

# SUMMER VILLAGE OF NAKAMUN PARK

## AGENDA

Wednesday March 16<sup>th</sup>, 2022 – at The Onoway Civic Centre 5:00 P.M.

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1. Call to order:
2. Agenda: a) Wednesday March 16<sup>th</sup>, 2022 Regular Council Meeting
3. Minutes: (1-3) a) Wednesday February 16<sup>th</sup>, 2022 Regular Council Meeting  
b)
4. Appointment: a) N/A
5. Bylaws/Policies: a) N/A  
b)
6. Business: (4-13)  
(14) a) SVLSACE, Request for Expression of Interest in Reviving the Municipal Services Package Concept – Attached is 2022-7-RFD for background and reference.  
b) Onoway Public Library, Consideration for Renewal of Patronage – Attached is 2022-8-RFD  
c) Annual Information Meeting – Set date and time (so that we can include in the spring newsletter)  
d) Draft Budget 2022, 3 and 5 year Draft Budgets – information to be circulated during the meeting. Item is here for discussion and review by Council.  
e) Land Use Bylaw Review continued (time permitting) – As discussed at the previous meetings, Council would like to review the Land Use Bylaw. It was decided that we would add a few sections to each of the subsequent council meetings and work our way through the document in this fashion. At this meeting, we will continue plugging away at Bylaw 2007-3 (the Land Use Bylaw) – Council is almost complete Part IV and will recap any comments on Part IV, then move on to Part V if time allows (*here for discussion, working sheets to be circulated during the meeting, this item will remain on the agenda for future meetings but may not be acted on until after the budget deliberations are over in April.*)  
f) other  
g) Other
7. Financial a) Income and Expense Report – N/A
8. Councillor Reports  
a) Mayor  
b) Deputy Mayor  
c) Councillor

# SUMMER VILLAGE OF NAKAMUN PARK

## AGENDA

Wednesday March 16<sup>th</sup>, 2022 – at The Onoway Civic Centre 2:00 P.M.

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9. Administration Reports

- a) CAO

10. Information and Correspondence

(15-16)

- a) Gov't of Alberta, Municipal Affairs – Feb. 24<sup>th</sup>, 2022 letter updating Council on the highlights of Budget 2022.

(17-18)

- b) Town of Mayerthorpe – January 2022 CPO Reports

(19-26)

- c) Lac Ste. Anne County, Development Department – Notice that a Subdivision Application in the area has been approved. Council previous review this application and had no objections.

(27-28)

- d) Gov't of Alberta, Environment and Parks – March 3<sup>rd</sup>, 2022 letter updating stakeholders on changes within their organizational structure, including various new directors and contacts in relevant ministry departments.

11. Closed Meeting

- a) N/A

12. Next Meeting Date

- a) Schedule the next regular council meeting for April 20<sup>th</sup>, 2022

13. Adjournment

Upcoming Meetings:

April 20<sup>th</sup>, 2022 – Regular Council Meeting

May 18<sup>th</sup>, 2022 – Regular Council Meeting

June 15<sup>th</sup>, 2022 – Regular Council Meeting

June 25<sup>th</sup>, 2022 – SVLSACE (Might be Rescheduled)

July 20<sup>th</sup>, 2022 – Regular Council Meeting

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY FEBRUARY 16<sup>th</sup>, 2022 AT 2:00 P.M. AT THE ONOWAY CIVIC CENTRE.

	<b>PRESENT</b>	<p>Mayor: Marge Hanssen  Deputy Mayor: Harry Kassian  Councillor: Keith Pederson</p> <p>Administration: Dwight Moskalyk, CAO</p> <p>Appointments: N/A</p> <p>Absent: N/A</p> <p>Public Works: N/A  Public at Large: N/A</p>
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Hanssen called the meeting to order at 2:05 p.m.
<b>2.</b>	<b>AGENDA</b> 11 - 22	<p><b>MOVED</b> by Deputy Mayor Kassian that the agenda for the Wednesday February 16<sup>th</sup>, 2022 regular council meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED.</b></p>
<b>3.</b>	<b>MINUTES</b> 12 - 22	<p><b>MOVED</b> by Mayor Hanssen that the minutes for the Wednesday January 19<sup>th</sup>, 2022 regular council meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED.</b></p>
<b>4.</b>	<b>APPOINTMENT</b>	N/A
<b>5.</b>	<b>BYLAW</b>	N/A
<b>6.</b>	<b>BUSINESS</b>  13 - 22  14 - 22	<p><b>MOVED</b> by Deputy Mayor Kassian that Council approve the 2022 Municipal Sustainability Initiative (MSI) Grant Funding Agreement, January 29<sup>th</sup>, 2022 version, as presented and authorize execution for same.</p> <p style="text-align: right;"><b>CARRIED.</b></p> <p><b>MOVED</b> by Mayor Hanssen that Council confirms and approves the appointment of Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles, and Raymond Ralph as Panelists for the Assessment Review Board in 2022; confirms and approves the appointment of Raymond Ralph as Chair of the Assessment Review Board for 2022; and, confirms and</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY FEBRUARY 16<sup>th</sup>, 2022 AT 2:00 P.M. AT THE ONOWAY CIVIC CENTRE.

		<p>approves the appointment and designation of Gerryl Amorin as Clerk for the Assessment Review Board for 2022.</p> <p style="text-align: right;"><b>CARRIED.</b></p>
15 - 22		<p><b>MOVED</b> by Deputy Mayor Kassian that Council approves a donation of \$200.00 to the Farm Safety Centre for the 2022 operating year.</p> <p style="text-align: right;"><b>CARRIED.</b></p>
16 - 22		<p><b>MOVED</b> by Mayor Hanssen that Council accepts the information provided in the January 31<sup>st</sup>, 2022 email from Alberta Municipalities' President Heron, and the information provided in the February 9<sup>th</sup>, 2022 email for the National Police Federation, as information; AND THAT Council be authorized to each attend one seminar from the list of options provided in the January 31<sup>st</sup>, 2022 correspondence at their discretion.</p> <p style="text-align: right;"><b>CARRIED.</b></p>
17 - 22		<p><b>MOVED</b> by Councillor Pederson that Council authorizes the attendance of Council and Administration at the 2022 Spring Municipal Leaders' Caucus hosted by Alberta Municipalities on March 9<sup>th</sup> and 10<sup>th</sup>, 2022 in Edmonton, AB, or virtually, at the discretion of registrant.</p> <p style="text-align: right;"><b>CARRIED.</b></p>
18 - 22		<p><b>MOVED</b> by Councillor Pederson that Council deem the referenced tree adjacent to 5071-5<sup>th</sup> Street and the tree noted on 4<sup>th</sup> Street referenced in the February 14<sup>th</sup>, 2022 email as dangerous and direct Administration to arrange for the complete removal of both, subject to confirmation they are on municipal property.</p> <p style="text-align: right;"><b>CARRIED.</b></p>
19 - 22		<p><b>MOVED</b> by Mayor Hanssen that Council accepts the continuing discussion of the Land Use Bylaw revisions as information and authorizes Administration to incorporate any arising consensus items into the working draft as discussed.</p> <p style="text-align: right;"><b>CARRIED.</b></p>
20 - 22		<p><b>MOVED</b> by Deputy Mayor Kassian that Council defer the discussion on the 2022 Draft Budgets until the next regular council meeting.</p> <p style="text-align: right;"><b>CARRIED.</b></p>
7.	<b>FINANCIAL</b>	N/A
8.	<b>COUNCIL REPORTS</b> 21 - 22	<p><b>MOVED</b> by Deputy Mayor Kassian that Council accept the Council Reports for information, as presented.</p> <p style="text-align: right;"><b>CARRIED.</b></p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY FEBRUARY 16<sup>th</sup>, 2022 AT 2:00 P.M. AT THE ONOWAY CIVIC CENTRE.

9.	<b>ADMINISTRATION /PUBLIC WORKS REPORTS</b> 22 - 22	<b>MOVED</b> by Councillor Pederson that Council accept the Administration and Public Works reports for information, as presented. <b>CARRIED.</b>
10.	<b>INFORMATION / CORRESPONDENCE</b> 23 - 22	<b>MOVED</b> by Mayor Hanssen that the following information and correspondence items be accepted as information:  a) Alberta Health Services, DynaLIFE Partnership – January 27th, 2022 News Release regarding the partnership with DynaLIFE Medical Labs to deliver community lab services at various locations beginning July 1st, 2022.  b) Town of Mayerthorpe – November 2021, December 2021 CPO Reports  c) Association of Summer Villages of Alberta - 2022 Winter News Letter  <b>CARRIED.</b>
11.	<b>CLOSED MEETING</b>	N/A
12.	<b>NEXT MEETING</b> 24 - 22	<b>MOVED</b> by Mayor Hanssen that the next regularly scheduled meeting be held on Wednesday March 16th, 2022 at 5:00 p.m. <b>CARRIED.</b>
13.	<b>ADJOURNMENT</b>	Mayor Hanssen declared the meeting adjourned at 5:03 p.m.

\_\_\_\_\_  
Mayor Marge Hanssen

\_\_\_\_\_  
Chief Administrative Officer Dwight Moskalyk

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## Summer Village of Nakamun Park Request For Decision - (RFD) 2022-7

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>March 16<sup>th</sup>, 2022</b>
<b>Originated By:</b>	<b>Dwight Moskalyk, Chief Administrative Officer</b>
<b>Title:</b>	<b>SVLSACE Request for Expression of Interest in Reviving the Municipal Services Package with Lac Ste. Anne County</b>
<b>Agenda Item Number:</b>	<b>6(a) – Business</b>

### **BACKGROUND/PROPOSAL:**

On February 26<sup>th</sup>, 2022, the Summer Villages of Lac Ste. Anne County East held a regular meeting and as part of that agenda discussed the possibility of reviving the Municipal Services Package (MSP) with Lac Ste. Anne County. The County was present during this discussion and expressed a willingness to reopen the discussion.

Having discussed various options on how to proceed with the matter, the membership resolved Motion #10-22:

*Bernie Poulin – that the Summer Villages of Lac Ste. Anne County East forward the last tabled (2013) template and associated background information to all members and inquire as to the general willingness of each respective council to reopen the negotiations of a same or similar arrangement as the previous Municipal Services Package with Lac Ste. Anne County, with a response requested not later than March 31<sup>st</sup>, 2022 and a follow-up meeting by all interested parties (all mayors, or alternates) on April 2<sup>nd</sup>, 2022 at 9:00a.m. to determine next steps.*

***Carried.***

A copy of the 2013 template and cost apportionment mechanism is enclosed for reference, including both the Agreement and supporting excel report outlining the contributions of all summer villages (as requested at the time). In addition to this mechanism, there were several separate but supporting agreements that further defined this arrangement (specifically for Fire, FCSS and Emergency Services) these have not been included, but it is expected that if these services were included in the package again the supporting agreements would need to be renegotiated as well.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The MSP was a collaborative (and provincially recognized) undertaking that provided access and stability to core services in our region, with particular benefit to the summer villages in terms of the variety of services offered, a more efficient service negotiation and review process, and budget predictability.

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It is recalled that the 2013 package was offered as an all or nothing deal (i.e. each participating summer village had to take the entire bundle of services if they wanted to participate). It is expected that a similar arrangement would exist in any new framework. The package was also subject to the ability (or willingness) of the service provider (LSAC) to provide the requested services. Ultimately, these two points resulted in the dissolution of the previous agreement: Some of the services summer villages wanted were removed from the bundle without much consultation, and some of the summer villages wanted to entertain more personalized service packages and felt a central negotiation committee (a few representatives for all 12 member villages) restricted their individual input in doing this.

On review, Administration is supportive of participating in this opportunity to revisit the MSP. While it is understood that there will be some tough choices to be made on what services are included in any negotiations going forward (thinking particularly of the recently renegotiated independent fire services (ORFS) – a service that Council has been generally very happy with), the opportunity to be at the table is important. Depending on the final direction of this initiative there may be changes to the regional service structure and this may impact your municipality – whether or not you ultimately opt in to any future revised MSP.

**COSTS/SOURCE OF FUNDING (if applicable):**

The cost of any attendance will be covered under the Council Conferences and Committees function of Budget 2022. If a new MSP is agreed to the costs will need to be worked into future budgets, not expected until 2023 at the earliest, with many of the “new” costs simply replacing the existing functions in the municipal budget going forward, subject to amendment for applicable cost revisions.

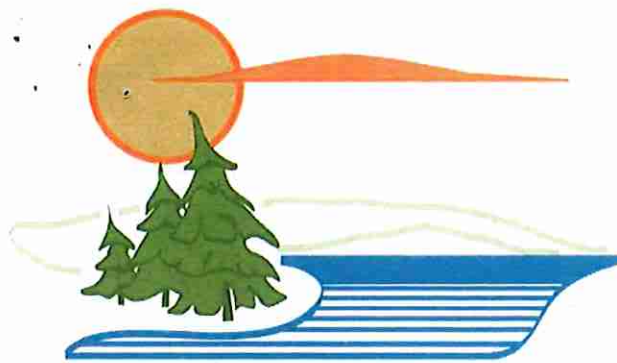
**RECOMMENDED ACTION:**

That Council express their willingness to participate in negotiations with Lac Ste. Anne County for a revival of the Municipal Services Package framework, AND THAT Council authorize the attendance of Mayor Hanssen at the proposed April 2<sup>nd</sup>, 2022 SVLSACE Special Meeting to initiate this process through the Summer Villages of Lac Ste. Anne County East.

<b>Initials show support – Reviewed By:</b>	<b>CAO: <i>D. Moskalyk</i></b>
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agree memo  
JME



## SUMMER VILLAGE OF NAKAMUN PARK

13 Grandin Road  
St. Albert, AB T8N 3B2  
August 26, 2013

Lac Ste Anne County  
Box 219  
Sangudo, AB T0E 2A0  
ATTENTION: Mike Primeau

RE: Municipal Services Package

Enclosed are the two (2) signed copies of the Municipal Services Package Agreement.

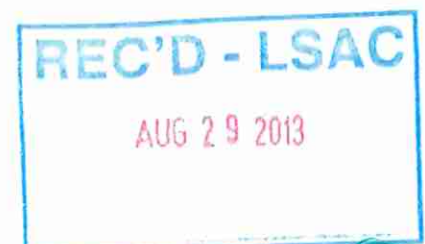
The number of parcels in the Summer Village of Nakamun Park is 192 parcels.

Thanks you.

Sincerely,

A handwritten signature in blue ink that reads "Hilda R. Marsh".

Hilda R. Marsh, CGA  
CAO



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MEMORANDUM OF AGREEMENT ENTERED INTO THIS 30 DAY OF AUG 2013, A.D.

BETWEEN:

LAC STE. ANNE COUNTY  
Box 219, SANGUDO, AB. T0E 2A0  
a Municipal Corporation in the Province of Alberta  
(hereinafter referred to as "the County")

OF THE FIRST PART

And

The Summer Village of Nakamun Park  
13 Grandin Road  
St. Albert, AB T8N 3B2  
a Municipal Corporation in the Province of Alberta  
(hereinafter referred to as "the Summer Village")

OF THE SECOND PART

**WHEREAS** the County and the Summer Village are neighbouring municipal corporations that border each other;

**AND WHEREAS** the County and the Summer Village may have existing agreements in place for the provision of Fire Services and Family and Community Support Services;

**AND WHEREAS** the County and the Summer Village will participate in a separate Disaster Services and Emergency Management Agreement;

**AND WHEREAS** the County and the Summer Village acknowledge that it is desirable to enter into an agreement to formalize their respective rights and obligations for the provision of certain municipal services to the residents of both entities on the terms and subject to the conditions hereinafter set forth;

**AND WHEREAS** Section 54 of the Municipal Government Act, Chapter M-26, R.S.A. 2000 authorizes the Council of a municipality to enter into an agreement with other municipalities for the provision of services as outlined in Schedule "A" hereinto.

**NOW THEREFORE THIS AGREEMENT WITNESSETH THAT** in consideration of these premises and the mutual covenants hereinafter contained, the Parties hereto agree as follows:

1. The County will provide one or more of the services listed in Schedule "A" hereto to the Summer Village in a manner that is similar to the services provided by the County to County residents.

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2. Fire Services, if requested, shall be provided in accordance with Lac Ste. Anne County Bylaw 10-2012, and the provisions of any existing agreement that may be in place.
3. Where Community Peace Officer Enforcement Services are provided the County will ensure that a Community Peace Officer will have a physical presence within the Summer Village at a minimum of once per week, and will respond to any complaints received in accordance with the process outlined in Schedule "B" hereto.
4. Where Animal Control Services are provided all requests for service for an Animal Control Officer will be handled in the manner outlined in Schedule "B" hereto, with equal priority given to calls received from residents of the County and the Summer Village.
5. The Summer Village will pay the County for the services rendered based upon the County's costs, plus five (5%) percent, with the County's costs to be calculated based upon the County's overall costs for the service on a per parcel basis, multiplied by the number of parcels in the Summer Village.

In order to assist the Summer Village with timely budgeting and planning, the costs to provide the services for each year will be provided by September 30<sup>th</sup> annually, and will be calculated based on the County's actual costs two (2) years prior, with the exception of the first year of this Agreement (2013), to which the municipality will be invoiced the same rate as 2012.

- a. For Example in 2014 the County will invoice for actual costs that were incurred for municipal services provided under Schedule A for the fiscal period ending in 2012, plus five (5%) percent (administration fee).
6. On or before June 1<sup>st</sup> of each year, the number of parcels within the Summer Village will be reported to the County for invoicing purposes in the subsequent year.
7. Funds for Libraries will be collected by the County and distributed to the individual Libraries, based on the population within service boundaries, as established by the Lac Ste. Anne County Library Board.
8. The Summer Village will maintain membership with the Yellowhead Regional Library.
9. The Summer Village will maintain an agreement with the Province to jointly fund the Family and Community Support Services, administered by the County.
10. The County will report on a quarterly basis to the Summer Village with statistics relating to the provision of services by the County to the Summer Village, as outlined in Schedule "B".

11. The County will provide services not included under this Agreement in accordance with the County Policy, which is attached as Schedule "C" hereto, if requested by the Summer Village.
12. Either party may terminate this Agreement upon providing the other party with a minimum one (1) year's written notice which is to be effective on December 31 of the year after the notice is given, it being understood and agreed that this Agreement shall remain in effect until December 31 of the year following the notice.

The said notice of termination shall be delivered personally or may be mailed by single registered mail to the Party listed below:

Lac Ste. Anne County

Summer Village of Nakamun Park

13. The Summer Village shall indemnify and save harmless the County from any and all actions, claims, and demands of any nature whatsoever arising out of this Agreement, including any act or omission taken or purported to be taken pursuant to this Agreement.
14. It is understood and agreed that amendments to this Agreement may be required from time to time and that in such cases three (3) months' written notice must be given prior to the amendment(s) taking effect, with the exception of amendments to the financial commitments provided for herein which will require one (1) year's written notification to be given prior to the amendment(s) taking effect. Acceptance to any amendment(s) in any way must be approved by both Parties, in writing.
15. In order to ensure that transparency and equitable costs are maintained, a Committee consisting of three (3) County Council Members and three (3) members representing the Committee of Summer Villages of Lac Ste. Anne County East shall be established to review the County's determination of the cost of any municipal services provided under this Agreement.

Lac Ste. Anne County

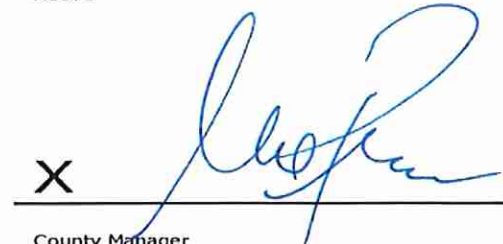
Summer Village of Nakamun Park



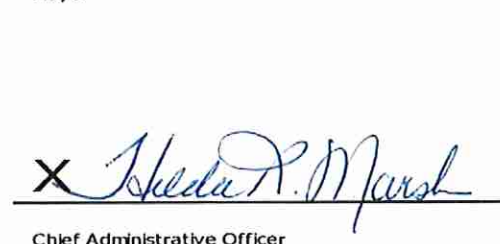
Reeve



Mayor



County Manager



Chief Administrative Officer

**Schedule A**

The following Services will be offered to the Summer Village by the County:

- Fire Services YES
- Community Peace Officer Enforcement YES
- Animal Control YES
- Library YES
- Recreation YES

## Schedule B

### Provision of Community Peace Officer ("CPO") and Animal Control Service and Reporting

- Quarterly reporting of the number and nature of incidents within the Summer Village
- Filing a complaint:
  - Residents of the Summer Village will be able to contact the County Office directly with any complaints.
  - Residents will be able to file a complaint through an online reporting system when it becomes available.
- If the Council or CAO would like more information on a specific file, the CPO or Animal Control Officer assigned to that file will provide any information that is available on the actions taken by the CPO or Animal Control Officer.
- Fine Revenues will be distributed to the Summer Villages through the Provincial Pay Center.
- The Disciplinary Policy for the Community Peace Officers will be as outlined in Lac Ste. Anne County Bylaw #15-2007.

Schedule C

LAC STE. ANNE COUNTY

Section: 200

Policy: 243-5

**TITLE:** SERVICE PROVISION TO OTHER MUNICIPALITIES

**LEGISLATIVE REFERENCE:**

**PREVIOUS APPROVAL / RESOLUTION NUMBER(S):**

**CURRENT APPROVAL / RESOLUTION NUMBER: 541-09**

**DATE:** May 14<sup>th</sup>, 2009, June 27, 2013

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**PURPOSE:** To establish a policy for the provision of services and/or materials to other municipalities that are not specified in any other Policy or Agreement.

**GUIDELINES:** - All requests for service provision shall be discretionary and if a request exceeds an estimated total cost of \$5,000.00, it must be approved by County Council as a whole; requests less than the estimated \$5,000.00 may be approved by the C.A.O.

- All direct expenses incurred by the County to provide these services to other municipalities will be charged at cost plus 20%.

- Cost Share Projects are on a case by case basis as agreed to by both Parties, and will follow all other parameters as outlined under the Policy 304-2

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2013 Summer Village Contributions

	FCSS	Physician Recruitment	MSP							Total
			Fire	Disaster	Peace Officer	Animal Control	Library	Recreation	Administration	
SV Birch Cove	\$ 914.00	\$ 261.87	\$ -	\$ -	\$ 2,312.17	\$ 377.21	\$ 895.47	\$ 1,218.14	\$ 240.15	\$ 6,219.01
SV Castle Island	\$ 914.00	\$ 151.61	\$ 1,708.43	\$ -	\$ 563.22	\$ 91.88	\$ 218.13	\$ 296.73	\$ 143.92	\$ 4,087.92
SV Nakamun	\$ 2,553.00	\$ 606.44	\$ 17,264.16	\$ -	\$ 5,691.51	\$ 928.51	\$ 2,204.24	\$ 2,998.49	\$ 1,454.35	\$ 33,700.70
SV Ross Haven	\$ 6,396.00	\$ 1,364.49	\$ 21,939.88	\$ -	\$ 7,232.95	\$ 1,179.99	\$ 2,801.23	\$ 3,810.58	\$ 1,848.23	\$ 46,573.35
SV Sandy Beach	\$ 7,310.00	\$ 1,647.03	\$ 32,280.39	\$ -	\$ 10,641.93	\$ 1,736.13	\$ 4,121.48	\$ 5,606.56	\$ 2,719.32	\$ 66,062.84
SV Silver Sands	\$ 5,483.00	\$ 1,192.21	\$ 32,280.39	\$ -	\$ 10,641.93	\$ 1,736.13	\$ 4,121.48	\$ 5,606.56	\$ 2,719.32	\$ 63,781.02
SV South View	\$ 3,655.00	\$ 792.51	\$ 12,318.70	\$ -	\$ 4,061.13	\$ 662.53	\$ 1,572.82	\$ 2,139.55	\$ 1,037.74	\$ 26,239.98
SV Sunrise Beach	\$ 5,483.00	\$ 1,171.53	\$ 18,523.01	\$ -	\$ 6,106.51	\$ 996.22	\$ 2,364.97	\$ 3,217.13	\$ 1,560.39	\$ 39,422.76
SV Sunset Point	\$ 7,310.00	\$ 1,667.71	\$ 24,997.07	\$ -	\$ 8,240.83	\$ 1,344.41	\$ 3,191.56	\$ 4,341.57	\$ 2,105.77	\$ 53,198.92
SV Val Quentin	\$ 5,483.00	\$ 1,247.34	\$ 18,253.26	\$ -	\$ 6,017.58	\$ 981.71	\$ 2,330.53	\$ 3,170.28	\$ 1,537.67	\$ 39,021.37
SV West Cove	\$ 5,483.00	\$ 1,164.64	\$ 28,324.02	\$ -	\$ 9,337.63	\$ 1,523.34	\$ 3,616.34	\$ 4,919.40	\$ 2,386.04	\$ 56,754.41
SV Yellowstone	\$ 5,483.00	\$ 1,171.53	\$ 16,185.15	\$ -	\$ 5,335.79	\$ 870.48	\$ 2,066.48	\$ 2,811.09	\$ 1,363.45	\$ 35,286.97
<b>Total</b>	<b>\$ 56,467.00</b>	<b>\$ 12,438.91</b>	<b>\$ 224,074.46</b>		<b>\$ 76,183.18</b>	<b>\$ 12,428.54</b>	<b>\$ 29,504.73</b>	<b>\$ 40,136.08</b>	<b>\$ 19,116.35</b>	<b>\$ 470,349.25</b>

401,443.24 MSP

Not shown here is EEB:

3.000<sup>00</sup> / SV / year ? 868874

not sure if those numbers right



## Summer Village of Nakamun Park Request For Decision - (RFD) 2022-8

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>March 16<sup>th</sup>, 2022</b>
<b>Originated By:</b>	<b>Dwight Moskalyk, Chief Administrative Officer</b>
<b>Title:</b>	<b>Onoway Public Library – Consideration of Renewal of Annual Patronage</b>
<b>Agenda Item Number:</b>	<b>6(b) – Business</b>

### **BACKGROUND/PROPOSAL**

Onoway Public Library is one of the great success stories in the region, and in particular their revival following and rejuvenation during COVID. It was not that long ago however that OPL was in a tough place; in 2018 the Library was facing major financial set-backs and needed to reach out to the community for a boost.

One of the stakeholders that came to the plate was the Summer Village of Nakamun Park. Along with the Lac Ste. Anne County and the Town of Onoway, Nakamun Park made financial and administrative commitments to help get OPL back on track. A new Board of Directors was stuck (including a seat for Nakamun Park) and the village committed \$2000/year for three years (2019/2020/2021).

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

This partnership has worked well. OPL has reinvented itself and the way it does business for the region, including new programming and services that helped the community during COVID-19 (internet access, resources, courses, etc.). OPL is now in a much healthier position financially and operationally.

As the funding commitment from Nakamun Park has just now expired, and as we look to our 2022 budget, and beyond, this is a good time to review this relationship. Given the importance of the OPL to the region I do think there is merit in continuing with our support, but as the organization is now in a much healthier position perhaps a reduced commitment is warranted.

### **COSTS/SOURCE OF FUNDING (if applicable):**

Previous commitments have been drawn from the annual operating budget, at various times through reserves or directly from annual taxes. A similar situation would apply if Council would like to renew this relationship, regardless of the amount offered.

### **RECOMMENDED ACTION:**

That Council offer to renew their commitment to the Onoway Public Library for an additional \_\_\_\_\_ year term (three?), at a revised annual commitment of \$1000/year, subject to the municipality remaining a member of the Board of Directors for the duration of this term.

<b>Initials show support – Reviewed By:</b>	<b>CAO: D. Moskalyk</b>
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ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister*

*MLA, Calgary-Hays*

February 24, 2022

Dear Chief Elected Officials:

I am writing to share information with you about *Budget 2022*, which my colleague, the Honourable Travis Toews, has tabled in the Alberta legislature. You will find below some details about Budget 2022 that are most closely related to Alberta Municipal Affairs and the Alberta municipalities that we all continue to serve.

Alberta's government is investing approximately \$980 million overall to build stronger communities across our province. These funds will continue to deliver important programs and services, support effective governance, and protect public safety. Alberta is moving forward to a time of economic recovery and prosperity, where Albertans have opportunities to build their skills, pursue their passions, and support themselves and their families. That's why we are continuing to provide significant infrastructure funding in the near term to support our economic recovery, even as we help municipalities adjust to new funding levels.

As we discussed last year, Municipal Sustainability Initiative (MSI) capital funding is averaging \$722 million a year for three years, from 2021-2024. We front-loaded MSI funding for 2021-22 to a total of approximately \$1.2 billion, to help municipalities recover from the pandemic and provide flexibility to ensure priority capital projects could continue. As a result, MSI funding for 2022 and 2023 has been reduced proportionately to \$485 million each year. Additionally, municipalities and Metis Settlements will continue to receive \$30 million under the operating component of the MSI program.

The goal of this strategic, multi-year funding approach is to prepare for implementation of the Local Government Fiscal Framework in 2024-25. Our government passed the *Local Government Fiscal Framework (LGFF) Act*, paving the way for Municipal Affairs to establish a predictable, reliable, long-lasting funding arrangement with Alberta municipalities that is tied to provincial revenues. Baseline funding for the first year of the LGFF in 2024-25 will remain at \$722 million, equivalent to the current three-year average funding level of MSI. The estimated 2022 MSI allocations are available on the program website [here](#).

As you are also aware, the federal Gas Tax Fund changed its name and is now called the Canada Community-Building Fund (CCBF). Fortunately, the level of funding for Alberta has not changed, and we anticipate receiving approximately \$255 million from this federal fund again this year. The estimated 2022 CCBF allocations are available on the program website [here](#).

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MSI and CCBF program funding is subject to the Legislative Assembly's approval of Budget 2022. Individual allocations and 2022 funding are subject to ministerial authorization under the respective program guidelines. Federal CCBF funding is also subject to confirmation by the Government of Canada. You should anticipate receiving letters confirming MSI and CCBF funding commitments in April.

I am pleased to inform you that funding in support of local public library boards will continue to remain stable, helping to deliver important literacy resources to Albertans. We are also maintaining equivalent levels of operational funding for other services, such as the Land and Property Rights Tribunal.

As we all look to the time ahead, I can tell you that Alberta's government understands the challenges and the opportunities that are facing Alberta communities. As we continue to recover from the pandemic and prepare for economic growth, Municipal Affairs remains committed to providing sustainable levels of capital funding, to promoting economic development, and to supporting local governments as they deliver programs and services that Albertans need.

Alberta is moving forward to a prosperous financial future, and Albertans are doing their part to get us there. Alberta's government will do its part by sticking to our fiscal plan. We will continue our disciplined spending to maintain balance, and we will continue to respect Albertans' tax dollars by keeping our spending in line with other provinces.

With our eyes on these goals, we will move forward to a bright, thriving, and prosperous future where Alberta firmly secures our place as the economic engine of our nation.

Sincerely,



Ric McIver  
Minister

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## Town of Mayerthorpe

Report Title : NAKAMUN DAILY EVENTS  
Report Range 1/1/2022 12:00 am to 1/31/2022 11:59 pm

### Daily Event Log Report

Date: 2022/01/06

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2022/01/06 1300

Event End: 2022/01/06 1430

Event: GENERAL PATROL

Location: NAKAMUN PARK

Specific Location: SUMMER VILLAGE

Notes: PATROLLED VILLAGE ROADS CHECKING SECURITY OF HOMES ALONG WITH RADAR AT PUBLIC WORKS SHOP, DEFINITELY A FEW VEHICLES THROUGH TODAY, BUT NO SPEEDERS

Total Group Events: 1

Total Time on Events: 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Date: 2022/01/14

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2022/01/14 0800

Event End: 2022/01/14 0930

Event: GENERAL PATROL

Location: NAKAMUN PARK

Specific Location: SUMMER VILLAGE

Notes: PATROLLED SUMMER VILLAGE ROADWAYS WHILE CHECKING SECURITY OF HOMES, RADAR AT BOTH PUBLIC WORKS YARD AND WEST SIDE OF VILLAGE, A FEW CARS SLOWLY ROLLING THROUGH



Total Group Events: 1

Total Time on Events: 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Date: 2022/01/20

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2022/01/20 1300 Event End: 2022/01/20 1430

Event: GENERAL PATROL

Location: NAKAMUN PARK

Specific Location: SUMMER VILLAGE

Notes: CAME IN ON EAST SIDE OF VILLAGE CHECKING PROPERTIES FOR SECURITY, THEN RADAR DOWN AT THE PUBLIC WORKS BUILDING WITH A FEW VEHICLES PASSING THROUGH, THEN FINISH PATROLLING ROADS CHECKING SECURITY OF HOMES

Total Group Events: 1 Total Time on Events: 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Date: 2022/01/29

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2022/01/29 1700 Event End: 2022/01/29 1830

Event: GENERAL PATROL

Location: NAKAMUN PARK

Specific Location: SUMMER VILLAGE

Notes: PATROL THE ROADS THROUGH THE VILLAGE CHECKING SECURITY OF THE HOMES THEN RADAR ON THE MAIN ROAD AT THE PUBLIC WORKS BUILDING, THEN CONTINUED PATROLLING THE VILLAGE CHECKING SECURITY OF THE HOMES. QUIET ON TRAFFIC TONIGHT AND NO ATVS

Total Group Events: 1 Total Time on Events: 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Total Report Events: 4



Lac Ste. Anne County, Box 219,  
56521 RGE RD 65, Sangudo, AB T0E 2A0  
Telephone: 1-866-880-5722 or  
Fax: 1-780-785-2985

[www.LSAC.ca](http://www.LSAC.ca)

**SUBDIVISION REFERRAL**  
**APPROVED**  
**NOTIFICATION of Email Correspondence**

# of Pages EMAILED: 8

Date: March 3, 2022

Re: PROPOSED SUBDIVISION  
Legal: SW 36-56-02 W5M  
Lac Ste. Anne County

FILE #: 040SUB2021

Attached is a copy of a subdivision application form and sketch proposing to subdivide the above land as shown. By this EMAIL we request you submit brief, relevant comments and supporting information, with regard to the subdivision application. Unless we have heard from you, **within 21 days**, we will process the proposal as though you have no objections.

Please email or fax your comments to the undersigned at your earliest convenience.

**Email: Jane Holman,**  
**Planning/Development Clerk**  
[DevReferrals@Lsac.ca](mailto:DevReferrals@Lsac.ca) OR

**FAX your response to (780) 785-2985**

**Email: Trina Sroka,**  
**Planning/Development Clerk**  
[DevReferrals@Lsac.ca](mailto:DevReferrals@Lsac.ca) OR

**FAX your response to (780) 785-2985**

If you have concerns or comments that you wish to discuss with staff, please contact the staff member as indicated below:

**Matthew Ferris**  
Planning &  
Development  
Manager  
780-785-3411  
Ext.: 3603  
[mferris@Lsac.ca](mailto:mferris@Lsac.ca)

**Abdikani Elmi**  
Development  
Officer  
780-785-3411  
Ext.: 3691  
[aelmi@lsac.ca](mailto:aelmi@lsac.ca)

**Craig Goldsmith**  
Development  
Officer  
780-785-3411  
Ext.: 3684  
[cgoldsmith@lsac.ca](mailto:cgoldsmith@lsac.ca)

**Tanya Vanderwell**  
Development Officer  
780-785-3411  
Ext.: 3685  
[tvanderwell@Lsac.ca](mailto:tvanderwell@Lsac.ca)

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March 2, 2022  
File: 040SUB2021

Jensen, Roy  
11934 - 89 Street NW  
Edmonton, AB T5B 3V8

Jensen, Roy  
11934 - 89 Street NW  
Edmonton, AB T5B 3V8

**APPLICANT**

**LANDOWNER**

Dear Sir/Madame:

**Re: Proposed Subdivision  
SW 36-56-02 W5M,  
Lac Ste. Anne County**

This application for subdivision was considered complete by Lac Ste. Anne County on December 22, 2021 and was considered by the Subdivision Approving Authority on March 02, 2022 and was **APPROVED, subject to conditions and is valid for twenty four (24) months.**

A conditionally approved subdivision means that you must fulfil the approval conditions prior to the Plan of Subdivision being registered with Alberta Land Titles to legally create the new title(s). Please note that you are responsible for retaining the services of an Alberta Land Surveyor to prepare the Plan of Subdivision for registration at Alberta Land Titles.

The decision may be appealed within fourteen (14) days of the postmark of this letter by submitting a written notice to the Subdivision and Development Appeal Board or the Land and Property Rights Tribunal as indicated within the attached pages of this decision.

Following the appeal period, an instrument (a Descriptive Plan or a Plan of Survey) completed by an Alberta Land Surveyor must be submitted to this office for endorsement. We recommend that your Surveyor contact Alberta Land Titles directly in order to confirm whether a Descriptive Plan or Plan of Survey will be required. The appeal period must lapse before this office may endorse the instrument received.

Additionally endorsement cannot be given until the attached conditions have been met. Please confirm that all appropriate documentation has been received by this Office when submitting your registerable instrument.

The instrument must be prepared on your behalf by an Alberta Land Surveyor in a manner satisfactory to the Alberta Land Titles Office (10365-97 Street, Edmonton, AB T5J 3W7; Phone 780-427-2743).

This application was evaluated with respect to its conformance and/or consistency with applicable legislation, statutory plans, and bylaws. Consideration was also given to the various land use evaluation criteria, and responses from adjacent landowners as described below:



<b>Topography</b>	Rolling.
<b>Soils</b>	<p>Class 3: Soils in this class have moderately severe limitations that restrict the range of crops or require special conservation practices. The limitations are more severe than for Class 2 soils. They affect one or more of the following practices: timing and ease of tillage; planting and harvesting; choice of crops; and methods of conservation. Under good management they are fair to moderately high in productivity for a fair range of crops.</p> <p>Class 4: Soils in this class have severe limitations that restrict the range of crops or require special conservation practices. The limitations are so severe that the soils are not capable of use for sustained production of annual field crops. The soils are capable of producing native or tame species of perennial forage plants, and may be improved by use of farm machinery. The improvement practices may include clearing of bush, cultivation, seeding, fertilizing, or water control.</p> <p>Class 5: Soils in this class have very severe limitations that restrict their capability to producing perennial forage crops, and improvement practices are feasible. The limitations are so severe that the soils are not capable of use for sustained production of annual field crops. The soils are capable of producing native or tame species of perennial forage plants, and may be improved by use of farm machinery. The improvement practices may include clearing of bush, cultivation, seeding, fertilization, or water control.</p> <p>Subclass D: undesirable soil structure and/or low permeability-the soils are difficult to till, absorb water slowly or the depth of the rooting zone is restricted.</p> <p>Subclass T: adverse topography-either steepness or the pattern of slopes limits agricultural use.</p>
<b>Storm Water</b>	No storm water issues for the proposed parcels.
<b>Flooding Risk</b>	No flood issues are expected on the property.
<b>Access</b>	Access is to be provided through the local road system.
<b>Water Supply</b>	The proposed parcels are currently unserved. Water may be obtained through cistern or well for the proposed parcels. The remainder of the quarter is currently serviced.
<b>Private Sewage System</b>	The remainder of the quarter-section is serviced by Open Discharge. Conformance to new property lines and to plumbing code to be confirmed. A variety of private sewage disposal systems may be used on the proposed acreages.
<b>Adjacent Land Uses</b>	Adjacent land uses are a mix of agricultural operations with residential usage.

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<b>Landowner Concerns:<sup>1</sup></b>	None
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The Subdivision Approving Authority has determined that this application shall be:

✓ **APPROVED, SUBJECT TO THE FOLLOWING CONDITIONS:**

**STANDARD CONDITIONS:**

1. All subdivision conditions must be fulfilled within twenty-four months of date of subdivision approval.
2. Pursuant to Section 654 of the Municipal Government Act, R.S.A. 2000, all outstanding property taxes be paid.
3. Pursuant to Section 655 of the Municipal Government Act, R.S.A. 2000, the Owner and/or Developer shall enter into and abide by the provisions of a development agreement with Lac Ste. Anne County to the County's satisfaction and at the Developer's expense. This agreement may include, but not necessarily be limited to:
  - i) Approach #1, #2, #3 and #4 be constructed to County standard as per policy.
  - ii) Approach #5 be upgraded to County standard as per policy.

The above noted approaches could not be properly assessed due to snow. In this instance, landowner/applicant shall refer to the attached policy and construct/upgrade as per policy before final inspection. The County reserves the right to require more than the minimum gravelling requirements on a case by case basis. Once the above-noted work has been completed on your approach(es), you **MUST** return your "Final Approach Inspection Form" to the Planning and Development Department to have your approach(es) inspected. The proposed survey (from your surveyor) must be submitted before Public Works can complete the inspection of the approach(es).

4. Pursuant to Section 661 of the Municipal Government Act, R.S.A., 2000, 5.2 metres (17.1 ft.) of road widening adjoining all municipal road allowances is required and may be registered through caveat. Caveat and agreement to be provided by the Surveyor for road widening on Range Road(s) and Township Road(s).
5. This decision shall be valid for two (2) years from the date of issuance; if this decision is appealed (to the Land and Property Rights Tribunal {LPRT}), any new decision will be valid for a time specified by the appeal body as listed within a revised decision (of LPRT).
6. Applicant/Landowner is required to submit a survey drafted by an Alberta Land Surveyor. Any alterations to the subdivision design from the date of referral may require a new application and referral process.
7. The applicant/landowner shall dedicate a 30 meter wide lot along the entire parcel boundary abutting Nakamun Lake shoreline, in addition to the wetland on the northeastern part of the quarter as single Environmental Reserve (ER) parcel. The ER shall be taken in accordance with the attached Riparian Setback Matrix Model (RSMM) report and in approximate dimensions outlined in sketch A. Final Sketch to be provided by an Alberta Land Surveyor.

<sup>1</sup> Note: This Office does not guarantee that all verbal comments or written comments received after the conclusion of the referral period will be addressed in this decision, however, all comments will be reviewed by the Approving Authority.

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8. That a Restrictive Covenant be placed on title in a manner suitable to the Subdivision Authority indicating that the Lot 4 contains an abandoned gravel pit operation and that the impacts of developing the lot should be considered, along with the fact that some types of development will be restricted. The restrictive covenant shall remain until the site has been fully reclaimed.
9. Lac Ste. Anne County will require a blanket drainage easement and restrictive covenant to the County's satisfaction be registered on the parcel within sixty days of the date of this approval to ensure current and future drainage is accommodated to the satisfaction of the Municipality.
10. Prior to endorsement, the proposed residential parcels shall be redistricted to Country Residential Ranch (CRR).
11. Developer/Landowner to provide professional verification that on-site sewage disposal system is functioning properly and within the requirements of the Safety Codes Act, or to confirm replacement/upgrade of existing system to one which conforms to provincial and municipal requirements. Cost of Inspection (\$235.00).
12. The Applicant must provide a market value appraisal of the subject land, excluding any and all buildings or improvements, prior to subdivision. This appraisal is used to determine money-in-lieu of Reserves value as per Section 667 of the Municipal Government Act (MGA). A market value appraisal is to be obtained from a licensed Alberta Appraiser as a condition of this subdivision approval. For this application, the land subject to Reserves is 10% of the following: HA (proposed parcel(s)).

**RESERVES:**

<b>Reserve Eligible:</b>	<i>Yes</i>	<b>MR Eligible (HA) (total parcel):</b>	<i>38.85</i>
<b>Value per hectare (HA) :</b>	<i>\$6,691.00</i>	<b>Land Subject to Reserves (10% of MR Eligible):</b>	<i>3.885</i>
<b>Amount Owing:</b>	<i>Shall be no more than \$6,691.00/ha, totaling no more than \$25,994.53</i>		

**Please note the following:**

1. All conditions must be met prior to receiving endorsement.
2. You must complete all conditions of approval prior to twenty four months from the date of this letter.
3. Lac Ste. Anne County is unable to endorse this application until 14 days have passed from the date of receipt of this letter to allow for appeal submissions. A maximum of five (5) additional days are allowed for mailing where this notice is issued through regular mail.
4. Appeals may be commenced by the applicant, subject landowner, the approving authority and required referral agencies. Under provincial statute, appeals are not allowed by adjacent landowners, community associations, or other non-statutory interests.
5. It is strongly recommended that subdivision boundaries in proximity to buildings be reviewed by a surveyor to ensure than no encroachments exist.
6. *The final plan must be submitted by the Surveyor in \*.pdf format to this Office.*
7. *MIMS (Municipal Information Management System) Compatible Drawings" must be submitted for all subdivisions. Current version is 4.2.5. The support line phone number for MIMS is 1-866-646-7473.*
8. It is the responsibility of the developer to make suitable arrangements with utility service providers to provide services to new properties.

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In accordance with Section 678 of the Municipal Government Act, R.S.A., 2000, should you wish to appeal this decision, you may do so by filing notice of your intent to appeal on the required Appeal Form in writing, to the following address, along with the applicable application fee:

Land and Property Rights Tribunal  
2nd Floor, Summerside Business Centre  
1229 91 Street SW  
Edmonton Alberta T6X 1E9  
Phone: 780-427-2444, Toll free: 310-0000 before the phone number (in Alberta)  
Fax: 780-427-0986  
Email: [lpri.appeals@gov.ab.ca](mailto:lpri.appeals@gov.ab.ca)  
Website: <https://www.alberta.ca/subdivision-appeals.aspx#jumplinks-1>

The required Appeal Form may be obtained by contacting the Land and Property Rights Tribunal or on the LPRT website.

The decision may be appealed within 14 days from the date of this letter, prior to 4:30 p.m. on March 16, 2022.

Lac Ste Anne County continually wants to approve our level of service. Please take the time to fill out the satisfaction survey to make our processes even better. Our Survey can be found at <https://www.surveymonkey.com/r/LSAPDevelopment>

Yours truly,

Abdikani Elmi  
Development Officer  
Planning & Development Department  
Lac Ste. Anne County

Encl: Proposed Sketch/Drawing  
Existing Sewage System Inspection Application  
Final Approach Inspection Form  
Environmental Reserve Lot – Sketch A  
Riparian Setback Matric Model (RSMM) Report  
Overland Drainage Easement and Restrictive Covenant

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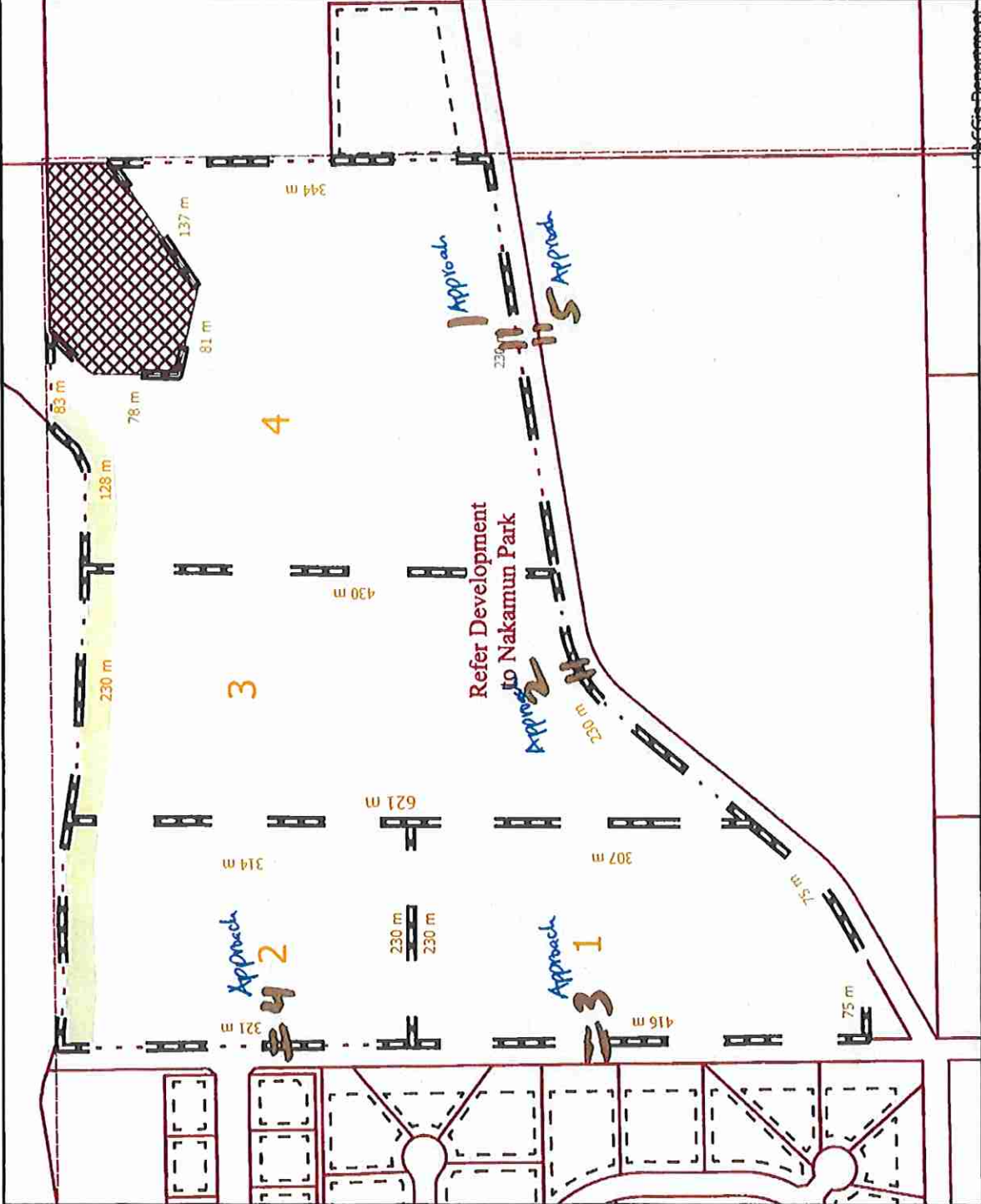
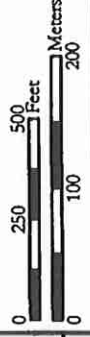
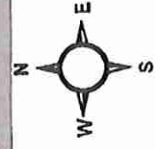


# Proposed Subdivision Lac Ste. Anne County

040SUB2021

Nov 29, 2021

	Proposed Parcel
	Proposed Approach
	Building Pocket
	Setback Area
	No Mowing or Grazing
	Land Parcels
	Pipeline Right-Of-Ways
STATUS	
	Abandoned Line
	Operating Line
	Other Line Status
	Polygon
	Polygon
	Polygon



Planning Department

SW 36-56-02 W5M      040SUB2021

Jensen, Roy      2021

All dimensions to be verified by an Alberta Land Surveyor.  
ECE boundaries to be determined by field survey of stream bank.

Coordinate System: NAD 1983 10TM AEP Forest

Location Overview



**Proposed Subdivision  
Lac Ste. Anne County**

**040SUB2021**

**Nov 29, 2021**



	Proposed Parcel
	Proposed Approach
	Building Pocket
	Setback Area
	No Mowing or Grazing
	Land Parcels
	Pipeline Right-Of-Ways
<b>STATUS</b>	
	Abandoned Line
	Operating Line
	Other Line Status
	Polygon
	Polygon
	Polygon

Scale: 0, 100, 200 Feet / 0, 250, 500 Meters

LAC STE. ANNE COUNTY	
<b>SW 36-56-02 W5M</b>	<b>040SUB2021</b>
<b>Jensen, Roy</b>	
2021	
All dimensions to be verified by an Alberta Land Surveyor. ECE boundaries to be determined by field survey of stream bank.	
Coordinate System: NAD 1983 10TM AEP Forest	

Location Overview

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114785

March 3, 2022

Dear Stakeholder:

As a valued partner in the sustainable management of Alberta's environment and natural resources, I would like to update you on recent changes to the executive team at Alberta Environment and Parks (AEP). I am pleased to announce the appointment of three new Assistant Deputy Ministers (ADMs) who will lead the department's Policy, Lands, and Strategy and Governance divisions. The new additions to my executive team include:

Brian Makowecki, ADM, Lands Division

Brian has more than 20 years of experience with both provincial and federal governments in a range of environment portfolios. In his most recent role as Executive Director of the Lands Planning branch, Brian led the development of the Moose Lake Access Management Plan, caribou range planning and the modernization of Crown land management. In his new role, Brian is responsible for delivering an integrated approach to management of provincial Crown land, including the development and implementation of land policy and programs; land and environmental planning; cumulative effects management; and operational implementation. Brian can be reached by email at [brian.makowecki@gov.ab.ca](mailto:brian.makowecki@gov.ab.ca).

Kate Rich, ADM, Policy Division, and Stewardship Commissioner

Kate has extensive knowledge of and experience with leading the development of policy related to climate change and water management, including executive leadership experience in regional land-use planning. In her new role, Kate is responsible for the overall integration of AEP's policy agenda, and legislative, cabinet and policy systems coordination. This includes a lead role in air, climate, waste and water policy. In addition, Kate is the Stewardship Commissioner in the Government of Alberta's Land Use Secretariat, leading implementation of the Land Use Framework and associated *Alberta Land Stewardship Act* accountabilities. Kate can be reached by email at [kate.rich@gov.ab.ca](mailto:kate.rich@gov.ab.ca).

Jamie Curran, ADM, Strategy and Governance Division

Jamie joins AEP from Alberta Agriculture, Forestry and Rural Economic Development where he held ADM roles in trade and investment, industry development, rural development, food processing, food safety, and crops and livestock. In his new role, Jamie is responsible for delivering the department's intergovernmental, Indigenous and community engagement and environmental education programs. In addition, Jamie leads the department's external partnerships with agencies, boards and commissions, and delivers client services for field services operational responsibilities. Jamie can be reached by email at [jamie.curran@gov.ab.ca](mailto:jamie.curran@gov.ab.ca).

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Brian, Kate and Jamie will work alongside their fellow executive team ADMs who will continue to lead their current divisions:

- Darrell Dancause, ADM and Senior Financial Officer, Financial Services ([darrell.dancause@gov.ab.ca](mailto:darrell.dancause@gov.ab.ca))
- Shane Schreiber, ADM, Parks Operations ([shane.schreiber@gov.ab.ca](mailto:shane.schreiber@gov.ab.ca))
- Stacey Smythe, ADM, Regulatory Assurance ([stacey.smythe@gov.ab.ca](mailto:stacey.smythe@gov.ab.ca))
- Tom Davis, ADM, Resource Stewardship ([tom.davis@gov.ab.ca](mailto:tom.davis@gov.ab.ca))
- Dr. Jonathan Thompson, Chief Scientist ([jonathan.thompson@gov.ab.ca](mailto:jonathan.thompson@gov.ab.ca))

My executive team is committed to working alongside stakeholders and all Albertans to achieve our shared goals of a healthy and clean province where Albertans are leaders in environmental conservation and protection, and enjoy sustainable economic prosperity, quality of life and outdoor recreation opportunities. I encourage you to connect with any of the ADMs in AEP if you have any questions or concerns about the priorities we are pursuing to achieve this government's goals.

Please feel free to share this update within your organization.

Sincerely,



Bev Yee  
Deputy Minister

cc: Brian Makowecki, ADM, Lands, AEP  
Kate Rich, ADM, Policy, and Stewardship Commissioner, AEP  
Jamie Curran, ADM, Strategy and Governance, AEP  
Darrell Dancause, ADM and Senior Financial Officer, Financial Services, AEP  
Shane Schreiber, ADM, Parks Operations, AEP  
Stacey Smythe, ADM, Regulatory Assurance, AEP  
Tom Davis, ADM, Resource Stewardship, AEP  
Dr. Jonathan Thompson, Chief Scientist, AEP

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