

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY SEPTEMBER 18th, 2019 AT 5:00 P.M. AT THE ONOWAY CIVIC CENTRE.

	PRESENT	<p>Mayor: Marge Hanssen Deputy Mayor: Carleigh LeClair (arrived at 5:12 p.m.) Councillor: Harry Kassian</p> <p>Administration: Dwight Moskalyk, CAO</p> <p>Appointments: n/a</p> <p>Absent: n/a</p> <p>Public Works: n/a Public at Large: n/a</p>
1.	CALL TO ORDER	Mayor Hanssen called the meeting to order at 5:04 p.m.
2.	AGENDA 137 - 19	<p>MOVED by Mayor Hanssen that the August 28th, 2019 Regular Council Meeting Agenda be approved with the following additions: Item 6(b) – Lac Ste. Anne County Invitation, Rural Policing Framework Revisions Regional Impact Statement Item 6(c) – Onoway Public Library, Request for Support</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 138 – 19	<p>MOVED by Councillor Kassian that the minutes of the August 28th, 2019 Organizational Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	139 – 19	<p>MOVED by Councillor Kassian that the minutes of the August 28th, 2019 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENT	n/a
5.	BYLAW	
	Carleigh LeClair Enters Meeting - 5:12 p.m.	5:12 p.m. – Carleigh LeClair Enters the Meeting
	140 – 19	<p>MOVED by Mayor Hanssen that Council Policy C-FIN-BUD-1, an Expenditures Not Included in the Annual Budget Policy, be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	141 – 19	<p>MOVED by Councillor Kassian that Council Policy C-FIN-DCA-1, a Disposal of Capital Assets Policy, be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	142 – 19	<p>MOVED by Mayor Hanssen that Council Policy C-FIN-PUR-1, a Purchasing Policy, be approved with the following amendment:</p>

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		<p>Policy Statement, Item 3 – “Purchases shall be from reputable firms that supply a guarantee or warranty where applicable. Price shall not be the sole determinant when making a purchase; value shall be a factor of price, quality and expected life of an asset, among other factors relevant to the specific purchasing department.”</p> <p style="text-align: right;">CARRIED</p>
143 – 19		<p>MOVED by Mayor Hanssen that Council Policy C-FIN-TEN-1, a Restricted Surplus and Reserves Policy, be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
144 – 19		<p>MOVED by Mayor Hanssen that Council Policy C-FIN-TEN-1, a Tendering Policy, be approved with the following amendments:</p> <p>Under Policy Statement, Item 2, Line 1 – replace “significant value” with “\$10,000.00;” and,</p> <p>Under Policy Statement, Item 3 – add “Arrangements for digital bid submissions may also be considered, as directed by council or at the discretion of the Chief Administrative Officer, provided that a separate signed bid price page also be sealed and submitted in hard copy.”</p> <p style="text-align: right;">CARRIED</p>
145 – 19		<p>MOVED by Councillor Kassian that Council Policy C-HUM-REC-1, a Recruitment Policy, be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
146 – 19		<p>MOVED by Mayor Hanssen that Council Policy C-COU-REM-1, a Council Remuneration and Expense Policy, be approved with the following amendments:</p> <p>Under Schedule A, Honorariums – condense items 4 and 5 into “4. Monthly Stipend for meeting preparation, addressing resident inquires and communication reimbursement” and attach \$50.00 to this stipend; and,</p> <p>Under Schedule A, Mileage Expenses – reword to say “When employees or elected officials use their own vehicles for approved municipal business, the reimbursement rate shall be as determined by the Canada Revenue Agency (CRA) Automobile Allowance Rate guidelines, as amended from time to time.</p> <p>Note: CRA Automobile Allowance Rate for 2019 is: \$0.58/km (for first 5000km driven) \$0.52/km (after 5000km is exceeded)”</p> <p style="text-align: right;">CARRIED</p>
147 – 19		<p>MOVED by Deputy Mayor LeClair that Bylaw 2019 – 06, a bylaw for the establishment of a schedule of fees and administrative charges in the Summer Village of Nakamun Park, be given first reading.</p> <p style="text-align: right;">CARRIED</p>

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	148 – 19	MOVED by Councillor Kassian that Bylaw 2019 – 06, a bylaw for the establishment of a schedule of fees and administrative charges in the Summer Village of Nakamun Park, be given second reading. CARRIED
	149 – 19	MOVED by Deputy Mayor LeClair that Bylaw 2019 – 06, a bylaw for the establishment of a schedule of fees and administrative charges in the Summer Village of Nakamun Park, be given unanimous consent to receive third and final reading. CARRIED UNANIMOUSLY
	150 - 19	MOVED by Mayor Hanssen that Bylaw 2019 – 06, a bylaw for the establishment of a schedule of fees and administrative charges in the Summer Village of Nakamun Park, be given third and final reading. CARRIED
6.	BUSINESS	
	151 – 19	MOVED by Councillor Kassian that Council accept the discussion on the Police Costing Model Webinar as information, AND THAT Council and Administration be authorized to participate in the follow-up survey opportunity. CARRIED
	152 – 19	MOVED by Deputy Mayor LeClair that Council authorize the participation of the Summer Village of Nakamun Park in the preparation and circulation of a media release regarding the anticipated regional aggregate impact of the proposed restructuring of the rural police funding framework, as invited to do by Lac Ste. Anne County in their September 18 th , 2019 email from Reeve Blakeman. CARRIED
	153 – 19	MOVED by Mayor Hanssen that Council approve a donation of \$2,000.00 to the Onoway Public Library for the 2019 fiscal year. CARRIED
7.	FINANCIAL	
	154 – 19	MOVED by Councillor Kassian that the Income and Expense Sheets for the period ending July 31 st , 2019 be accepted for information as presented. CARRIED
8.	COUNCIL REPORTS	
	155 - 19	MOVED by Mayor Hanssen that the Councillor Reports, as verbally presented, be accepted for information. CARRIED
9.	ADMINISTRATION /PUBLIC WORKS REPORTS	
	156 – 19	MOVED by Mayor Hanssen that the Administration and Public Works report be accepted for information. CARRIED

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10.	INFORMATION / CORRESPONDENCE 157 - 19	<p>MOVED by Mayor Hanssen that the following correspondence be accepted for information as presented:</p> <ul style="list-style-type: none"> a. Yellowhead Regional Library – August 23rd, 2019 letter regarding increase to membership levies effective 2020 (2%) and 2021 (1.5%). b. Government of Alberta, Municipal Affairs – August 15th, 2019 letter regarding allocation of the MSI-Capital, MSI-Operating and Gas Tax Fund grants for 2019. c. Alberta Urban Municipalities Association, MacKinnon Report Feedback – attached is a September 9th, 2019 email from AUMA President Barry Morishita highlighting the AUMA’s feedback on the recently filed MacKinnon report (on Alberta’s Finances), specifically as the report relates to municipal operation. Also attached is referenced Key messages from AUMA. If you are interested in reading the full report it is available on the Government of Alberta website: https://www.alberta.ca/mackinnon-report-on-finances.aspx <p style="text-align: right;">CARRIED</p>
11.	CLOSED MEETING	n/a
12.	NEXT MEETING 158 – 19 159 - 19	<p>MOTION by Mayor Hanssen that the regularly scheduled meeting planned for October 16th, 2019 be cancelled to accommodate the previously authorized attendance at the Association of Summer Villages of Alberta conference.</p> <p style="text-align: right;">CARRIED</p> <p>MOTION by Mayor Hanssen that the next regularly scheduled meeting be held on Tuesday October 15th, 2019 at 5:00 p.m. in the Town of Onoway Council Chambers.</p> <p style="text-align: right;">CARRIED</p>
13.	ADJOURNMENT	Mayor Hanssen declared the meeting adjourned at 6:48 p.m.

Mayor Marge Hanssen

Chief Administrative Officer Dwight Moskalyk