning policies.

3-1	Future Development.....	2
3-2	Parks, Open Space & Recreation.....	2
3-3	Mobility	2
3-4	Municipal Servicing & Utilities.....	2
3-5	Environmental Management.....	2

Section 4: Intermunicipal Policies

This Section outlines policies designed to support collaboration between the Summer Village and neighbouring municipalities.

4-1	Collaboration	2
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Section 5: Implementation Policies

This Section outlines policies designed to implement MDP policies and measure progress made towards achieving them.

5-1	Implementation	2
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Figures

Figure 1	– Context Map	2
Figure 2	– Population Growth in Nakamun Park.....	2
Figure 3	– Planning Hierarchy in Alberta	2
Figure 4	– Land Use Concept Map.....	2



SECTION ONE

Welcome

1

This Section introduces the community vision and local demographics which underpin policies within the MDP.

1-1 OUR COMMUNITY

The Summer Village of Nakamun Park is home to permanent and seasonal residents in a recreational lakeside setting. Located on the shores of Nakamun Lake, within Lac Ste. Anne County (as shown on **Figure 1**), Nakamun Park is 34 hectares in size.

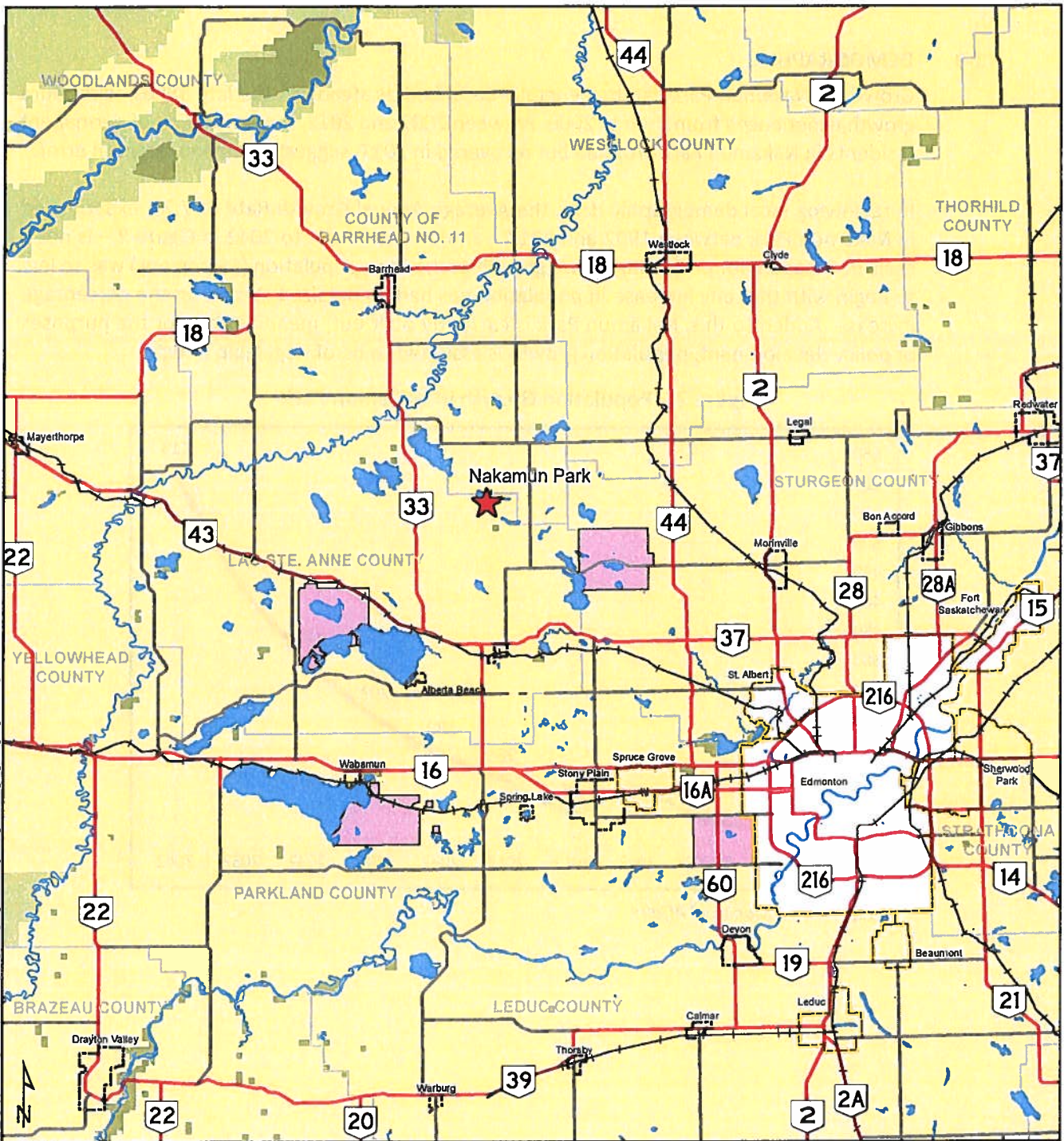
Nakamun is Cree for “song of praise” or “songbird” (Geog. Bd. Can. 1928). Settlers arrived in the area at the end of the nineteenth century and began clearing land for agriculture to the east and northeast of the lake. Most of the land around the lake is privately owned and the south shore is extensively developed. The first subdivision was established in 1960; it was incorporated as the Summer Village of Nakamun Park in 1966. Four Oakes subdivision was founded in 1962 about 400 m east of Nakamun Park, and Nakamun Court subdivision (also called Losie Glade) was built in 1975 adjacent to the west side of Four Oakes. The north shore is mostly undeveloped except for the Camp Nakamun bible camp and a few cottages.

1-2 OUR VISION

Our 20 Year Vision is:

The Summer Village of Nakamun Park continues to be quiet and safe place to live and recreate, provides opportunities for residential growth in a controlled and sustainable manner while retaining its small village character.

10



Date: 2016/04/19, Drawn: M. J. (MJP), Project: 2016-001, Map: Nakamun Park Municipal Development Plan, Scale: 1:750,000, Projection: NAD 1983 10TM CM115



ISL Engineering and Land Services

- Highway, 1-216 Series
- Highway, 500-986 Series
- + Railway
- Lake/Major River
- Provincial Protected Area
- Provincial Green Area
- ★ Nakamun Park
- City
- Urban Service Area
- Town
- Village
- Indian Reserve
- Rural Municipality

NAKAMUN PARK MUNICIPAL DEVELOPMENT PLAN

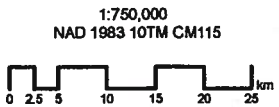


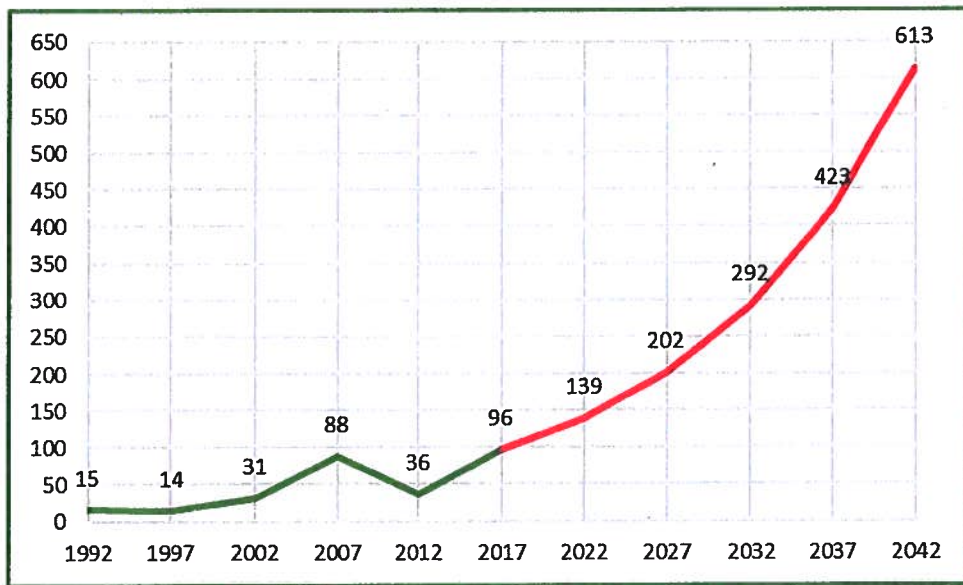
FIGURE 1: CONTEXT MAP

1-3 DEMOGRAPHICS

Growth in Nakamun Park can be generally described as steady to the late 1990s, with more growth experienced from then to 2006. Between 2007 and 2012, the population of permanent residents in Nakamun Park dropped but recovered in 2017, suggesting an enumeration error.

In reviewing local demographic data, the Average Annual Growth Rate of 7.7% experienced in Nakamun Park between 1992 and 2017 – and projected out to 2042 in **Figure 2** – is not a realistic measure for projecting future growth as the base population (15 persons) was so low to begin with that any increase in population has had an outsized impact on the percentage increase. Added to this, Nakamun Park is currently built out, meaning that for the purposes of policy development, population growth is assumed to be of negligible affect.

Figure 2 – Population Growth in Nakamun Park



Source: Alberta Municipal Affairs.

12

SECTION TWO

Planning Framework

2

This Section introduces the purpose, scope and limitations of the MDP.

2-1 PURPOSE & SCOPE

A Municipal Development Plan (MDP) is a statutory document required by the Province of Alberta and adopted pursuant to the Municipal Government Act (MGA). MDPs are a tool that articulate a municipality's vision for the future, outlining strategic goals and priorities for land use and infrastructure to support long-term growth.

MDPs are prepared and adopted in accordance with the requirements of Section 632 of the MGA, which provides the parameters on MDP content:

632(3) A municipal development plan

(a) must address

- (i) the future land use within the municipality,**
- (ii) the manner of and the proposals for future development in the municipality,**
- (iii) the co-ordination of land use, future growth patterns and other infrastructure with adjacent municipalities if there is no intermunicipal development plan with respect to those matters in those municipalities,**
- (iv) the provision of the required transportation systems either generally or specifically within the municipality and in relation to adjacent municipalities, and**
- (v) the provision of municipal services and facilities either generally or specifically,**

(b) may address

- (i) proposals for the financing and programming of municipal infrastructure,**
- (ii) the co-ordination of municipal programs relating to the physical, social and economic development of the municipality,**
- (iii) environmental matters within the municipality,**
- (iv) the financial resources of the municipality,**
- (v) the economic development of the municipality, and**
- (vi) any other matter relating to the physical, social or economic development of the municipality,**

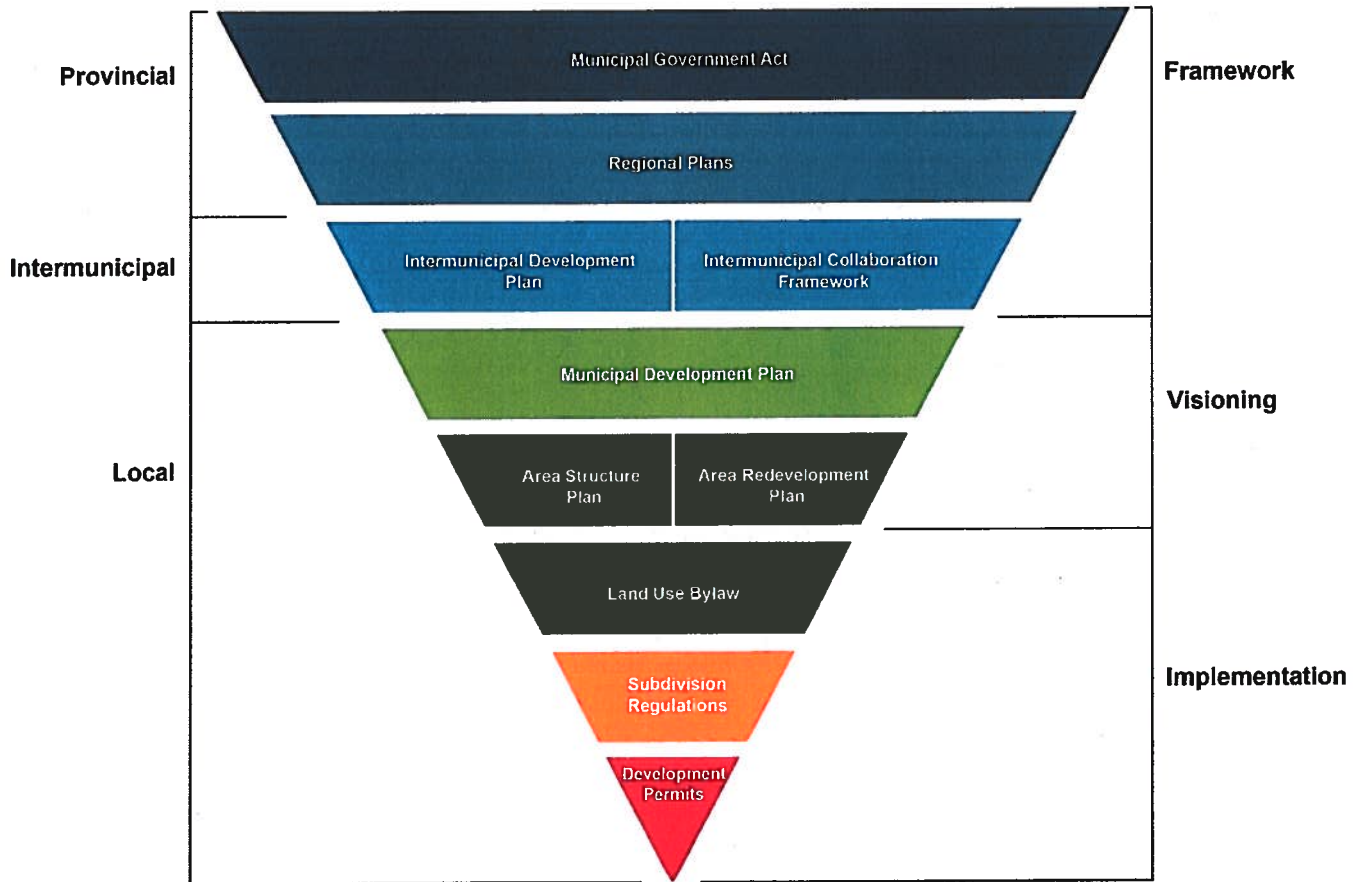
13

- (c) may contain statements regarding the municipality's development constraints, including the results of any development studies and impact analysis, and goals, objectives, targets, planning policies and corporate strategies,
- (d) must contain policies compatible with the subdivision and development regulations to provide guidance on the type and location of land uses adjacent to sour gas facilities,
- (e) must contain policies respecting the provision of municipal, school or municipal and school reserves, including but not limited to the need for, amount of and allocation of those reserves and the identification of school requirements in consultation with affected school boards,
- (f) must contain policies respecting the protection of agricultural operations, and
- (g) may contain policies respecting the provision of conservation reserve in accordance with section 664.2(1)(a) to (d).

2-2 LEGISLATIVE FRAMEWORK

Provincial legislation, namely the MGA, establishes the planning context in which an MDP sits. In this planning hierarchy, plans, bylaws and approvals that are lower must be consistent with plans that are higher, as illustrated below:

Figure 3 – Planning Hierarchy in Alberta



2-3 INTERPRETATION

Where “shall” is used in a policy, the policy is considered mandatory in order to achieve a desired result. Where “should” is used in a policy, it is anticipated that the policies will be applied in all situations, unless it can be clearly demonstrated to the satisfaction of the Summer Village, that the policy is not reasonable, practical and feasible in a given situation.

SECTION THREE

Local Policies

3

This Section outlines local land use planning policies.

3-1 FUTURE DEVELOPMENT

Goals

- a) To maintain Nakamun Park as a recreation focused, residential lakeside community.
- b) To be supportive of new development and infill that is sensitive to the surrounding community.

Policies

- 3.1.1** Residential infill should respect or complement the existing built form, including, height, size and architectural detailing of existing development.
- 3.1.2** Natural vegetation and tree cover should be retained when development occurs, where possible.
- 3.1.3** Servicing requirements and off-site upgrades shall be at the expense of the developer.
- 3.1.4** Buildings shall be setback from the high-water mark of Nakamun Lake.
- 3.1.5** The maximum Municipal Reserve as indicated by the MGA shall be required for all subdivision. These reserves may be in the form of land, cash-in-lieu or a combination thereof.
- 3.1.6** Lands deemed to be environmentally significant shall be protected via Environmental Reserve dedication or an environmental easement registered at the time of subdivision.
- 3.1.7** Future Area Structure Plans shall conform to the MGA.

3-2 PARKS, OPEN SPACE AND RECREATION

Goals

- a) To develop and maintain green spaces and recreational areas for Nakamun Park residents.
- b) To provide additional recreational opportunities and facilities.

Policies

- 3.2.1 Parks and Open Spaces shall be preserved and maintained for the use and enjoyment of residents and visitors.
- 3.2.2 The development of new recreation facilities for both active and passive uses is encouraged.
- 3.2.3 The Summer Village shall continue to maintain Ted McDonald park in the northwest corner of the village adjacent to Nakamun Lake.
- 3.2.4 Any proposed development on Parks and Open Space (e.g. playground, community office or hall) shall be supported by a community engagement process prior to approval by Council.

3-3 MOBILITY

Goals

- a) To maintain a well-connected, walkable community.
- b) To provide a safe and efficient road network that meets residents' current and future needs.

Policies

- 3.3.1 Trails and pathways shall be maintained and enhanced to link parks and open spaces and provide lake access.
- 3.3.2 Opportunities to improve safety and connectivity for pedestrians and cyclists, such as separate walkways are encouraged.
- 3.3.3 The roadway network shall be maintained to meet current and future needs.

3-4 MUNICIPAL SERVICING AND UTILITIES

Goals

- a) To provide services and utilities to residents.

Policies

- 3.4.1 Nakamun Park shall only approve development that does not require the municipality to provide piped water, unless a water supply system is available. Supply shall be approved by the Summer Village.
- 3.4.2 Low Impact Development (LID) stormwater management practices are encouraged.

3-5 ENVIRONMENTAL MANAGEMENT

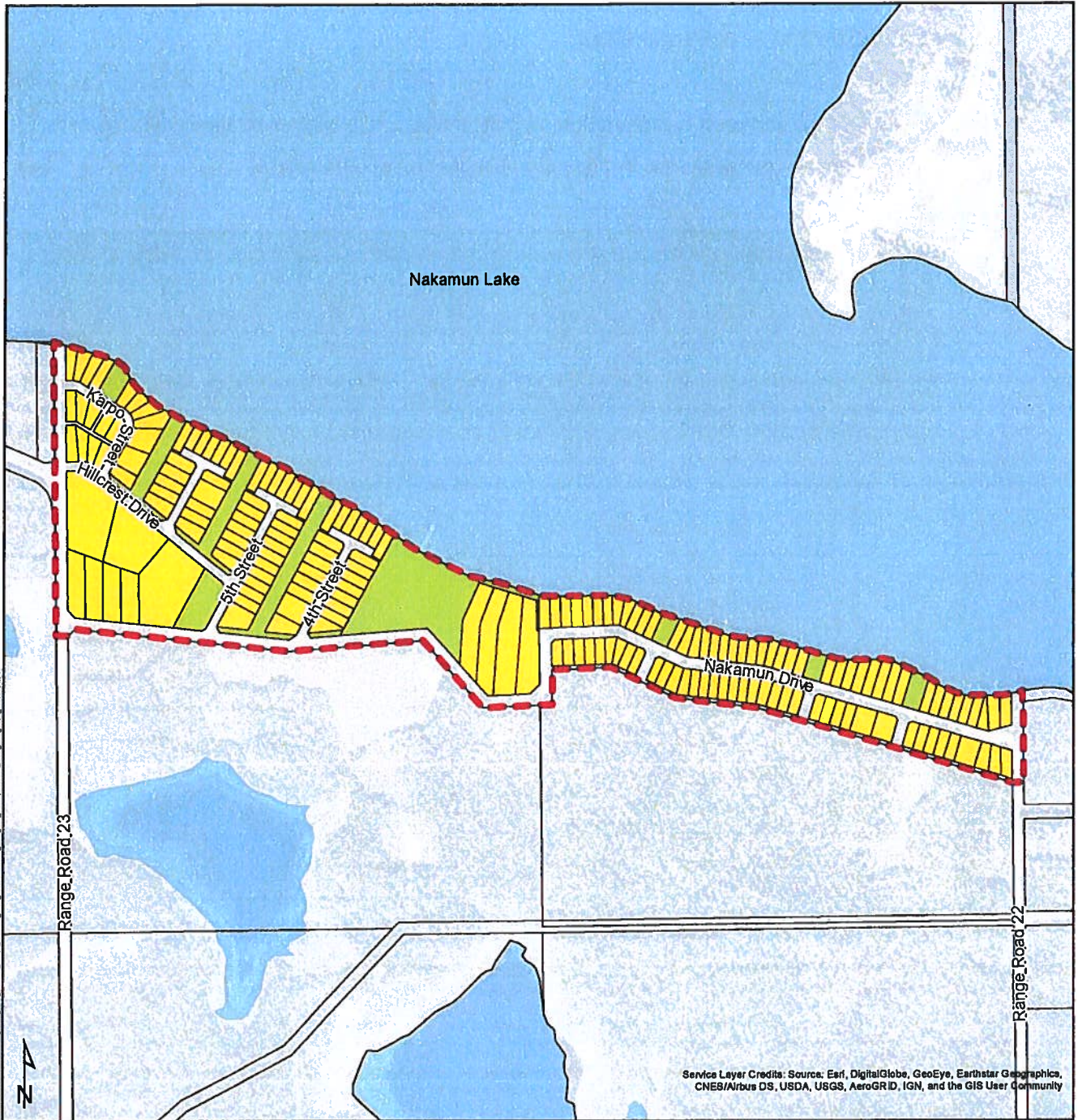
Goals

- a) To protect and preserve vegetation, wildlife habitat and environmentally significant areas.
- b) To enhance the water quality and natural habitat of Nakamun Lake.

Policies

- 3.5.1 Impacts to the natural environment as a result of future development shall be minimized to the greatest extent possible.
- 3.5.2 No permanent structures shall be permitted within the 1:100 year flood plain of Nakamun Lake.
- 3.5.3 Practices which minimize nutrients entering the lake from adjacent development are encouraged.

17



Date: 2018-07-20 10:00:00 AM
 User: j...
 Project: Nakamun Park
 Layer: Nakamun Park
 Scale: 1:10,000
 Projection: UTM
 Datum: WGS 1984
 SRS: UTM
 Zone: 18N
 Unit: Meter
 Authority: EPSG:31466

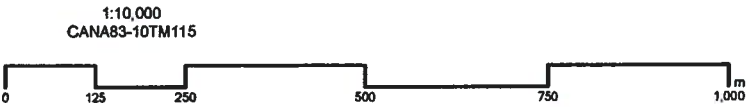
Service Layer Credits: Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



- Water Body
- Residential
- Municipal Boundary
- Parks and Open Space



**NAKAMUN PARK
MUNICIPAL
DEVELOPMENT
PLAN**



18

**FIGURE 4
FUTURE
DEVELOPMENT MAP**

SECTION FOUR

Intermunicipal Policies

4

This Section outlines policies designed to support collaboration between the Summer Village and neighbouring municipalities.

4-1 COLLABORATION

Goals

- a) To work with nearby municipalities to provide enhanced services and amenities to residents.
- b) To work with Lac Ste. Anne County to develop land use policies which are mutually beneficial.

Policies

- 4.1.1 Work with the County to prepare an Intermunicipal Development Plan for the lands which border the Summer Village.
- 4.1.2 Work with local municipalities to identify and support initiatives to provide enhanced services and amenities to residents.
- 4.1.3 Work with municipalities and stakeholders along the shore of Nakamun Lake to promote and implement lake management best practices.
- 4.1.4 Work with the County so that any access proposals from adjacent subdivision and/or development proposals within County lands connect the primary access to adjacent County roads and not to Nakamun Drive.

19

SECTION FIVE

Implementation Policies

5

This Section outlines policies designed to implement MDP policies and measure progress made towards achieving them.

5-1 IMPLEMENTATION

Goals

- a) To implement to policies of this Municipal Development Plan.

Policies

- 5.1.1** The MDP shall be reviewed and updated approximately every ten (10) years to ensure that development continues to reflect the vision and goals herein. A review may also be necessary to reflect:
 - a) Shifts in economic, social and development opportunities and constraints;
 - b) Changes in federal and provincial legislation and regulations; and
 - c) Changes to Council's strategic priorities.
- 5.1.2** Council shall review and update the Land Use Bylaw to implement the policies of this MDP.

20



Summer Village of Nakamun Park Request For Decision - (RFD) 2020-28

Meeting:	Regular Council
Meeting Date:	June 17th, 2020
Originated By:	Dwight Moskalyk, Chief Administrative Officer
Title:	Village Entrance Signs Maintenance
Agenda Item Number:	6(b) – Business

BACKGROUND/PROPOSAL:

The village has two nice entrance signs on each end of the village. However, the signs need some re-vamping. We should update the office contact information; since cancelling the shop phone/internet service the associated call-forwarding number is no longer in service (so the number on the signs is not relevant). It would also be a benefit to desiccate and surround the setting in a gravel or mulch bed – Council previously discouraged having a “flower bed” but surrounding these signs (and eventually others in the village) will help make grass maintenance more manageable.

I have asked our sign maintenance contractor for ideas on the entrance signs (including a hanging or easily replaceable track system), as well as ideas for new signs at the Boat Launch. I am hoping they will get some proofs to us for the meeting date to review, but if not a general discussion on this matter would be appreciated.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Here for general discussion, provide direction as warranted.

COSTS/SOURCE OF FUNDING (if applicable)

We may be able to include some of these costs in with existing capital projects, but if not, they would be funded through the operating budget for common services (public works). Quotes will be provided with the proofs for the signs, and the cost of other materials (mulch/gravel) would be minor. The project cost is not significant and Administratively we are looking more for direction on aesthetics.

RECOMMENDED ACTION:

- 1) That Council authorize Administration to proceed with entrance (and boat launch) sign rehabilitation, including _____, _____, and _____, as discussed.

Initials show support – Reviewed By:	CAO: <i>D. Moskalyk</i>
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21



Summer Village of Nakamun Park Request For Decision - (RFD) 2020-29

Meeting:	Regular Council
Meeting Date:	June 17th, 2020
Originated By:	Dwight Moskalyk, Chief Administrative Officer
Title:	Speed Bump Request, East Entrance
Agenda Item Number:	6(c) – Business

BACKGROUND/PROPOSAL:

In recent discussions with a resident of the summer village, Administration has received a request to ask for Council's consideration for placing an additional speed bump on the east end of the village. More specifically, the request was to consider a speed bump at the far east entrance to the community – just south of the mailboxes.

Administratively we can certainly add (or relocate) a speed bump to this area. Council has usually had a direct role in approving/guiding Administration on the best locations for speed bumps so this matter is again being referred to Council for their consideration.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

This item is here for general discussion. Administration is looking to Council for direction on this matter.

I think there are certainly some merits to adding (or relocating) a speed bump to the noted location. There are now a few families with young children/grandchildren in the immediate area, the close proximity to pedestrian and foot traffic (especially at the mailboxes) and the anecdotal increase in through traffic in the village in recent years are certainly worth considering. However, I also know that Council gets a few negative comments from residents every year specifically regarding speed bumps and their locations.

A middle ground solution might be to temporarily (re)locate a speed bump at the subject spot for a given time and then re-evaluate how well it works, before making it part of the annual speed bump installation plan.

COSTS/SOURCE OF FUNDING (if applicable)

I believe we have a few extra speed bumps in the shop – if not we can certainly order an extra one, as well as any additional signage we might need.

RECOMMENDED ACTION:

- 1) That Council authorize Administration to proceed with a trial period siting of a speed bump on the east end of the Summer Village south of the mailboxes, ending _____ (July 31st, 2020?) at which time Council can assess the impact.

Initials show support – Reviewed By:	CAO: D. Moskalyk
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22



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Edmonton-South West*

AR100068

May 19, 2020

Her Worship Marge Hanssen
Mayor
Summer Village of Nakamun Park
PO Box 1250
Onoway AB T0E 1V0

Dear Mayor Hanssen,

Over the past few months, our government has taken strong measures to protect Albertans and to support our communities through these extraordinarily difficult times. This includes passing Budget 2020, which builds on our government's commitment to support Alberta municipalities and Metis Settlements. It also includes numerous other measures to support Albertans and respond to the impacts of the COVID-19 pandemic.

As part of the commitment to our local government partners, I am pleased to confirm that \$993 million will be allocated to local governments in 2020 under the Municipal Sustainability Initiative (MSI).

For the Summer Village of Nakamun Park:

- The **2020 MSI capital allocation is \$84,760**. This includes \$73,560 in MSI capital funding and \$11,200 in Basic Municipal Transportation Grant funding.
- The **2020 MSI operating allocation \$8,322**.

In light of the current public health and economic crisis, communities are facing unprecedented financial pressures and our government understands this. To help you in addressing these pressures, we are allowing local governments to use MSI operating for any local government expenditure in the 2020 program year and expediting payment of 2020 MSI operating allocations to qualifying local governments.

23

.../2

We are also making an administrative change to the MSI Capital program to ensure you will receive your payment when you truly need it. Capital funding will be available for those projects that are ready to proceed, which will support economic activity and increase employment across Alberta. You will have received information on these changes recently via email.

To help municipalities and Metis Settlements with capital planning, we have updated the 2021 MSI allocation estimates. Like the estimates provided in November 2019, these amounts are based on the 2021 MSI funding target of \$927.2 million; however, they incorporate more current formula data. In 2022 and beyond, grant funding amounts will be determined by the *Local Government Fiscal Framework Act*.

Links to the 2020 MSI funding amounts for all municipalities and Metis Settlements, the 2021 MSI capital allocation estimates, and the program guidelines are available on the program website. Funding amounts under the federal Gas Tax Fund (GTF) will be confirmed after Infrastructure Canada confirms the total GTF funding amount allocated to the Province in 2020.

I am proud of the work you and your staff are doing to protect our communities in these challenging times, and Municipal Affairs will continue working with you to ensure Alberta's recovery.

Yours very truly,



Kaycee Madu, QC
Minister

cc: Dwight Moskalyk, Chief Administrative Officer, Summer Village of Nakamun Park

24



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Edmonton-South West*

AR100068

June 10, 2020

Her Worship Marge Hanssen
Mayor
Summer Village of Nakamun Park
PO Box 1250
Onoway AB T0E 1V0

Dear Mayor Hanssen,

In these extraordinarily difficult times, Alberta remains committed to working with the federal government to ensure infrastructure funding continues to flow to Alberta communities. Recognizing the urgency for local government funding and the critical role of communities in the relaunch of the economy, the federal government has recently confirmed that \$244 million will be provided to our province in 2020 under the Gas Tax Fund (GTF).

The 2020 GTF allocation for the Summer Village of Nakamun Park is \$10,491.

GTF funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at open.alberta.ca/publications/gas-tax-fund-allocations.

Please note that payment of 2020 GTF allocations to municipalities and Metis Settlements is subject to the same conditions as in prior years, including submission of year-end reporting and sufficient project commitment requirements.

I look forward to continuing to work together with you and the federal government to help your community safely restart and stabilize your economy.

Yours very truly,

Kaycee Madu, QC
Minister

cc: Dwight Moskalyk, Chief Administrative Officer, Summer Village of Nakamun Park

25

Town of Mayerthorpe

Report Title : NAKAMUN DAILY EVENTS
Report Range 4/1/2020 12:00 am to 4/30/2020 11:59 pm

Daily Event Log Report

Date: 2020/04/09

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT
Backup Officer:
Group: TOWN OF MAYERTHORPE
Event Start: 2020/04/09 1330 **Event End:** 2020/04/09 1500
Event: GENERAL PATROL
Location: NAKAMUN PARK
Specific Location: SUMMER VILLAGE
Notes: PATROLLED VILLAGE ROADS AND MAINLY CHECKING ON SECURITY OF HOMES, WITH SOME RADAR ON BOTH ENDS OF THE VILLAGE, BUT QUIET DAY

Total Group Events: 1 **Total Time on Events:** 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Date: 2020/04/17

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT
Backup Officer:
Group: TOWN OF MAYERTHORPE
Event Start: 2020/04/17 0900 **Event End:** 2020/04/17 1030
Event: GENERAL PATROL
Location: NAKAMUN PARK
Specific Location: SUMMER VILLAGE
Notes: PATROL ROADS CHECKING HOMES, STILL NOT VERY BUSY YET, PEOPLE ARE CLEANING UP AFTER WINTER, RADAR BOTH ENDS OF THE VILLAGE

Total Group Events: 1 **Total Time on Events:** 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

26

Date: 2020/04/26

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT
Backup Officer:
Group: TOWN OF MAYERTHORPE
Event Start: 2020/04/26 0930 **Event End:** 2020/04/26 1100
Event: GENERAL PATROL
Location: NAKAMUN PARK
Specific Location: SUMMER VILLAGE
Notes: PATROL SUMMER VILLAGE CHECKED ON 2 PROPERTIES, FOR COMPLAINTS BUT NO ONE HOME UNFORTUNATELY BUT WILL BE BACK LATER THIS WEEK AND WILL FOLLOW UP

Total Group Events: 1 **Total Time on Events:** 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Date: 2020/04/29

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT
Backup Officer:
Group: TOWN OF MAYERTHORPE
Event Start: 2020/04/29 1100 **Event End:** 2020/04/29 1230
Event: GENERAL PATROL
Location: NAKAMUN PARK
Specific Location: SUMMER VILLAGE
Notes: PATROLLED VILLAGE, CHECKING ON PROPERTIES, A FEW PEOPLE OUT DOING YARDWORK.

Total Group Events: 1 **Total Time on Events:** 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Total Report Events: 4

27

Town of Mayerthorpe

Report Title : NAKAMUN DAILY EVENTS
Report Range 5/1/2020 12:00 am to 5/31/2020 11:59 pm

Daily Event Log Report

Date: 2020/05/09

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT
Backup Officer:
Group: TOWN OF MAYERTHORPE
Event Start: 2020/05/09 1430 **Event End:** 2020/05/09 1600
Event: GENERAL PATROL
Location: NAKAMUN PARK
Specific Location: SUMMER VILLAGE
Notes: PATROLLED VILLAGE WITH A WARNING FOR ONE QUADDER TO GET HELMET ON, I SEE THE DOGS FROM A PREVIOUS COMPLAINT DON'T SEEM TO BE BARKING, A FEW FOLKS OUT DOING SPRING CLEAN UP, EVERYONE PRACTISING SAFE COVID PRACTICES

Total Group Events: 1 **Total Time on Events:** 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Date: 2020/05/16

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT
Backup Officer:
Group: TOWN OF MAYERTHORPE
Event Start: 2020/05/16 2030 **Event End:** 2020/05/16 2200
Event: GENERAL PATROL
Location: NAKAMUN PARK
Specific Location: SUMMER VILLAGE
Notes: LOTS OF FOLKS AROUND THIS EVENING FOR THE LONG WEEKEND, DID SPEAK TO SOME KIDS IN A GOLF CART AND SENT THEM HOME, OTHER THAN THAT JUST FOLKS ENJOYING SOME FIRES AND BEING GOD ABOUT SOCIAL DISTANCING

Total Group Events: 1 **Total Time on Events:** 0 Days 2 Hours 30 Minutes

28

Total Events By Date: 1

Date: 2020/05/23

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2020/05/23 2000

Event End: 2020/05/23 2130

Event: GENERAL PATROL

Location: NAKAMUN PARK

Specific Location: SUMMER VILLAGE

Notes: PATROLLED VILLAGE AND BOAT LAUNCH, A FEW PEOPLE OUT FOR THE WEEKEND AND DOING SOME RESPONSIBLE SOCIAL DISTANCING WHILE VISITING WITH THEIR NEIGHBORS. TRAFFIC WAS QUIET, NO ATV'S OUT AND ABOUT.

Total Group Events: 1

Total Time on Events: 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Total Report Events: 3

29

COUNTY RESPONDS TO RISING WATER LEVELS

Work continues with adjacent municipalities to monitor water levels and find equitable mitigation strategies.

Sangudo, Alberta, Saturday, May 23, 2020 – Lac Ste. Anne County continues to closely monitor water levels and weigh options to mitigate flooding events wherever practical. Primary areas of concern include farmland, lakefront properties and County infrastructure. All rural tributaries to Lac Ste. Anne are full – if not overflowing. Where feasible for the County and its ratepayers, the County is working to retain flow until other water levels subside.

“Factors such as a heavy winter snowpack, steady spring precipitation and saturated feeder tributaries have resulted in higher-than-average water table levels and overland flooding events,” stated Joe Blakeman, Reeve of Lac Ste. Anne County. “This is the fourth consecutive year that the County has experienced an unprecedented amount of rainfall resulting in extensive flooding — including in areas where flooding has not historically been an issue.”

At this time it has been determined that the weir managed by Alberta Environment (at the mouth of Sturgeon River on the east end of Lac Ste. Anne) is **not** a primary cause of high-water levels in the County.

It has also been determined that beaver dams and vegetation blockages are not core contributors to high-water levels. The County has an inventory of beaver dams for which it has obtained clearance from the Department of Fisheries and Oceans to remove at its discretion. Due to the present level of Lac Ste. Anne, the County is reluctant to displace natural mechanisms such as beaver dams. However, the County will employ the measures required to protect residences, agricultural land and County infrastructure while remaining mindful of any secondary impacts these measures may have on adjacent communities downstream including Parkland County, Sturgeon County, and the City of St. Albert.

The County will continue to work with Alberta Environment and affected landowners to determine appropriate actions. In all cases, the County shall be considerate of all stakeholders involved when making these types of critical decisions.

Working in Collaboration with Adjacent Municipalities

When making decisions to lower the lake level to a reasonable degree, the County must consider neighbouring municipalities. St. Albert, Sturgeon County and Parkland County are dealing with similar issues regarding the safety of their citizens and the secondary impacts of their water mitigation activities. Lakes, conveyance ditches, destination areas and other systems in neighbouring regions are at or near capacity due to water levels not seen in decades.

Adjacent municipalities have reached out to the County to offer assistance by way of tiger dams, sump pumps and other mitigation tools for those with critical infrastructure at risk, with the understanding that its systems are also at or near capacity. Similarly, the County will continue to work with its neighbours, and with Alberta Environment, to manage water levels and mitigate further damage to infrastructure and private property. The collective goal is to find practical, equitable solutions that protect the safety, infrastructure and assets of all involved to the greatest extent possible.

Affected landowners are thanked for their patience and understanding as the County continues to work to find solutions that are equitable for all parties involved.

— 30 —

Media Contact:
Joe Blakeman | Reeve
Lac Ste. Anne County

TEL 780.918.1916
jblakeman@L.SAC.ca



ONOWAY REGIONAL FIRE SERVICE

May 30, 2020

Attention: Ste. Anne Regional Emergency Advisory Committee
Regarding: Withdrawal of Current Regional Director of Emergency Management Services

Committee Members,

When North West Fire Rescue came to the table and offered to help out with the set up and development of the Regional Emergency Management Agency, it wasn't to make a bunch of money or consolidate some sort of power. Our motivation is and was to cover our input costs and any legal liability while helping municipalities prepare for the worst-possible days. In short, we are there to save lives, protect property, and preserve the environment in any capacity that helps. In the first year some progress was made, but the agency was not ready to become operational if needed. As year two began, your committee was not sure how it wanted to proceed with respect to Emergency Agency management. After considerable delay, it was agreed that Shari Ives would remain your R-DEM on a temporary basis for the year – with a review at the six-month mark. North West Fire Rescue agreed to this extension on the condition of more cooperation from the Emergency Agency membership and more support from the Emergency Advisory Committee

This March as we found ourselves in the middle of a world-wide pandemic, your Emergency Management Agency was still not prepared to activate if or when needed. More concerning, efforts to prepare the Emergency Agency were often met with resistance from members or outright stopped by individuals on the committee. By April, it was clear that there were several different visions of what the Emergency Management Agency is and what it should be. In regard to the actual work needed to be completed; there are many contributing factors affecting what has happened (or has not happened), but all can be generalized by stating that many volunteer members are either undertrained or unwilling to follow direction. This challenge is exacerbated by way of an Emergency Advisory Committee with its own internal communication problems and competing visions of what your Emergency Management Agency should be.

Although your R-DEM has put in countless hours and participated in numerous meetings during the covid-19 crisis, your Emergency Management Agency does not have the capacity to stand up and deploy if a major event were to occur. My professional assessment of the situation is that in its current form and direction the Agency may never become fully-operational. This does not sit well with North West Fire Rescue because we are by design (and necessity) a results-driven organization. Long story short: If its not working, we will shake things up until it does or get out of the way so someone else can fix it. North West Fire Rescue & the Ste. Anne Regional Emergency Management Agency is at this crossroad now: Who's vision will we pursue and how do we make it work?

Building both an Emergency Management Agency as well as an Emergency Advisory Committee rooted in eleven separate communities and comprised mainly of volunteers is a daunting challenge for any group. Much has been discussed regarding what can reasonably be expected from a volunteer, there is no right answer. From the fire department's standpoint, we deal with urgent – sometimes life-and-death situations as a part of our "Normal" days. Based on these experiences, we seek out volunteers that have a strong sense of duty / responsibility and can follow orders when need be. Unfortunately, this approach is not working with this particular group. Instead it would appear that the Agency and the Committee have many members that wish to lead, but very few that are willing to follow. Accordingly, North West Fire Rescue is offering a change to the status quo.

Please understand, North West Fire Rescue is not abandoning you. We have always been there for you and will continue to be there... day or night in the fire / rescue capacity, as a volunteer participant within your Emergency Management

31

Agency, or fully administrating your Emergency Management Agency as well as a professional Emergency Management Team. After a detailed review of your Emergency Management Agency, I recommend the following:

- A) Your Emergency Management Agency continues on the path it is on, but with a leader that has the confidence, trust, and support of the Advisory Committee. If this is the case, I would recommend Ms. LeClair become R-DEM with Ms. Walsh as Deputy R-DEM because both have shown that they are the "Doers" of the group.
- B) You entrust the operation of your Emergency Management Agency to a third party such as North West Fire Rescue. North West Fire Rescue is currently in its contract negotiation year with its member communities. As part of this negotiation, North West has proposed take over administration of member communities' Emergency Management Agencies and include such within our traditional standby fee. As part of this administration, North West Fire will retain, train, and maintain a professional Incident Management Team that is ready for deployment when needed. This would be performed at basically the same costs your communities are already paying into your current Emergency Management Agency, but your communities would not have to do the actual work. To be clear, North West Fire is not proposing that any municipality gives up their authority or influence over emergency management, we are just offering to do the leg work with trained professionals. Your Emergency Management Agency would still report to the Regional Emergency Advisory Committee.

By contracting the service out, municipalities can focus on the governance of the Emergency Management Agency – as required by law and North West Fire Recue can focus specifically on preparation for disasters and deliverables for the group. Currently our proposal contemplates about 10 agency members, 12 agency meetings, 4 advisory committee presentations per year – which is far more than is currently being provided. Also, should qualified members of the current Emergency Management Agency wish to join the new one, North West Fire would be happy to consider them for the team.

Once again, regardless of the direction the Emergency Advisory Committee wishes to take its Emergency Management Agency, you have the full support of North West Fire Rescue. However, the current arrangement is untenable, has not, and likely will not bear fruit. Accordingly, pursuant to the R-DEM agreement that is currently in place, please accept this notice that North West Fire Rescue / Shari Ives wishes to terminate the Regional Director of Emergency Management service agreement effective July 1, 2020. Before her departure the R-DEM will provide a final activity report to the advisory committee as well as the agency

Regards,
North West Fire Rescue & Training – Onoway
o/a Onoway Regional Fire Services



David Ives
Fire Chief

32

STATION: 1-855-710-FIRE (3473) OFFICE 1-877-393-7498

www.nwfr.net Main Office: Box 1550 Onoway, Alberta T0E 1V0

"The Courage To Go In... The Knowledge To Get Back Out"

**West Inter Lake District (WILD)
Regional Water Services Commission**

**Inter Basin Water Transfer
Virtual Open Houses**

**Monday, June 22nd, 2020 7:00 p.m. to 8:30 p.m.
Tuesday, June 23rd, 2020 7:00 p.m. to 8:30 p.m.**

The West Inter Lake District (WILD) Regional Water Services Commission is comprised of 19 member municipalities located within Parkland County and Lac Ste. Anne County boundaries the Commission is responsible for bringing potable water to the communities within both Parkland and Lac Ste. Anne Counties. The Commission will be holding virtual open houses to discuss the application for transfer of water from the North Saskatchewan River Basin to the Athabasca River Basin, as part of this regional water line initiative.

The Commission's website www.wildrWSC.com contains the inter basin information and details to join the virtual open house.

Please join us to discuss this inter basin water transfer and address questions on the scope of the project and the impact of this water transfer.

If you have questions, please call Commission Manager John Van Doesburg at 403-391-0270.

