

SUMMER VILLAGE OF NAKAMUN PARK

SPECIAL COUNCIL MEETING AGENDA

Wednesday December 16th, 2020 – at The Onoway Civic Centre at 5:00 P.M.

1. Call to order:
2. Agenda: a) Friday December 16th, 2020 Special Council Meeting Agenda
3. Consent: a) Confirm Council's consent to hold this special meeting
(Motion of Unanimous Consent to Authorize the December 16th, 2020 Special Meeting)
4. Business (1-2) a) 2021 Interim Operating Budget – RFD 2020-53 is attached for background. This is an annual motion Council needs to consider prior to the start of the new year.

(3-4) b) Onoway Regional Fire Services, Service Agreement – RFD 2020-54 is attached for detail, and a copy of the proposed agreement will be available for review during the meeting. The current agreement expires on Dec. 31st, 2020 so approving a extension/renewal of the service is recommended -especially given the comparable cost schedule.
5. Adjournment



Summer Village of Nakamun Park Request For Decision - (RFD) 2020-53

Meeting:	Regular Council
Meeting Date:	December 16th, 2020
Originated By:	Dwight Moskalyk, Chief Administrative Officer
Title:	Interim Operating Budget - 2021
Agenda Item Number:	6(a) – Business

BACKGROUND/PROPOSAL:

The Summer Village of Nakamun Park approves the budget for any given year in April, or sometimes May, of the subject year. A result of this schedule is that for the first several months of the year the municipality must operate under an 'interim operating budget' – as defined and authorized under the Municipal Government Act, Sections 242 and 243.

Prior to the Municipal Accountability Program (MAP) review initiative by the Government of Alberta, it was common for municipalities to pass the required "interim operating budget motion" as the first business item of the new year. However, during initial MAP reviews province-wide it became clear that further clarification was needed as the intent of the section was being interpreted differently by municipalities and Municipal Affairs. Specifically, it was clarified that an interim operating budget – if used – must be authorized by resolution prior to the start of the subject year (so approved in the year prior to the budget year).

The purpose of this item on the agenda is simply to seek Council's approval of the 2021 interim operating budget in keeping with the process noted above.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

It should be noted that some municipalities choose to approve a complete budget for the beginning of the new year, rather than use the interim budget mechanism. The Summer Village of Nakamun Park, and many other smaller municipalities, prefer to pass budgets in April or May as this allows them to align with the provincial budget – which is particularly helpful in that it allows us to include actual requisition numbers for school and seniors levies as well as a host of other requisitions. In a smaller community, even the smallest change to these funding mechanisms at the provincial level can have significant impacts at the municipal level. For this reason, we continue to recommend using the interim operating budget process.

COSTS/SOURCE OF FUNDING (if applicable)

The cost of the interim operating budget is covered in the short term by municipal reserves until the operating budget is passed at which time the costs are transferred and covered under current year taxes.

①



RECOMMENDED ACTION:

The Council approve the 2021 Interim Operating Budget at one half of the approved 2020 Operating Budget Value and that this Interim Operating Budget cease to have force or effect on the approval and passing of the 2021 Operating Budget.

Initials show support – Reviewed By: CAO: <i>D. Moskalyk</i>
--

2



Summer Village of Nakamun Park Request For Decision - (RFD) 2020-54

Meeting:	Regular Council
Meeting Date:	December 16th, 2020
Originated By:	Dwight Moskalyk, Chief Administrative Officer
Title:	Onoway Regional Fire Services (ORFS) – 2021 Agreement (Renewal)
Agenda Item Number:	6(b) – Business

BACKGROUND/PROPOSAL:

The Summer Village of Nakamun Park receives fire services through a regional partnership including the Town of Onoway, Alberta Beach and several regional summer villages. This partnership contracts their service through the Town of Onoway municipal fire service (Onoway Regional Fire Services) – which is itself staffed by Northwest Regional Fire Services. The coverage is supplemented by supporting mutual aid agreements with other regional partners (including Lac Ste. Anne County).

The partnership was formed in 2015 and the service agreement was up for negotiation in 2020. As a partner member, the Summer Village of Nakamun Park was asked earlier if they agreed, in principle, to continuing in the partnership and Council resolved to continue their participation with same or similar terms to the existing contract. Since then, the partnership committee has worked with the service provider lead municipality, drafted a budget, a new cost allocation mechanism and a new agreement to renew the service for another 5-year term.

The purpose of this item is to seek Council's approval of the agreement as presented prior to the start of 2021 (the current contract expires Dec. 31st, 2020).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

A copy of the proposed agreement will be circulated during the meeting.

The proposed agreement is comparable to current contract, but does incorporate some cost increases for inflation, non-recoverable and medical response calls (which have seen a consistently higher-than-anticipated volume over the term of the current agreement), some facility upgrades to fire halls, and a continuation of the administration service through Onoway. The cost apportionment will now be based on adjusted parcel count, including all registered parcels of all assessment classification.

The projected cost difference (overall 2020 to 2021) goes from \$288,500 (approx.) to \$327,000 (approx.) including fire services and admin support through Onoway. Of that total, Summer Village of Nakamun Park is projected to go from paying \$17,200 (in 2020) to \$18,700 (in 2021) if you continue with the agreement. For reference, we had projected Fire Service Costs to remain



in the \$17,000 – \$19,000 range for the next several years under the 3-year Operating Budget, so the cost estimate for this new contract fits nicely within the budget forecast.

Administration supports continuing with ORFS, but if Council does not want to continue with this service arrangement, we can begin looking at alternative service providers (Lac Ste. Anne County or Barrhead County perhaps). If this is the direction you wish to go the best course of action would be to agree to the proposal as presented today, and then trigger the early termination clause once a new provider is found – that is fair to the current provider in that it gives the group time to adjust, and fair for the village as it keeps residents covered in the interim.

COSTS/SOURCE OF FUNDING (if applicable)

The cost of Fire Services is covered through the annual operating budget in a series of quarterly payments. These costs are recovered through municipal taxes – either direct assessment or the special services tax.

RECOMMENDED ACTION:

The Council approve the 2021 – 2025 Fire Service Agreement with Onoway Regional Fire Services, as presented, and authorize execution of same.

Initials show support – Reviewed By:	CAO: <i>D. Moskalyk</i>
---	--------------------------------

4