

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Wednesday May 24th, 2023 – at Wildwillow Enterprises Inc. Main Office (2317 Township Road 545, Lac Ste. Anne County, Alberta, T0E 1V0, East End Fire Hall of LSAC) - 2:00 P.M.

1. Call to order:
2. Agenda: a) Wednesday May 24th, 2023 Regular Council Meeting
3. Minutes: (1-4) a) Wednesday April 19th, 2023 Regular Council Meeting
b)
4. Appointment: a)
5. Bylaws/Policies: (5-9) a) Bylaw 2023-4, Fees and Charges Bylaw – RFD 2023-20 is attached for review and background. The proposed bylaw is also attached for consideration.
b)
6. Business: a) Discussion on Proposed Shop Rehabilitation Project, Request for Proposals and Next Steps (background to be presented during the meeting).
b) Discussion on Proposed MR (4004) Clean-Up, FireSmart Project and/or Fire Department Joint Service Proposal (to be introduced for general discussion)
c)
d)
7. Financial a) N/A
8. Councillor Reports a) Mayor
b) Deputy Mayor
c) Councillor
9. Administration Reports a) CAO
 - a. Tax Notices and Newsletters Are Out
 - b. Fire Ban and ATV Restrictions
 - c. Public Works
 - d. Drainage and Special Projects
 - e. Dust Control

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Wednesday May 24th, 2023 – at Wildwillow Enterprises Inc. Main Office (2317 Township Road 545, Lac Ste. Anne County, Alberta, T0E 1V0, East End Fire Hall of LSAC) - 2:00 P.M.

10. Information and Correspondence

- (10-12) a) Town of Onoway, Fire Services – April 26th, 2023 email outlining and confirming 2023 Fire Service Budget and partner costs.
- (13-15) b) Town of Mayerthorpe – April and March CPO Summary Reports
- (16-17) c) Gov't of Alberta, Municipal Affairs – April 11th, 2023 letter confirming extension of the renewal period for Intermunicipal Collaboration Frameworks mandatory review timeframe.
- (18-21) d) Gov't of Alberta, Assessment Services – April 28th, 2023 email and background on the cancellation/reduction of designated industrial property requisitions where the amount levied is less than \$1000. This applies for Nakamun Park (our was \$11.28 for 2023) and I have attached the section of the report that shows same.

11. Closed Meeting

- a) N/A

12. Next Meeting Date

- a) Schedule the next regular council meeting for June 21st, 2023.

13. Adjournment

Upcoming Meetings:

June 10th, 2023 – SVLSACE Meeting

June 20th, 2023 – Regional Meeting

June 21st, 2023 – Regular Meeting

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY April 19th, 2023 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

	PRESENT	<p>Mayor: Marge Hanssen Deputy Mayor: Keith Pederson Councillor: Harry Kassian</p> <p>Administration: Dwight Moskalyk, CAO</p> <p>Appointments: Laura Marcato, Seniuk and Company (Auditor), Via Zoom</p> <p>Absent: N/A</p> <p>Public Works: N/A Public at Large: N/A</p>
1.	CALL TO ORDER	Mayor Hanssen called the meeting to order at 2:00 p.m.
2.	AGENDA 42 - 23	<p>MOVED by Mayor Hanssen that the agenda for the Wednesday April 19th , 2023 regular council meeting be approved with the following addition: Business Item 6(j) – Onoway Legion, Veterans’ Table Sponsorship</p> <p style="text-align: right;">CARRIED.</p>
3.	MINUTES 43 - 23	<p>MOVED by Councillor Kassian that the minutes for the Wednesday March 15th, 2023 Regular Meeting of council be approved as presented.</p> <p style="text-align: right;">CARRIED.</p>
4.	APPOINTMENT	
	2:15pm – L. Marcato Joined Meeting.	2:15pm – Laura Marcato joined meeting via Zoom
	2:49pm – L. Marcato Exited the Meeting.	2:49pm – Laura Marcato exited the meeting.
5.	BYLAW	N/A

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<p>6. BUSINESS</p>		
<p>44 - 23</p>		<p>MOVED by Councillor Kassian that the 2022 Audited Financial Statements, as prepared by Seniuk and Company Chartered Accountants and presented by Municipal Auditor Laura Marcato, be approved as presented, and authorization to execute same be granted.</p> <p style="text-align: right;">CARRIED.</p>
<p>45 - 23</p>		<p>MOVED by Mayor Hanssen that the request for a Letter of No Objection for the proposed Temporary Field Authorization application for 5609 Nakamun Drive, to place a seasonal dock on R8, be approved for a three year term.</p> <p style="text-align: right;">CARRIED.</p>
<p>46 - 23</p>		<p>MOVED by Councillor Kassian that Council approve Administrative Policy A-COM-DOCK-1, being a policy related to Receiving and Processing Requests for Letter of No Objection to Dock and Mooring Requests, as presented.</p> <p style="text-align: right;">CARRIED.</p>
<p>47 - 23</p>		<p>MOVED by Deputy Mayor Pederson that Council approve the 2023 three-year operating and five-year capital spending plans be approved as presented on April 19th, 2023.</p> <p style="text-align: right;">CARRIED.</p>
<p>48 - 23</p>		<p>MOVED by Deputy Mayor Pederson that Council approve the 2023 Operating and Capital Budget as presented on April 19th, 2023, inclusive of the \$835.00 Minimum Amount Payable.</p> <p style="text-align: right;">CARRIED.</p>
<p>49 - 23</p>		<p>MOVED by Mayor Hanssen that Council give first reading to Bylaw 2023-2, being a Bylaw to establish a Special Tax for Fire Protection for 2023, as presented.</p> <p style="text-align: right;">CARRIED.</p>
<p>50 - 23</p>		<p>MOVED by Deputy Mayor Pederson that Council give second reading to Bylaw 2023-2, being a Bylaw to establish a Special Tax for Fire Protection for 2023, as presented.</p> <p style="text-align: right;">CARRIED</p>
<p>51 - 23</p>		<p>MOVED by Mayor Hanssen that Council give Unanimous Consent for Bylaw 2023-2, being a Bylaw to establish a Special Tax for Fire Protection for 2023, to proceed to Third and Final Reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
<p>52 - 23</p>		<p>MOVED by Councillor Kassian that Council give third and final reading to Bylaw 2023-2, being a Bylaw to establish a Special Tax for Fire Protection for 2023, as presented.</p> <p style="text-align: right;">CARRIED</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY April 19th, 2023 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

	<p>53 - 23</p> <p>54 - 23</p> <p>55 - 23</p> <p>56 - 23</p> <p>57 - 23</p> <p>58 - 23</p> <p>59 - 23</p> <p>60 - 23</p>	<p>MOVED by Councillor Kassian that Council give first reading to Bylaw 2023-3, being a 2023 Tax Rate Bylaw, as presented and inclusive of the \$835.00 Minimum Amount Payable provision on all taxable lots. CARRIED.</p> <p>MOVED by Deputy Mayor Pederson that Council give second reading to Bylaw 2023-3, as presented. CARRIED</p> <p>MOVED by Mayor Hanssen that Council give Unanimous Consent for Bylaw 2023-3 to proceed to Third and Final Reading. CARRIED UNANIMOUSLY</p> <p>MOVED by Mayor Hanssen that Council give third and final reading to Bylaw 2023-3, as presented. CARRIED</p> <p>MOVED by Mayor Hanssen that Council establish July 22nd, 2023 as the date of the 2023 Annual Meeting for the Summer Village of Nakamun Park, at 10:00am in the Summer Village of Nakamun Park, and the alternate date of July 29th, 2023 should the need to reschedule same arise. CARRIED.</p> <p>MOVED by Deputy Mayor Pederson that Council authorize the sponsorship of an upcoming Veterans' Table Supper at the Onoway Royal Canadian Legion #132 pending their availability. CARRIED.</p> <p>MOVED by Deputy Mayor Pederson that Council, having previously given first reading to and held public hearing for proposed Land Use Bylaw 2022-4, give second reading to Land Use Bylaw 2022-4, as amended. CARRIED.</p> <p>MOVED by Councillor Kassian that Council, having previously given first reading to and held public hearing for proposed Land Use Bylaw 2022-4, give third and final reading to Land Use Bylaw 2022-4, as amended. CARRIED.</p>
7.	FINANCIAL	N/A
8.	COUNCIL REPORTS 61 - 23	<p>MOVED by Councillor Kassian that Council accept the Council Reports for information, as presented. CARRIED.</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY April 19th, 2023 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

9.	ADMINISTRATION /PUBLIC WORKS REPORTS 62 - 23	MOVED by Deputy Mayor Pederson that Council accept the Administration and Public Works reports for information, as presented. CARRIED.
10.	INFORMATION / CORRESPONDENCE 63 - 23	MOVED by Mayor Hanssen that the following information and correspondence items be accepted as information: a) Q1 2023 Safety Codes Permit Report - Summary CARRIED.
11.	CLOSED MEETING	N/A
12.	NEXT MEETING 64 - 23	MOVED by Mayor Hanssen that the next regularly scheduled meeting be held on Wednesday May 24 th , 2023 at 2:00 p.m. CARRIED.
13.	ADJOURNMENT	Mayor Hanssen declared the meeting adjourned at 5:20 p.m.

Mayor Marge Hanssen

Chief Administrative Officer Dwight Moskalyk

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Summer Village of Nakamun Park Request For Decision (RFD) 2023-20

Meeting:	Regular Council
Meeting Date:	April 19th, 2023
Originated By:	Dwight Moskalyk, Chief Administrative Officer
Title:	Bylaw 2023-4, Fees and Charges Bylaw
Agenda Item Number:	5(a) – Bylaws and Policy

BACKGROUND/PROPOSAL:

The municipality maintains a Schedule of Fees and Charges to assign costs for various services intended to be borne by an applicant party/client, and which are not otherwise collected or covered by other revenue streams because of their "service" nature. Some other these charges are administrative (tax certificate charges, charges for copies), some are utility costs (garbage token fees), and the majority are development service costs (permit fees, for example).

Administration is asking for Council to review the current schedule bylaw and adjust some of the fees contained therein. With the passage of the new LUB just last month, Council needs to incorporate an RV permit fee as discussed, and we also need to make some minor adjustments to other permit fees to bring them in line with service costs/sub-contract rates (to ensure when we charge out we are charging enough to cost our base costs). There are concerns with the existing rate for development and subdivision appeal fees given the current costs being realized in peer community for same.

The proposed new bylaw is attached for review and consideration. Council can also review bylaw 2020-2 (the existing Fee and Charges Bylaw) on the website, for current rates and comparison.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

We will discuss some of the more specific items in detail at the meeting, but for now some notable points are:

- 1) More segregation of rate classes for permitted vs. discretionary uses.
- 2) Inclusion of and RV Permit Rate and Secondary Suite/Garden and Garage Suite Class in keeping with the new LUB uses for same.
- 3) Increase in the Development and SDAB Appeal Fee to \$1000 for each (up from \$200)

The proposed new rates take into consideration the administrative costs required to execute these services, as well as external/supporting contract costs (for example the Development Officer and the SDAB service contract rates), as well as current total costs we are seeing in the industry for appeal hearings (ranging from a few thousand to \$10,000+). We do not want to be seen as making the process too onerous, but we should adjust costs to reflect a more realistic rate.



COSTS/SOURCE OF FUNDING (if applicable)

N/A

RECOMMENDED ACTION:

1. That Council gives all required readings to Bylaw 2023-4, inclusive of the _____ as presented or with amendments.

Initials show support – Reviewed By: CAO: <i>D. Moskalyk</i>
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**THIS IS A BYLAW OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE
PROVINCE OF ALBERTA, TO BE KNOWN AS THE SUMMER VILLAGE OF
NAKAMUN PARK FEES & CHARGES BYLAW.**

WHEREAS, in accordance with the *Municipal Government Act*, a municipality has the authority to establish fees and charges for the provision of goods and services;

AND WHEREAS, the Summer Village of Nakamun Park wishes to establish, in a bylaw, certain fees and charges.

NOW THEREFORE, the Council of the Summer Village of Nakamun Park, in the Province of Alberta, duly assembled, enacts as follows:

1. That this Bylaw may be cited as the "FEES and CHARGES BYLAW".
2. That the Summer Village of Nakamun Park shall charge fees as established in Schedule A, 'The Fee Schedule', attached hereto.
3. Bylaw #2020-2 is hereby repealed.
4. THAT this BYLAW shall come into force and have effect on the date of the third and final reading.

Read a first time on this _____ day of _____, 2023.

Read a second time on this _____ day of _____, 2023.

Unanimous Consent to proceed to third reading on this _____ day of _____, 2023.

Read a third and final time on this _____ day of _____, 2023.

Signed this _____ day of _____, 2023.

Mayor, Marge Hanssen

Chief Administrative Officer, Dwight Moskalyk



SCHEDULE 'A'	
BYLAW #2023-4 FEES & CHARGES	
Summer Village of Nakamun Park	All FEES LISTED SUBJECT TO APPLICABLE TAXES AND GST
ADMINISTRATIVE FEES	
REQUEST FOR COPIES OF VILLAGE DOCUMENTS PER REQUEST	\$25
COST OF COPIES PER COPY	\$0.50
SPECIAL SERVICES RATE PER HOUR	\$75
TAX CERTIFICATE	\$25
WEBSITE ADVERTISING FEE (ANNUAL, BUSINESS CARD SIZE)	\$100
WASTE COLLECTION TOKENS (PER TOKEN (2019), AS AMENDED BY HIGHWAY 43 EAST WASTE COMMISSION FROM TIME TO TIME)	\$1.75 -----
APPEAL FEES	
ASSESSMENT APPEAL FEE (Refundable if applicant is successful)	\$50
DEVELOPMENT APPEAL FEE (Refundable if applicant is successful)	\$1,000
SUBDIVISION APPEAL FEE	\$1,000
DEVELOPMENT FEES	
DEVELOPMENT PERMITS – DWELLINGS, PERMITTED	\$300
DEVELOPMENT PERMIT – DWELLING, DISCRETIONARY	\$500
DEVELOPMENT PERMITS – ADDITIONS, PERMITTED	\$150
DEVELOPMENT PERMITS – ADDITIONS, DISCRETIONARY	\$300
DEVELOPMENT PERMITS – ACCESSORY USE, GENERAL	\$150
DEVELOPMENT PERMIT - ACCESSORY USE: SECONDARY SUITE, GARDEN, OR GARAGE SUITE - PERMITTED	\$300
DEVELOPMENT PERMIT - ACCESSORY USE: SECONDARY SUITE, GARDEN, OR GARAGE SUITE - DISCRETIONARY	\$500
DEVELOPMENT PERMIT – ACCESSORY USE, RECREATIONAL VEHICLE SITE PERMIT (PER RV SITE)	\$200
DEVELOPMENT PERMITS – HOME OFFICE/HOME OCCUPATION	\$150
DEVELOPMENT PERMITS - SEPTIC, CISTERN, FENCE, DECK, SIGNS (PERMANENT OR TEMPORARY)	\$50
DEVELOPMENT PERMITS - DEMOLITION	\$50
DEVELOPMENT PERMITS - COMMERCIAL	\$200
LETTER OF COMPLIANCE - STANDARD	\$95
LETTER OF COMPLIANCE – RUSH(WITHIN 72 HOURS)	\$190
PLAN CANCELLATION BYLAW (LOT CONSOLIDATION)	\$400
PLAN CANCELLATION BYLAW REGISTRATION	\$35

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Municipal Government Act RSA 2000 Chapter M-26
Section 8 Establishing Fees

<u>SAFETY CODES FEES</u>	
BUILDING PERMITS	AS PER
ELECTRICAL PERMITS	SAFETY CODES
PLUMBING PERMITS	SERVICE PROVIDER
GAS & HEATING PERMITS	FEES
<u>SUB-DIVISION FEES</u>	
Subdivision fees at application for up to 3 lots, including any remainder	\$700 + \$100 per lot
Subdivision fees at application for 4 or more lots, including any remainder	\$700 + \$250 per lot
Separation of Titles (MGA 652 (4))	\$700
Condominium Plan Consent	\$50 per unit
Extension	\$250
Re-circulation	\$250
Fee at Endorsement **Endorsement fees are charged at time of endorsement for all subdivisions except Separation of Titles	\$100 + (\$150 per lot)
Current Land Title	\$12 (per title)
Air Photo	\$7 (per photo)
<u>RE-DISTRICTING/RE-ZONING FEES/AMENDMENT FEES</u>	
Re-districting application	\$2,000
Amend Municipal Development Plan	\$2,000
Amend Land Use Bylaw	\$2,000
Amend Provision of a Statutory Plan	\$2,000
Adoption of New Statutory Plan	\$2,000
<i>GST will be charged where applicable.</i>	

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2023 Onoway Regional

shelleyk@onoway.ca <shelleyk@onoway.ca>

Wed 4/26/2023 2:15 PM

To: AB Beach Administration <aboffice@albertabeach.com>;wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>;cao@rosshaven.ca <cao@rosshaven.ca>;cao@valquentin.ca <cao@valquentin.ca>;cao@svnakamun.ca <cao@svnakamun.ca>;'Matt Ferris' <office@sunsetpoint.ca>;'Yellowstone Office' <office@svyellowstone.ca>;Summer Village Office <administration@wildwillowenterprises.com>

Cc: Jennifer Thompson (CAO Onoway) <cao@onoway.ca>;gino@onoway.ca <gino@onoway.ca>

📎 2 attachments (568 KB)

Approved 2023 Onoway Regional Fire Services Budget.pdf; 2023 Onoway Regional Fire Services Increase.pdf;

Alberta Beach and Summer Villages,

Please find attached the 2023 approved Budget, and a copy of the 2023 Fire Services Increase.

If you have any questions, please don't hesitate to reach out.

Best Regards,



Shelley Klein

Administrative Assistant.

Phone: 780-967-5338

Fax: 780-967-3226

E-Mail : shelleyk@onoway.ca

Mail: Box 540 Onoway, AB T0E-1V0

Town Office: 4812-51 Street Onoway

Web: www.onoway.ca



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TOWN OF ONOWAY

Mail: Box 540
Onoway, Alberta
T0E-1V0
Town Office: 4812-51 Street
Phone: 780-967-5338

April 26, 2023

To: Alberta Beach
Summer Village of Castle Island
Summer Village of Nakamun Park
Summer Village of Ross Haven
Summer Village of Silver Sands
Summer Village of South View
Summer Village of Sunset Point
Summer Village of Val Quentin
Summer Village of Yellowstone

Onoway Regional Fire Services - Approved 2023 Budget

Further to our April 17th, 2023 meeting, please find attached the approved budget for 2023.

The Contract with Northwest Fire/Fire Rescue International has gone up by 3.9%, and the operational budget has gone up by \$0.79/lot, with the lot count remaining unchanged from last year. To get your respective municipality's 2023 numbers, add your two lines shown in the yellow highlighted columns.



Jennifer Thompson
Chief Administrative Officer
Town of Onoway

c.c. Executive Committee Members

(11)

**Fire Services Costs – Onoway Regional Fire Services
2022 Contract Costs and Operating Budget Costs**

A	B	C	D	E	F	G	H	I	J	K	L	M	N	P	Q
	Parcel Count	2017 rate per parcel (1.1%)	2017 Costs	2018 rate per parcel (2.39%)	2018 costs	2019 rate per parcel (1.5)	2019 costs	2020 rate per parcel (2.4%)	Count incl exempt for 2021		2021 rate (2.7% + \$23,500) (\$259,031.50 (Dec. 7 mtg))		2022 Rate (\$261,880 (1.1%))	Rate per parcel (based on 2021 count)	2023 Rate \$270,215.99 (3.183% increase as per 2021 Alberta Annual Inflation Rate)
1	NWFR Contract														
2	Onoway	564	\$42,768.12	77.64	\$43,788.96	78.83	\$44,460.12	\$45,528.20	578	\$88.00	\$50,864.00	\$88.97	\$51,424.66	\$91.80	\$53,060.56
3	Alberta Beach	858	\$65,062.14	77.64	\$66,615.12	78.83	\$67,636.14	\$69,261.00	868	\$88.00	\$76,384.00	\$88.97	\$77,225.96	\$91.80	\$79,682.65
4	Silver Sands	359	\$23,593.48	67.29	\$24,157.11	68.32	\$24,526.88	\$25,115.84	354	\$77.59	\$27,466.86	\$78.44	\$27,767.76	\$80.94	\$28,651.10
5	South View	136	\$8,937.92	67.29	\$9,151.44	68.32	\$9,291.52	\$9,514.60	130	\$77.59	\$10,086.70	\$78.44	\$10,197.20	\$80.94	\$10,521.59
6	Yellowstone	176	\$11,566.72	67.29	\$11,843.04	68.32	\$12,024.32	\$12,313.08	170	\$77.59	\$13,655.84	\$78.44	\$13,805.44	\$80.94	\$14,244.61
7	Nakamun Park	191	\$12,552.52	67.29	\$12,852.39	68.32	\$13,049.12	\$13,362.52	190	\$77.59	\$14,742.10	\$78.44	\$14,903.60	\$80.94	\$15,377.71
8	Val Quentin	202	\$15,317.66	77.64	\$15,683.28	78.83	\$15,923.66	\$16,306.20	202	\$88.00	\$17,776.00	\$88.97	\$17,971.94	\$91.80	\$18,543.66
9	Castle Island	19	\$1,440.77	77.64	\$1,475.16	78.83	\$1,497.77	\$1,533.72	26	\$88.00	\$2,288.00	\$88.97	\$2,313.22	\$91.80	\$2,386.81
10	Sunset Point	198	\$15,014.34	77.64	\$15,377.72	78.83	\$15,608.34	\$15,983.32	305	\$88.00	\$26,840.00	\$88.97	\$27,135.95	\$91.80	\$27,999.09
11	SSB Bible Camp (10%)	19.8	\$1,501.43	77.64	\$1,537.27	78.83	\$1,560.83	\$1,598.32	244	\$77.59	\$18,931.96	\$78.44	\$19,139.36	\$80.94	\$19,748.22
12	Ross Haven	243	\$9,213.35	72.68	\$17,661.24	79.79	\$17,950.97	\$18,362.36	3073		\$259,035.46		\$261,884.99		\$270,215.99
13		2965.8	\$206,968.45		\$220,137.73		\$223,509.67	\$228,879.16							
14															
15	Operational Costs														
16	Onoway	564	\$5,640.00	\$20.00	\$11,280.00	\$20.00	\$11,280.00	\$11,280.00	578		\$10,837.50		up \$1.63/lot \$11,779.64		\$12,233.50
17	Alberta Beach	858	\$8,580.00	\$20.00	\$17,160.00	\$20.00	\$17,160.00	\$17,160.00	868		\$16,275.00		\$17,669.84		\$18,371.42
18	Silver Sands	359	\$3,590.00	\$20.00	\$7,180.00	\$20.00	\$7,180.00	\$7,180.00	354		\$6,637.50		\$7,214.52		\$7,492.49
19	South View	136	\$1,360.00	\$20.00	\$2,720.00	\$20.00	\$2,720.00	\$2,720.00	130		\$2,437.50		\$2,649.40		\$2,751.48
20	Yellowstone	176	\$1,760.00	\$20.00	\$3,520.00	\$20.00	\$3,520.00	\$3,520.00	176		\$3,300.00		\$3,586.88		\$3,725.08
21	Nakamun Park	191	\$1,910.00	\$20.00	\$3,820.00	\$20.00	\$3,820.00	\$3,820.00	190		\$3,562.50		\$3,872.20		\$4,021.39
22	Val Quentin	202	\$2,020.00	\$20.00	\$4,040.00	\$20.00	\$4,040.00	\$4,040.00	202		\$3,787.50		\$4,116.76		\$4,275.38
23	Castle Island	19	\$190.00	\$20.00	\$380.00	\$20.00	\$380.00	\$380.00	26		\$487.50		\$529.88		\$550.30
24	Sunset Point	198	\$2,000.00	\$20.00	\$3,960.00	\$20.00	\$3,960.00	\$3,960.00	305		\$5,718.75		\$6,215.90		\$6,455.41
25	SSB Bible Camp (10%)	19.8		\$20.00	\$396.00	\$20.00	\$396.00	\$396.00					\$4,972.72		\$5,164.32
26	Ross Haven	243	\$1,215.00	\$20.00	\$4,860.00	\$20.00	\$4,860.00	\$4,860.00	244		\$57,618.75		\$62,627.74		\$65,040.76
27		2965.8	\$28,265.00		\$59,316.00		\$59,316.00	\$10,000.00	3073		\$5,000.00		\$5,000.00		\$5,000.00
28	Mutual Hwy Responses												\$0.00		\$0.00
29	2021 Surplus Hwy Response												\$17,124.00		\$0.00
30	From Reserves for AFRRCS radios												\$84,751.74		\$70,040.76
31								\$69,316.00			\$72,618.75				

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Town of Mayerthorpe

Report Title : NAKAMUN TOTAL CONTRACT HRS

Report Range Start: 2023/03/01 0000 End: 2023/03/31 2359

Man Hour Report by User

TOWN OF MAYERTHORPE

KASAMBA, GERVAIS

Event start: 2023/03/03 0900 Event end: 2023/03/03 1030 Time: (90) Minutes
Address: SUMMER VILLAGE
Activity Type: GENERAL PATROL
Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/03/09 0900 Event end: 2023/03/09 1030 Time: (90) Minutes
Address: SUMMER VILLAGE
Activity Type: GENERAL PATROL
Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/03/17 0830 Event end: 2023/03/17 1000 Time: (90) Minutes
Address: SUMMER VILLAGE
Activity Type: GENERAL PATROL
Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/03/23 0900 Event end: 2023/03/23 1030 Time: (90) Minutes
Address: SUMMER VILLAGE
Activity Type: GENERAL PATROL
Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/03/28 0830 Event end: 2023/03/28 1000 Time: (90) Minutes
Address: SUMMER VILLAGE
Activity Type: GENERAL PATROL
Total Time on Call for this Event : 1 Hours 30 Minutes

KASAMBA, GERVAIS : Total Time On Calls 7 Hours 30 Minutes

Total Group Time: 7 Hours 30 Minutes

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Town of Mayerthorpe

Report Title : NAKAMUN TOTAL CONTRACT HRS

Report Range

Start: 2023/03/01 0000

End: 2023/03/31 2359

Man Hour Report by User

All Officers: Total Time On Calls

7 Hours

30 Minutes

14

Town of Mayerthorpe

Report Title : NAKAMUN TOTAL CONTRACT HRS

Report Range Start: 2023/04/01 0000 End: 2023/04/30 2359

Man Hour Report by User

TOWN OF MAYERTHORPE

KASAMBA, GERVAIS

Event start: 2023/04/06 0900 Event end: 2023/04/06 1030 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/04/11 0930 Event end: 2023/04/11 1100 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/04/19 0830 Event end: 2023/04/19 1000 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/04/29 1200 Event end: 2023/04/29 1330 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

KASAMBA, GERVAIS : Total Time On Calls 6 Hours 0 Minutes

Total Group Time: 6 Hours 0 Minutes

All Officers: Total Time On Calls 6 Hours 0 Minutes

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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR111331

April 11, 2023

Dear Chief Elected Official:

Intermunicipal Collaboration Framework agreements (ICFs) between municipalities with shared boundaries are designed to provide for integrated and strategic planning, delivery, and funding of intermunicipal services.

ICFs are created with the understanding that things change over time, and there is a requirement to review those frameworks regularly to ensure they are current and meet the needs of the municipalities that are parties to the framework.

I have heard from some municipalities that it will be challenging to meet the review period of "at least every five years" from the date that their original ICF was signed while the ministry is concurrently reviewing the ICF provisions within the *Municipal Government Act*. Given those concerns, I have signed Ministerial Order No. MSD:24/23, extending the review period from five to seven years.

For clarity, this does not impact the obligation to have an ICF in place and current agreements are still in effect. In other words, the time extension does not mean municipalities can forfeit their obligations within their agreement, including cost-sharing, shared services, and any agreed-upon review period. We recommend municipalities hold off on renegotiation discussions in light of the potential for further amendments.

In addition to this extension, my ministry can provide additional supports to assist with mediation or facilitation services if needed. Questions regarding ICFs can be directed to a Municipal Collaboration Advisor at icf@gov.ab.ca or toll-free by first dialing 310-0000, then 780-427-2225.

Sincerely,

Rebecca Schulz
Minister

Attachment: Ministerial Order No. MSD:024/23

cc: Chief Administrative Officers

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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:024/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must review an intermunicipal collaboration framework, as required by Section 708.32(1) of the *Municipal Government Act*, is amended from at least every five years to at least every seven years.

This order expires March 31, 2027.

Dated at Edmonton, Alberta, this 6th day of April, 2023.



Rebecca Schulz
Minister of Municipal Affairs

17

Date Fri, 28 Apr, 23 9:21:24AM
From Ken Anderson
ken.anderson@gov.ab.ca
Subject Designated Industrial Property Tax Requisition Cancellations/Reductions

Sent on behalf of the Executive Director of the Assessment Services Branch

To: Chief Administrative Officers

Subject: Designated Industrial Property Tax Requisition Cancellations/Reductions

The assessment of designated industrial property in the province is funded through a requisition to property owners, which is collected by municipalities and remitted to the province. The Government of Alberta cancels and adjusts requisition amounts for municipalities where the property owner has failed to pay taxes, or where the amount is under \$1,000.

The amount of the designated industrial requisitions payable that are cancelled or adjusted are set out in the attached Ministerial Order No. MAG:009/23, which confirms cancellation amounts for your municipality, as detailed in the appendices.

Appendix A details the approved application amount from municipalities for the 2023 intake for the Designated Industrial Property Requisitions Credits for the years listed.

Appendix B is the total under \$1,000 in requisitions cancelled and already reflected on your 2023 Designated Industrial Property Requisition.

Schedule C lists adjustments required to 2022 under \$1,000 requisition cancellations due to changes to the designated industrial assessment roll that occurred in 2022 as part of amended notices.

If you have any other questions on this matter, please contact the Assessment Services Branch, toll-free by first dialing 310-0000, then 780-422-1377, or at ma.asbcia.asmt@gov.ab.ca.

Sincerely,

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Victoria Bachmann

Executive Director

Assessment Services Branch



Municipal Affairs - Municipal Assessment & Grants

Assessment Services Branch | 15th Floor, Commerce Place

10155 – 102 Street | Edmonton, AB T5J 4L4

Ph: 780.422-1377 Fax: 780.422.3110

Classification: Protected A



[:Ministerial Order MAG 009 23.pdf](#) (517K)



[:Appendix A.docx](#) (29K)



[:Appendix B.docx](#) (33K)



[:Appendix C.docx](#) (23K)

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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MAG:009/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 359.4 of the *Municipal Government Act (MGA)*, make the following order:

The amount of the requisitions payable under Section 326(1)(a)(vi) of the *MGA*, by the municipalities listed in the attached Appendices, are cancelled or reduced by the amounts set out in Appendix A for the 2018, 2019, 2020, 2021, and 2022 taxation years; Appendix B for the 2023 taxation year; and Appendix C for the 2022 taxation year.

Dated at Edmonton, Alberta, this 24th day of April, 2023.



Rebecca Schulz
Minister of Municipal Affairs

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Appendix B to Ministerial Order MAG:009/23

2023 Designated Industrial Property Tax Requisition Under \$1,000 Cancellations	
Municipality	2023
Village of Mannville	\$162.28
Village of Marwayne	\$65.92
Town of Mayerthorpe	\$194.35
Town of McLennan	\$117.06
Town of Milk River	\$115.49
Town of Millet	\$292.83
Village of Milo	\$12.16
Town of Morinville	\$971.01
Village of Morrin	\$43.09
Town of Mundare	\$150.50
Village of Munson	\$60.94
Village of Myrnam	\$37.38
Summer Village of Nakamun Park	\$11.28
Village of Nampa	\$153.28
Town of Nanton	\$331.40
Town of Nobleford	\$121.42
Summer Village of Norglenwold	\$43.48
Town of Onoway	\$287.92
Town of Oyen	\$186.50
Village of Paradise Valley	\$24.16
Town of Penhold	\$567.98
Town of Picture Butte	\$179.72
Town of Pincher Creek	\$496.75
Summer Village of Point Alison	\$5.73
Town of Ponoka	\$846.99
Summer Village of Poplar Bay	\$29.51
Town of Provost	\$309.20
Town of Rainbow Lake	\$157.93
Town of Raymond	\$372.26
Town of Redcliff	\$914.86
Town of Rimbey	\$570.50
Summer Village of Rochon Sands	\$27.40
Town of Rocky Mountain House	\$942.84
Village of Rockyford	\$38.62
Village of Rosalind	\$23.52
Village of Rosemary	\$43.06
Summer Village of Ross Haven	\$16.56

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