

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Wednesday September 21st, 2022– at The Onway Heritage Centre - 2:00 P.M*.

1. Call to order:
2. Agenda: a) Wednesday September 21st, 2022 Regular Council Meeting
3. Minutes: a) Wednesday August 17th, 2022 Organizational Meeting
b) Wednesday August 17th, 2022 Regular Meeting Minutes
c) Wednesday August 17th, 2022 Public Hearing Minutes, Land Use Bylaw 2022-4
4. Appointment: a)
5. Bylaws/Policies: a)
b)
6. Business: a) Request for Closure of Municipal Walkway – RFD 2022-22 is attached for consideration.

b) Request for Cost of Damages – RFD 2022-23 is attached for consideration.

c) Town of Mayerthorpe, CPO Agreement – RFD 2022-24 is attached for Consideration

d) Lac Ste. Anne County, Regional Meeting – RFD 2022-25 is attached for review and consideration

e) Land Use Bylaw 2022-4, discussion – RFD 2022-26 is attached for consideration.

f)
g)
h)
i)
7. Financial a) August 2022 Income and Expenses – to be circulated at meeting time
8. Councillor Reports a) Mayor
b) Deputy Mayor
c) Councillor

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Wednesday September 21st, 2022– at The Onoway Heritage Centre - 2:00 P.M*.

9. Administration Reports

- a) CAO
 - a. Ditch Work progress and next steps)
 - b. Tree removal incident update
 - c. Shop door/roof repair update
 - d. ASVA conference

10. Information and Correspondence

- a) AHS, Gov't of Alberta – July 2022 Provincial Health Tour Information Package/Feedback
- b) Town of Tofield – August 23rd, 2022 letter to Minister Shandro re: Victim Services Changes, and Minister Shandro's August 26th, 2022 reply letter.

11. Closed Meeting

- a) N/A

12. Next Meeting Date

- a) Schedule the next regular council meeting for October 19th, 2022 (2pm?) or do you want to hold one in November (October is a busy month for Council with other meetings already)

13. Adjournment

Upcoming Meetings:

October 19th, 2022 – Regular Meeting

October 29th, 2022 – SVLSACE Meeting

November 16th, 2022 – Regular Meeting

December 21st, 2022 – Regular Meeting

MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY 17th, 2022 AT 5:00 P.M.. AT THE ONOWAY HERITAGE CENTRE.

	PRESENT	<p>Councillor: Marge Hanssen Councillor: Harry Kassian Councillor: Keith Pederson</p> <p>Administration: Dwight Moskalyk, Chief Administrative Officer</p> <p>Absent:</p> <p>Public Works: n/a Public at Large: n/a</p>
1.	CALL TO ORDER	CAO Moskalyk called the meeting to order at 5:00 p.m..
2.	AGENDA OG1 - 22	<p>MOVED by Councillor Hanssen that the agenda for the Wednesday August 17th, 2022 Organizational Meeting of the Summer Village of Nakamun Park be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	ELECTION (MAYOR) OG2 - 22	<p>CAO Moskalyk called for nominations for the office of mayor of the Summer Village of Nakamun Park;</p> <p>Councillor Kassian nominated Councillor Hanssen.</p> <p>CAO Moskalyk called for nominations for the office of mayor a second time;</p> <p>CAO Moskalyk called for nominations for the office of mayor a third time;</p> <p>MOVED by Councillor Pederson that nominations for the office of mayor cease.</p> <p style="text-align: right;">CARRIED</p> <p>Councillor Hanssen was declared elected by acclamation to the office of mayor and took the Oath of Office and assumed the Chair.</p>
4.	ELECTION (DEPUTY MAYOR)	<p>Mayor Hanssen called for nominations for the office of deputy mayor of the Summer Village of Nakamun Park;</p> <p>Mayor Hanssen nominated Councillor Pederson.</p> <p>Mayor Hanssen called for nominations for the office of deputy mayor a second time;</p> <p>Mayor Hanssen called for nominations for the office of deputy mayor a third time;</p>

	OG3 - 22	<p>MOVED by Councillor Kassian that nominations for the office of deputy mayor cease.</p> <p style="text-align: right;">CARRIED</p> <p>Councillor Pederson was declared elected by acclamation to the office of deputy mayor and took the Oath of Office.</p>
5.	<p>APPOINTMENT OF COMMITTEE REPRESENTATIVES</p> <p>OG4 - 22</p>	<p>MOVED by Councillor Kassian that the following council committee and external appointments be confirmed:</p> <ul style="list-style-type: none"> a) Highway 43 East Waste Commission: Representative Councillor Kassian, Alternate Deputy Mayor Pederson; b) Summer Village Lac. Ste. Anne County East: All of Council may attend; Voting Representative Mayor Hanssen, First Alternate Voting Representative is Deputy Mayor Pederson, Second Alternate Voting Representative is Councillor Kassian; c) West Interlake District Regional Water Services Commission Annual General Meetings: All of Council may attend; Voting Representative Mayor Hanssen, First Alternate Voting Representative is Deputy Mayor Pederson, Second Alternate Voting Representative is Councillor Kassian; d) Recreation Committee: Representative Mayor Hanssen, no Alternate Appointment; e) Yellowhead Regional Library: Representative Deputy Mayor Pederson, Alternate Mayor Hanssen; f) Lake Sustainability Initiatives: Representative Deputy Mayor Pederson, Alternate Mayor Hanssen; g) Policing/Community Peace Officer Initiatives: Representative Councillor Kassian, Alternate Deputy Mayor Pederson;

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		<p>h) Emergency Planning and Regional Emergency Management Advisory Committee: Representative Mayor Hanssen, Alternate Deputy Mayor Pederson;</p> <p>i) Fire Services Initiatives: Representative Mayor Hanssen, Alternate Councillor Kassian;</p> <p>j) Municipal Services Package: Representative Councillor Kassian Alternate Deputy Mayor Pederson.</p> <p style="text-align: right;">CARRIED</p>
6.	<p>BANKING AUTHORITY</p> <p>OG5 - 22</p>	<p>MOVED by Mayor Hanssen that Council confirm the Alberta Treasury Branch (ATB Financial) as banking authority for the Summer Village of Nakamun Park.</p> <p style="text-align: right;">CARRIED</p>
7.	<p>SIGNING AUTHORITY</p> <p>OG6 - 22</p>	<p>MOVED by Mayor Hanssen that Council confirm the signing authority on ATB account [REDACTED] to include all of council (Mayor Marge Hanssen, Deputy Mayor Keith Pederson and Councillor Harry Kassian and the Chief Administrative Officer (Dwight Moskalyk), with two signatures required on all financial instruments with one signature required from any member of council one signature required from Administration (Chief Administrative Officer or Designate, if applicable).</p> <p style="text-align: right;">CARRIED</p>
8.	<p>ADMINISTRATION, THE CAO, AND FINANCIAL OFFICER</p> <p>OG7 – 22</p> <p>OG8 – 22</p>	<p>MOVED by Deputy Mayor Pederson that Council confirm Wildwillow Enterprises Inc. as administration services provider to the Summer Village of Nakamun Park.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Pederson that Council appoint and confirm Dwight Darren Moskalyk as Chief Administrative Officer for the Summer Village of Nakamun Park.</p> <p style="text-align: right;">CARRIED</p>

MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY 17th, 2022 AT 5:00 P.M.. AT THE ONOWAY HERITAGE CENTRE.

	OG9 - 22	MOVED by Deputy Mayor Pederson that Council confirm the appointment of Kristie Rose as Financial Manager, a designated officer position for the Summer Village of Nakamun Park. CARRIED
9.	OFFICE LOCATION OG10 -22	MOVED by Deputy Mayor Pederson that Council assign and confirm the location of the municipal office for the Summer Village of Nakamun Park as 4808-51st Onoway, Alberta Canada, T0E 1V0. CARRIED
10.	MEETING DATES OG11 – 22	MOVED by Deputy Mayor Kassian that Council confirm that that the meeting date for regular council meetings be established as the third Wednesday of every month starting at 2:00 p.m., to be hosted in the Town of Onoway Onoway Heritage Centre at 4708 Lac Ste. Anne Trail North Onoway, Alberta Canada, T0E 1V0; and further that teleconferencing be deemed an acceptable format of holding a meeting and that any changes of a meeting date or calling of a special meeting is to be posted on the website and in the village kiosk as an appropriate form of notification. CARRIED
11.	AUDITOR OG12 - 22	MOVED by Mayor Hassen that Council confirms the engagement of Seniuk and Company Chartered Accountants to the appointment of municipal auditor. CARRIED
12.	SOLICITOR OG13 - 22	MOVED by Councillor Kassian that Council confirm the engagement of Patriot Law Group (Onoway) to the appointment of municipal solicitor. CARRIED
13.	ASSESSOR OG14 – 22	MOVED by Councillor Kassian that Council confirm the engagement of Municipal Assessment Services Group and the appointment of Ray Crews as municipal assessor, a designated officer position for the Summer Village of Nakamun Park. CARRIED

MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY 17th, 2022 AT 5:00 P.M.. AT THE ONOWAY HERITAGE CENTRE.

14.	ASSESSMENT REVIEW BOARD OG15 - 22	<p>MOVED by Councillor Kassian that Council confirm the engagement of Capital Regional Assessment Services Commission as Assessment Review Board services provider (Local and Composite) and the appointment of Gerryl Amorin as Assessment Review Board Clerk, a designated officer position for the Summer Village of Nakamun Park.</p> <p style="text-align: right;">CARRIED</p>
15.	FOIPP COORDINATOR OG16 - 22	<p>MOVED by Mayor Hanssen that Council confirm the appointment of Chief Administrative Officer Dwight Moskalyk as the Freedom of Information and Protection of Privacy (FOIPP) Coordinator for the Summer Village of Nakamun Park.</p> <p style="text-align: right;">CARRIED</p>
16.	INTEGRITY COMMISSIONER OG17 - 22	<p>MOVED by Mayor Hanssen that Council confirm the appointment of Victoria Message as Municipal Integrity Commissioner for the Summer Village of Nakamun Park.</p> <p style="text-align: right;">CARRIED</p>
17.	LEGISLATIVE OG18 - 22 OG19 - 22	<p>MOVED by Mayor Hanssen that Council acknowledge as received, and here now reviewed, the following notable bylaws and Policies: Bylaw 2021-1, being the duly passed Procedural Bylaw; Policy 2018-1, being the duly passed Public Participation Policy; and, Policy C-COU-REM-1, being the duly passed Council Remuneration Policy.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Hanssen that Council acknowledges they have received and here now reviewed Section 208 of the Municipal Government Act, specifically the list of Performance of Major Administrative Duties of the municipality.</p> <p style="text-align: right;">CARRIED</p>
18.	DEVELOPMENT AND SUBDIVISION AND DEVELOPMENT APPEAL BOARD OG20 – 22	<p>MOVED by Deputy Mayor Pederson that Council confirm the appointment of Tony Sonnleitner as Development Authority for the</p>

MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY 17th, 2022 AT 5:00 P.M.. AT THE ONOWAY HERITAGE CENTRE.

	OG21 – 22	<p>Summer Village of Nakamun Park, as provided for under the Land Use Bylaw, and Development Officer, a designated officer position for the Summer Village of Nakamun Park.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Kassian that Council confirm the engagement of Milestone Municipal Services as Subdivision and Development Appeal Board services provider and the appointment of Emily House as Subdivision and Development Appeal Board Clerk, a designated officer position for the Summer Village of Nakamun Park.</p> <p style="text-align: right;">CARRIED</p>
	OG22 - 22	<p>MOVED by Mayor Hanssen that Council appoint and confirm the following pool of individuals (as provided through agreement with the Subdivision and Development Appeal Board services provider): Denis Meier, Rainbow Williams, Don Dobing, John Roznicki; as duly trained and active Subdivision and Development Appeal Board Members.</p> <p style="text-align: right;">CARRIED</p>
19.	PLANNING AUTHORITY OG23 – 22	<p>MOVED by Mayor Hanssen that Council confirm the engagement of Municipal Planning Services as municipal planning services provider and the appointment of Jane Dauphinee as Planning Officer, a designated officer position for the Summer Village of Nakamun Park.</p> <p style="text-align: right;">CARRIED</p>
20.	COMMUNITY PEACE OFFICER OG24 – 22	<p>MOVED by Deputy Mayor Pederson that Council confirm the engagement of the Town of Mayerthorpe to provide Community Peace Office and Bylaw Services, and further confirm the appointment of Constable Dwight Dawn and/or Constable Gervais Kasamba as Community Peace Officer, a designated office position for the Summer Village of Nakamun Park.</p> <p style="text-align: right;">CARRIED</p>
21.	FIRE PROTECTION OG25 – 22	<p>MOVED by Mayor Hanssen that Council confirm the engagement of Onoway Regional Fire Services as Fire Protection services provider for Nakamun Park, and further confirm Fire Chief David Ives as fire chief for the Summer Village of Nakamun Park, respective of the terms of the service agreement and subsequent supplementary aid agreements.</p> <p style="text-align: right;">CARRIED</p>

MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY 17th, 2022 AT 5:00 P.M.. AT THE ONOWAY HERITAGE CENTRE.

22.	<p>DIRECTOR OF EMERGENCY MANAGEMENT</p> <p>OG26 – 22</p> <p>OG27 – 22</p> <p>OG28 - 22</p>	<p>MOVED by Mayor Hanssen that Council confirm the appointment of Jason Madge as the Municipal Director of Emergency Management for the Summer Village of Nakamun Park.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Hanssen that Council confirm the appointment of Keith Pederson as Municipal Deputy Director of Emergency Management for the Summer Village of Nakamun Park.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Hanssen that Council confirm the appointment of Janice Christiansen as the Regional Director of Emergency Management for the membership of the Ste. Anne Regional Emergency Management Commission, including the Summer Village of Nakamun Park.</p> <p style="text-align: right;">CARRIED</p>
23.	<p>WEED INSPECTOR</p> <p>OG29 – 22</p>	<p>MOVED by Mayor Hanssen that Council confirm the appointment of Jackie Gamblin as the Weed Inspector for the Summer Village of Nakamun Park, with all the powers as designated under the Alberta Weed Control Act to address noxious weed identification and abatement strategies in the community.</p> <p style="text-align: right;">CARRIED</p>
24.	<p>ADJOURNMENT</p>	<p>Mayor Hanssen declared the meeting adjourned at 5:25 p.m.</p>

Mayor Marge Hanssen

Chief Administrative Officer Dwight Moskalyk

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY AUGUST 17th, 2022 AT 5:00 P.M. AT THE ONOWAY HERITAGE CENTRE.

	PRESENT	<p>Mayor: Marge Hanssen Deputy Mayor: Keith Pederson Councillor: Harry Kassian</p> <p>Administration: Dwight Moskalyk, CAO</p> <p>Appointments: N/A</p> <p>Absent: N/A</p> <p>Public Works: N/A Public at Large: N/A</p>
1.	CALL TO ORDER	Mayor Hanssen called the meeting to order at 5:30 p.m.
2.	AGENDA 98 - 22	<p>MOVED by Deputy Mayor Pederson that the agenda for the Wednesday August 17th, 2022 regular council meeting be approved with the following addition: Business Item 6 (g) – Property Damage Claim, T. Desjardins.</p> <p style="text-align: right;">CARRIED.</p>
3.	MINUTES 99 - 22	<p>MOVED by Councillor Kassian that the minutes for the Wednesday July 20th, 2022 regular council meeting be approved as presented.</p> <p style="text-align: right;">CARRIED.</p>
4.	APPOINTMENT	N/A
5.	BYLAW	N/A
6.	BUSINESS 100 - 22 101 – 22	<p>MOVED by Councillor Kassian that the follow-up discussion from the July 23rd, 2022 Annual Information Meeting be accepted as information.</p> <p style="text-align: right;">CARRIED.</p> <p>MOVED by Deputy Mayor Pederson that Council authorize the attendance of all councillors and the Chief Administrative Officer, or designate, to the 2022 Association of Summer Villages of Alberta (ASVA) Annual Conference in October 2022, AND FURTHER that Council approve a donation to the ASVA fundraiser auction to a maximum of \$100.</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY AUGUST 17th, 2022 AT 5:00 P.M. AT THE ONOWAY HERITAGE CENTRE.

		CARRIED.
102 – 22	MOVED by Mayor Hanssen that Council gives first reading to Bylaw 2022-5, being a Municipal Planning Commission Bylaw, as presented.	CARRIED.
103 - 22	MOVED by Deputy Mayor Pederson that Council gives second reading to Bylaw 2022-5.	CARRIED.
104 -22	MOVED by Councillor Kassian that Council gives unanimous consent for Bylaw 2022-5 to receive third and final reading.	CARRIED.
105 – 22	MOVED by Mayor Hanssen that Council gives third and final reading to Bylaw 2022-5.	CARRIED.
106 – 22	MOVED by Deputy Mayor Pederson that Council gives first reading to Bylaw 2022-6, being a revised Emergency Management Bylaw, as presented.	CARRIED.
107 – 22	MOVED by Mayor Hanssen that Council gives second reading to Bylaw 2022-6.	CARRIED.
108 – 22	MOVED by Councillor Kassian that Council gives unanimous consent for Bylaw 2022-6 to receive third and final reading.	CARRIED.
109 – 22	MOVED by Councillor Kassian that Council gives third and final reading to Bylaw 2022-6.	CARRIED.
110 – 22	MOVED by Mayor Hanssen that Council grant temporary signing authority status to Wendy Wildman, as an agent of Wildwillow Enterprises Inc. and the designated alternate administrative officer in the absence of the Chief Administrative Officer, including banking and financial authorities, and the ability to sign cheques and financial instruments on behalf of administration, expiring on December 31 st , 2022.	CARRIED.
Recess 6:35pm	Recess 6:35pm (to hold public hearing for Land Use Bylaw 2022-4)	
Reconvene 8:45pm	Reconvene 8:45pm (Mayor Hanssen, Deputy Mayor Pederson, Councillor Kassian, and CAO Moskalyk in attendance)	
111 – 22	MOVED by Deputy Mayor Pederson that Council defer further consideration of Land Use Bylaw 2022-4 until the next regular meeting, and until Council has had a chance to review written comments, surveys	

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY AUGUST 17th, 2022 AT 5:00 P.M. AT THE ONOWAY HERITAGE CENTRE.

	112 - 22	and oral presentations, AND FURTHER that administration be authorized to publish, with necessary redactions, public comments on the website. CARRIED MOVED by Deputy Mayor Pederson that Council defer a decision on the requested reimbursement of repair costs for Mrs. Desjardins' vehicle pending receipt of an independent evaluation of the damage by municipally sourced auto-repair shop, to confirm a reasonable cost. CARRIED
7.	FINANCIAL	N/A
8.	COUNCIL REPORTS 113 - 22	MOVED by Councillor Kassian that Council accept the Council Reports for information, as presented. CARRIED.
9.	ADMINISTRATION /PUBLIC WORKS REPORTS 114 - 22	MOVED by Mayor Hanssen that Council accept the Administration and Public Works reports for information, as presented. CARRIED.
10.	INFORMATION / CORRESPONDENCE 115 - 22	MOVED by Councillor Kassian that the following information and correspondence items be accepted as information: a) June 21st, 2022 Letter from Fire Service Partner SV of South View, Re: Concerns with timeliness of billing and reporting during recent fire response. b) July 19th, 2022 Letter from Yellowhead Regional Library – Update on the YRL Annual Report (the reports themselves are retaining in the office and can be viewed on request). c) Town of Mayerthorpe – June 2022 CPO Reports d) Town of Mayerthorpe – August 10th, 2022 Email updating on CPO Services going forward. CARRIED.

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY AUGUST 17th, 2022 AT 5:00 P.M. AT THE ONOWAY HERITAGE CENTRE.

11.	CLOSED MEETING	N/A
12.	NEXT MEETING 116 - 22	MOVED by Mayor Hanssen that the next regularly scheduled meeting be held on Wednesday September 21st, 2022 at 2:00 p.m. CARRIED.
13.	ADJOURNMENT	Mayor Hanssen declared the meeting adjourned at 9:13 p.m.

Mayor Marge Hanssen

Chief Administrative Officer Dwight Moskalyk

DRAFT

MINUTES OF THE PUBLIC HEARING ON LAND USE BLYAW 2022-4 IN THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY AUGUST 17th, 2022 AT 7:00 P.M. AT THE ONOWAY HERITAGE CENTRE.

	PRESENT	<p>Mayor: Marge Hanssen Deputy Mayor: Keith Pederson Councillor: Harry Kassian</p> <p>Administration: Dwight Moskalyk, CAO</p> <p>Appointments: N/A</p> <p>Absent: N/A</p> <p>Public Works: N/A Public at Large: 28</p>
1.	CALL TO ORDER	Mayor Hanssen called the meeting to order at 7:02 p.m.
2.	AGENDA PH2022-4; 1 - 22	<p>MOVED by Deputy Mayor Pederson that the agenda for the Wednesday August 17th, 2022 Public Hearing on proposed Land Use Bylaw 2022-4 be approved as presented.</p> <p style="text-align: right;">CARRIED.</p>
3.	OPENING REMARKS	Mayor Hanssen presented Opening Remarks and Introductions.
4.	OPENING THE PUBLIC HEARING	<p>Mayor Hanssen declared the Public Hearing Open at 7:13pm.</p> <p>CAO Moskalyk provided opening remarks and background on the Land Use Bylaw review, proposal, and process.</p>
5.	PUBLIC TESTIMONY PH2022-4; 2-22	<p>Mayor Hanssen invited the filing of all written submission received before the deadline of August 15th, 2022, of which there were five, followed by the filing of all late submissions, of which there were none. Mayor Hanssen also invited the filing of the public engagement survey responses that were received, of which there were fifty-two individual responses recorded.</p> <p>MOVED by Deputy Mayor Pederson that the written submissions regarding Land Use Bylaw 2022-4, as received, be received by Council, inclusive of the Public Engagement Survey, and that due to the volume of responses received, they not be read out by the secretary at the meeting</p>

MINUTES OF THE PUBLIC HEARING ON LAND USE BLYAW 2022-4 IN THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY AUGUST 17th, 2022 AT 7:00 P.M. AT THE ONOWAY HERITAGE CENTRE.

		<p>tonight, but rather be made available to the public in redacted form and posted on the website in due course.</p> <p style="text-align: right;">CARRIED</p> <p>Mayor Hanssen invited the gallery to make oral presentations for or against any or all of the proposed Land Use Bylaw 2022-4, beginning with those who had formally requested an appointment to speak, of which there were none, followed by those on the sign-in sheet who wished to speak, of which there were 21.</p>
6.	CLOSING REMARKS	<p>Mayor Hanssen invited any questions or clarification requested by Council, of either administration or public presentations.</p> <p>Mayor Hanssen invited any final comments from the gallery.</p>
7.	CLOSING THE PUBLIC HEARING	<p>All matter on the agenda being addressed, Mayor Hanssen thanked everyone present for their participation and adjourned the Public Hearing at 8:32pm.</p>

Mayor Marge Hanssen

Chief Administrative Officer Dwight Moskalyk

**Summer Village of Nakamun Park
P.O. Box 1250 Onoway, AB
T0E 1V0**

Request For Decision - (RFD) 2022 -22

Meeting:	Regular Council Meeting
Meeting Date:	September 21st, 2022
Originated By:	Resident Request, Forwarded by CAO
Title:	Request for Closure/Restricted Access to Municipal Nature Walking Path
Agenda Item #:	6(a) – Business

BACKGROUND/PROPOSAL:

Administration received a request regarding the titled matter, dated August 23rd, 2022, authored by the signatory property owners on the five lots immediately fronting the subject municipal walkway. The request is fairly detailed in respect to the nature of the concern and the requested remedy sought for the situation, so I encourage Council to take a thorough study of same prior to the discussion during the meeting.

The noted request (signatures redacted) is attached to the agenda.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Administration has reviewed what historical records of this matter exist. To be honest there is not anything on file regarding the registration or legal adoption of this trek as a walkway or right-of-way or easement; there is also no bylaw that would have established this as a legal road and which would therefore require initiating that specific process to effect closure.

Rather, this nature wake seems to be an ad hoc amenity in the community, partly as a convenience and partly as a recreational enhancement, which exists on the Environmental/Municipal Reserve Lot between the subject requesting parties' lots and the lake. Considering this, it must be noted that the discretion to make alterations to this trail's constitution or use seems to be entirely with Council.

Having reviewed the concerns received, I certainly sympathize. However, I am not sure the closure of the path is the best course of action to effect the end result desired. There are likely some improvements we could make to maintain the benefit of the path to respectful users while also minimizing the negative impacts for the adjacent landowners:

- i) Make sure we do not promote the community trail as a "nature walk" to ward off extra, unwarranted traffic
- ii) Add signage on the path to remind pet owners of their responsibilities, add doggie waste bins to reinforce the same message
- iii) We could look at better demarcation of public and private property, perhaps a half-size fence or barrier that is aesthetically pleasing and makes it clear to users where the line is.
- iv) We could look at solar motion sensor lights, or other deterrents for bad behavior.
- v) We could also remove the primary signage at each entrance; if the intent is for local use it is likely that they will learn the location without signs (i.e. via word of mouth).

**Summer Village of Nakamun Park
P.O. Box 1250 Onoway, AB
T0E 1V0**

There are some things that we cannot do much about (while still maintaining access to the trail in some capacity):

- i) Privacy is a double edge sword. I respect that they want their privacy and are entitled to it, however as with so much enforcement is an issue on trespass. Usually it is a late night partygoer taking a wrong turn, or a relieving themselves in the bush, but we cannot have 24/7 CPOs out on patrol on the path. Each of these owners has the right to build a fence, just as the municipality has a right to maintain the path, but the property owners are wanting to have the benefits of lakefront privacy and view while restricting the ability of the municipality to use its lands. The trespass and petty crime considerations are no more an issue here, in theory, than adjacent to any other municipal-butting parcel. The remedy is still for the impacted lot owner to call law enforcement.
- ii) The Boat dock issue is another interest one, for a few aspects. (a) Do the lot owners need to have municipal consent for those docks under the AEP guidelines as may be required for an application in that department? (b) If so, is it a condition that these docks be accessible by the general public? (c) Regardless, it is a provincial jurisdiction to enforce and that department can be contacted to initiate same. This could happen to any lot owner with a dock, not just because of the trail matter.

Although I do not recommend full closure of the trail, if Council is leaning in that direction, I would strongly encourage some form of public engagement to hear the full range of opinions on this matter. I do not discredit the concerns of the requesting parties, but the municipality must balance the peace and enjoyment of the lot owners with the peaceful enjoyment amenities by community stakeholders.

I should also note that there is no immediate need to act on this request, in my view, as the next "hot season" for issues will be next summer – which is good as it will give us time to plan, coordinate and carry out any resulting direction from council.

COSTS/SOURCE OF FUNDING (if applicable)

Capital improvements could be considered during the next budget cycle, and would be grant fund eligible. As always, additions of improvements (like lights) may carry operation costs that need to be considered as well. Depending on Council direction, estimate for the desired plan can be compiled if needed.

RECOMMENDED ACTION:

- a. Here for discussion, provide direction as warranted.
 - i. Accept the request for information
 - ii. Direct administration to gather pricing or arrange the work required to:
 1. A
 2. B
 3. C

Initials show support – Reviewed By:	Manager: Dwight Moskalyk
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**Summer Village of Nakamun Park
P.O. Box 1250 Onoway, AB
T0E 1V0**

August 23, 2022

Dwight Moskalyk
Chief Administrative Officer
Summer Village of Nakamun Park
cao@svnakamun.com

Subject: NATURE WALK SIGNAGE/CLOSURE

This letter is to express our concerns of the nature walk located in front of lots in Block 6

In the early 1990's Council decided to make a public walkable path on the easement located on the front of the four lots on block six. At the time large mature trees were removed/disturbance to the easement and gravelled to make way for the path. There was no consideration on the infringement the path may cause to the landowners of these four properties. Later council decided to add signage to inform visitors of a nature walk two signs were installed one on the Eastside and Westside of block 6. The pathway has created frustration to the four landowners.

The listing below are some of the collaborated issues:

- Privacy
- theft and vandalism
- increasing amount of dog walkers, dog droppings left on the path or in baggies thrown into the reserve/lake
- an increase of people using the creek area as toilet area
- our lots being used as park and playground
- visitors launching boats and using our docks
- visitors walking through our properties to go towards the road and ask if they can use the facilities/bathroom
- visitors ask where is the nature walk?

These are just some of the issues that we have been dealing with on the nature walk that is only on the reserve in front of block 6.

*Rec'd x Toland
Tawnie*



We ask the signage be removed and the walk closed in front of our properties.

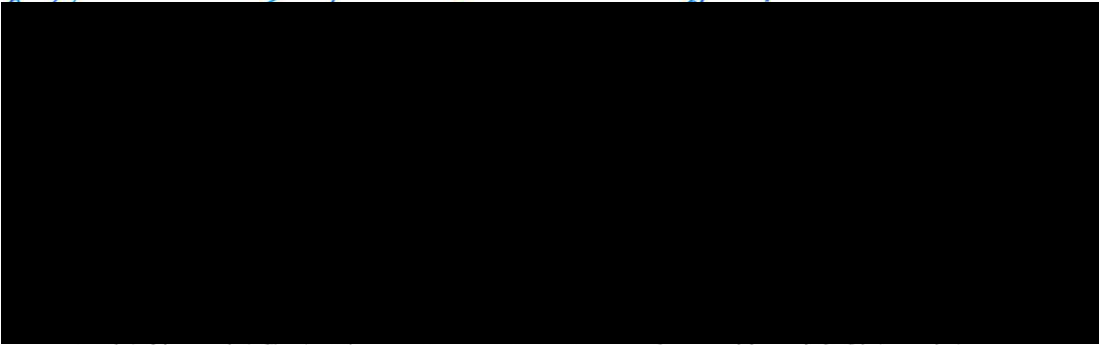
Sincerely yours,

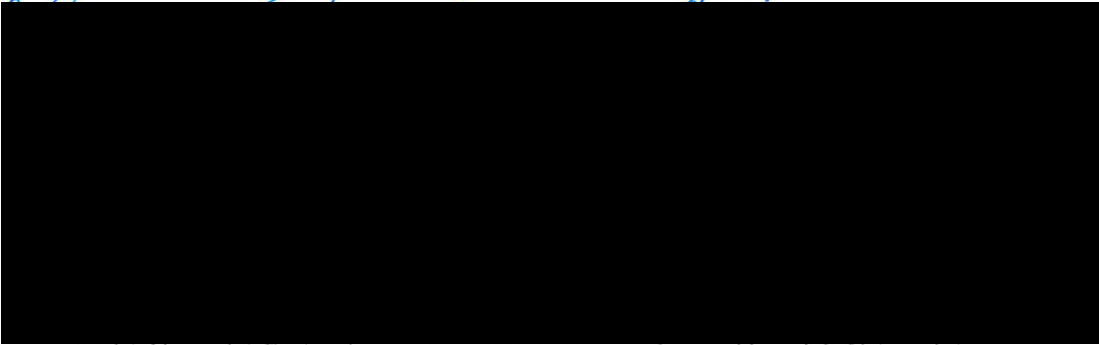
Nakamun Drive

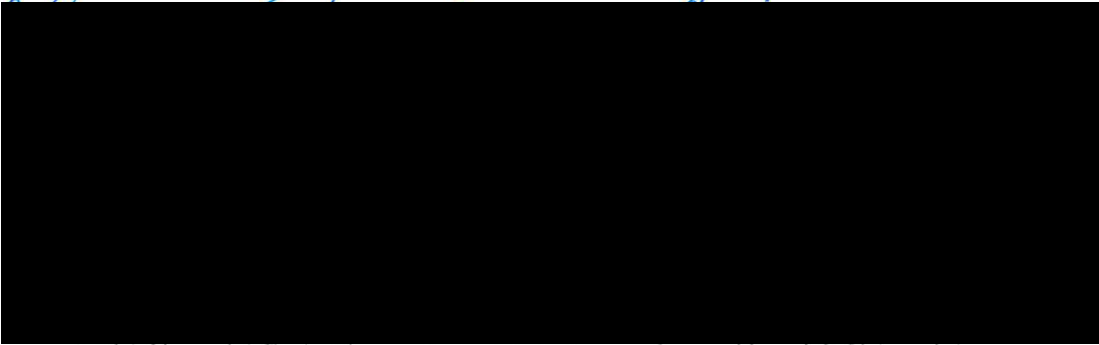
Name

Signature

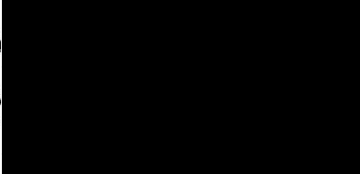
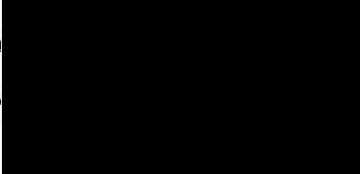
5551A → ADRIANUS (ED) BOELEE
& LOUISE 

5551B 

5551C 

5551D 

5552 PARK ON DRIVEWAY, Lock their vehicle
and go on NATURE WALK

↳ Would not be opposed to have signage removed & path
access to legal residence only. Roland MISIK, 
Tanni Misik, 

**Summer Village of Nakamun Park
P.O. Box 1250 Onoway, AB
T0E 1V0**

Request For Decision - (RFD) 2022 -23

Meeting:	Regular Council Meeting
Meeting Date:	September 21st, 2022
Originated By:	Resident Request, Forwarded by CAO
Title:	Request for Expenses Related to Vehicle Damage
Agenda Item #:	6(b) – Business

BACKGROUND/PROPOSAL:

Administration received a request regarding the titled matter, and Council had a very quick discussion on this during the last council meeting. Direction was for Administration to gather some second opinions on the quote provided, preferably an alternate quote for comparison, prior to making a decision.

Administration has reached out to several of the preferred mechanics on our list (those we discussed last meeting, and our office list). However, with the location of the vehicle being south east of Edmonton (Devon area) and it being under the direct control of the municipality (which makes it difficult to act as middleman for arranging a physical inspection), we have gotten – at best – tepid interest.

Mike the Mechanic (a reputable shop in south Edmonton which deals with VWs) said if they could get the car to their shop they would be happy to offer an estimate, so I left them and the car owner in contact but haven't heard back yet. DK Auto (our village mechanic) has some concerns with the parts costs in the provided quote, but his shop doesn't have the programming to complete the work.

I am hopeful that we might hear back from some of the other shops before the meeting, but even if we do it still leaves the municipality as the middleman in arranging an inspection so any concrete pricing to consider is likely not going to be prepared for Sept. 21st, 2022. I am also hoping that maybe the owner will have sourced an additional quote.

The request and quote are attached again for reference.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Notwithstanding any additional information that may come up for the meeting, Council is really looking at the same three options as last time – which are the same as we consider anytime there is a request that comes up for repair costs/damage to property:

- 1) Offer to cover the amount of the preferred quote (usually the lowest).
- 2) Forward the matter to insurance to sort out (they handle the headache, it takes longer, and risks a premium adjustment for the municipality).

Summer Village of Nakamun Park

P.O. Box 1250 Onoway, AB

TOE 1V0

- 3) Make a lump sum offer of a "fair or reasonable" amount, especially if the quotes provided are below the prescribed 3 we require for consideration of the request.

There are pros and cons to each of those options, which we can discuss in the meeting. I am agreeable to any of the options above, though preference would be towards Option 3 as both a practical and fair solution (assuming we can settle on a fair offer price). The age of the car, pre-incident condition of the car, lack of qualified dealership in the service area, and current market conditions for parts and labour, among other things, are all going to need to be taken to account in determining a "reasonable" offer.

COSTS/SOURCE OF FUNDING (if applicable)

These costs are not budgeted for, but we have ample reserves to cover should we need – and in fact may be running enough of a 2022 surplus to cover them without impacting reserves.

RECOMMENDED ACTION:

- a. Here for discussion, provide direction as warranted.

Initials show support – Reviewed By:	Manager: Dwight Moskalyk
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G&P AUTOMOTIVE REPAIRS

#13 SASKATCHEWAN AVENUE

DEVON, ALBERTA. T9G-1G1

Phone: 780-987-3556 Fax: 780-987-3563

WE DON'T WANT ALL THE BUSINESS ... JUST YOURS

INVOICE

30093

GST-139709380

INVOICE

Printed Date: 08/09/2022

Work Completed: 08/09/2022

[REDACTED]

2009 Volkswagen - Jetta TDI - 2L, In-Line4 (120CI) VIN(L)

Lic # :

Odometer In : 305243

[REDACTED]

VIN # :

Part Description / Number	Qty	Sale	Ext	Labor Description	Ext
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				ESTIMATE ONLY DROVE OVER A SPEED BUMP AND THERE WAS A BOLT STICKING UP AND CAUGHT ON WIRE HARNESS NOW WIRES ARE EXPOSED ESTIMATE ONLY MIDDLE OF CAR INSPECTED HARNESS VEHICLE WILL HAVE TO GO TO VW DUE TO CAN NOT GET PARTS AND MIGHT NEED TO BE RE PROGRAMMED	n/c
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Org. Estimate 8.40 Revisions 0.00 Current Estimate 8.40

Labor:	0.00
Parts:	0.00
SubTotal:	0.00
Tax:	0.00
Total:	0.00
Bal Due:	\$0.00

[Payments -]

HAVE YOUR WHEELS TORQUED IN 100 KM IF THEY WERE REMOVED

Vehicle Received: 8/9/2022

Customer Number : 588

ALL ESTIMATES ARE FOR LABOUR ONLY. MATERIALS ADDITIONAL. THIS COMPANY DOES NOT ASSUME ANY RESPONSIBILITY WHATEVER FOR VEHICLES OR EQUIPMENT LEFT FOR REPAIRS, STORAGE OR OTHER PURPOSES, OR FOR ARTICLES LEFT IN SAME, VEHICLES DRIVEN BY OUR EMPLOYEES AT OWNERS RISK. THIS IS THE ONLY ITEMIZED ACCOUNT RENDERED.
 ALL WORK AND PARTS GUARANTEED 90 DAYS OR 10,000KM, UNLESS OTHERWISE STATED.
 ALL OLD PARTS WILL BE RETURNED UPON REQUEST, WHEN VEHICLE IS PICKED UP.
 ALL LABOR WILL BE CHARGED 3% UP TO \$25.00 ON SHOP SUPPLIES ON MOST ORDERS

Signature _____ Date _____

CUSTOMER #: 27191

UNIT# RC0674

254373

Southgate Volkswagen



1223 101 Street SW
Edmonton, Alberta T6X 1A1
www.southgatevw.ca

INVOICE

DUPLICATE 1
PAGE 1

Telephone (780) 438-8888
Fax (780) 437-7602
Toll Free 1-800-661-7524

SERVICE ADVISOR: 119625 PAUL PATERSON

COLOUR	YEAR	MAKE/MODEL	VIN	LICENSE	KILOMETRES IN/OUT	TAG
2R2R/PLATI	11	VOLKSWAGEN GOLF	3VWML8AJ5BM632200		305652/305652	TE200

DEL DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE
09NOV10	DD12OCT10		WAIT 15AUG22		164.95	CASH	15AUG22

R.O. OPENED	READY	OPTIONS:
09:19 15AUG22	10:11 15AUG22	STK:20096 TRN:M 1)RC0674 SIR ID 039682756221 2)ADMIN / 9)VOLKSWAGEN CANADA

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
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A INSPECT UNDERCARRIAGE AND PROVIDE ESTIMATE FOR CUSTOMER. WENT OVER A SPEED BUMP THAT HAD A BOLT STICKING OUT OF IT AND WIRING HARNESS AND SOME WIRES WERE DAMAGED. MIGHT NEED PROGRAMMING OF SOME KIND ACCORDING TO THIRD PARTY OPINION. PLEASE PROVIDE ESTIMATE OF PARTS AND LABOUR TO GET DAMAGE FIXED -- CUSTOMER WILL BE BRINGING TO CITY TO GET COVERED.

88VWZ INSPECT UNDERCARRIAGE AND PROVIDE ESTIMATE FOR CUSTOMER. WENT OVER A SPEED BUMP THAT HAD A BOLT STICKING OUT OF IT AND WIRING HARNESS AND SOME WIRES WERE DAMAGED. MIGHT NEED PROGRAMMING OF SOME KIND ACCORDING TO THIRD PARTY OPINION. PLEASE PROVIDE ESTIMATE OF PARTS AND LABOUR TO GET DAMAGE FIXED -- CUSTOMER WILL BE BRINGING TO CITY TO GET COVERED.

TOWNSHIP 98113/22

8421	CV	1.00				164.95	164.95
PARTS:	0.00	LABOR:	164.95	OTHER:	0.00	TOTAL LINE A:	164.95

305652 CHECKED UNDER. CONFIRMED DAMAGE TO HARNESS UNDER THE CAR, ITS FORO2 SENSOR BANK 1 SENSOR 2. NEEDS NEW SENSOR. MIL IS ON. ALSO FOUND DPF FILTER IS LEAKING SOOT . WILL HAVE TO BE REPLACED TOO . SEE EST. OPEN TOO FURTHER DIAG AND REPAIR , RUSTED OR SIZED PARTS \ BOLTS

PAID

ESTIMATE: 0.00 15AUG22 09:19 SA: 119625
CONTACT:

AUG 15 2022

DC AR

CUSTOMER PAY SHOP CHARGE FOR REPAIR ORDER 19.79

DESCRIPTION	TOTALS
ON BEHALF OF SERVICING DEALER, I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREON IS ACCURATE UNLESS OTHERWISE SHOWN. SERVICES DESCRIBED WERE PERFORMED AT NO CHARGE TO OWNER. THERE WAS NO INDICATION FROM THE APPEARANCE OF THE VEHICLE OR OTHERWISE, THAT ANY PART REPAIRED OR REPLACED UNDER THIS CLAIM HAD BEEN CONNECTED IN ANY WAY WITH ANY ACCIDENT, NEGLIGENCE OR MISUSE. RECORDS SUPPORTING THIS CLAIM ARE AVAILABLE FOR (1) YEAR FROM THE DATE OF PAYMENT NOTIFICATION AT THE SERVICING DEALER FOR INSPECTION BY MANUFACTURER'S REPRESENTATIVE.	
STATEMENT OF DISCLAIMER The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The Seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose. Seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items.	
LABOUR AMOUNT	
PARTS AMOUNT	
GAS, OIL, LUBE	
SUBLET AMOUNT	
MISC. CHARGES	
TOTAL CHARGES	
LESS INSURANCE	
G.S.T. / P.S.T.	
(SIGNED) DEALER, GENERAL MANAGER OR AUTHORIZED PERSON (DATE)	CUSTOMER SIGNATURE
PLEASE PAY THIS AMOUNT	

CUSTOMER #: 27191

UNIT# RC0674



SERVICE ADVISOR: 119625 PAUL PATERSON

53-5387 CELL:780-918-3428

COLOUR	YEAR	MAKE/MODEL	VIN	LICENSE	KILOMETRES IN/ OUT	TAG
2R2R/PLATI	11	VOLKSWAGEN GOLF	3VWML8AJ5BM632200		305652/305652	TE200

DEL DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE
09NOV10	DD12OCT10		WAIT 15AUG22		164.95	CASH	15AUG22

R.O. OPENED READY OPTIONS: STK:20096 TRN:M 1)RC0674 SIR ID
 09:19 15AUG22 10:11 15AUG22 039682756221 2)ADMIN / 9)VOLKSWAGEN CANADA

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
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Do you want to receive your replaced parts back, if not warranty - Yes / No
 If your tires were removed today return within 100kms for a re-torque of wheel bolts at no charge.

790210082

(#: R790210082)

9.24

ON BEHALF OF SERVICING DEALER, I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREON IS ACCURATE UNLESS OTHERWISE SHOWN. SERVICES DESCRIBED WERE PERFORMED AT NO CHARGE TO OWNER. THERE WAS NO INDICATION FROM THE APPEARANCE OF THE VEHICLE OR OTHERWISE, THAT ANY PART REPAIRED OR REPLACED UNDER THIS CLAIM HAD BEEN CONNECTED IN ANY WAY WITH ANY ACCIDENT, NEGLIGENCE OR MISUSE. RECORDS SUPPORTING THIS CLAIM ARE AVAILABLE FOR (1) YEAR FROM THE DATE OF PAYMENT NOTIFICATION AT THE SERVICING DEALER FOR INSPECTION BY MANUFACTURER'S REPRESENTATIVE.

STATEMENT OF DISCLAIMER

The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The Seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose. Seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items.

DESCRIPTION	TOTALS
LABOUR AMOUNT	164.95
PARTS AMOUNT	0.00
GAS, OIL, LUBE	0.00
SUBLET AMOUNT	0.00
MISC. CHARGES	19.79
TOTAL CHARGES	184.74
LESS INSURANCE	0.00
G.S.T. / P.S.T.	9.24

(SIGNED) DEALER, GENERAL MANAGER OR AUTHORIZED PERSON (DATE)

CUSTOMER SIGNATURE

PLEASE PAY THIS AMOUNT

193.98

Customer Detailed Copy

Southgate Volkswagen
 1223 101st SW
 Edmonton, AB T6X 1A1 CA
 8776846147

CUSTOMER NO. 27191	SERVICE ADVISOR Paul Paterson	TAG NO. E200	INVOICE DATE	INVOICE NO.
	LICENSE			STOCK NO.
			OFFERING OR A/P NO.	FINANCE EXT.
	CELL	RO #		
	COMMENTS	Sold:STK#20096 TRN:M		

Subtotal	5290.71
Shop Charges	80.00
Sales Tax	268.54
Total	5639.25

Printed On 15/08/2022 10:02:34 AM
 Estimate Expires on 14/09/2022

Customer Detailed Copy

Southgate Volkswagen
 1223 101st SW
 Edmonton, AB T6X 1A1 CA
 8776846147

CUSTOMER NO.	27191	SERVICE ADVISOR	Paul Paterson	TAG NO.	E200	INVOICE DATE		INVOICE NO.	
		HOURLY RATE		LICENSE NO.		MILEAGE IN	305652	COLOR	2R2R/PLATINUM
		YEAR/MAKE/MODEL	2011 VOLKSWAGEN GOLF			DELIVERY DATE	09/11/2010	MILEAGE OUT	
		VEHICLE IDENTIFICATION NO.	3VWML8AJ5BM632200			FINANCING REF NO.		FINANCE EST.	
		CELL PHONE	(780) 918-3428	RO #	254373	R.O. DATE	15/08/2022	FLEET NO.	
TEL HOME	(780) 987-2355	TEL BUSINESS	(780) 453-5387	COMMENTS	Sold:STK#20096 TRN:M				

LINE	OP CODE	DESCRIPTION		ESTIMATE
# A		EST 02 SENSOR BANK 1 SENSOR 2. AFTER EXHAUST FLAP. EST DPF FILTER AND ALL PARTS. ITS CRACKED IN SIDE AND LEAKING	Labor	1072.18
		EST 02 SENSOR BANK 1 SENSOR 2. AFTER EXHAUST FLAP. EST DPF FILTER AND ALL PARTS. ITS CRACKED IN SIDE AND LEAKING	Parts	4218.53
			Misc	0.00
			Discount	(0.00)
			Line Total	5290.71
		Parts:		
		OXY SEN KT, Qty 1.00, CV		
		SENSOR, Qty 1.00, CV		
		LINE, Qty 1.00, CV		
		EXH.PIPE, Qty 1.00, CV		
		GASKET, Qty 2.00, CV		
		CLIP, Qty 2.00, CV		
		CLIP, Qty 1.00, CV		
		PIPE, Qty 1.00, CV		
		GASKET, Qty 1.00, CV		
# A		EST 02 SENSOR BANK 1 SENSOR 2. AFTER EXHAUST FLAP. EST DPF FILTER AND ALL PARTS. ITS CRACKED IN SIDE AND LEAKING	Labor	1072.18
		EST 02 SENSOR BANK 1 SENSOR 2. AFTER EXHAUST FLAP. EST DPF FILTER AND ALL PARTS. ITS CRACKED IN SIDE AND LEAKING	Parts	4218.53
			Misc	0.00
			Discount	(0.00)
			Line Total	5290.71
		Parts:		
		GASKET, Qty 1.00, CV		
		CLIP, Qty 1.00, CV		
		GASKET, Qty 1.00, CV		
		BOLT, Qty 3.00, CV		
		BOLT, Qty 4.00, CV		
		SCREW, Qty 2.00, CV		
		BOLT, Qty 1.00, CV		
		BOLT, Qty 1.00, CV		
		ESCUTCHEON, Qty 2.00, CV		
# A		EST 02 SENSOR BANK 1 SENSOR 2. AFTER EXHAUST FLAP. EST DPF FILTER AND ALL PARTS. ITS CRACKED IN SIDE AND LEAKING	Labor	1072.18
		EST 02 SENSOR BANK 1 SENSOR 2. AFTER EXHAUST FLAP. EST DPF FILTER AND ALL PARTS. ITS CRACKED IN SIDE AND LEAKING	Parts	4218.53
			Misc	0.00
			Discount	(0.00)
			Line Total	5290.71
		Parts:		
		BOLT, Qty 3.00, CV		
		BOLT, Qty 2.00, CV		
		BOLT, Qty 3.00, CV		
		BOLT, Qty 3.00, CV		

**Summer Village of Nakamun Park
P.O. Box 1250 Onoway, AB
T0E 1V0**

Request For Decision - (RFD) 2022 -24

Meeting:	Regular Council Meeting
Meeting Date:	September 21st, 2022
Originated By:	Administration
Title:	Town of Mayerthorpe, New CPO Agreement
Agenda Item #:	6(c) – Business

BACKGROUND/PROPOSAL:

Further to previous discussion on the CPO services provided through the Town of Mayerthorpe, a new service agreement has been prepared by that municipality offering a continuation of the service conditional to the recruitment of their new CPO.

A copy of the proposed agreement is attached for review and consideration.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

In principle, this agreement is almost identical to the existing agreement (renewed in 2019). Importantly, the withdrawal clause remains at 60 Days, which is very fair for us. Also, the price remains capped at an upper limit of \$90/hour – with a lower rate for the junior officer and bylaw enforcement services. These are generous considerations from Mayerthorpe that account for the change in personnel (and the learning curve associated with that) and which allow us to enter now and quickly find other providers quickly should we find the need (i.e. if a new Municipal Service Package be drafted with LSAC). The schedule of services and the time commitment allotted to SVNPN would remain the same as previously obtained (roughly 6 hours per month I think).

COSTS/SOURCE OF FUNDING (if applicable)

CPO services form part of the annual budget. There would be no significant projected change in costs from the current level (or levels) in the annual budget or 3 year operating plans under this new agreement.

RECOMMENDED ACTION:

- a. That Council approve the 2022 CPO Services Agreement with the Town of Mayerthorpe as presented, and authorize the execution of same by Mayor and CAO.

Initials show support – Reviewed By:	Manager: Dwight Moskalyk
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MEMORANDUM OF AGREEMENT ENTERED INTO THIS ___ DAY OF _____ 2022.

BETWEEN:

TOWN OF MAYERTHORPE

A Municipal Corporation in the Province of Alberta
(Hereinafter referred to as "Mayerthorpe")

OF THE FIRST PART

And

SUMMER VILLAGE OF NAKAMUN

A Municipal Corporation in the Province of Alberta
(Hereinafter referred to as "Nakamun")

OF THE SECOND PART

**PEACE OFFICER SERVICES/BYLAW ENFORCEMENT OFFICER
AGREEMENT**

WHEREAS Mayerthorpe has entered into an Employment Contract with a Peace Officer to supply Peace Officer Services and a Bylaw Enforcement Officer to supply Bylaw Enforcement Services to Mayerthorpe,

AND WHEREAS Nakamun desires to enter into an Agreement with Mayerthorpe to obtain Peace Officer Services/Bylaw Enforcement Services within the boundaries of Nakamun,

AND WHEREAS Mayerthorpe has agreed to provide Peace Officer Services/Bylaw Enforcement Services to Nakamun,

AND WHEREAS the Peace Officer employed by Mayerthorpe has been appointed by the Public Security Division, Department of Justice and Solicitor General as having jurisdiction to enforce within the boundaries of Mayerthorpe, the following Provincial Legislation:

- THE ANIMAL PROTECTION ACT
- THE DANGEROUS DOGS ACT
- THE ENVIRONMENTAL PROTECTION AND ENHANCEMENT ACT Part 9, Division 2
- THE FUEL TAX ACT
- THE GAMING, LIQUOR, AND CANNABIS ACT
- THE HIGHWAYS DEVELOPMENT AND PROTECTION ACT
- THE PETTY TRESPASS ACT
- THE PROVINCIAL OFFENCES PROCEDURE ACT
- THE TRAFFIC SAFETY ACT
- THE TRESPASS TO PREMISES ACT

Subject to the following restrictions:

- (a) Authority to enforce the Gaming, Liquor and Cannabis Act is restricted to sections; 83, 84, 87, 89, 90.24, 90.25, 90.26, 90.27, 90.28, 90.29, 107, 108, and section 115 subject to section 53 of the Police Act.
 - (b) Authority to enforce the Gaming and Liquor Regulation (AR 143/96) is restricted to section 87.1.
 - (c) Authority to enforce the Highway Development and Protection Act is restricted to local roads only.
- (hereinafter referred to as the "Provincial Legislation"),

AND WHEREAS Mayerthorpe will seek from the Public Security Division, Department of Justice and Solicitor General, the authorization to employ and the appointment of peace officers thus having jurisdiction to enforce the Provincial Legislation within the boundaries of Nakamun excluding One-Digit and Two-Digit Highways except as permitted in accordance with section 2.2.

AND WHEREAS the Police Act, Statutes of Alberta, 2000, P-17, requires that an Agreement be entered into between Mayerthorpe and Nakamun respecting the provision of Peace Officer Services through the employment of a common Peace Officer.

AND WHEREAS

NOW THEREFORE this Agreement witnesses that in consideration of the terms and consideration contained in this Agreement, Mayerthorpe and Nakamun agree to the following:

1. The term of this Agreement shall commence on the date when all the following apply:
 - (a) this Agreement is signed by both parties to,
 - (b) Mayerthorpe receives *Authorization to Hire Peace Officers* to allow enforcement of the Provincial Legislation within the boundaries of Nakamun, and
 - (c) Mayerthorpe Peace Officer(s) are appointed by the Public Security Division, Department of Justice and Solicitor General to enforce the Provincial Legislation within the boundaries of Nakamun.
2. Mayerthorpe agrees to provide Nakamun with Peace Officer/Bylaw Officer Services through the Peace Officer/Bylaw Officer employed by Mayerthorpe. The Peace/Bylaw Officer Services provided to Nakamun shall mean:
 - (a) Enforcement of Nakamun's Bylaws within the boundaries of Nakamun.
 - (b) Enforcement of the Provincial Legislation within the boundaries of Nakamun.
 - (c) Enforcement of Animal Control with the boundaries of Nakamun.

- (d) Fulfillment of the above will be:
- i. in accordance with Mayerthorpe’s Peace Officer Standard of Service Policy, attached hereto as Schedule “A”, and as amended by Mayerthorpe from time to time; and
 - ii. in accordance with Mayerthorpe’s Town of Mayerthorpe Peace Officer Standard Operational Procedures and Guidelines, attached hereto as Schedule “B”, and as amended by Mayerthorpe from time to time; and
 - iii. in accordance with Mayerthorpe’s Bylaw Enforcement Officer Bylaw;
 - iv. to a level of service similar to that provided by the Peace/Bylaw Officers to Mayerthorpe.
3. Subject to the following, Mayerthorpe agrees to supply Nakamun in any contract year, Peace Officer or Bylaw Enforcement hours in accordance with Schedule “C” per month, subject to availability of the Peace/Bylaw Officer in Mayerthorpe’s discretion, and
- (a) time spent during the performance of Court duties and disciplinary proceedings stemming from Peace/Bylaw Officer Services shall be included in the calculation of the required hours, and
 - (b) time spent traveling to and from Nakamun shall be included in the calculation of the required hours.
4. During each calendar year, Nakamun agrees to pay Mayerthorpe for Peace/Bylaw Officer Services or Bylaw Enforcement Services supplied in Nakamun in accordance with Schedule “C” at an hourly rate as agreed upon annually, as well as, a rate per kilometer for kilometers traveled. For the 2022 calendar year, the hourly rate for Peace Officer Services shall be as follows:
- (a) Community Peace Officer – Senior: Ninety (\$90.00) dollars;
 - (b) Community Peace Officer – Junior: Eight two dollars and sixty-one cents (\$82.61);

For the 2022 calendar year, the hourly rate for Bylaw Enforcement Officer Services shall be as follows:

- (a) Bylaw Enforcement Officer: Eighty dollars and eighty-six cents (\$80.86).

and a variable fuel rate that is based on a monthly average fuel rate, plus an additional .05 cents in lieu of specialized equipment, for kilometers traveled. The rates shall be negotiated by both parties and such negotiations to be completed by October 1st each year for rates for the following year. Nakamun shall be responsible for any special material or equipment required by the Peace/Bylaw Officer while supplying services to Nakamun. Peace Officer Services or Bylaw Enforcement

Services shall be billed monthly and Nakamun shall pay the billed amount within thirty (30) days of the billing date.

5. Under circumstances where a municipality is entitled to receipt of such fines or penalties, Nakamun shall receive all fines or penalties relating to the enforcement of Provincial Statutes and Municipal Bylaws as generated from the Peace/Bylaw Officer Services supplied to Nakamun pursuant to this Agreement.
6. Under circumstances where fines or penalties are generated outside of a municipality's jurisdiction, Nakamun shall receive percentage of the total fines or penalties collected relating to the enforcement of Provincial Statutes based on actual hours of service received within the calendar year.
7. Mayerthorpe shall maintain general liability insurance coverage covering the Peace/Bylaw Officer Services provided under this Agreement with Nakamun being added as a named insured under the said coverage.
8. Mayerthorpe agrees to indemnify and save harmless Nakamun, its agents, servants, officers, elected officials or employees with respect to any claim, action, suit, proceeding or demand including those relating to negligence, made or brought against Nakamun, its agents, servants, officers, elected officials or employees by any third party with respect to any occurrence, incident, accident or happening relating to the provision of Peace/Bylaw Officer Services pursuant to this Agreement, excepting any occurrence, incident, accident or happening involving negligence or intentional torts by Nakamun, its agents, servants, officers, elected officials or employees.
9. Mayerthorpe agrees to be liable for the actions of the Peace/Bylaw Officer while any one of them are on duty or otherwise supplying Peace/Bylaw Officer Services to Nakamun pursuant to this Agreement.
10. Nakamun acknowledges that any complaint received by it with respect to the provision of Peace/Bylaw Officer Services by the Peace/Bylaw Officer pursuant to this Agreement shall be immediately forwarded to the Chief Administrative Officer of Mayerthorpe. Any disciplinary action taken against the Peace/Bylaw Officer as a result of these complaints shall be administered by Mayerthorpe as outlined in the Town of Mayerthorpe Peace Officer Standard Operational Procedures and Guidelines attached hereto as Schedule "B" or the Bylaw Enforcement Officer Bylaw attached hereto as Schedule "D".
11. Subject to other terms of this Agreement, Mayerthorpe agrees to absorb all expenses associated with providing Peace/Bylaw Officer Services in Nakamun including office supplies, equipment, training and education, uniforms, employee salary and benefits.

12. Nakamun shall receive from the Peace/Bylaw Officer quarterly reports on all Peace/Bylaw Officer Services supplied by the Peace/Bylaw Officer to Nakamun. These quarterly reports shall include the date and time spent in Nakamun, the number of incident reports received and the number of enforcement contacts including both tickets and warnings.
13. If the appointment of the Peace Officers from the Security Division, Department of Justice and Solicitor General for the jurisdiction of Nakamun and, or Mayerthorpe is terminated, then this Agreement will similarly immediately be terminated.
14. Notwithstanding Clauses 1 and 13, either party may terminate this Agreement without cause by providing sixty (60) days written notice to the other.

IN WITNESS OF THE FOREGOING, the parties have executed this Agreement, as of the aforementioned day and year.

DRAFT

TOWN OF MAYERTHORPE

SUMMER VILLAGE OF NAKAMUN

Mayor

Mayor

Seal

Seal

Chief Administrative Officer

Chief Administrative Officer

DRAFT

Schedule "A"

DRAFT

Schedule "B"

DRAFT

Schedule "C"

DRAFT

Schedule "D"

DRAFT

Town of Mayerthorpe
Province of Alberta
Canada.

BYLAW NO. 1167

BEING A BYLAW OF THE TOWN OF MAYERTHORPE TO APPOINT A BYLAW ENFORCEMENT OFFICER

WHEREAS, Section 210 of the Municipal Government Act, RSA 2000, C. M-26 (as amended) provides that Council may by bylaw establish one or more positions to carry out the powers and functions of a designated officer;

AND WHEREAS, Section 555 of the Municipal Government Act, RSA 2000, C. M-26 (as amended) provides that Council may by bylaw appoint a person as a bylaw enforcement officer who in the execution of enforcement duties is responsible for the preservation and maintenance of the public peace;

AND WHEREAS, Part 13, Division 4 of the Municipal Government Act, RSA 2000, C. M-26 (as amended) provides a municipality with enforcement powers which may be exercised by a designated officer;

NOW THEREFORE, the Council of the Town of Mayerthorpe in the Province of Alberta, duly assembled, hereby enacts as follows:

1. SHORT TITLE

This Bylaw may be known as, and cited as, the "Bylaw Enforcement Officer Bylaw".

2. DEFINITIONS

In this Bylaw (and the attached Schedule) the following definitions apply:

Bylaw Enforcement Officer – Means the designated officer appointed for the enforcement of municipal bylaws.

CAO (Chief Administrative Officer) – Is the person appointed by Council into the position of Chief Administrative Officer for the Town of Mayerthorpe in accordance with the MGA (or his/her designate) and is the administrative head of the municipality.

Council – Means the duly elected Municipal Council of the Town of Mayerthorpe.

MGA - Means the Municipal Government Act, RSA 2000, C. M-26 (as amended).

Municipality – Means the Town of Mayerthorpe.

Provincial Offences Procedures Act – Means the Provincial Offences Procedure Act, RSA 2000, C. P-34 (as amended).

Town – Means the Town of Mayerthorpe.

3. PURPOSE

To provide for the appointment of, and the establishment of, the duties, powers, and responsibilities of a bylaw enforcement officer in accordance with the MGA:

- i. Section 555 provides that council may by bylaw appoint a person as a bylaw enforcement officer;
- ii. Section 556(a) every council must by bylaw specify the powers and duties of bylaw enforcement officer;
- iii. Section 556(b) establish disciplinary procedures for misuse of power, including penalties and an appeal process applicable to misuse of power by bylaw enforcement officers.

4. DESIGNATIONS

The following person is designated as a Bylaw Enforcement Officer with the Town for the purpose of this Bylaw and the MGA:

- i. The CAO;
- ii. Appointed Bylaw Enforcement Officer(s);
- iii. Member of the Royal Canadian Mounted Police;
- iv. Other person acting in an approved capacity on behalf of the Municipality, for the purpose of enforcement of one or more of its bylaws.

5. GENERAL PROVISIONS

5.1 An appointed Bylaw Enforcement Officer reports directly to the CAO.

5.2 The CAO may:

- i. appoint individuals as Bylaw Enforcement Officers in accordance with this Bylaw;
- ii. revoke (with or without cause), suspend, or modify the appointment of a Bylaw Enforcement Officer;

- iii. monitor and investigate complaints of misuse of power by the Bylaw Enforcement Officer;
 - iv. exercise all powers, duties and functions under the Provincial Offences Procedure Act;
 - v. grant written authorization to issue violation tickets under the Provincial Offences Procedure Act;
 - vi. authorize or require Bylaw Enforcement Officers to carry out any powers, duties, or functions necessary to fulfill their responsibility for the preservation and maintenance of public peace;
 - vii. delegate any of the CAO's powers, duties, or functions to a designated officer or an employee of the Town (Section 209 of the MGA applies).
- 5.3 A designated officer may delegate any of the officer's powers duties or functions under this or any other enactment or bylaw to an employee of the municipality (S. 212 of MGA).

6. POWER & DUTIES OF A BYLAW ENFORCEMENT OFFICER

- 6.1 An appointed Bylaw Enforcement Officer may:
- i. enforce municipal bylaws under the authority of S. 555 and S. 556 of the MGA;
 - ii. issue violation (penalty) tickets in accordance with the Provincial Offences Procedures Act.
- 6.2 A Bylaw Enforcement Officer:
- i. is responsible for the enforcement of all regulatory bylaws of the Town or otherwise as specified by resolution of Council;
 - ii. can exercise all powers, duties, and functions of a designated officer to conduct any inspections, remedies, or enforcement authorized or required by a bylaw or enactment in accordance with Part 13, Division 4 (Enforcement of Municipal law) of the MGA;
 - iii. can exercise all powers, duties afforded by Part 13, Division 5 (Offences & Penalties) of the MGA.
- 6.3 Specific responsibilities of a Bylaw Enforcement Officer include:
- i. responding to and investigating bylaw related complaints;
 - ii. acting as a resource to residents for enquiries regarding Town bylaws & policies;
 - iii. working with residents to resolve issues through education to achieve bylaw compliance;
 - iv. enforcement of bylaws through issuing warnings, notices, compliance agreements and violation tickets;
 - v. development of community information to assist in bylaw compliance;

- vi. liaison, collaboration and providing assistance to other agencies (RCMP, SPCA, etc.) in the fulfillment of duties;
- vii. maintain written reports that may be required as legal evidence;
- viii. conducting routine patrols;
- ix. other related duties specific to bylaw enforcement or community engagement as directed by the CAO.

6.4 The MGA has no requirements for training of Bylaw Enforcement Officer in Alberta.

The Town will endeavor to provide training as appropriate to ensure that a Bylaw Enforcement Officer is able to undertake the duties and responsibilities associated with the position.

7. MISUSE OF POWER

7.1 The Town prefers to work with residents for voluntary compliance of municipal bylaws before enacting enforcement actions, such as issuing tickets.

Any questions regarding bylaw definitions, applicability or enforcement should be addressed to the Town by contacting either the CAO or the Bylaw Enforcement Officer via:

Tel: 780-786-2416

7.2 Complaints

7.2.1 A complaint made against a Bylaw Enforcement Officer must be made in writing and submitted to the CAO.

7.2.2 Acknowledgement of Complaints

On receipt of a complaint the CAO will acknowledge to the complainant receipt of the complaint in writing within 10 working days of the receipt date.

The CAO will regularly update the complainant of the status of the complaint.

The CAO will also notify the Bylaw Enforcement Officer concerned that a complaint has been made against them.

7.2.3 Investigations of Complaints

When an investigation is carried out in respect of a complaint the CAO will, where deemed appropriate, provide the Bylaw Enforcement Officer with details of the complaint.

7.2.4 Disposition of Complaints

The CAO will dispose of a complaint by making one of the following decision and giving reasons for the decision:

- i. the complaint is unfounded (no basis in fact);
- ii. the complaint is unsubstantiated (not supported or proven by evidence);
- iii. having regard to all of the circumstances of the complaint, no investigation is necessary;
- iv. the complaint is found to have merit in whole or in part;
- v. the complaint is frivolous, or made in bad faith.

If a complaint about a Bylaw Enforcement Officer is found to have merit or is founded in part, the CAO will take action in accordance with the disciplinary procedures provided in the Town's Personnel Policy.

The CAO will update the complainant on any decision or action taken.

7.2.5 Confidentiality

Personal information withing a written complaint will be collected in accordance with Part 2, Protection of Privacy of the Freedom of Information and Protection of Privacy Act (as amended).

Personal information gathered will be used to process the complaint but will not be made available to the public.

8. APPEAL PROCESS

8.1 Any person who considers themselves to be aggrieved by a decision of the CAO made under this Bylaw may appeal the decision to Council, in accordance with the procedures outlined in the Procedural Bylaw specific to delegations, providing that an appeal is made in writing within 30 days of receiving the CAO's decision.

Council will make a decision on any appeal with 30 days of its receipt.

The Council's decision in respect of an appeal will be final and binding.

9. SEVERABILITY

Should any provision of this bylaw be found to be invalid then such invalid provision shall be severed and the remaining bylaw shall be maintained.

10. BYLAW PRECEDENCE

This Bylaw supersedes and takes precedence over all previously passed Bylaws that establishes the position of Bylaw Enforcement Officer, or which makes reference to the powers, duties and functions of a Bylaw Enforcement Officer.

Schedule(s) attached to this Bylaw:

Schedule A Oath of Office


11. EFFECTIVE

This Bylaw becomes effective upon it's final passing.

READ a first time this 22nd day of August, A.D. 2022.

READ a second time this 22nd day of August, A.D. 2022.

READ a third time and duly passed this 22nd day of August, A.D. 2022.



Janet Jabush, Mayor



Louise Kormos, Assistant CAO/Finance Officer

SCHEDULE A

Bylaw Enforcement Officer Oath of Office

A1 Applicable Legislation

Section 555(2)
Section 2

Municipal Government Act, RSA 2000, C. M-26 (as amended)
Oath of Office Act, RSA 2000, C- O-1 (as amended)

Section 555(2) states that: "bylaw enforcement officer must take the official oath prescribed by the Oaths of Office Act before starting their duties".

A2 Oath of Office

I, Gervais Kasamba, swear that I will diligently, faithfully, and to the best of my ability execute according to law the office of Bylaw Enforcement Officer.

So help me God.

or alternatively

A3 Solemn Affirmation

I, _____, solemnly affirm that I will diligently, faithfully and to the best of my ability execute according to law the office of Bylaw Enforcement Officer.

A4

The Oath of Office or Solemn Affirmation is to be sworn before a Commission for Oaths and recorded as follows:

Sworn before me in the Province of Alberta this Sept. 1, 2022.

Louise A.M. Kormos
COMMISSIONER OF OATHS
Expires May 22, 20_____

in and for the Province of Alberta

Signature

Kasamba

2022 Regional Peace Officer Time Allotment September 1, 2022

Regional Peace Officer	jan	feb	mar	apr	may	jun	jul	aug	sep	oct	nov	dec	year	avg
officer hours														
CPO1	173	173	173	173	173	173	173	173	173	173	173	173	2080	173
TOTAL HOURS	173	173	173	173	173	173	173	173	173	173	173	173	2080	173
time allotment														
Town of Mayerthorpe	140	140	140	140	140	135	135	135	140	140	140	141	1666.0	139
SV Nakamun	6	6	6	6	6	6.50	6.50	6.50	6	6	6	6	69.0	6
SV Birch Cove	6	6	6	6	6	6.50	6.50	6.50	6	6	6	6	69.0	6
SV Silver Sands	6	6	6	6	6	6.50	6.50	6.50	6	6	6	6	69.0	6
SV South View	6	6	6	6	6	6.50	6.50	6.50	6	6	6	6	69.0	6
SV West Cove	6	6	6	6	6	6.50	6.50	6.50	6	6	6	6	69.0	6
SV Yellowstone	6	6	6	6	6	6.50	6.50	6.50	6	6	6	6	69.0	6
TOTAL HOURS	173	173	173	173	173	174	174	174	173	173	173	174	2080	173

**Summer Village of Nakamun Park
P.O. Box 1250 Onoway, AB
T0E 1V0**

Request For Decision - (RFD) 2022 -25

Meeting:	Regular Council Meeting
Meeting Date:	September 21st, 2022
Originated By:	Administration
Title:	Regional Meeting Invitation – Oct. 24, 2022
Agenda Item #:	6(d) – Business

BACKGROUND/PROPOSAL:

Attached is an invitation for Council and Admin attendance at the next regional municipalities meeting hosted by Lac Ste. Anne County. Council has attended in the past.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The RSVP Date is October 17th so we will need to confirm prior to our next meeting if you want to attend. The Meeting will be on October 24th, 2022 and hosted in Alberta Beach. It is a good idea to send representation to this meeting, to see our neighbours and to particulate in some regional discussions that we may not necessarily be part of in our "normal" municipal operations.

Also, if Council wants to add any particular agenda item to the meeting for discussion they should agree to do so now and have administration forward same with their RSVPs.

COSTS/SOURCE OF FUNDING (if applicable)

This will be subject to the same council remuneration costs as other meetings/conventions, however there is no "registration fee" or similar charged for attending.

RECOMMENDED ACTION:

- a. That Council authorize the attendance of council and administration at the October 24th, 2022 regional meeting hosted by Lac Ste. Anne County.
- b. That Council request the addition of _____ to the agenda for discussion at the October 24th, 2022 meeting.

Initials show support – Reviewed By:	Manager: Dwight Moskalyk
---	---------------------------------



August 18, 2022

To Whom it may concern,

Re: Save the Date – Regional Municipalities Meeting

Lac Ste. Anne County is inviting you to “SAVE THE DATE” for a Regional Municipalities Meeting to be held at the Alberta Beach Senior’s Center located at 5012 49 Ave., Alberta Beach, AB on Monday, October 24, 2022, commencing at 9:30 a.m.

Ensure you rsvp prior to October 17, 2022, we require numbers for the caterer and any food allergies. There will be morning snacks and a light lunch provided.

Agenda items to be forwarded by October 17, 2022, to Cindy Suter at csuter@lsac.ca. Further should you have any questions feel free to contact Cindy Suter at csuter@lsac.ca or 1-866-880-5722.

Regards,

A handwritten signature in blue ink, appearing to read "Joe Blakeman".

Joe Blakeman
Reeve

Cc: County Council
Shane Getson, MLA Lac Ste. Anne Parkland
Alexis Nakota Sioux Nation
Summer Village of Birch Cove
Summer Village of Castle Island
Summer Village of Nakamun Park
Summer Village of Ross Haven
Summer Village of Sandy Beach
Summer Village of Silver Sands
Summer Village of South View
Summer Village of Sunrise Beach
Summer Village of Sunset Point
Summer Village of Val Quentin
Summer Village of West Cove



LAC STE. ANNE COUNTY

Summer Village of Yellowstone
Town of Onoway
Town of Mayerthorpe
Village of Alberta Beach

**Summer Village of Nakamun Park
P.O. Box 1250 Onoway, AB
T0E 1V0**

Request For Decision - (RFD) 2022 -26

Meeting:	Regular Council Meeting
Meeting Date:	September 21st, 2022
Originated By:	Administration
Title:	Land Use Bylaw 2022-4, Next Steps
Agenda Item #:	6(e) – Business

BACKGROUND/PROPOSAL:

Public Hearing for Land Use Bylaw 2022-4 was held on August 17th, 2022 and many comments were received at that time, as well as through the online survey. The results of the survey are now posted to the website for general review as directed (in redacted form where appropriate). Administrations summary of critical responses is also posted.

Technically Council can proceed with the bylaw as presented at this point, but I think there are some discussions we need to follow-up on – and honestly some revisions to the draft required – before we can faithfully proceed with further readings.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Lets' start with where we are in agreement: Short Term Rentals. There is pretty universal (94% in surveys) support for not allowing Short Term Rentals – which is exactly how the draft LUB reads. So that is good no change required. There still seems to be some confusion in that an Bed and Breakfast ***IS NOT*** a form of Short Term Rental, so let's just not touch Bed and Breakfast and get it mixed up with this discussion.

There is also some agreement in Accessory Dwellings: 85% were okay with some form of allowance for secondary suites, with the majority (69%) saying only one kind of any type and 71% preferring a garage suite over any other type. Council may want to remove Garden and Secondary Suite (leave just Garage) in the LUB to match these results, or they can leave all/some and set the limit to one of any type as suggested by the survey responses.

There was a generally low approval of the idea of a new Land Use District, which is okay. This really was a feeler concept and we got the feedback we needed. I would recommend we remove this concept rom the LUB, but retain it in draft for further discussions.

Now the tough one: RVs. In both the surveys and obviously at the Hearing there was a pretty decided "No" to allowing additional RVs (2+) on a lot. We all (majority) seem to agree that RVs, regardless of use, need to be on improved lots – but it really is the number of RVs that is the sticking point. Based on the 71% support for LESS THAN 2 RVs per lot in the surveys, I am certainly inclined to recommend we revise the LUB to reflect same.

Where this is going to pinch people, and this was something that discussed but not heard during the Public Hearing, is in the exemptions that people thing they get want the family comes out for the long weekend. If the LUB is 1 then it is 1, not exemptions; there isn't an exemption now

Summer Village of Nakamun Park

P.O. Box 1250 Onoway, AB

TOE 1V0

(despite many people thinking there is) and I am not aware of a wording that is practical and enforceable that would allow for an exemption. I think that many of the "No" voters did so believing that, "well of course it makes sense to allow 2 RVs *sometimes*," but they also hounded us pretty bad on enforcement and if they want enforcement I cannot enforce a subjective "sometimes."

I have asked Legal to draft some possible language to allow such an exemption, without referencing a time in days, etc. which is always the kicker, and if I receive same will provide during the meeting.

We received generally few other comments on the LUB, people were neither hot nor cold towards the suggested (minor) changes to the lot coverage, parcel size, or footprint of dwellings and buildings. And Most comments received really were about the RV and Short Term Rentals.

I do not think Council should consider further readings until some consensus in Council is reached on these point above, in light of the public feedback. Recommended direction will be for administration to build the consensus into the LUB draft prior to next reading.

COSTS/SOURCE OF FUNDING (if applicable)

N/A

RECOMMENDED ACTION:

- a. That Council direct administration to incorporate the following amendments in to the draft LUB 2022-4 prior to next reading:

_____ / _____ / _____ / _____

Initials show support – Reviewed By:	Manager: Dwight Moskalyk
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Provincial Health Tour | Summer 2022

Whitecourt – July 28, 2022

What We Heard Summary

The Government Alberta and Alberta Health Services are jointly hosting a series of engagement conversations across Alberta over summer 2022. The Provincial Health Tour was designed to allow Alberta Health and Alberta Health Services to engage with healthcare staff, partners and stakeholders in communities across the province; to share current approaches and priorities, discuss current state and future opportunities, celebrate our successes and to work together to identify strategies to address challenges within the healthcare system.

Whitecourt

15 Stakeholders participated, representing municipal and community leaders



MLA Martin Long welcomed stakeholders to the session.

Minister of Health Jason Copping provided an update on healthcare, including sharing successes and an update on Government investment and areas of focus.

AHS Vice President, People and Technology, Sean Chilton shared the AHS Health Plan and priority areas, as well as the challenges and opportunities for our future vision.

The power of partnerships

Healthcare is all about partnerships - with advisory councils, health foundations, social agencies, community organizations and businesses, as well as private citizens that can help make a positive difference.

- Friends of Whitecourt provides comfort and hope to patients of the Whitecourt Healthcare Center. The Friends have provided significant support to advance the Whitecourt Hospital, including funding a state-of-the-art scope cabinet to support the endoscopy program.
- Christenson's Manor, which is opening soon, will allow more Whitecourt residents to stay in their home community when they need additional support. The development is being supported by a group that will be furnishing the new palliative care spaces with additional comforts for residents.

What We Heard – Provincial Tour Summer 2022

Whitecourt

Alberta Health Highlights

Budget

Alberta Health’s budget is \$22B, and anticipated to increase by \$600M a year over the next three years including key investments as follows:

- \$64M increase to EMS budget
- \$60M in new funding over three years to expand recovery-oriented support for people experiencing addiction and mental health issues
- \$3.7B for continuing care, community care and home care programs
- \$3.5B over three years in capital funding for health facilities, equipment and IT systems across the province.
 - The Health Capital plan also includes \$45M over three years for the Rural Health Facilities Revitalization Program.

Physician Recruitment

Approximately \$90M is being spent in 2022 including:

Rural Remote Northern Program:	~\$57M	Rural Medical Education:	~\$6M
Rural Integrated Community Clerkship Program:	~\$4M	Rural Health Professions Action Plan (RhPAP):	~\$9M
Locum Program:	~\$3M	Rural Physician On-Call program:	~\$12M

Alberta Health is working with RhPAP on its Rural Education Supplement and Integrated Doctor Experience (RESIDE) program to help address challenges in rural and remote areas.

System Recovery

Over the next three years, AHS will perform between 20 and 23 per cent more surgeries compared to 2018-19 to reduce surgical wait lists.

AHS will return to pre-pandemic surgery wait list status by the end of 2022-23.

AHS is resuming many regular public health activities in 2022-23.

AHS will add 50 permanent, fully staffed ICU spaces by the second quarter of 2022-23.

Government is providing funding for more ground ambulances and additional EMS staff.

In each of the next three years, AHS will add about 1,000 new continuing care spaces and increase the number of unique home care clients by four per cent.

What We Heard – Provincial Tour Summer 2022

Whitecourt

AHS Health Plan 2022-25

AHS is entering a new era of transformation and innovation. The Health Plan 2022-25 is the roadmap for this exciting journey. At the heart of this plan are the 10 priorities that align with direction from the Minister of Health and reflect feedback from patients, clients and families who have received care from AHS.

The 10 priorities are:



1. Alberta Surgical Initiative

Implementation of the Alberta Surgical Initiative, ensuring that, by 2025, all Albertans receive their scheduled surgeries within clinically approved wait times.



6. Rural Initiatives and Engagement

Rural engagement and rural initiatives, to strengthen partnerships with rural communities, to better support the rural healthcare workforce and to better meet the unique needs of Albertans living in non-urban communities.



2. EMS 10-Point Plan

Implementation of the EMS 10-Point Plan, designed to improve EMS services and availability, especially in rural and remote communities.



7. Continuing Care

Continuing care, increasing the numbers of continuing care spaces and living options, expanding home care hours, and shifting reliance from facility – to home-based care when appropriate.



3. Mental Health and Substance Use Recovery

Mental health and opioid recovery, which includes adding AHS-managed treatment spaces, and expanding in-person and virtual recovery-oriented programs and services.



8. Workforce Recruitment and Retention

Workforce recruitment and retention, which involved supporting our current workforce following more than two years of pandemic response, as well as recruiting and retaining needed healthcare workers.



4. Pandemic Response and Recovery

Pandemic recovery, which involves adding acute care spaces (ICE beds), supporting continued access to vaccines and treatments to COVID-19, and establishing specialty clinics to support Albertans with ongoing COVID-19 symptoms.



9. Quality of Patient Outcomes

Quality of Patient Outcomes, ensuring patient safety and high-quality care are maintained and enhanced during a period of transformative change in the organization.



5. Digital Health Evolution and Innovation

Digital health evolution and innovation, including the ongoing rollout of Connect Care and continued expansion of virtual health to support more community – and home-based care, programs and services.



10. Sustainability

Financial sustainability, ensuring that AHS is run efficiently, with Albertans getting full value for every health dollar.

What We Heard – Provincial Tour Summer 2022

Whitecourt

The event included a working session where participants reflected on the following questions:

- *What is our healthcare system doing well?*
- *What challenges currently exist within the system?*
- *In addition to what is currently being done, how can we better address challenges?*
- *What can you do to improve the provision of health care in your community?*



Here's a sampling of what we heard in Whitecourt.

What we are doing well

- Patient Care: once a patient is in the system they are well cared for by dedicated staff who provide patient-centred care.
- Virtual care and technology: participants indicated appreciation for how AHS is embracing technology.
- Incentives and community support for new physicians were noted.

“Once you are in the system, it works well! Urgent needs are looked after. Great nurses. Screening done well.”

Top healthcare challenges and opportunities

- Workforce recruitment and retention was the most significant challenge identified. Whitecourt and the region faces gaps in physician coverage, and limited access to both family doctors and allied health professionals. The need to accommodate for work-life balance for healthcare workers; to incentivize rural recruitment; and to support the families of physicians and healthcare workers were highlighted.
- Aging infrastructure, which is small and not meeting the needs of current patients, was highlighted as a particular local challenge.
- Participants highlighted the unique needs of rural communities, including lack of mental health supports, and the work of community partners to provide health services (including Fire & Rescue and small municipalities).
- Scope of practice of healthcare workers and challenges with recruiting international medical graduates (such as policy barriers for international physicians) were highlighted as

“Recruit to live, support the long term integration of not only physician but their family.”

What We Heard – Provincial Tour Summer 2022

Whitecourt

challenges for government to address.

- Opportunities identified included working with local partners to encourage healthcare careers, such as educators; incentivizing local providers; and integrating technology systems to better meet the needs of patients and providers, and to improve the referral process.

Evaluation of event

- Of the 26 individuals who completed a survey (both internal and external events):
 - 23 (88%) responded that the topic was highly relevant, and something they wanted to know more about (14 ranked as 5 out of 5; 9 as 4)
 - 23 (88%) felt strongly that the session was a good use of their time (16 ranked as 5 out of 5; 7 as 4)
- Many respondents indicated that the most valuable part of the meeting was the opportunity for open dialogue, and to hear the perspective of other community members.
- Participants indicated a desire for more time to discuss the questions, and more local discussions.

“[The most valuable part was] the opportunity to generate ideas and speak openly & honestly with AHS Senior Leaders and political leaders.”

Next steps

- All notes and partnership ideas generated from the Provincial Health tour will be shared with Alberta Health and Alberta Health Services leadership.
- A report and recommendations will be produced by Alberta Health.

Thank you

We are grateful to all who took the time to meet with Alberta Health and Alberta Health Services leadership to discuss the future of healthcare in Alberta. Your experience and personal insights will inform future planning and changes that will improve healthcare for all Albertans.

Contact us: community.engagement@ahs.ca



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

August 23, 2022

The Honorable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: Victim Services Redesign

Minister Shandro, Town of Tofield Council have only recently become aware of the Victim Services Redesign, and to say that we are both shocked and disappointed would be a vast understatement. Victim Services play an integral part in our community, and rural Alberta. Victim Services staff are as essential as first responders, and work cohesively with RCMP. These people help families and individuals through what could be the most traumatic experience of their lives. Having experience in dealing with trauma, unexpected loss, and extreme shock cannot be measured. Now, your government is looking to remove this from our community and proceed with a centralized approach.

The MLA led review did not engage municipalities, nor did it fully engage Victim Services Boards. Had our local Victim Services Board Chair not come forward to Mayor and Council, we would not be aware of this ill-thought-out change. Of interest, the two MLA'S leading this charge were from major urban centres, with no tie, nor thought to the impacts this would have on rural Albertans.

Not only will this change see a loss of jobs within our community, but more importantly it will leave this service to become reliant on an individual(s) residing outside our community boundaries. What does this mean for response time? Does this mean that response could be upwards of hours before assistance is provided, or does this also mean that it will be based upon the availability of staff? Neither of these scenarios is ideal, especially when dealing with crisis. Our current structure is comprised of hard working, caring individuals who provide an immeasurable service in what is the most trying of circumstances. These people respond in a quick, professional, and caring manner. Now, your government is removing this service from our community, and failing those who require what is often the immediate assistance of Victim Services.

Honorable Tyler Shandro
Minister of Justice and Solicitor General
Page 2

Minister Shandro, we can not fathom the rationale behind this decision, once again without input or consultation from those that this affects most. In our opinion this is a recipe for disaster and stands to only continue to fail rural Alberta. Mayor and Council implore you to pause on this decision and seek input from those forgotten, rural Alberta.

Sincerely,

Debora L. Dueck

Debora Dueck
Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA



ALBERTA
JUSTICE AND SOLICITOR GENERAL

*Office of the Minister
MLA, Calgary-Acadia*

AR 52074

Sent via email to jedwards@tofieldalberta.ca

August 26, 2022

Her Worship Debra Dueck
Mayor
The Town of Tofield
P.O. Box 30
5407 – 50 Street
Tofield AB T0B 4J0

Dear Mayor Dueck:

Thank you for your letter of August 23, 2022 regarding the provincial changes to victim services announced July 19, 2022. I would like to reassure you that these changes, including the new zonal governance model, have been designed to ensure services to victims of crime remain consistent and uninterrupted across all regions of the province, including Tofield, while also ensuring that victims are supported locally from within their own communities. I appreciate the opportunity to provide further information about the redesign work that has occurred to date as it relates to your municipality and others like it.

I would like to ensure that you have the most up-to-date information about the consultations and engagements completed during, and following, the MLA led Review of Victim Services that took place over 2020/2021. The Rural Municipalities of Alberta (RMA) and the Alberta Municipalities (AM) were invited to, and attended, the engagements. This was intentional to ensure a linkage and a mechanism for information sharing. In addition, a specific meeting was held with the RMA and AM to ensure they were comfortable with this approach, and by all indications they were. Further, all MLAs were also invited, regardless of political affiliation.

Other engaged individuals and organizations included:

- Volunteers, staff, and board members of police-based victim services units;
- Victim-serving community and specialized organizations such as child advocacy centres, sexual assault centres, and domestic violence service providers;
- Representatives from the Alberta Police-based Victim Services Association;
- The Alberta Association of Chiefs of Police;

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- The Alberta Federation of Police Associations;
- The Royal Canadian Mounted Police;
- Legal community representatives such as the Criminal Trial Lawyers Association and Legal Aid Alberta; and
- Indigenous organizations such as the Awo Taan Healing Lodge Society, and Métis Child and Family Services Society.

I can advise that the changes to victim services are particularly centred around stabilizing and improving program governance and leadership at a high level, in addition to the significantly enhances supports and services available to victims. There are no plans to interrupt service delivery within communities or at detachments, nor to disrupt victim service workers from continuing to engage in the important work they do. In fact, it is intended that these same locally based services will continue to be offered through the new zonal governance model, in the same co-located manner as they are now, but with more flexibility and sustainability than could be offered under the current governance model. In the new model, local front-line victim services workers will be supported by a core of professional support staff at the zonal level that will provide financial, legal, and human resource services; direct supervision and resource coordination; and personal support and guidance for each employee. There is no reduction in paid positions within the new model, in fact with the new professional support staff there will be approximately 40 additional positions available to Albertans.

To ensure that you and your colleagues have the most accurate and up to date information as to how the new victim services zones will operate, I encourage you to follow up with Trent Forsberg, the director of Victim Services at Trent.Forsberg@gov.ab.ca. He would be happy meet with you and relay further detailed information about the changes to victim services programs, and provide you with the opportunity to ask specific questions.

I also understand that you have a requested a meeting with MLA Jackie Lovely. I welcome the opportunity to have representatives from my office and our department staff who are leading this work attend this meeting. To schedule a meeting, please contact my scheduling coordinator Lisa Gentles at Lisa.Gentles@gov.ab.ca.

I am appreciative of any time you would be willing to dedicate to gaining a complete understanding of the improvements planned to the systems that serve victims of crime in Alberta. Thank you for ensuring the needs of victims in your community continue to be met.

Sincerely,



Honourable Tyler Shandro, QC, ECA
Minister

cc: Jackie Lovely, MLA Camrose
Alberta Municipalities
Rural Municipalities of Alberta