

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Wednesday January 20th, 2021 – at The Onoway Civic Centre 5:00 P.M.

1. Call to order:
2. Agenda: a) Wednesday January 20th, 2021 Regular Council Meeting
3. Minutes: $\begin{pmatrix} 1-3 \\ 4- \end{pmatrix}$ a) November 18th, 2020 Regular Council Meeting Minutes
b) December 16th, 2020 Special Council Meeting Minutes
4. Appointment: a) N/A
5. Bylaws/Policies: a) N/A
b)
6. Business
 - a) $(5-22)$ ORFS, Fire Services Agreement – RFD-2021-1 is attached for review. The negotiated contract for continuation of fire services through the Onoway Regional Fire Services partnership will be circulated during the meeting for review and ratification as a member partner.
 - b) $(23-25)$ AUMA, 2021 Membership Renewal – RFD-2021-2 is attached for consideration. If the municipality wishes to continue its membership in the Alberta Urban Municipalities Association Council will need to approve same and authorize payment of the membership dues.
 - c) $(26-27)$ Municipal Elections 2021 – RFD-2021-3 is attached for review. The Election process is a few months down the road, however some special considerations need to be planned for (assuming COVID-19) and to allow coordination of staff and resources, as well as the required appointments for Returning Officer and Substitute Returning Officer.
 - d) $(28-31)$ 2021 ACP Grant Applications, Letters of Support – further to the email late in 2020, Council had agreed to be supportive of two grant applications by member partners and we need a formal motion on the books for this. RFD-2021-4 is provided for additional background and recommended motions.
 - e) $(32-41)$ Municipal Assessment Services Group Inc., Assessment Services Renewal – RFD-2021-5 is attached for consideration, including the terms of the proposed agreement (renewal). Barring concerns with a continuation of this service, Council may consider approving the agreement and authorizing execution.
 - f) $(42-44)$ Emergency Management Stakeholder Summit 2021 – RFD-2021-6 is attached for background. If any of Council is interest in attending this virtual event on March 23 and 24th, 2021 Council will need to authorize their attendance.

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Wednesday January 20th, 2021 – at The Onoway Civic Centre 5:00 P.M.

- g)
- h)
- 7. Financial
 - a) Income and Expense Statements – N/A
 - b)
- 8. Councillor Reports
 - a) Mayor
 - b) Deputy Mayor
 - c) Councillor
- 9. Administration Reports
 - a) CAO
 - b)
- 10. Information and Correspondence
 - (45-46) a) Government of Alberta, Municipal Affairs – December 3rd, 2020 letter confirming the formation of (and delegation of applicable emergency management authorities to) the Ste. Anne Summer Villages Emergency Management Advisory Committee partnership.
 - (47-49) b) WILD Water Commission, 2021 Rates and Fees – January 6th, 2021 letter from Chairman Olsvik enclosing the reference 2021 rates and fees for member information. Administration will incorporate same into the budget, where applicable.
- 11. Closed Meeting
 - a) - N/A
- 12. Next Meeting Date
 - a) Schedule the next regular council meeting for February 17th, 2021.
- 13. Adjournment

Upcoming Meetings:

February 17th, 2021 – Regular Council Meeting
February 29th, 2021 – SVLSACE Meeting

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY NOVEMBER 18th, 2020 AT 5:00 P.M. AT THE ONOWAY CIVIC CENTRE.

	PRESENT	<p>Mayor: Marge Hanssen (via teleconference) Deputy Mayor: Carleigh LeClair (via teleconference) Councillor: Harry Kassian (via teleconference)</p> <p>Administration: Dwight Moskalyk, CAO</p> <p>Appointments: n/a</p> <p>Absent: n/a</p> <p>Public Works: n/a Public at Large: n/a</p>
1.	CALL TO ORDER	Mayor Hanssen called the meeting to order at 5:01 p.m.
2.	AGENDA 168 - 20	MOVED by Councillor Kassian that the agenda for the November 18 th , 2020 regular council meeting be approved as presented. CARRIED.
3.	MINUTES 169 - 20	MOVED by Mayor Hanssen that the minutes for the Wednesday October 21 st , 2020 regular council meeting be approved as presented. CARRIED.
4.	APPOINTMENT	N/A
5.	BYLAW 170 - 20 171 - 20 172 - 20 173 - 20	<p>MOVED by Mayor Hanssen that Bylaw 2020-10, a borrowing bylaw for the purpose of arranging an operating line of credit as per section 256 of the Municipal Government Act, be given first reading as presented. CARRIED</p> <p>MOVED by Councillor Kassian that Bylaw 2020-10 be given second reading as presented. CARRIED</p> <p>MOVED by Deputy Mayor LeClair that Bylaw 2020-10 be given unanimous consent to receive third and final reading as presented. CARRIED UNANIMOUSLY</p> <p>MOVED by Deputy Mayor LeClair that Bylaw 2020-10 be given third and final reading as presented. CARRIED</p>



MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY NOVEMBER 18th, 2020 AT 5:00 P.M. AT THE ONOWAY CIVIC CENTRE.

		<p>Municipal Affairs cautioning municipalities to focus on core capital and infrastructure spending (when budgeting for, and allocating municipal grants). This message is believed to foreshadow imminent reductions, suspensions, or renegotiations of core grant programming (like MSI Capital) – but we have more clarity on this by Q1 2021.</p> <p>c) Government of Alberta, Municipal Affairs – October 20th, 2020 email outlining revisions to the proposed Assessment Model Review, including attachments. As reported earlier, these changes – not the previous version nor the revised model – are not forecasting any direct impact on the Summer Village of Nakamun Park – but they will impact Lac Ste. Anne County and other regional partners (although less so under the revised model).</p> <p>d) Alberta Béach, Council – November 3rd, 2020 Organizational Appointments 2020-2021.</p> <p>e) Town of Onoway, Council – November 10th, 2020 Organizational Appointments 2020-2021.</p> <p>f) Government of Alberta, COVID-19 Response – November 6th, 2020 Outstanding Questions from the Municipal Briefing earlier that week.</p> <p style="text-align: right;">CARRIED.</p>
11.	CLOSED MEETING	N/A
12.	NEXT MEETING 179 - 20	<p>MOVED by Mayor Hanssen that the next regularly scheduled meeting be held on Wednesday January 20th, 2021 at 5:00 p.m. in the Town of Onoway Council Chambers.</p> <p style="text-align: right;">CARRIED.</p>
13.	ADJOURNMENT	Mayor Hanssen declared the meeting adjourned at 5:52 p.m.

Mayor Marge Hanssen

Chief Administrative Officer Dwight Moskalyk

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MINUTES OF THE SPECIAL MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY DECEMBER 16th, 2020 AT 5:00 P.M. AT THE ONOWAY CIVIC CENTRE.

	PRESENT	<p>Mayor: Marge Hanssen (via Teleconference) Deputy Mayor: Carleigh LeClair (via Teleconference) Councillor: Harry Kassian (Via Teleconference)</p> <p>Administration: Dwight Moskalyk, CAO</p> <p>Absent: n/a</p> <p>Public Works: n/a Public at Large: n/a</p>
1.	CALL TO ORDER	Mayor Hanssen called the meeting to order at 5:04 p.m..
2.	AGENDA 180 - 20	MOVED by Councillor Kassian that the agenda for the Wednesday December 16 th , 2020 Special Meeting be approved as presented. CARRIED
3.	CONSENT FOR SPECIAL MEETING 181 - 20	MOVED by Mayor Hanssen that Council give Unanimous Consent to hold the December 16 th , 2020 Special Meeting as detailed in the approved agenda. CARRIED UNANIMOUSLY
4.	BUSINESS 182 - 20 183 - 20	MOVED by Mayor Hanssen that Council approve a 2021 Interim Operating Budget equivalent in amount to one-half the approved 2020 Operating Budget AND THAT this 2021 Interim Operating Budget cease to be of force or effect once the 2021 Operating Budget is approved CARRIED MOVED by Councillor Kassian that the update regarding the Onoway Regional Fire Services contract renewal negotiations progress and next steps be accepted as information. CARRIED
5.	CLOSED MEETING	N/A
6.	ADJOURNMENT	Mayor Hanssen declared the meeting adjourned at 5:16 P.M.

Mayor Marge Hanssen

Chief Administrative Officer Dwight Moskalyk

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Summer Village of Nakamun Park Request For Decision - (RFD) 2021-1

Meeting:	Regular Council
Meeting Date:	January 20th, 2021
Originated By:	Dwight Moskalyk, Chief Administrative Officer
Title:	Onoway Regional Fire Services (ORFS) – 2021 Agreement (Renewal)
Agenda Item Number:	6(a) – Business

BACKGROUND/PROPOSAL:

The Summer Village of Nakamun Park receives fire services through a regional partnership including the Town of Onoway, Alberta Beach and several regional summer villages. This partnership contracts their service through the Town of Onoway municipal fire service (Onoway Regional Fire Services) – which is itself staffed by Northwest Regional Fire Services. The coverage is supplemented by supporting mutual aid agreements with other regional partners (including Lac Ste. Anne County).

The partnership was formed in 2015 and the service agreement was up for negotiation in 2020. As a partner member, the Summer Village of Nakamun Park was asked earlier if they agreed, in principle, to continuing in the partnership and Council resolved to continue their participation with same or similar terms to the existing contract. Since then, the partnership committee has worked with the service provider lead municipality, drafted a budget, a new cost allocation mechanism and a new agreement to renew the service for another 5-year term, with an effective start date of January 1st, 2021.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Attached to this report is a memo from the Town of Onoway summarizing elements of the service extension, as well as a proposed agreement for Council to review and the approved agreement the Town holds with the service provider. The 2021 Budget is also included for reference and background.

As Council previously offered that they would remain as part of the partnership, the Summer Village of Nakamun Park has been included and the approval of the agreement is now a matter of process. If, on review, Council is not comfortable with these terms as being “same or similar” or otherwise agreeable Council should still approve the agreement as presented (to ensure coverage) but then consider exercising the notice to terminate which we can discuss in more detail if needed.

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Administration is supportive of a renewal of this service arrangement and recommends approving the agreement as presented. Having said that a few points that are worth making special note of for Council to consider include:

- a) New (2021) Rate: \$18,304.60 (up \$1,122.08 from 2020 rate)
- b) New Apportionment Mechanism: Uses an adjusted parcel (roll) count with higher figures for SSP, T of Onoway and Alberta Beach – which significantly reallocates higher contract costs.

COSTS/SOURCE OF FUNDING (if applicable)

The cost of Fire Services is covered through the annual operating budget in a series of quarterly payments. These costs are recovered through municipal taxes – either direct assessment or the special services tax.

RECOMMENDED ACTION:

- a) The Council approve the 2021 – 2025 Fire Service Agreement with Onoway Regional Fire Services, as presented, and authorize execution of same.
- b) Authorize Attendance of some or all of Council (Mayor Hansen is Fire Services Rep) and Admin at the January 27th, 2021 meeting regarding AFRRCS Radios.

Initials show support – Reviewed By:

CAO: *D. Moskalyk*

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Town of Onoway

Memo

January 8th, 2021

To: Alberta Beach
Summer Village of Castle Island
Summer Village of Nakamun Park
Summer Village of Ross Haven
Summer Village of Silver Sands
Summer Village of South View
Summer Village of Sunset Point
Summer Village of Val Quentin
Summer Village of Yellowstone

From: Wendy Wildman, CAO Town of Onoway

Re: **Onoway Regional Fire Services – 5-Year Contract Extension and 2021 Budget**

Happy New Year everyone! Further to our October 23rd, 2020 meeting, and subsequent committee meetings, please be advised of the following:

- -outstanding fire incident invoices with Lac Ste. Anne County for highway responses have been paid
- -attached is the 5-year contract extension agreement between your municipality and the Town of Onoway. **Please execute and return two copies, and we will return to you one fully executed copy for your records.** This same agreement is being executed between each member municipality and the Town of Onoway.
- -for your information, we have also attached a copy of the 5-year contract extension agreement between North West Fire Rescue and the Town of Onoway
- -a copy of the approved 2021 Budget which includes both the North West Fire Rescue contract costs, and the annual admin.\operating costs, along with the revised parcel counts. You will find your municipality's 2021 total costs on page 2 of this document, high-lighted in yellow, for your budget purposes. As in past years, your municipality will receive quarterly invoices from the Town of Onoway for these 2021 costs.

We are continuing to work with the Province on utilization of our AFRRCS radios, and we have confirmed a date of Wednesday January 27 early afternoon for a meeting (exact time

and location/platform will be shared closer to – and will be dependent on AHS restrictions at the time). **Please mark your calendars for Jan. 27!**

On a final note, currently our municipalities as well as Lac Ste. Anne County receive their 9-1-1 dispatch services through Parkland County Emergency Call Centre. Lac Ste. Anne County is considering moving this service from Parkland County to Yellowhead County. We understand the County is considering this from both a financial point of view (will save approx.. \$0.70/capita) as well as service delivery (will receive a much broader and arguably better level of dispatch service). If the County does change their dispatch service provider we will be encouraging our municipalities to consider the change as well. More information will be shared as it becomes available, and as County reps will be at the Jan. 27 AFRRCS meeting maybe we can take a few minutes then to further discuss dispatch services.

Thank-you.



Wendy Wildman
Chief Administrative Officer
Town of Onoway

encls.

c.c. Committee Members

**FIRE SERVICES AGREEMENT
AMENDING AGREEMENT**

THIS AGREEMENT is made effective the 1st day of January, 2021.

BETWEEN:

THE TOWN OF ONOWAY
of Box 540, Onoway, AB T0E 1V0
a municipality incorporated under the
laws of the Province of Alberta,
(hereinafter referred to as the "Town")

-AND-

THE SUMMER VILLAGE OF NAKAMUN PARK
of Box 1250, Onoway, AB. T0E 1V0
a municipality incorporated under the
laws of the Province of Alberta,
(hereinafter referred to as "the Summer Village")

(Each a "Party" and collectively the "Parties" as the context requires)

BACKGROUND

WHEREAS the Town and the Summer Village signed a Fire Services Agreement effective as of December 31st, 2015 (the "Fire Services Agreement");

AND WHEREAS paragraph 3 of the Fire Services Agreement provided that, at the Town's option, the Term of the Fire Services Agreement could be extended for a further term of five (5) additional years on the same terms with the exception of the fee schedule for the Fire Services;

AND WHEREAS the Town exercised its option to extend the term of the Fire Services Agreement for a further five (5) years, with such extended term being for the period January 1, 2021 to December 31, 2025 (the "Extended Term");

AND WHEREAS the Parties have worked cooperatively and in good faith to determine the fee schedule for the Extended Term and the purpose of this Agreement is to confirm such fee schedule;

AND WHEREAS the Town has contracted with North West as its Fire Services Organization to provide firefighting and related services to, and on behalf of, the Town to other municipalities including the Summer Village. As a result, the fee schedule attached outlines the fees applicable to each of the municipalities to which the Town provides Fire Services (the "Member Municipalities"), including the Summer Village;

THE AGREEMENT

IN CONSIDERATION of the mutual covenants and obligations contained in this Agreement, the sufficiency of which is acknowledged by the Parties, the Town and the Summer Village agree as follows:

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Definitions

- 1. In this Agreement, any defined words or phrases shall have the same meanings as in the Fire Services Agreement.

Amendment

- 2. Except as otherwise modified by the terms of this Fire Services Agreement Amending Agreement, the Fire Services Agreement remains in full force and effect.

Fee Schedule

- 3. The fee schedule for the Extended Term shall be as outlined at **Schedule "A"** to this Agreement with the fees applicable to the Summer Village as specifically outlined in such schedule.

THIS AGREEMENT IS SIGNED BY THE TOWN:

THE TOWN OF ONOWAY

PER:

Name: _____
Position: _____
("I have authority to bind the Municipality")

(signature) Witness as to signature
(or municipal / corporate seal)

THIS AGREEMENT IS SIGNED BY THE SUMMER VILLAGE:

THE SUMMER VILLAGE OF NAKAMUN

PARK

PER:

Name: _____
Position: _____
("I have authority to bind the Municipality")

(signature) Witness as to signature
(or municipal / corporate seal)

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**FIRE SERVICES AGREEMENT
AMENDING AGREEMENT**

THIS AGREEMENT is made effective the 1st day of January, 2021.

BETWEEN:

THE TOWN OF ONOWAY
of Box 540, Onoway, AB T0E 1V0
a municipality incorporated under the
laws of the Province of Alberta,
(hereinafter referred to as the "Town")

-AND-

THE SUMMER VILLAGE OF NAKAMUN PARK
of Box 1250, Onoway, AB. T0E 1V0
a municipality incorporated under the
laws of the Province of Alberta,
(hereinafter referred to as "the Summer Village")

(Each a "Party" and collectively the "Parties" as the context requires)

BACKGROUND

WHEREAS the Town and the Summer Village signed a Fire Services Agreement effective as of December 31st, 2015 (the "Fire Services Agreement");

AND WHEREAS paragraph 3 of the Fire Services Agreement provided that, at the Town's option, the Term of the Fire Services Agreement could be extended for a further term of five (5) additional years on the same terms with the exception of the fee schedule for the Fire Services;

AND WHEREAS the Town exercised its option to extend the term of the Fire Services Agreement for a further five (5) years, with such extended term being for the period January 1, 2021 to December 31, 2025 (the "Extended Term");

AND WHEREAS the Parties have worked cooperatively and in good faith to determine the fee schedule for the Extended Term and the purpose of this Agreement is to confirm such fee schedule;

AND WHEREAS the Town has contracted with North West as its Fire Services Organization to provide firefighting and related services to, and on behalf of, the Town to other municipalities including the Summer Village. As a result, the fee schedule attached outlines the fees applicable to each of the municipalities to which the Town provides Fire Services (the "Member Municipalities"), including the Summer Village;

THE AGREEMENT

IN CONSIDERATION of the mutual covenants and obligations contained in this Agreement, the sufficiency of which is acknowledged by the Parties, the Town and the Summer Village agree as follows:

①

Definitions

1. In this Agreement, any defined words or phrases shall have the same meanings as in the Fire Services Agreement.

Amendment

2. Except as otherwise modified by the terms of this Fire Services Agreement Amending Agreement, the Fire Services Agreement remains in full force and effect.

Fee Schedule

3. The fee schedule for the Extended Term shall be as outlined at **Schedule "A"** to this Agreement with the fees applicable to the Summer Village as specifically outlined in such schedule.

THIS AGREEMENT IS SIGNED BY THE TOWN:

THE TOWN OF ONOWAY

PER:

Name: _____
Position: _____
("I have authority to bind the Municipality")

(signature) Witness as to signature
(or municipal / corporate seal)

THIS AGREEMENT IS SIGNED BY THE SUMMER VILLAGE:

THE SUMMER VILLAGE OF NAKAMUN

PARK

PER:

Name: _____
Position: _____
("I have authority to bind the Municipality")

(signature) Witness as to signature
(or municipal / corporate seal)

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SCHEDULE "A"
Fee Schedule for Fire Services

The Fees payable by Member Municipalities to the Town and as outlined in detail below are as follows:

1. Operational Costs;
2. Basic (Annual) Standby Fee; and
3. Additional Fees.

The Fees in this Schedule are based on the following 2021 budget parcel count for Member Municipalities as follows:

Municipality	Parcel Count (titled lot within the municipal boundaries)
Alberta Beach	868
Town of Onoway	578
Summer Village of Silver Sands	354
Summer Village of Sunset Point	305
Summer Village of Ross Haven	244
Summer Village of Val Quentin	202
Summer Village of Nakamun Park	190
Summer Village of Yellowstone	176
Summer Village of South View	130
Summer Village of Castle Island	26
TOTAL	3073

Fees for the Annual Operational Costs for Fire Services (not including any applicable GST)

The yearly operational costs for Fire Services will be set by a budget confirmed by the Town and Member Municipalities each year. These operational costs shall be recovered from (are payable by) the Member Municipalities to the Town on a pro-rata basis based on municipal parcel count.

Basic (Annual) Fee (not including any applicable GST)

The basic (Annual) fee payable by Member Municipalities collectively shall be \$259,031.50 for the 2021 year. The Basic (Annual) standby fees shall be recovered (are payable by) the Member Municipalities as follows:

Municipality	Fee per Parcel
Alberta Beach	\$88.00 per parcel
Town of Onoway	\$88.00 per parcel
Summer Village of Silver Sands	\$77.59 per parcel
Summer Village of Sunset Point	\$88.00 per parcel
Summer Village of Ross Haven	\$77.59 per parcel
Summer Village of Val Quentin	\$88.00 per parcel
Summer Village of Nakamun Park	\$77.59 per parcel
Summer Village of Yellowstone	\$77.59 per parcel
Summer Village of South View	\$77.59 per parcel
Summer Village of Castle Island	\$88.00 per parcel

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The Operating Costs shall be set annually and for the 2021 year have been set at \$72,618.75, of which \$57,618.75 is to be recovered through a per parcel fee of \$18.75/parcel ($\$57,618.75/3073 = \18.75)

The Operational Costs (Annual) and Basic (Annual) fees are to be paid on a quarterly basis at the commencement of the quarter and are earned whether the Town is required to respond to an incident or not in the year in question.

The fees shall be in place for the Extended Term, subject to an annual adjustment for inflation commencing after the completion of the first year of the Extended Term in accordance with the Town's agreement with North West.

The Basic (Annual) Fee includes all response to Medical Aid / Medical Assist calls ("Enriched Medical Response"). The Basic (Annual) Fee does not include response to Motor Vehicle Accidents or calls for rescue-related services.

Additional Fees (not including any applicable GST)

All Member Municipalities shall pay additional fees based on the actual costs incurred by the Town for response to incidents. The fees are based on the fees determined pursuant to the Town's Fire Services Agreement with North West and are subject to change pursuant to the terms of the Town's agreement with North West.

The current rates for the additional fees (subject to change as outlined above) are:

Item	Member Municipalities and Mutual Aid Partners Fee	Non-Member Fee
Municipal Fire, Rescue and Decontamination Services Wild Fire Land Suppression System and Standby Services		
Fire Engine Unit complete with two (2) NFPA certified firefighters. Pump 1, 2, 3	\$306.61 per hour, includes 2 members \$2.73 per kilometer	\$630.00 per hour
Fire Only Rapid Attack Unit complete with Two (2) NFPA certified firefighters	\$208.16 per hour, includes 2 members \$2.19 per kilometer	\$630.00 per hour
Class 6 Engine (on/off road) with one (1) NFPA Certified Operator Rap attack unit	\$208.16 per hour, includes 2 members \$2.19 per kilometer	\$630.00 per hour
Tandem Water Truck / Tender (body job) with Operator. Tender	\$153.30 per hour, includes 2 members \$2.73 per kilometer	\$630.00 per hour
Class 7 Engine (off road) with one NFPA Certified Operator Gator Unit side by side	\$135.93 per hour, includes 2 members \$1.53 per kilometer	\$630.00 per hour
Command / Transport Vehicle Charlie 1, 2 3,	\$147.83 per hour, includes 1 member \$1.53 per kilometer	\$185.00 per hour
Additional Fees		

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Item	Member Municipalities and Mutual Aid Partners Fee	Non-Member Fee
Additional firefighters	\$64.71 per hour (each)	\$64.71 per hour (each)
False Alarms	For a first call, a \$150.00 value "no-charge" invoice will be sent as an educational exercise and to act as a warning for a first incident. Thereafter, further charges will be at normal rates.	
Enriched Medical Response (Does not include response to Motor Vehicle Accidents or rescue services).	No Charge (A "no charge" invoice will be sent to the municipality reflecting the value of the service for information purposes.)	

(15)

**FIRE SERVICES AGREEMENT
AMENDING AGREEMENT**

THIS AGREEMENT is made effective the 1st day of January, 2021.

BETWEEN:

THE TOWN OF ONOWAY
of Box 540, Onoway, AB T0E 1V0
(hereinafter the "Town")

-AND-

NORTH WEST FIRE RESCUE - ONOWAY LTD.
of Box 1550, Onoway, AB T0E 1V0
(hereinafter "North West")

(Each a "Party" and collectively the "Parties" as the context requires)

BACKGROUND

WHEREAS the Parties signed a Fire Services Agreement effective as of January 1, 2016 (the "Master Fire Services Agreement");

AND WHEREAS paragraph 4 of the Master Fire Services Agreement provided that, at the Town's option, the Term of the Master Fire Services Agreement could be extended for a further term of five (5) additional years on the same terms with the exception of the fee schedule for the Fire Services;

AND WHEREAS the Town exercised its option to extend the term of the Master Fire Services Agreement for a further five (5) years, with such extended term being for the period January 1, 2021 to December 31, 2025 (the "Extended Term");

AND WHEREAS the Parties have worked cooperatively and in good faith to determine the fee schedule for the Extended Term and the purpose of this Agreement is to confirm such fee schedule;

AND WHEREAS the Additional Municipalities, as that term is defined in the Master Fire Services Agreement, as of the date of this Agreement are as follows: Alberta Beach, Summer Village of Sunset Point, Summer Village of Val Quentin, Summer Village of Silver Sands, Summer Village of South View, Summer Village of Yellowstone, Summer Village of Nakamun Park, Summer Village of Castle Island, and Summer Village of Ross Haven;

THE AGREEMENT

IN CONSIDERATION of the mutual covenants and obligations contained in this Agreement, the sufficiency of which is acknowledged by the Parties, the Town and North West agree as follows:

Definitions

1. In this Agreement, any defined words or phrases shall have the same meanings as in the Master Fire Services Agreement.

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Amendment

2. Except as otherwise modified by the terms of this Fire Services Agreement Amending Agreement, the Master Fire Services Agreement remains in full force and effect.

Fee Schedule

3. The fee schedule for the Extended Term shall be as outlined at **Schedule "A"** to this Agreement.

THIS AGREEMENT IS SIGNED BY NORTH WEST:

**NORTH WEST FIRE RESCUE - ONOWAY
LTD.
PER:**

Name: David Ives
Position: Director
"I have authority to bind the Corporation"

(signature) Witness as to signature
(or corporate seal)

THIS AGREEMENT IS SIGNED BY THE TOWN:

**THE TOWN OF ONOWAY
PER:**

Name: _____
Position: _____
("I have authority to bind the Municipality")

(signature) Witness as to signature
(or municipal / corporate seal)

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SCHEDULE "A"
Fee Schedule for Fire Services

Basic (Annual) Fee (not including any applicable GST)

The basic (annual) (standby) fee for Fire Services for the Town and the Additional Municipalities shall be \$259,031.50.

The basic fee is to be paid on a quarterly basis at the commencement of the quarter, and is earned whether North West is required to respond to an incident or not in the year in question. This fee shall be in place for the Extended Term, subject to the following adjustments: An annual adjustment for inflation commencing after the completion of the first year of the Extended Term with such adjustment to be based on the official published annual inflation rates for the Province of Alberta.

The Basic (Annual) Fee includes all response to Medical Aid / Medical Assist calls ("Enriched Medical Response"). The Basic (Annual) Fee does not include response to Motor Vehicle Accidents or calls for rescue-related services.

(It is recognized and acknowledged that the Town of Onoway may levy an annual fee greater than the amounts identified above to the other municipalities in respect of Fire Services. However, the Town shall be retaining this amount to address, among other things, annual operating and capital costs, and reserve funds).

Additional Fees (not including any applicable GST)

The following additional fees apply:

<u>Item</u>	<u>Member Municipalities and Mutual Aid Partners Fee</u>	<u>Non-Member Fee</u>
Municipal Fire, Rescue and Decontamination Services Wild Fire Land Suppression System and Standby Services		
Fire Engine Unit complete with two (2) NFPA certified firefighters. Pump 1, 2, 3	\$306.61 per hour, includes 2 members \$2.73 per kilometer	\$630.00 per hour
Fire Only Rapid Attack Unit complete with Two (2) NFPA certified firefighters	\$208.16 per hour, includes 2 members \$2.19 per kilometer	\$630.00 per hour
Class 6 Engine (on/off road) with one (1) NFPA Certified Operator Rap attack unit	\$208.16 per hour, includes 2 members \$2.19 per kilometer	\$630.00 per hour
Tandem Water Truck / Tender (body job) with Operator. Tender	\$153.30 per hour, includes 2 members \$2.73 per kilometer	\$630.00 per hour
Class 7 Engine (off road) with one NFPA Certified Operator Gator Unit side by side	\$135.93 per hour, includes 2 members \$1.53 per kilometer	\$630.00 per hour

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Item	Member Municipalities and Mutual Aid Partners Fee	Non-Member Fee
Command / Transport Vehicle Charlie 1, 2 3,	\$147.83 per hour, includes 1 member \$1.53 per kilometer	\$185.00 per hour
Additional Fees		
Additional firefighters	\$64.71 per hour (each)	\$64.71 per hour (each)
False Alarms	For a first call, a \$150.00 value "no-charge" invoice will be sent as an educational exercise and to act as a warning for a first incident. Thereafter, further charges will be at normal rates.	
Enriched Medical Response (Does not include response to Motor Vehicle Accidents or rescue services).	No Charge (A "no charge" invoice will be sent to the municipality reflecting the value of the service for information purposes.)	

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cao@onoway.ca

From: cao@onoway.ca
Sent: January 6, 2021 4:22 PM
To: 'Dave ives'
Cc: 'Jim Benedict'; 'Judy Tracy'; 'Bernie Poulin'; 'aboffice@albertabeach.com'; 'Jason Madge'; 'Debbie Giroux'
Subject: New Fire Services Agreement
Attachments: on-fireagreementnwfr-2021.pdf

Dave – further to our meeting before Christmas, here is the agreement revised after that meeting (removed West Cove from top of page 3, and removed draft stamp).

If in agreement please sign and seal two copies and return them to our office, we will return to you one fully executed copy.

Thx

W

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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**Fire Services Costs - Onoway Regional Fire Services
2021 Contract Costs and Operating Budget Costs**

A	B	C	D	E	F	G	H	I	J	K	L	M	N
	Parcel Count	2016 rate per parcel	2016 Cost	2017 rate per parcel (1.1%)	2017 Costs	2018 rate per parcel (2.39%)	2018 costs	2019 rate per parcel (1.5)	2019 costs	2020 rate per parcel (2.4%)	Parcel Count Incl exempt for 2021		2021 rate (2.7% + \$23,500) \$259,031.50 (Dec. 7 mtg)
1	<u>NWFR Contract</u>												
2	Onoway	\$75.00	\$42,300.00	\$75.83	\$42,768.12	77.64	\$43,788.96	78.83	\$44,460.12	\$45,528.20	578	\$88.00	\$50,864.00
3	Alberta Beach	\$75.00	\$64,350.00	\$75.83	\$65,062.14	77.64	\$66,615.12	78.83	\$67,636.14	\$69,261.00	868	\$88.00	\$76,384.00
4	Silver Sands	\$65.00	\$23,335.00	\$65.72	\$23,593.48	67.29	\$24,157.11	68.32	\$24,526.88	\$25,115.84	354	\$77.59	\$27,466.86
5	South View	\$65.00	\$8,840.00	\$65.72	\$8,937.92	67.29	\$9,151.44	68.32	\$9,291.52	\$9,514.60	130	\$77.59	\$10,086.70
6	Yellowstone	\$65.00	\$11,440.00	\$65.72	\$11,566.72	67.29	\$11,843.04	68.32	\$12,024.32	\$12,313.08	176	\$77.59	\$13,655.84
7	Nakamun Park	\$65.00	\$12,415.00	\$65.72	\$12,552.52	67.29	\$12,852.39	68.32	\$13,049.12	\$13,362.52	190	\$77.59	\$14,742.10
8	Val Quentin	\$75.00	\$15,150.00	\$75.83	\$15,317.66	77.64	\$15,683.28	78.83	\$15,923.66	\$16,306.20	202	\$88.00	\$17,776.00
9	Castle Island	\$75.00	\$1,425.00	\$75.83	\$1,440.77	77.64	\$1,475.16	78.83	\$1,497.77	\$1,533.72	26	\$88.00	\$2,288.00
10	Sunset Point	\$75.00	\$14,850.00	\$75.83	\$15,014.34	77.64	\$15,372.72	78.83	\$15,608.34	\$15,983.32	305	\$88.00	\$26,840.00
11	SSB Bible Camp (10%)	\$75.00	\$1,485.00	\$75.83	\$1,501.43	77.64	\$1,537.27	78.83	\$1,560.83	\$1,598.32			
12	Ross Haven				\$9,213.35	72.68	\$17,661.24	73.79	\$17,930.97	\$18,362.36	244	\$77.59	\$18,931.96
13			\$195,590.00		\$206,968.45		\$220,137.73		\$223,509.67	\$228,879.16	3073		\$259,035.46
14													
15	<u>Operational Costs</u>												
16	Onoway	\$10.00	\$5,640.00	\$10.00	\$5,640.00	\$20.00	\$11,280.00	\$20.00	\$11,280.00	\$11,280.00	578		\$10,837.50
17	Alberta Beach	\$10.00	\$8,580.00	\$10.00	\$8,580.00	\$20.00	\$17,160.00	\$20.00	\$17,160.00	\$17,160.00	868		\$16,275.00
18	Silver Sands	\$10.00	\$3,590.00	\$10.00	\$3,590.00	\$20.00	\$7,180.00	\$20.00	\$7,180.00	\$7,180.00	354		\$6,637.50
19	South View	\$10.00	\$1,360.00	\$10.00	\$1,360.00	\$20.00	\$2,720.00	\$20.00	\$2,720.00	\$2,720.00	130		\$2,437.50
20	Yellowstone	\$10.00	\$1,760.00	\$10.00	\$1,760.00	\$20.00	\$3,520.00	\$20.00	\$3,520.00	\$3,520.00	176		\$3,300.00
21	Nakamun Park	\$10.00	\$1,910.00	\$10.00	\$1,910.00	\$20.00	\$3,820.00	\$20.00	\$3,820.00	\$3,820.00	190		\$3,562.50
22	Val Quentin	\$10.00	\$2,020.00	\$10.00	\$2,020.00	\$20.00	\$4,040.00	\$20.00	\$4,040.00	\$4,040.00	202		\$3,787.50
23	Castle Island	\$10.00	\$190.00	\$10.00	\$190.00	\$20.00	\$380.00	\$20.00	\$380.00	\$380.00	26		\$487.50
24	Sunset Point	\$10.00	\$2,000.00	\$10.00	\$2,000.00	\$20.00	\$3,960.00	\$20.00	\$3,960.00	\$3,960.00	305		\$5,718.75
25	SSB Bible Camp (10%)					\$20.00	\$396.00	\$20.00	\$396.00	\$396.00			
26	Ross Haven				\$1,215.00	\$20.00	\$4,860.00	\$20.00	\$4,860.00	\$4,860.00	244		\$4,575.00
27			\$27,050.00		\$28,265.00		\$59,316.00		\$59,316.00	\$59,316.00	3073		\$57,618.75
28	Mutual Hwy Responses												\$10,000.00
29	2021 Surplus Hwy Response												\$72,618.75
30													

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**Fire Services Costs - Onway Regional Fire Services
2021 Contract Costs and Operating Budget Costs**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
31														
32														
33														
34	Rates 2020 to 2021													
35					2020				2021					
			NWFR	Admin	Total		NWFR	Admin	Total		Difference in total			
36	Onway		\$45,528.20	\$11,280.00	\$56,808.20		\$50,864.00	\$10,837.50	\$61,701.50		\$4,893.30			
37	Alberta Beach		\$69,261.00	\$17,160.00	\$86,421.00		\$76,384.00	\$16,275.00	\$92,659.00		\$6,238.00			
38	Silver Sands		\$25,115.84	\$7,180.00	\$32,295.84		\$27,466.86	\$6,637.50	\$34,104.36		\$1,808.52			
39	South View		\$9,514.60	\$2,720.00	\$12,234.60		\$10,086.70	\$2,437.50	\$12,524.20		\$289.60			
40	Yellowstone		\$12,313.08	\$3,520.00	\$15,833.08		\$13,655.84	\$3,300.00	\$16,955.84		\$1,122.76			
41	Nakamun Park		\$13,362.52	\$3,820.00	\$17,182.52		\$14,742.10	\$3,562.50	\$18,304.60		\$1,122.08			
42	Val Quentin		\$16,306.20	\$4,040.00	\$20,346.20		\$17,776.00	\$3,787.50	\$21,563.50		\$1,217.30			
43	Castle Island		\$1,533.72	\$380.00	\$1,913.72		\$2,288.00	\$487.50	\$2,775.50		\$861.78			
44	Sunset Point		\$15,983.32	\$3,960.00	\$19,943.32		\$26,840.00	\$5,718.75	\$32,558.75		\$12,615.43			
45	SSB Bible Camp (10%)		\$1,598.32	\$396.00	\$1,994.32									
46	Ross Haven		\$18,362.36	\$4,860.00	\$23,222.36		\$18,931.96	\$4,575.00	\$23,506.96		\$284.60			
47			\$228,879.16	\$59,316.00	\$288,195.16		\$299,035.46	\$57,618.75	\$316,654.21		\$28,459.05			



Summer Village of Nakamun Park Request For Decision - (RFD) 2021-2

Meeting:	Regular Council
Meeting Date:	January 20th, 2021
Originated By:	Dwight Moskalyk, Chief Administrative Officer
Title:	Alberta Urban Municipalities Association (AUMA) 2021 Membership Renewal
Agenda Item Number:	6(b) – Business

BACKGROUND/PROPOSAL:

The Summer Village of Nakamun Park is a member of the Alberta Urban Municipalities Association. This membership is reviewed annually and is considered by Council annually. The 2021 Membership Renewal letter (and invoice) are attached for reference.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The municipality's membership in AUMA provides several benefits, including greater advocacy at the provincial and federal level in terms of policy development and review, access to several subsidiary services (including AMSC Insurance, Preferred Rates and Credit Accounts for Operational Purchases (our preferred rate Mastercard for example), as well as preferred pricing on conferences, tradeshow, seminars, and roundtables.

The 2021 Rate is \$876.99, which is slightly less that you paid last year – as referenced in the cover letter.

COSTS/SOURCE OF FUNDING (if applicable)

The cost of the AUMA Memberships is an anticipated budgetary cost in the annual budget and is covered through municipal taxation.

RECOMMENDED ACTION:

- a) The Council approve the Summer Village of Nakamun Park's membership in the Alberta Urban Municipalities Association for 2021 and authorize payment of the requisitions dues totaling \$876.99.

Initials show support – Reviewed By:	CAO: D. Moskalyk
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Date	Tue, 12 Jan, 21 11:10:32AM
From	Lisa Branter lbranter@auma.ca
To	Dwight Moskalyk ddm@kronprinzconsulting.ca
Cc	Accounting Accounting@auma.ca
Subject	2021 Annual Membership Renewal - Information and Invoice

Hello AUMA Member:

2021 Annual Membership Renewal

Greetings from the dedicated team at the Alberta Urban Municipalities Association (AUMA). We greatly appreciate your participation in Alberta's largest municipal government network, which exists because of you, our member municipalities. Please find enclosed your 2021 AUMA membership invoice (*population totals based on the 2019 list provided by Alberta Municipal Affairs*).

Please be assured that just as you are doing in your municipality, AUMA is also continually reviewing its operational costs and finding efficiencies. This, together with the recognition of the fiscal challenges our members are facing means that **AUMA has frozen its 2021 membership fee rates and provided a one-time credit so your invoice is less than what you paid last year.**

This is one way we have been supporting our members through these challenging times. Please click on this link to check-out our [We Are Community Builders](#) brochure to learn about the many additional ways we have been supporting members, including successfully advocating for the multi-million dollar COVID-19 Municipal Stimulus Program funding, the Safe Restart Municipal Operating Support Transfer (MOST) funding, and providing a \$4 million offset on the 2021 general insurance premiums.

We are proud that 96% of our members find our Advocacy efforts are meeting their expectations. We will continue to work hard for you in 2021 and we are grateful for your continued commitment to AUMA.

If you have any questions, please call us at **310-AUMA (2862)** or e-mail us at ClientDevelopment@auma.ca.

Yours truly,

Dan Rude, AUMA CEO

ALBERTA URBAN MUNICIPALITIES ASSOCIATION

Alberta Municipal Place



Toll Free: 310-AUMA | 877-421-6644 | www.auma.ca   

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Alberta Urban Municipalities Association

300, 8616 - 51 Ave, Edmonton, Alberta T6E 6E6
Tel: (780) 433-4431
Toll Free: 1-800-661-2862
Fax: (866) 652-2985
e-mail: accounting@auma.ca
www.auma.ca

INVOICE

Nakamun Park, Summer Village of
PO Box 1250
Onoway, AB
T0E 1V0

Date: January 08, 2021
Invoice #: 20210048
Account #: 400A

AUMA Membership Basic Fee		\$ 835.00
Per Capita Fee - Based on population	1 to 3,500 @ \$0.8395	\$ 80.59
96	3,501 to 10,000 @ \$0.9215	\$ 0.00
==>	10,001 to 20,000 @ \$0.6963	\$ 0.00
==>	20,001 to 30,000 @ \$0.4311	\$ 0.00
==>	30,001 to 600,000 @ \$0.2866	\$ 0.00
==>	600,001 and over @ \$0.1434	\$ 0.00
One-time membership fee credit	Credit for 2021	\$(80.36)

Sub-total	\$ 835.23
GST @ 5.00 % (GST # R106694623)	41.76
Total	<u>\$ 876.99</u>

Terms: Net 30 Days - Interest on overdue accounts will be charged at 1.5% per month (19.56% per annum)
We accept Visa and MasterCard payments (up to \$2,500.00) on our website at www.auma.ca

----- Keep upper portion for your records - Please return lower portion with your payment -----

Please Remit Payment to:

ALBERTA URBAN MUNICIPALITIES ASSOCIATION (AUMA)
300, 8616 - 51 Avenue
Edmonton, Alberta T6E 6E6

For inquiries email: accounting@auma.ca

Remittance Section:

Nakamun Park, Summer Vill:	
Statement Date:	January 08, 2021
Account #:	400A
Invoice Number:	20210048
Total Due:	\$876.99
Total Paid:	_____

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Summer Village of Nakamun Park Request For Decision - (RFD) 2021-3

Meeting:	Regular Council
Meeting Date:	January 20th, 2021
Originated By:	Dwight Moskalyk, Chief Administrative Officer
Title:	Municipal Elections 2021 – Appointments and Location
Agenda Item Number:	6(c) – Business

BACKGROUND/PROPOSAL:

2021 is a general election year for all municipalities in Alberta. Although summer villages, including the Summer Village of Nakamun Park, are exempt from some of the same rules as other municipalities there are still several important considerations that need to be addressed in a timely fashion. This is especially true in the COVID era.

At this time (and in order to be prepared for the required June/July nomination period), Council should consider:

Appointing a Returning Officer

Appointing a Substitute Returning Officer (a new requirement)

Deciding whether they want to "share" election facilities/staff or hold an independent election operation.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The appointment of RO and SRO are required under the Act, and until such appointment is made the responsibility falls on the Chief Administrative Officer by default. The Wildwillow group is training staff with Dwight Moskalyk as Returning Officer and Diane Wannamaker as Substitute Returning Officer; additional staff will be added at the Returning Officer's discretion/budget. Council may wish to use this same set-up, or with slight modification.

The location issue is a big factor in appointing election staff and date though – because we are a big group sharing a limited time frame. If Council is agreeable to sharing one facility (say the Onoway Heritage Centre) we need to know this so that we can offer a certain date for the election. If they do not want to share, we will need to either hire different staff to hold the election on the same day or pick an "off-day" to these joint elections held by the larger group.

Each Summer Village has traditionally held independent elections, but given the increasing need for staff, the added pressure of COVID Guidelines in the election process, and budget considerations there is some merit in considering a co-hosted election.

We can discuss the whole field of options on these during the meeting.

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COSTS/SOURCE OF FUNDING (if applicable)

The cost of elections is covered under the annual operating budget, through a blend of current year contributions and election reserve transfers ($\frac{1}{4}$ and $\frac{3}{4}$ of the total, respectively, in the budget).

RECOMMENDED ACTION:

- a) The Council appoint _____ as Returning Officer and _____ as Substitute Returning Officer for the 2021 General Municipal Election.
- b) That Council confirm they are agreeable to a co-sanctioned election arrangement if possible (or that they want an independent election) and plan its nomination day, advance vote and election day to coordinate with other partnering summer villages (for example Yellowstone, Ross Haven, Sunrise Beach) at a central location.

Initials show support – Reviewed By: CAO: D. Moskalyk

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Summer Village of Nakamun Park Request For Decision - (RFD) 2021-4

Meeting:	Regular Council
Meeting Date:	January 20th, 2021
Originated By:	Dwight Moskalyk, Chief Administrative Officer
Title:	2021 ACP Grant Applications – Letter of Support
Agenda Item	6(d) – Business
Number:	

BACKGROUND/PROPOSAL:

Late in 2020, an email was forwarded from the SVLSACE association, to which the Summer Village of Nakamun Park is a member, on behalf of two member municipalities who were each preparing to submit Alberta Community Partnership (ACP) Grant applications in the new year. The members were asked to consider submitting letters of support (which are used to strengthen the application during the approvals process). It was indicated that there would be no financial request of any supporting members. The email is attached for reference.

The email was discussed prior to the end of the year and council was supportive of both applications. The purpose of this business item is now to formally ratify that support for the record.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

As noted in the email, the two motions requested are:

- a) Council authorizes the Summer Village of _____ to participate in a 2021 Alberta Community Partnership Application, under the Intermunicipal Collaboration (IC) – Explore and Opportunity Stream, to study the potential for regionalization of shared and common services among the partner members, with the Summer Village of Val Quentin acting as Managing Partner.

- b) Council authorizes the Summer Village of _____ to participate in a 2021 Alberta Community Partnership Application, under the Municipal Restructuring (MR) – Restructuring Study Stream, to establish a process to facilitate the prospective amalgamation of regional summer villages, with the Summer Village of Sunset Point acting as Managing Partner.

Council indicated previously they supported both initiatives generally, although they did not expect either to have a direct or immediate benefit to the Summer Village of Nakamun Park at this time.

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COSTS/SOURCE OF FUNDING (if applicable)

There is no anticipated cost resulting from Councils support of these applications, or the municipality's participation in either project, as presented.

RECOMMENDED ACTION:

- a) That Council ratify the approval of both requested motions and direct administration to forward letters of support.

Initials show support – Reviewed By:	CAO: <i>D. Moskalyk</i>
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SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST

S.V.L.S.A.C.E.

**P.O. Box 8 Alberta Beach, AB T0E 0A0 – 4808-51st Onoway, AB T0E 1V0
780-967-0271 (ph.) – 780-967-0341 (fax)**

December 15th, 2020

**SENT TO: ALL MEMBER MUNICIPALITIES OF SVLSACE
SENT BY: EMAIL**

Dear Mayor and Council,

Re: Request for Support – 2021 ACP Application Regarding Regionalization of Shared Services and Establishing an Amalgamation Process

During a recent joint meeting of several regional municipalities, including the Summer Villages of Ross Haven, Sunset Point, Val Quentin, West Cove and Yellowstone, the topic of regionalization was debated. This discussion built on a preliminary debate of the same topic during the October 2020 SVLSACE meeting. It was generally agreed that a set of two supporting Alberta Community Partnership (ACP) applications should be submitted – one to investigate opportunities to regionalize shared or common services, and the other to establish a process to facilitate the prospective amalgamation of summer villages in the region. It was further decided that the Summer Village of Val Quentin would act as Managing Partner for the Regionalization of Shared/Common Services ACP Application and the Summer Village of Sunset Point would act as Managing Partner for the Amalgamation Study ACP Application.

A first step in the application process is to seek and compile council resolutions from any prospective partner municipalities in either – or both – of the applications. You have received this letter as an invitation to join in the referenced ACP applications. Please ensure this matter is presented during your next council meeting and consideration is given to the following motions:

- a) Council authorizes the Summer Village of _____ to participate in a 2021 Alberta Community Partnership Application, under the Intermunicipal Collaboration (IC) – Explore and Opportunity Stream, to study the potential for regionalization of shared and common services among the partner members, with the Summer Village of Val Quentin acting as Managing Partner.
- b) Council authorizes the Summer Village of _____ to participate in a 2021 Alberta Community Partnership Application, under the Municipal Restructuring (MR) – Restructuring Study Stream, to establish a process to facilitate the prospective amalgamation of regional summer villages, with the Summer Village of Sunset Point acting as Managing Partner.

Currently there is no anticipated partner financial contribution, and we are inviting your municipality's support and partnership in making these applications. Whether or not you foresee an immediate direct benefit to your community in participating in these projects, we encourage you to lend your support so that the deliverables incorporate matters that may be beneficial to your municipality at a later date.

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SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST

S.V.L.S.A.C.E.

**P.O. Box 8 Alberta Beach, AB T0E 0A0 – 4808-51st Onoway, AB T0E 1V0
780-967-0271 (ph.) – 780-967-0341 (fax)**

Please note the application deadlines are **January 5th, 2021** (for the IC Stream) and **February 5th, 2021** (for the MR Stream). Your timely review and response to this invitation with a Letter of Support would be appreciated. Any questions, correspondence and approved motions can be forwarded to:

Summer Village of Val Quentin
Managing Partner
c/o CAO Dennis Evans
Box 7, Site 19, RR 1
Gunn, AB. T0E 1A0
d.evans@valquentin.ca
780-446-1426

or

Summer Village of Sunset Point
Managing Partner
c/o CAO Matthew Ferris
PO Box 596
Alberta Beach, AB. T0E 0A0
office@sunsetpoint.ca
780-665-5866

Sincerely,



Bernie Poulin
Chairman
SVLSACE
780-938-1197
bpoulin@xplornet.com

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Summer Village of Nakamun Park Request For Decision - (RFD) 2021-5

Meeting:	Regular Council
Meeting Date:	January 20th, 2021
Originated By:	Dwight Moskalyk, Chief Administrative Officer
Title:	2021 Municipal Assessment Serv. Group – 2021 Service Agreement Renewal
Agenda Item Number:	6(e) – Business

BACKGROUND/PROPOSAL:

One of the critical services within the municipality is assessment services and for many municipalities, including the Summer Village of Nakamun Park, this service is provided through an external service provider under agreement. The Summer Village of Nakamun Park has an existing services arrangement with the Municipal Assessment Services Group Inc.; the terms of the previous agreement expired on Dec. 31st, 2020 and therefore Council must now consider renewing this contract (or seeking alternative arrangements).

A cover letter and proposed agreement are attached for review. These are addressed to Administration but do need to be approved by Council.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The municipality has a good working relationship with the service provider and the staff, previous assessors and the current one staff have been good to work with and accommodating to resident inquiries/assessment questions. Administration is supportive of renewing this agreement at the terms offered.

Of particular note the proposed agreement includes the following:

- a) Three Year Term (ending December 31st, 2023)
- b) Predictable rates (\$5,400 - \$5,600, which are in line with prior years fees (plus inflation))

COSTS/SOURCE OF FUNDING (if applicable)

The Cost of Assessment Services is included under the annual budget and covered through taxation.

RECOMMENDED ACTION:

- a) That Council approve the agreement with Municipal Assessment Services Group Inc. and authorize execution.

Initials show support – Reviewed By:	CAO: <i>D. Moskalyk</i>
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Municipal Assessment Services Group Inc.

PO Box 3369, 10404 – 100 Avenue Morinville, AB T8R 1S2

Ph. 780.939.3310 Fax 780.939.3350



December 17, 2020

Dwight Darren Moskalyk
Chief Administrative Officer
Summer Village of Nakamun Park
PO Box 1250
Onoway, AB T0E 1V0

Dear Dwight:

RE: PROPOSAL TO RENEW PROPERTY ASSESSMENT SERVICES

Municipal Assessment Services Group Inc. is proud to have been the assessment service provider to the SV of Nakamun Park for the past 25 years! We hope the service we have provided has exceeded all the expectations of Council and Administration during that time.

Our current assessment services agreement expires on **December 31, 2020**. We would like to take the opportunity to offer the Summer Village a renewal/extension of the existing agreement with the same terms of service. If any of the terms are not what you need, I am more than willing to discuss your individual needs.

I've used a renewal contract term period of three years. (**January 1, 2021 to December 31, 2023**). We would be pleased to look at a longer term if that better meets your needs.

*First Year of Term Price @ \$5,400 (\$1,350 Quarterly)
(For the period January 1, 2021 to December 31, 2021)*

*Second Year of Term Price @ \$5,500 (\$1,375 Quarterly)
(For the period January 1, 2022 to December 31, 2022)*

*Third Year of Term Price @ \$5,600 (\$1,400 Quarterly)
(For the period January 1, 2023 to December 31, 2023)*

**(Please note that above prices do not include GST)*

In Summary, Municipal Assessment Services Group will continue to provide The Summer Village of Nakamun Park with the highest quality alternative for you assessment service needs. Municipal Assessment Services Group is proud of the track record it has developed in meeting all of its contracts and obligations. We have had to adapt to new working conditions and issues arising due to the COVID19 situation.

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Included with this renewal proposal are the proposed agreement and Schedules "A" and "B" of the agreement outlining the services and costs.

Kindly review this at your leisure and if you and council agree to the terms, I would look forward to working another 3 years with the SV of Nakamun Park.

As we've all learned to adapt to using the internet to transfer information electronically, we find some of the municipalities prefer to 'print-scan-email' the renewal agreements. If you would prefer this method, please print off and insert the date of agreement approval (Cover page of the agreement) and then print and sign the signatory page (Page 6 of the agreement) then email the entire agreement.

In closing, it has been a pleasure to work with the Summer Village of Nakamun Park and I look forward to continuing the great working relationship that's been established over the last 25 years.

Respectfully,



Raymond Crews, AMAA
Appointed Assessor / Designated Officer for the SV of Nakamun Park

For Municipal Assessment Services Group Inc.

THIS AGREEMENT made this ____ day of _____, 2020

BETWEEN:

MUNICIPAL ASSESSMENT SERVICES GROUP INC.

(hereinafter called "Municipal Assessment Services Group")

- and -

SUMMER VILLAGE OF NAKAMUN PARK

(hereinafter called the "municipality")

1.0 Background

- 1.1 Assessment services are required by the municipality in order to carry out the assessment of property within the municipality, primarily for taxation purposes.
- 1.2 Municipal Assessment Services Group has been asked by the municipality to provide certain assessment services as set out in this agreement and Municipal Assessment Services Group has agreed to provide such services.

2.0 Description and Scope of Services

- 2.1 Municipal Assessment Services Group will, on behalf of the municipality, prepare the assessments and undertake the assessment related activities, all of which are set out in **Schedule "A"**, which is attached to and forms a part of this agreement.

3.0 Appointed Assessor

- 3.1 For the purposes of the applicable provincial legislation and municipal bylaws relating to assessment, Municipal Assessment Services Group shall designate an assessor acceptable to the municipality from within M.A.S.G. to do the assessments and shall duly be the "appointed assessor" respecting such assessments.

4.0 Level and Standards

- 4.1 The appointed assessor will be an Accredited Municipal Assessor of Alberta (A.M.A.A.).
- 4.2 The appointed assessor will be required to exercise independence and judgment in equating all of the relevant data involved in property assessment and in determining final assessment value of property.
- 4.3 The appointed assessor will endeavor to maintain property equity in assessments within the municipality.

5.0 Term

- 5.1 This agreement will come into effect once it has been signed by both parties.
- 5.2 This agreement involves services with a commencement date of **January 1, 2021** and expires on **December 31, 2023** with an option of renewal upon written agreement of both parties.
- 5.3 During the period that such renewal is being negotiated, the existing agreement shall remain in full force and effect.

6.0 Fees, Expenses and Payments

- 6.1 The cost of the assessment services is set out in **Schedule "A"** which the municipality will pay to Municipal Assessment Services Group in the manner provided for in article 6.2.
- 6.2 The municipality will be invoiced on a quarterly basis for work in progress and payments must be paid within thirty (30) days of invoice. Interest at the rate of twelve percent (12%) per annum, calculated monthly shall be due on any late payments.
- 6.3 G.S.T. (Goods and Services Tax) or any substitute for the G.S.T. shall be added (when applicable) to the cost of assessment services.
- 6.4 Should the municipality request Municipal Assessment Services Group to undertake work that is not set out in **Schedule "A"**, such additional work shall be charged at an hourly rate of **\$90.00** per hour plus expenses.

7.0 Confidentiality and Non-disclosure

- 7.1 Unless required by law, any data or other information concerning Municipal Assessment Services Group which is obtained by the municipality in its dealings with Municipal Assessment Services Group under this agreement, shall be treated as confidential and shall not be disclosed without prior approval by Municipal Assessment Services Group.
- 7.2 Unless required by law, any data or other information concerning the municipality, which is obtained by Municipal Assessment Services Group in its dealings with the municipality under this agreement, shall be treated as confidential and shall not be disclosed without prior approval by the municipality.

8.0 Indemnification

- 8.1 Municipal Assessment Services Group will ensure that its employees, when on assignments, will comply with any safety and security regulations and procedures in effect regarding the properties being assessed.

- 8.2** Municipal Assessment Services Group will indemnify and save harmless the municipality against all claims, damages and expenses that relate to Municipal Assessment Services Group employees who may be injured while performing assessment functions pursuant to this agreement unless such injury results from a willful or negligent act on the part of the municipality, its officers, employees or agents.
- 8.3** Municipal Assessment Services Group will not be liable for any claims or other legal action that may result from or in any way relate to the assessment services performed on behalf of the municipality.

9.0 Termination of Contract

- 9.1** Either party may terminate this agreement at anytime, without cause by giving notice in writing to the other party of not less than one hundred twenty (120) days.
- 9.2** If Municipal Assessment Services Group provides notice of termination to the municipality or receives a termination notice from the municipality, it shall outline what portions of the services under the agreement will not be completed by the date of the termination. It will then be the responsibility of the municipality to make appropriate arrangements to have required assessments completed.
- 9.3** Upon termination, Municipal Assessment Services Group shall submit to the municipality, an invoice for services rendered but not previously invoiced and the municipality shall pay such invoice within 30 days of its receipt by the municipality. Interest, at the rate of twelve percent (12%) per annum, calculated monthly not in advance, shall be due regarding any late payments.

10.0 Amendments

- 10.1** This agreement may be amended solely by written consent of both parties.
- 10.2** This agreement represents the entire agreement between the parties. No other terms, representations or warranties, verbal or otherwise, are to be inferred or implied.

11.0 Contract Renewal

- 11.1** Contract renewals will be available subsequent to this agreement, as determined by both parties as outlined in article 5.3.

12.0 Arbitration

- 12.1** Should the parties be unable to resolve any disputes which may arise regarding this agreement, the matter(s) in dispute shall be referred to arbitration in accordance with the provisions of the Arbitration Act, Revised Statutes of Alberta 2000, Ch. A-43.

13.0 Binding

13.1 This agreement ensures to the benefit of and is binding upon the parties to this agreement and their respective successors and any assignees of Municipal Assessment Services Group and the municipality.

14.0 Representatives

14.1 The representatives of the parties and the address for notices for the purpose of this agreement are as follows:

a) for the Municipal Assessment Services Group Inc.:

Representative: Raymond Crews, AMAA
Appointed Assessor / Designated Officer

Address: PO Box 3369
10404 -100 Avenue
Morinville, AB T8R 1S2

b) for the municipality:

Representative: Dwight Darren Moskalyk
Chief Administrative Officer

Address: PO Box 1250
Onoway, AB T0E 1V0

15.0 Signatures

15.1 This agreement is executed by the parties as of the date shown on the first page of this agreement.

Municipal Assessment Services Group Inc.

Raymond Crews

Raymond Crews for MASG

The Municipality

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Per: _____

SCHEDULE "A"

The following assessment services are provided pursuant to the agreement between the Municipal Assessment Services Group and the municipality.

ASSESSMENT SERVICES WILL INCLUDE:

The Municipal Assessments Services Group will be responsible for the following in providing this assessment service proposal:

- All computer hardware and software, relative to the **CAMALOT** Assessment System in the M.A.S.G. Morinville office.
- All travel costs such as mileage, meals and accommodation.
- Annual assessment of new properties, as well as reported changes to existing properties.
- An assessment valuation shall be conducted annually. The current value program will continue.
- The client municipality will receive the assessment values in report form or electronic data transfer.
- Administration and council support relating to property assessment matters.
- The assessor will be available to address assessment inquiries and estimates of taxation from property owners by telephone, or in person when required.
- Assessment and Growth shift studies shall be provided after each valuation.
- Required Annual recapitulation and assessment to market ratio studies shall be reported to the Assessment Audit Unit of Municipal Affairs via Milenet.
- Required Standards and Reporting as per all legislation and regulation in the Province of Alberta. This includes, but not limited to, the Municipal Government Act, Matters Relating to Assessment and Taxation (MRAT) and Alberta Assessment Quality Minister's Guidelines.
- The assessor's time and travel expense reviewing and preparing for the defense of assessments complained to the Local Assessment Review Board (**LARB**) percentage not to exceed one (1) percent of total parcels or on assessments greater than **\$3,000,000**.

PAYMENTS TO THE MUNICIPAL ASSESSMENTS SERVICES GROUP FOR ASSESSMENT SERVICES:

*First Year of Term Price @ \$5,400 (\$1350 Quarterly)
(For the period January 1, 2021 to December 31, 2021)*

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Second Year of Term Price @ \$5,500 (\$1,375 Quarterly)
(For the period January 1, 2022 to December 31, 2022)

Third Year of Term Price @ \$5,600 (\$1,400 Quarterly)
(For the period January 1, 2023 to December 31, 2023)

NOTE: All quarterly payments considered Beginning of Period and exclude GST.
The above quarterly payments are based on a full year's contract.

Prices do not include GST.

CLIENT MUNICIPALITIES WILL BE RESPONSIBLE FOR:

- All required maps, subdivision plans, development/building permits including plans where available.
- All costs incurred at Land Titles Office and Corporate Registry.
- All costs resulting from ratepayer information brochures, newspaper advertisements and bulk mailin

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SCHEDULE "B"

SERVICES NOT INCLUDED: (ESTIMATED AS REQUIRED)

Should the municipality request the Municipal Assessment Services Group to undertake work that is not set out in Schedule "A", such additional work shall be charged in the manner as shown in **Section 6.4** of the contract.

- Any Local Assessment Review Board (**LARB**) hearings **exceeding 1%** of total parcels. Any Composite Assessment Review Board (**CARB**) hearings, assessments greater than **\$3,000,000**, or where a lawyer is required or any Higher Court attendance is not included.
- New major or non-typical development over **\$3,000,000** will be negotiated and cost separately relative to annual assessments.
- Any annexations or municipal boundary changes.
- Equalization Appeals.
- Municipal Appraisals as required for insurance, sale of property from tax forfeiture proceedings as well as properties owned by the municipality held for re-sale.
- Business Tax assessments.
- Assessment changes arising out of legislative changes.
- Property designated as a "major plant" by the 2017 Alberta Machinery and Equipment Minister's Guidelines regulation; for example, large refineries, upgraders, pulp and paper mills.



Summer Village of Nakamun Park Request For Decision - (RFD) 2021-6

Meeting:	Regular Council
Meeting Date:	January 20th, 2021
Originated By:	Dwight Moskalyk, Chief Administrative Officer
Title:	2021 Emergency Management Stakeholder Summit
Agenda Item	6(f) – Business
Number:	

BACKGROUND/PROPOSAL:

Council receives an annual invitation to send representation to the Emergency management Stakeholder Summit. The 2021 Conference is being virtually hosted on March 23 and 24th, 2021 through collaboration with NAIT. The cost to attend is \$145.00 and registration is open on February 1st, 2021.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The municipality has focused on strengthening its Emergency Management portfolio and includes budget allocations for this conference. These costs are included in the draft 2021 budget as well.

Council typically authorizes attendance of the Committee Rep (deputy Mayor LeClair) and Administration – including the Chief Administrative Officer and Director of Emergency Management.

COSTS/SOURCE OF FUNDING (if applicable)

The Cost of this registration and expenses are included in the annual budget and covered through taxation.

RECOMMENDED ACTION:

- a) That Council authorize attendance of some, or all, of Council and Admin to the 2021 Emergency Management Stakeholder Summit virtual conference.

Initials show support – Reviewed By:	CAO: <i>D. Moskalyk</i>
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Date	Fri, 04 Dec, 20 10:57:46AM
From	AEMA Stakeholders aema.stakeholders@gov.ab.ca
To	AEMA Stakeholders aema.stakeholders@gov.ab.ca
Subject	Save the Date - NAIT 2021 Emergency Management Stakeholder Summit

Good day emergency management partners,

Please find the below save the date for NAITs upcoming 2021 Emergency Management Stakeholder Summit. The theme this year is Disruption and Innovation!



CENTRE FOR APPLIED
DISASTER AND EMERGENCY
MANAGEMENT



Emergency Management Stakeholder Summit 2021



The Centre for Applied Disaster and Emergency Management at NAIT will be hosting the [2021 Emergency Management Stakeholder Summit](#), the premier innovation-focused emergency management conference in Alberta.

Theme: *Disruption and Innovation*

As we have experienced significant disruption over the last year, we want to hear what solutions you've implemented to support your community, stakeholders or organization.

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Dates: March 23 - 24, 2021 from 8:30-1:00 pm (both days)

Location: Virtual

Cost to attend: \$145

Registration opens on February 1, 2021 at 9 am.

Keynotes, breakout sessions, networking opportunities and all other event information to follow. Event details will be posted on nait.ca/emss.

Speaker proposals are currently being accepted at nait.ca/emss until **January 20, 2021**.

Sponsors and Exhibitors are asked to email CADEM@nait.ca for sponsorship opportunities of this event.

[Discover More](#)

Previously, you may have expressed interest in receiving electronic messages the Government of Alberta or NAIT. Your interest is appreciated and we'd like to remain in touch with you. Be advised that our messages may be of a commercial nature with information concerning program/course calendars and other commercial publications, seminars, events, contests, and program offerings. At any point, should you wish to stop receiving commercial electronic message (CEM) from NAIT, please unsubscribe by emailing CADEM@nait.ca. You are welcome to join again by resubscribing at nait.ca. Please note that NAIT will send you information via e-mail that is of a non-commercial nature. Unsubscribing will not change your communications from us on non-commercial matters.

NAIT Centre for Applied Disaster and Emergency Management, 10210 Princess Elizabeth Ave NW, Edmonton, AB, T5G 0Y2 780.471.6248

[Unsubscribe](#) [Privacy Policy](#)

Best regards,

Strategic Partnerships and Public Education

Alberta Emergency Management Agency

Ministry of Municipal Affairs

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Alberta Emergency Alert: Stop. Listen. Respond.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Grande Prairie*

AR103391

His Worship Louis Belland
Mayor
Summer Village of Ross Haven
Box 8
Alberta Beach AB T0E 0A0

Dear Mayor Belland,

Thank you for your letter of September 1, 2020, requesting a new Ministerial Order to authorize the delegation of the duties and powers of eleven summer villages under the *Emergency Management Act* to a joint emergency advisory committee.

I am pleased to provide you with a copy of Ministerial Order No. A:017/20, authorizing Birch Cove, Nakamun Park, Ross Haven, Sandy Beach, Silver Sands, South View, Sunrise Beach, Sunset Point, Val Quentin, West Cove, and Yellowstone to delegate their powers and duties under the *Emergency Management Act* to the Ste. Anne Summer Villages Emergency Advisory Committee.

I commend all involved municipalities for their commitment to this form of regional collaboration, and I wish you success with this initiative.

Sincerely,

Tracy L. Allard
Minister

Attachment: Ministerial Order No. A:017/20

cc: His Worship Eugene Dugan, Mayor, Summer Village of Birch Cove
Her Worship Marge Hanssen, Mayor, Summer Village of Nakamun Park
His Worship Gordon Drybrough, Mayor, Summer Village of Sandy Beach
His Worship Bernie Poulin, Mayor, Summer Village of Silver Sands
Her Worship Sandi Benford, Mayor, Summer Village of South View
His Worship Glen Usselman, Mayor, Summer Village of Sunrise Beach
His Worship Richard Martin, Mayor, Summer Village of Sunset Point
His Worship Roger Montpellier, Mayor, Summer Village of Val Quentin
His Worship Larry St. Amand, Mayor, Summer Village of West Cove
His Worship Russ Purdy, Mayor, Summer Village of Yellowstone

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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Grande Prairie*

MINISTERIAL ORDER NO. A:017/20

I, Tracy L. Allard, Minister of Municipal Affairs, pursuant to Section 11.3(1)(b) of the *Emergency Management Act (EMA)*, make the following order:

1. The Summer Villages of Birch Cove, Nakamun Park, Ross Haven, Sandy Beach, Silver Sands, South View, Sunrise Beach, Sunset Point, Val Quentin, West Cove and Yellowstone are authorized to delegate their powers and duties under the *EMA* to the Ste. Anne Summer Villages Emergency Advisory Committee.
2. Ministerial Order No: A:005/17 is rescinded.

Dated at Edmonton, Alberta, this 3rd day of December, 2020.

Tracy L. Allard
Minister of Municipal Affairs

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**WEST INTER LAKE DISTRICT (WILD)
REGIONAL WATER SERVICES COMMISSION**

Box 8 Alberta Beach, AB. T0E 0A0
Ph: 780-967-0271 Fax: 780-967-0431
Email: wildwatercommission@gmail.com

January 6th, 2021

TO: ALL COMMISSION MEMBERS
(Sent by Mail)

Dear Member,

Re: WILD Water Commission - 2021 Rates and Budget Estimates

Having previously approved its 2021 Governance and Operating Budget, on December 21st, 2020 the Commission adopted the rate structure for 2021. The purpose of this letter is simply to keep our members informed of the new rates, fees and upcoming requisitions to help with your own budgeting process. As in the past, consumption and debenture invoices – as applicable – will be prepared and forwarded in due course.

For general reference, Bylaw 11-2020 (the rate bylaw) establishes the following rate mechanism effective January 1st, 2021:

- ✓ Direct Members Water Sales – \$2.66/m³
 - *(a decrease from \$2.80/m³ in 2020)*
- ✓ Truck Fill Stations (All Stations) - \$4.40/m³
 - *(an increase from \$4.30/m³ in 2020, as per business plan)*
- ✓ NSF/Rejected Payments - \$25.00/occurrence
 - *(same as prior year)*
- ✓ Penalties on Outstanding Accounts - 2% of subject balance outstanding after 30 days.
 - *(same as prior year)*

(A complete copy of the bylaw can be provided on request for more detail)

Additionally, the requisitions for Administration and Governance, as well as debenture payments for Phase I and II, will be issued in the coming months. An itemized estimate for your municipality/community is enclosed; this estimate is for budgetary purposes only and may be subject to minor changes from pending external factors. **This estimate is not a statement of account;** please do not forward payment at this time. Invoices will be forwarded for payment once prepared.

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**WEST INTER LAKE DISTRICT (WILD)
REGIONAL WATER SERVICES COMMISSION**

Box 8 Alberta Beach, AB. T0E 0A0
Ph: 780-967-0271 Fax: 780-967-0431
Email: wildwatercommission@gmail.com

On behalf of the Board of Directors and commission staff, thank you to all our members and stakeholders who continue to share in our successes. We look forward to another year of growth -- as a regional utility and as a community partner.

All the best to you and your organization in 2021!



Lorne Olsvik
Chairman
Director for Lac Ste. Anne County
WILD Water Commission

Encl: Member Requisition and Debenture Estimate 2021

cc: Members
Board of Directors
Commission Manager

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Revised Jan 12, 2021

WILD Water Commission - Projected Budget Requisitions per Member (2021)

Member	Admin and Governance	Phase I Debt	Phase II Debt	Total Requisitions 2021
Alberta Beach	\$ 18,174.22	\$ 24,763.94	\$ 16,159.14	\$ 59,097.30
Alexis Nakota Sioux Nation	\$ 8,248.44	\$ -	\$ -	\$ 8,248.44
Lac Ste. Anne County	\$ 10,939.47	\$ 14,948.96	\$ 9,726.54	\$ 35,614.97
Parkland County	\$ 12,043.20	\$ -	\$ -	\$ 12,043.20
Paul First Nation	\$ 10,807.97	\$ -	\$ -	\$ 10,807.97
S.V. of Castle Island	\$ 164.47	\$ -	\$ -	\$ 164.47
S.V. of Kapašwin	\$ 149.15	\$ -	\$ -	\$ 149.15
S.V. of Lake View	\$ 402.88	\$ 604.00	\$ 358.30	\$ 1,365.18
S.V. of Nakamun Park	\$ 985.15	\$ 1,359.00	\$ -	\$ 2,344.15
S.V. of Ross Haven	\$ 2,216.49	\$ 3,020.00	\$ 1,970.78	\$ 7,207.27
S.V. of Sandy Beach	\$ 2,675.56	\$ 3,624.00	\$ 2,378.90	\$ 8,678.46
S.V. of Seba Beach	\$ 2,272.50	\$ 3,020.00	\$ 2,020.54	\$ 7,313.04
S.V. of Sunrise Beach	\$ 1,903.09	\$ 2,567.00	\$ 1,692.08	\$ 6,162.17
S.V. of Sunset Point	\$ 2,709.12	\$ 3,624.00	\$ 2,408.76	\$ 8,741.88
S.V. of Val Quentin	\$ 2,026.25	\$ 2,718.00	\$ 1,801.58	\$ 6,545.83
S.V. of West Cove	\$ 1,891.90	\$ 2,567.00	\$ -	\$ 4,458.90
S.V. of Yellowstone	\$ 1,903.09	\$ -	\$ -	\$ 1,903.09
Town of Onoway	\$ 18,106.85	\$ 24,612.94	\$ 16,089.24	\$ 58,819.03
Village of Wabamun	\$ 12,455.20	\$ -	\$ 11,074.22	\$ 23,529.42
Total	\$ 110,075.00	\$ 87,428.84	\$ 65,690.08	\$ 263,193.92

*** Note: Some partners paid all or part of their debt portions upfront. In those situations their portion will not be invoiced out, but rather covered by an internal transfer from their initial payment which is held as deferred revenue by the Commission.

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