

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Tuesday October 15th, 2024 – at Wildwillow Enterprises Inc. Main Office (2317 Township Road 545, Lac Ste. Anne County, Alberta, T0R 1V0, East End Fire Hall of LSAC) - 2:00 P.M.

1. Call to Order:
 - a) Land Acknowledgement:
The Summer Village of Nakamun Park acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these land for centuries, and where wrongs have been done, we dedicate our efforts to moving forward in a renewed spirit of reconciliation and collaboration with our indigenous stakeholders, friends, and neighbours so that the mistakes of the past are never repeated in the future.
2. Agenda: (1-3) a) Tuesday October 15th, 2024 Regular Council Meeting Agenda
3. Minutes: (4-7) a) Tuesday Sept. 17th, 2024 Regular Council Meeting Minutes
b)
4. Appointment: a) N/A
5. Bylaws/Policies: a) N/A
b)
6. Business: (8-12) a) Connect Mobility, Letter of Support – RFD 2024-46 is attached for background and consideration, including a draft letter of support.
(13-16) b) Taxservice, 2024 Tax Recovery – Next Steps – RFD 2024-47 is attached for discussion and direction, including a summary report from Taxservice on options.
(17-18) c) Letter of No Objection, Renewal (5618 Naka. Drive) – RFD 2024-48 is attached for consideration.
(19-33) d) CRASC, Service Agreement Renewal – RFD 2024-49 is attached, including the proposed agreement, for review.
(34-35) e) Waste Token System Phase Out, Discussion – RFD 2024-50 is attached for background.
(36) f) Fire Services – Discussion on Fire Services Negotiations, Recent Meeting and Next Steps – RFD 2024-51 is attached to frame the discussion, Deputy Mayor Hanssen will have some additional context to add from the Fire Meeting on Oct. 3rd, 2024 and Council

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may need to go into closed session to discuss related matters depending on where the discussion goes.

g) Other

h) Other

i) Other

7. Financial a) Income and Expense Statement – Sept. 30th, 2024 (will be circulated during the meeting)

8. Councillor Reports
a) Mayor
b) Deputy Mayor
c) Councillor

9. Administration Reports
a) CAO:
a. Letter to Realtors – Final Comments on the Draft
b. Emergency Management Matters
i. SRVEMP Agency Meeting
ii. DDEM Posting
iii. Block Captain Info Session
c. MR Clean-Up Update, Permits and Work for Fall 2024
d. Exploring a Use and Care of Municipal Lands Bylaw
e. Enforcements and Appeals, Updates
f. Fall 2024 Projects (Project Plans)

10. Information and Correspondence

(37) a) Highway 43 East West Commission – October 2024 Operating Hours and Waste Collection Information Bulletin (note this applies to the main landfill at Gunn, not local transfer stations).

(38-39) b) Lac Ste. Anne County – Sept. 23, 2024 Letter from Reeve Blakeman re: Fire Smart Assessments.

(40) c) Town of Mayerthorpe – CPO Reports (September 2024)

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11. Closed Meeting

a) N/A

12. Next Meeting Date

a) Schedule the next regular council meeting for November 19th, 2024, or some other date/time.

13. Adjournment

Upcoming Meetings:

October 15th, 2024 – Regular Meeting (Proposed)

November 19th, 2024 – Regular Meeting (Proposed)

December 17th, 2024 – Regular Meeting (Proposed)

March 1st, 2025 – SVLSACE (Proposed, Feb. 22nd, 2024 Alt.)

May 9th, 2025 – Regional Munis Meeting (Alberta Beach Seniors)

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MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK,
IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY SEPTEMBER 17, 2024 AT 2:00 P.M. AT THE
WILLOW ENTERPRISES INC. MAIN OFFICE.

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| | PRESENT | <p>Mayor: Keith Pederson Deputy Mayor: Marge Hanssen Councillor: Robert Charter</p> <p>Administration: Dwight Moskalyk, CAO</p> <p>Appointments: N/A Absent: N/A</p> <p>Public Works: N/A Public at Large: N/A</p> |
| 1. | CALL TO ORDER | Mayor Pederson called the meeting to order at 2:08pm |
| 2. | AGENDA 147-24 | <p>MOVED by Deputy Mayor Hanssen that the agenda for the Tuesday September 17th, 2024 regular meeting of council be approved, as presented.</p> <p style="text-align: right;">CARRIED.</p> |
| 3. | MINUTES 148-24 | <p>MOVED by Mayor Pederson that the minutes for the Tuesday August 20th, 2024 regular meeting of council be approved, as presented.</p> <p style="text-align: right;">CARRIED.</p> |
| 4. | APPOINTMENT | N/A |
| 5. | BYLAW 149-24 150-24 151-24 | <p>MOVED by Deputy Mayor Hanssen that Council give first reading to Bylaw #2024-9, being a Property Tax Installment Plan Bylaw, as presented.</p> <p style="text-align: right;">CARRIED.</p> <p>MOVED by Mayor Pederson that Council give second reading to Bylaw #2024-9, being a Property Tax Installment Plan Bylaw, as presented.</p> <p style="text-align: right;">CARRIED.</p> <p>MOVED by Councillor Charter that Council give unanimous consent for Bylaw #2024-9, being a Property Tax Installment Plan Bylaw, to proceed to third and final reading this day, September 17th, 2024, as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY.</p> |

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK,
IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY SEPTEMBER 17, 2024 AT 2:00 P.M. AT THE
WILDWILLOW ENTERPRISES INC. MAIN OFFICE.

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| | 152-24 | <p>MOVED by Deputy Mayor Hanssen that Council give third and final reading to Bylaw #2024-9, being a Property Tax Installment Plan Bylaw, as presented, and authorize same to be executed by Mayor Pederson and CAO Moskalyk.</p> <p style="text-align: right;">CARRIED.</p> |
| 6. | BUSINESS | |
| | 153-24 | <p>MOVED by Deputy Mayor Hanssen that Council approve the 2024 Canada Community-Building Fund grant agreement, as presented, and authorize execution of same by Mayor Pederson and CAO Moskalyk.</p> <p style="text-align: right;">CARRIED.</p> |
| | 154-24 | <p>MOVED by Councillor Charter that Council authorize CAO Moskalyk to arrange the opening of a separate CCBF Grant Fund holding account, as required under the grant agreement, through the main operating account of the municipality's designated financial institution, ATB Financial, AND THAT this new account be afforded the same access and administrator privileges as all other municipal accounts, including online account administration.</p> <p style="text-align: right;">CARRIED.</p> |
| | 155-24 | <p>MOVED by Councillor Charter that Council approve a FortisAlberta Franchise Fee of 0.00% for 2025, and that administration advise FortisAlberta that there will be no change to the franchise fee structure for Nakamun Park in 2025.</p> <p style="text-align: right;">CARRIED.</p> |
| | 156-24 | <p>MOVED by Councillor Charter that Council accept the discussion on the Association of Summer Villages of Alberta AGM and updated event schedule.</p> <p style="text-align: right;">CARRIED.</p> |
| | 157-24 | <p>MOVED by Mayor Pederson that Council authorize Deputy Mayor Hanssen to procure a suitable Silent Auction item for the 2024 Association of Summer Villages of Alberta Conference, up to a maximum value of \$100.00, as discussed.</p> <p style="text-align: right;">CARRIED.</p> |
| | 158-24 | <p>MOVED by Deputy Mayor Hanssen that Council authorizes administration to prepare and circulate a RFP for the position of Deputy Director of Emergency Management services for the Summer Village of Nakamun Park, with the RFP posted to the community website and sent to known interested parties and SVREMP for wider circulation, with a closing date of October 31st, 2024 and remuneration considerations as discussed.</p> <p style="text-align: right;">CARRIED.</p> |

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK,
IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY SEPTEMBER 17, 2024 AT 2:00 P.M. AT THE
WILDWILLOW ENTERPRISES INC. MAIN OFFICE.

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| | 159-24 | MOVED by Deputy Mayor Hanssen that Council authorize administration to proceed with interviews and engagement of the the resulting preferred candidate following the RFP process for the Deputy Director of Emergency Management, conditional on budget thresholds and training schedule as discussed. CARRIED. |
| | 160-24 | MOVED by Mayor Pederson that Council accept the discussion on Fire Service Negotiation meetings and updates on same as information, and authorize continued participation in the negotiations for both the Fire Service through Fire Rescue International and the regional governance model approach. CARRIED. |
| 7. | FINANCIAL | N/A |
| 8. | COUNCIL REPORTS 161-24 | MOVED by Mayor Pederson that Council accept the Council Reports for information, as presented. CARRIED. |
| 9. | ADMINISTRATION /PUBLIC WORKS REPORTS 162-24 | MOVED by Deputy Mayor Hanssen that Council accept the Administration and Public Works reports for information, as presented. CARRIED. |
| 10 | INFORMATION CORRESPONDENCE 163-24 | MOVED by Councillor Charter that the following information and correspondence items be accepted as information: a) Sunset Point, August 7, 2024 Letter Re: Fire Service Negotiations – Letter outlines the position of Sunset Point at the date of the letter. It is expected that many of these conceptual/governance matters might be addressed at the Sept. 12 Mayor/CAO Fire meeting. b) Municipal Affairs, Assessment Services Division – Attached is a section of the Preliminary 2025 Equalized Assessment Report showcasing SVs in particular. I have highlights SVNIP for reference. Residential Property Equalized Assessments are on track for a 6.68% increase in 2025, just below the SV average of 6.7%. |

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUNPARK,
IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY SEPTEMBER 17, 2024 AT 2:00 P.M. AT THE
WILDWILLOW ENTERPRISES INC. MAIN OFFICE.

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| | | c) Town of Mayerthorpe – CPO Reports (August 2024) CARRIED. |
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| 11. | CLOSED MEETING | |
| | 164-24 | MOVED by Mayor Pederson that pursuant to Section 27 of the FOIPP Act, Council move into closed meeting at 4:55 p.m. to discuss privileged information related to the Town of Onoway – Statement of Claim. CARRIED. |
| | Recess | Mayor Pederson called a brief recess to allow the public to exit the chamber. |
| | Call to Order | Mayor Pederson called the meeting back to order at 4:56 p.m. |
| | Closed Session Participants | Participants in the closed session were: Mayor Pederson, Deputy Mayor Hanssen, Councillor Charter, and CAO Moskalyk. |
| | Recess | Mayor Pederson called a brief recess to allow the public to return to the chamber. |
| | Call to Order | Mayor Pederson called the meeting back to order at 5:23 p.m. |
| | 165-24 | MOVED by Mayor Pederson that Council return to open public meeting at 5:24 p.m. CARRIED. |
| | | |
| 12. | NEXT MEETING | |
| | 166-24 | MOVED by Deputy Mayor Hanssen that the next regularly scheduled meeting be held on Tuesday October 15 th , 2024 at 2:00 p.m. CARRIED. |
| | | |
| 13. | ADJOURNMENT | Mayor Pederson declared the meeting adjourned at 5:27 p.m. |

Mayor Keith Pederson

Chief Administrative Officer Dwight Moskalyk

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Summer Village of Nakamun Park Request For Decision - (RFD) 2024-46

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|----------------|--|
| Meeting: | Regular Council |
| Meeting Date: | October 15, 2024 |
| Originated By: | Dwight Moskalyk, Chief Administrative Officer |
| Title: | Connect Mobility – ABF Application Letter of Support |
| Agenda Item | 6(a) – Regular Meeting Business |
| Number: | |

BACKGROUND/PROPOSAL:

Council will recall that, through the SVLSACE, regional partners have been working with Connect Mobility to access the Universal Broadband Fund (UBF) to secure funding for local highspeed internet upgrades in “underserved” communities. In 2023, Connect Mobility began undertaking the “testing” of our communities to confirm the local service levels (which was a requirement of the application process to UBF) in anticipation of a 2024 project application submission.

The service mapping has now been complete and most members of the SVLSACE fold are eligible to be included in the latest round of project funding. Snippets of these maps are attached for reference, specifically noting SVNPN in the targeted area.

The project application is due Nov. 9th, 2024, so Connect is requesting Letters of Support on or before Nov. 8th, 2024 in order to get a complete bid in on time. Administration has drafted a Letter of Support for council’s consideration (see attached).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Administration is supportive of providing a Letter of Support. Although we have heard that internet coverage is fairly consistent in the community, the testing suggests that there are gaps and failing to address them jeopardizes future service delivery. Supporting an project application inclusive of SVNPN is the next step in addressing the issue.

As discussed previously, there is no commitment to make in terms of funding that the SVNPN would need to make in sending this Letter of Support. The discussion on if SVNPN cost shares the capital install will happen if/when the bid is successful, and at that point we still have the option of either covering our portion of the project costs ourselves (and retain business operating rights) or Connect Mobility will cover our portion of capital costs (in exchange for our franchise rights). On a multi-million dollar investment, as this would be, this type of funding arrangement is pretty commonplace.

For completeness, the next steps would be (1) Send Letter of Support (2) Connect Makes Project Bid Application (3) Bid is Reviewed (4) If Successful Bid, Connect Discuss Project Cost Share Options (5) If Agreement Made on Cost Share with SVNPN, Project Construction Can Begin.



COSTS/SOURCE OF FUNDING (if applicable)

As per above, no costs or funding commitments required as part of the Letter of Support.

RECOMMENDED ACTION:

- 1) That Council approve the Letter of Support for Connect Mobility's 2024 Project Application under the Universal Broadband Fund (Alberta Broadband Fund branch) for the installation and delivery of highspeed internet services to the area, inclusive of the Summer Village of Nakamun Park.

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| Initials show support – Reviewed By: | CAO: <i>D. Moskalyk</i> |
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SUMMER VILLAGE OF NAKAMUN PARK

P.O. Box 1250, Onoway AB. T0E 1V0
Ph. 780-967-0271 cao@svnakamun.com

October 15, 2024

Connect Mobility
c/o Merle Isaacson
www.connectmobility.ca
#40, 12204-40th Street S.E.
Calgary, Alberta T2Z4K6
Cell: 403-540-0000

Dear Mr. Isaacson,

Re: Alberta Broadband Fund, Project Bid – November 2024 – Letter of Support

In reference to the above matter and previous communications on same, the Summer Village of Nakamun Park is pleased to offer you this letter of support and have our municipality included in your upcoming project bid.

Access to reliable internet is more important than ever. As evidenced in the most recent mapping, our community is underserved by current market providers and the resulting service sits below Universal Broadband Fund standards. The opportunity to partner with Connect Mobility in delivering this service to our community is a priority that our council wholeheartedly supports.

We wish you every success in bidding on this project, and look forward to a successful award in the days ahead. Please keep us abreast of any developments, and do not hesitate to reach out for additional information that may be required of us during the process.

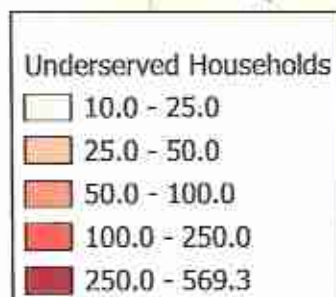
Regards,

Keith Pederson
Mayor
Summer Village of Nakamun Park

Cc: Council, Summer Village of Nakamun Park
 Chief Administrative Officer

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Heat Map Underserved Households Alberta



0 100 200 km

This map is based on ISP information as well as Innovation, Science and Economic Development Canada projections. Actual coverage may vary subject to deployment and environmental factors.

Canada

STS/CCB
September 2024

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Summer Village of Nakamun Park Request For Decision - (RFD) 2024-47

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| Meeting: | Regular Council |
| Meeting Date: | October 15, 2024 |
| Originated By: | Dwight Moskalyk, Chief Administrative Officer |
| Title: | Taxservice – 2024 Tax Recovery Process – Next Steps |
| Agenda Item | 6(b) – Regular Meeting Business |
| Number: | |

BACKGROUND/PROPOSAL:

Council will recall that those properties in SVNPs that were subject to the Tax Recovery Process under the Act went to public auction on Sept. 20, 2024. The only property on the tax recovery list for 2024 was Lot 8, Block 15, Plan 0621661, as discussed previously at council.

Although the public auction was advertised in local papers and the Alberta Gazette, as required, and despite getting a few enquiries in the office in the days leading up to the auction, no bids were received during the auction. No payment has been made by the property owner either. As such the municipality, having completed its due diligence has the option to take title and full ownership of this lot in order to dispose of it, retain use of it, etc. The municipality may also which to delay this option, or not exercise this option at all (see discussion below).

Taxservice, the municipality's tax recovery process advisor, has provided a summary of the public auction and considerations for next steps. A copy of this Sept. 20, 2024, report is attached for background/reference.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Administration is supportive of applying to take title to the property. Although this does mean that the municipality become responsible for the lots "care and control" in terms of maintenance, which will add a bit of cost that we will no longer be able to add to the tax roll, and that we will have to add a bit of insurance cost, the option of getting title and being able to sell the property is the most likely route for actual recovery of the cash value of the outstanding taxes.

Other options are listed in Taxservice's report, and we can discuss pros and cons of same during the meeting.

Assuming Council is agreeable to taking title and selling the property, Administration would like specific motions on same, including:

- 1) Motion to take title to the property
- 2) Motion to authorize access to the property by municipal agents
 - a. Realtor
 - b. Inspector

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- c. Engineer
- d. Etc. (Locksmith to change locks)

- 3) Motion to engage a realtor to list the property for sale (with or without specific conditions, i.e. demo or rehab of building based, on bond for same), and return contract for same to next meeting for consideration.

COSTS/SOURCE OF FUNDING (if applicable)

There will be costs to taking title and disposing of the property, however these costs are relatively small overall, and most – if not all of them – can be directly recovered in the sale transfers and tax account settlement.

RECOMMENDED ACTION:

- 1) That Council approves the Summer Village of Nakamun Park taking title and ownership to the noted lot, Lot 8, Block 15, Plan 0621661, having on Sept. 20, 2024 been subject to the required tax recovery proceedings and thereat not being sold, and that Administration be authorized to make application to Alberta Land Titles for same.
- 2) That Council authorizes access to Lot 8, Block 15, Plan 0621661 by municipal agents for the purpose of securing, inspecting and affecting the market sale of the property in accordance with council's directives for disposal of the property, including a building inspection report, an development compliance report, if necessary an structural integrity report, and realtor's market assessment report, and to ensure the locks are changes to secure the building.
- 3) That Council directs that Lot 8, Block 15, Plan 0621661 be disposed of through market sale by a realtor, and that administration be authorized to contact local realtors and return a service contract for the preferred agent to the next council meeting.

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| Initials show support – Reviewed By: | CAO: <i>D. Moskalyk</i> |
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September 20, 2024

By email: (original to remain on file)

Summer Village of Nakamun Park
4808 51st, Po Box 1250
Onoway AB T0B 1V0

Attention: Dwight Moskalyk, Chief Administrative Officer

Dear Dwight:

Re: Summer Village of Nakamun Park – Public Auction

The public auction was held as scheduled on September 20, 2024. The Summer Village of Nakamun Park offered the following property for sale, however; it did not sell

| Roll No | Lot | Block | Plan | C of T | Reserve Bid |
|---------|-----|-------|---------|----------------|---------------|
| 4008 | 8 | 15 | 0621661 | 152 303 452 +2 | \$ 274,780.00 |

The municipality may now become the owner of the above noted property. If the municipality chooses to take title, the property becomes exempt from future taxation. The only cost to the municipality in order to become the owner of the parcel is the cost to register the required forms with Alberta Land Titles. We recommend the municipality take title of the properties not sold at auction, provided that you are not aware of any potential liability concerns. (e.g., environmental or dilapidated buildings)

The following paragraphs all apply to taking Title:

By taking title, the municipality can choose to:

1. Dispose of the parcel by either:
 - a. selling the property, at any time, and according to any conditions it chooses. Some possible options include direct sale, by tender, through a real estate agent, or by any other means that support selling the property at a price as close as reasonably possible to fair market value; or
 - b. keeping the property and depositing an amount of money equal to the reserve bid into a separate account that has been established solely for the purpose of depositing money from the sale of land under Tax Recovery Proceedings.
2. Grant a lease, license, or permit in respect of the parcel.

The municipality would become the legal owner of the property and, provided that the property is not in use, would be entitled to take possession and exclude others from entering upon its property. Also, the municipality would want to ensure insurance is in place as deemed necessary. You may want to verify whether your general policy would cover the newly acquired property or if additional coverage will be required.

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If the tax arrears and all related costs in respect of a property are paid before the municipality disposes of the property as mentioned in 1 above or while leasing the property as mentioned in 2 above, the original title must be revived in the name of the former owner(s).

Should the municipality choose not to sell the land but retain title in their name with a tax forfeiture registered against title, the municipality can, after 15 years, apply to land titles to remove the tax forfeiture notice, cancel the existing title for the parcel and issue a new title in the name of the municipality. Once this new title is issued, the municipality can use or dispose of the property without regard to the former owner.

The following paragraph applies to NOT taking Title:

If the municipality chooses not to take title, the property will remain taxable and the municipality cannot dispose of it, grant a lease, license, or permit in respect to the parcel.

Please confirm whether the municipality chooses to become the owner of the parcels not sold at auction and we will attend to preparation of the transmission and required affidavits with respect to the property. We will forward the documents to you in due course for your signature and seal.

Yours truly,
TAXervice

Angela M.

Angela M. C.M.M.A.
Account Manager
AngelaM@taxervice.com



Summer Village of Nakamun Park Request For Decision - (RFD) 2024-48

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| Meeting: | Regular Council |
| Meeting Date: | October 15, 2024 |
| Originated By: | Dwight Moskalyk, Chief Administrative Officer |
| Title: | Letter of No Objection – Renewal 5618 Naka. Dr. |
| Agenda Item | 6(c) – Regular Meeting Business |
| Number: | |

BACKGROUND / PROPOSAL:

Attached is a redacted copy of the renewal request from 5618 Nakamun Drive (redacted to remove contact info).

These property owners have an existing permit (1 year) that expires on May 1, 2025 and they are looking to renew subject to the municipality's consent. In discussions with the applicant, a three-year Letter of No Objection would be appreciated.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration is supportive of a three-year Letter of No Objection, and we can definitely adjust the record to designate the east side of R8 for this approval.

COSTS / SOURCE OF FUNDING (if applicable)

N/A

RECOMMENDED ACTION:

1. That Council provide a Letter of No Objection to applicant 5618 Nakamun Drive for a three-year term beginning on January 1st, 2025, for their application to site a dock adjacent to MR8 in the Summer Village of Nakamun Park, minimum three metres from the east property line and minimum of 6 metres from any other docking or mooring on MR8;

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| Initials show support – Reviewed By: | CAO: <i>D. Moskalyk</i> |
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Date: Fri, 13 Sep, 24 3:27:29PM
From: Tim Wadson
To: ddm@kronprinzconsulting.ca
Chris Daly
Cc: Cathy Wadson
Subject: Request for letter of consent for Dock Permit

Hi Dwight,

My name is Tim Wadson and I own the cabin at 5618 Nakamun Drive (Plan 18/MC, Block 13, Lot 7). We would like to renew our permit for a dock, boat lift and scardoo lift which expires May 1, 2025. We will be sharing this dock with Lynn Checkley who owns the cabin at 5600A Nakamun Drive (Plan 187MC, Block 11, Lot 7).

Our letter of no objection from this past summer is attached. You provided us with approval to put our dock on the west side of MR 8. When we applied through Environment and Parks in May 2024 they advised their records showed a dock already on the west side and the east side was still available.

Therefore, we would like to place a dock on the Community Reserve Plan 187MC, R8 on the east side again starting in the summer of 2025.

Our contact information is below:

Tim Wadson

[Redacted]
[Redacted]
[Redacted]

Lynn Checkley

[Redacted]
[Redacted]
[Redacted]

Thank you for your consideration. If you need anything further, please do not hesitate to contact us. I look forward to hearing from you.

Thank you,



[5618 Nakamun Drive - Dock Application*J Letter of No Objection - May 1st, 2024 \(1\) \(1\).pdf \(277K\)](#)



Summer Village of Nakamun Park Request For Decision - (RFD) 2024-49

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|----------------|---|
| Meeting: | Regular Council |
| Meeting Date: | October 15, 2024 |
| Originated By: | Dwight Moskalyk, Chief Administrative Officer |
| Title: | CRASC – Service Agreement Renewal |
| Agenda Item | 6(d) – Regular Meeting Business |
| Number: | |

BACKGROUND/PROPOSAL:

Capital Region Assessment Services Commission (CRASC) is the municipality's assessment review board (ARB) service provider. It is common for smaller municipalities (and some larger ones, too) to contract out this "departmental service" and we have been engaged with CRASC for decades now, with excellent service. We revised and renew the agreement on a three year cycle, and 2025 is the start of the next cycle. As such CRASC has provided a revised agreement for the 2025-2027 service period.

The draft agreement is attached for consideration. If all looks good we will want a motion approving the agreement and authorizing execution.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Overall, the agreement is fairly boilerplate and mirrors previous agreements from earlier terms. Obviously, the rate schedule has been adjusted to account for inflationary pressures but nothing unexpected (previous was base of \$800 and \$0.30/parcel = ~\$850/year, current will be total of ~ \$950/year which equates to a real increase of about 3.9% annually).

I should note for clarity that this agreement is not for "assessment services" -- which we contract for through Municipal Assessment Services Group. The ARB is the appeal board function of the assessment department and is responsible for maintaining a panel of board members and convening/completing and assessment reviews/appeals throughout the year.

COSTS/SOURCE OF FUNDING (if applicable)

As noted about, slight increases but these match our projections in the 5 year plan and the resulting inflationary increase is within the average for contract services 3-5%, so no "real" change to note. These cost are covered under the annual operating budget.

RECOMMENDED ACTION:

1. That Council approve the renewal of the CRASC Service Agreement for the 2025-2027 service period, as presented, and authorize Mayor Pederson and CAO Moskalyk to execute same.

Initials show support – Reviewed By: CAO: *D. Moskalyk*

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CAPITAL REGION ASSESSMENT SERVICES COMMISSION
11810 Kingsway, Edmonton, Alberta, T5G 0X5
TEL: 780 482 1451 EMAIL: gerryl.amorin@crasc.ca



Sept 6, 2024

Dear CRASC ARB PARTICIPANT:

Please find attached an electronic copy in PDF format of CRASC's Service Agreement to continue to provide Assessment Review Board Services to your municipality(ies) for the years 2025 to 2027.

We have made some changes from the expiring 2022-2024 agreement, primarily to better clarify the obligations of the Commission and the Participants; also, to adjust the fees that CRASC will charge.

For each CRASC ARB PARTICIPANT that you administer, would you please follow the instructions below:

1. Print out a copy of the Agreement.
2. Complete the following sections of the Agreement:
 - Page 2, Print the Name of your municipality on the line immediately above (the "Participant").
 - Page 8, Complete all sections under the heading: THE PARTICIPANT
Please ensure an authorized signer completes this section
 - Page 11, Complete all information lines under PARTICIPANT'S SERVICE ADDRESS.
3. Scan and email a copy of the completed Agreement to gerryl.amorin@crasc.ca

On receipt of your signed Agreement, the Commission will sign Page 8 to complete a fully executed Agreement. CRASC will scan and email a copy to you for your records.

Thank you for your attention to this matter and we look forward to serving your ARB needs for a further 3-year term.

Sincerely,

Gerryl Amorin, CPA | Manager, Finance Officer

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n

o

One

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Office Use Only

Member or Participant

Municipality: _____

Received: _____

**PARTICIPANT
MEMORANDUM OF AGREEMENT
2025 - 2027**

**LOCAL ASSESSMENT REVIEW BOARDS
and
COMPOSITE ASSESSMENT REVIEW BOARDS**

Capital Region Assessment Services Commission

C.R.A.S.C.

1 January 2025

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MEMORANDUM OF AGREEMENT

made between

CAPITAL REGION ASSESSMENT SERVICES COMMISSION
(the "Commission")

and

(the "Participant")

WHEREAS the Commission will provide specific administrative and financial services relating to Assessment Review Boards to the Participant.

AND WHEREAS the Commission and the Participant have reached agreement with respect to the terms and conditions under which the Commission will provide such administrative and financial services to the Participant.

NOW THEREFORE the Commission and the Participant agree as follows:

1. DEFINITIONS

- a. "Board" means the Board of Directors of the Capital Region Assessment Services Commission.
- b. "Commission" means the Capital Region Assessment Services Commission.
- c. "Fiscal Year" means 1st of January to 31st of December.
- d. "Participant" and "Municipality" mean a municipal authority NOT listed in the Appendix to Alberta Regulation 77/96, as amended from time to time; and which has engaged the services of the Commission to provide specific administrative and financial services relating to Assessment Review Boards.
- e. "Panclist" means an individual who is accredited by the Alberta Land & Property Rights Tribunal ("LPRT") to hear Assessment Complaints.
- f. "Assessment Review Board" and "ARB" mean either the Local Assessment Review Board ("LARB") or the Composite Assessment Review Board ("CARB").
- g. "Assessment Clerk" means an individual who is accredited by the Alberta LPRT to perform assessment clerk services.

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- h. "Term" means the term of this agreement as set forth in Section 2.

2. TERM

The term of this agreement is as specified in Schedule "A" hereto. The Term may be extended by an agreement in writing between the parties hereto before the end of the Term, failing which the agreement shall terminate at the end of the Term without notice by either party to the other and without additional compensation from the Participant to the Commission.

3. OBLIGATIONS of the COMMISSION

The Commission will provide a full ARB administration service from receipt of Complaint forms through to distribution of the hearing decisions, including, but not limited to:

- a. receiving Complaint forms from the Participant, acknowledging their receipt, setting up hearings, preparing and distributing Notices of Hearings, attending each hearing and distributing the decision.
- b. maintaining a Panelist pool sufficient to respond to the Participant's requirements for Assessment Review Board hearings.
- c. annually providing the Participant with:
 - i. a list of Commission approved Panelists from which the Commission can draw to fill its hearing needs;
 - ii. the name of the chair of the LARB and CARB;
 - iii. the name of the Assessment Clerk of the LARB and CARB.
- d. apprising the Participant of such information relevant and necessary for the performance of its legislated duties and responsibilities with respect to Assessment Review Boards.
- e. providing an Assessment Clerk at Assessment Review Board hearings, unless the Participant informs the Commission of its wish to provide its own Assessment Clerk.
- f. assisting the Panelists to prepare a written decision from each hearing and distributing the decision to the appropriate parties. *NOTE - The decisions, reasons therefore and the writing of the decision are the responsibility of the hearing panelists. The clerk will provide only administrative and clerical assistance to this function.*
- g. preparing, and distributing to the Participant, appropriate administrative and operating policies and procedures relating to Assessment Review Boards.
- h. annually meeting with the Panelists to review activities and ensure that the

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Panelists are current with respect to Assessment Review Board hearing information.

Panelist Nominations:

While it is the policy of the Commission to, wherever possible, draw its pool of panelists only from its members; from time to time the Commission may contact Participants seeking nominations of suitable individuals who may be appointed as potential Panelists so that an acceptable pool of accredited Panelists can be maintained. The determination of the Panelist pool rests solely with the Commission.

Should the Commission decide to accept the Participant's nominee, the Commission will contact the Participant's nominee to outline the requirements for being considered as a Panelist and inform the nominee of pending training and accreditation requirements and opportunities. Upon successful accreditation, the nominee will be entered on the Commission's Panelist pool registry as maintained by the Commission.

4. OBLIGATIONS of the PARTICIPANT

The Participant will cooperate with the Commission to ensure the smooth running of the Commission's ARB practices and procedures, including, but not limited to:

- a. at the commencement of each year of this agreement (and no later than the 15th of February of each year), the Participant will provide to the Commission its total parcel count as at the 1st of January of each year. *NOTE - This parcel count will be used to calculate the total per parcel fees due in accordance with Schedule "A" to this agreement.*
- b. annually appointing to the LARB and CARB the list of Commission Panelists, the name of the chair and the name of the Assessment Clerk, provided to the Participant by the Commission each year. *NOTE - The Commission draws from only its own designated pool of Panelists to sit on Commission administered hearings.*
- c. providing the Commission with immediate notification by email when an Assessment Review Board Complaint has been filed with the Participant.
- d. for each complaint, promptly scanning and emailing the following to the Commission: *(IMPORTANT - Where the following documentation contains colour, the document should be scanned in colour.)*
 - Assessment Review Board Complaint form
 - Assessment Complaints Agent Authorization form - if appropriate
 - Proof of payment of applicable complaint fee
 - All other documentation provided by the complainant accompanying the ARB Complaint form
 - Copy of the assessment notice or combined assessment/tax notice that is the subject of the complaint

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- Confirmation of the date that the complaint was received by the Participant and that the complaint was received within the deadline for submission of complaints.
- e. when requested by the Commission, providing a suitable meeting room or other means of facilitating a hearing (e.g. setting up, providing and hosting suitable videoconference and/or teleconference facilities) for the Assessment Review Board hearing without charge to the Commission. The decision regarding how the hearing will take place, e.g. in person, by video/teleconference or by other means will be at the sole discretion of the Commission.

5. FEES and EXPENSES

Each year the Board will review the budget for Assessment Review Board services and will establish such fees as it deems appropriate. Annually, the Participant will be informed as to what the forthcoming year's fees will be. Effective at the commencement of this Agreement, these approved fees and expenses are as shown in Schedule "A", and they will remain in effect for the remaining years of this agreement unless changed by the Board.

The Commission will invoice each Participant for the applicable fees and expenses listed in Schedule "A" and the Participant will pay those invoices in a timely manner.

Should the Board change the fees in Schedule "A", the Participant has the option to withdraw from this agreement within 30 days from the latter of the date of the change(s) coming into effect and the Participant being informed of the change(s).

6. LEGAL EXPENSES

The Assessment Review Board (ARB) is a quasi-judicial board established in accordance with the Municipal Government Act and your municipal bylaw. The Board is independent from your municipality and is comprised of citizen members appointed by Municipal Council.

The ARB makes decisions in an impartial manner and applies the principles of natural justice and procedural fairness, which includes the right to legal counsel.

In some circumstances the ARB will request legal counsel to support its role in the complaint/hearing/decision writing process; the municipality is solely responsible for the cost to retain sufficient legal services. It is normal protocol for the legal account to be opened in CRASC's name to maintain genuine independence. The legal invoices will then be billed back to the municipality at cost for reimbursement.

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7. PARTICIPANT INFORMATION

All Participant information relating to the Assessment Review Board complaints is deemed the property of the Participant.

Other than for the proper functioning of the Assessment Review Board process, the Commission will not disclose or make known to any person the Participant information or any matter or thing which comes to the knowledge of or is disclosed to the Commission by reason of this Agreement and shall retain all such knowledge as confidential, unless the Commission is required by law, or is expressly authorized by the Participant in writing, to disclose or make known the knowledge.

Where Participant information, whether paper or electronic, is in the temporary possession or control of the Commission, the Commission will ensure the security and safety of all data and allow only authorized access to the Participant information.

8. TERMINATION

A Participant shall be entitled to terminate this agreement upon six (6) months written notice together with payment of the annual fees for the balance of the Term.

The Commission reserves the right to terminate this agreement upon six (6) months written notice to the Participant.

9. SURVIVAL

The provisions of this agreement, which by their context are meant to survive the expiry or earlier termination of this agreement, shall so survive for the benefit of the party relying upon the same.

10. NOTICE

Whether or not so stipulated herein, all notices, communication, requests and statements required or permitted hereunder shall be in writing.

11. ASSIGNMENT

This agreement or any rights arising out of this agreement shall not be assigned by either party hereto without the other party's prior written consent, which consent shall not be arbitrarily withheld.

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12. ENTIRE AGREEMENT

This agreement represents the entire agreement between the parties with respect to the subject matter hereof.

13. AMENDMENTS

This agreement can be modified, amended or assigned only by a written instrument duly executed by the parties.

OTHER:

14. Judicial Review of an ARB decision:

Judicial reviews of the Board's decisions are governed by section 470 of the Municipal Government Act.

If the municipality is considering an application to the Court of King's Bench it is mandatory that legal counsel is consulted. Please note this is beyond the scope of this contract.

The ARB Members and Clerk are not able to offer any legal advice, suggestions, or guidance with respect to such inquiries. The CRASC Clerk may assist in securing legal representation if requested.

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IN WITNESS WHEREOF the parties hereto have executed this agreement by the hands of their respective, properly authorized officers, on their behalf.

THE COMMISSION:

CAPITAL REGION ASSESSMENT SERVICES
COMMISSION

Per: _____

Authorized Signature

Name

Date

THE PARTICIPANT:

Name of Participant Municipality

Per: _____

Authorized Signature

Name

Date

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SCHEDULE "A"

TERM of AGREEMENT

The Term of this agreement is for the period from 1 January 2025 to 31 December 2027.

FEES and EXPENSES

The compensation payable by the Participant to the Commission for its performance of this agreement is as follows:

1. Annual Fees per Participant - Per Fiscal Year

- a. Core fee of \$900, plus;
- b. Per parcel fee of \$0.35, based on the total number of the Participant's parcels that are eligible to have a LARB or CARB complaint filed on them, as at 1 January of each year of the agreement. *(Do not include DIP, Linear, Exempt, Municipal Owned and similar parcels)*

2. Hearing Fees - Per Hearing

Assessment Review Board Hearing Fees are chargeable to the Participant for each hearing and depend on the services provided to the Participant for each hearing. Not all fees may be chargeable for every hearing.

a. Hearing:

\$800 for each LARB hearing

\$800 for each CARB hearing

b. Panelist:

\$193 per Panelist for each hearing and associated travel time that do not exceed four (4) hours.

\$330 per Panelist for each hearing and associated travel time that exceed four (4) hours and do not exceed eight (8) hours.

\$495 per Panelist for each hearing and associated travel time that exceed eight (8) hours.

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c. **Presiding Officer:**

\$248 per Presiding Officer for each hearing and associated travel time that do not exceed four (4) hours.

\$440 per Presiding Officer for each hearing and associated travel time that exceed four (4) hours and do not exceed eight (8) hours.

\$660 per Presiding Officer for each hearing and associated travel time that exceed eight (8) hours.

d. **Assessment Clerk:**

\$800 for each hearing where the Commission provides an Assessment Clerk.

Note: If panel deliberations take place on a date other than the Hearing Date, additional charges will apply as per the hearing rates above.

3. **Hearing Expenses**

Travel and subsistence expenses are chargeable to the Participant for each hearing. These are based on the rates established from time to time by the Government of Alberta for its Boards, Agencies and Commissions.

4. **Judicial Review**

If a complaint is appealed, CRASC offers Clerk Services at a rate of \$125 per hour. This would include but is not limited to responding to "Notice to Obtain Record of Proceedings" and any other administrative tasks that the ARB Clerk has jurisdiction to perform.

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COMMISSION'S SERVICE ADDRESS

The Commission's address for service of notices is:

Capital Region Assessment Services Commission
11810 Kingsway
Edmonton, Alberta T5G 0X5

Telephone: 780-451-4191
Email: info@crasc.ca

PARTICIPANT'S SERVICE ADDRESS

The Participant's address for service of notices is:

Name of municipality _____

Contact name _____

Address 1 _____

Address 2 _____

City/Province _____

Postal Code _____

Telephone: _____

Email: _____

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Summer Village of Nakamun Park Request For Decision - (RFD) 2024-50

| | |
|----------------|---|
| Meeting: | Regular Council |
| Meeting Date: | October 15, 2024 |
| Originated By: | Dwight Moskalyk, Chief Administrative Officer |
| Title: | Waste Token Phase-Out Discussion |
| Agenda Item | 6(e) – Regular Meeting Business |
| Number: | |

BACKGROUND/PROPOSAL:

Administration has been made aware of plans to end the token system at LSAC landfill facilities, with an expected transition date of Jan 1, 2025. To date we have received no formal communication on this, but in speaking with County reps and based on feedback through the community from local transfer station attendant this change will be happening.

This short timeline for a changeover puts those of us communities who use the token system in a bit of a scramble, so administration is just looking to have a discussion with Council on their thoughts and how they would like to proceed with finding an alternative service. Also, how they would like to communicate same to the residents.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Here for general discussion, so all options are on the table, and hopefully by the time of the meeting itself we will have received some official correspondence on this transition to frame the discussion.

Some thoughts from admin on this:

Options:

- 1) Curbside pick-up: Common in other summer villages (though not all), relatively high cost, especially in seasonal communities.
- 2) Community bins: A few other villages use this option, mid range cost for set-up, low cost to operate, issue is managing "unauthorized material" and space to locate them
- 3) Community collection: Some municipalities in the area hire staff (CAO/PW) to collect garbage on a regular cycle and deliver the tonnage to the regional landfill, probably more cost effective than (1), but requires year round staff/more administrative work.
- 4) Request purchase of County Transfer Station Cards – either directly or through village.
- 5) Individual Service – folks can either get their own bin, or plan to take their own garbage to the regional landfill (which we still get access to as a member, but it is in Gunn rather than Rich Valley or Onoway – so a bit less convenient).

Pending discussions, Administration would like some direction on what options we are to investigate and bring back for further discussion/direction. We should also keep the public



abreast of the situation as it develops and we can send email communication (and/or letters?) out on this, in addition to the usual website/newsletter updates.

COSTS/SOURCE OF FUNDING (if applicable)

Cost is an important factor in this discussion for sure, but at this point we need to sort out the conceptual side of the service delivery expectation before we get too far into the pricing side, and how the cost is going to be recovered.

RECOMMENDED ACTION:

1. That Council accepts the discussion on the anticipated Waste Token phase-out at Lac Ste. Anne County transfer stations, and directs administration to proceed with next steps as discussed, including a public notice and _____ (getting pricing on a particular option, contacting the county for a meeting, etc.???)

| |
|--|
| Initials show support – Reviewed By: CAO: D. Moskalyk |
|--|

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Summer Village of Nakamun Park Request For Decision - (RFD) 2024-51

| | |
|----------------|---|
| Meeting: | Regular Council |
| Meeting Date: | October 15, 2024 |
| Originated By: | Dwight Moskalyk, Chief Administrative Officer |
| Title: | Fire Services Negotiations, Updates |
| Agenda Item | 6(f) – Regular Meeting Business |
| Number: | |

BACKGROUND/PROPOSAL:

Finalizing Fire Services Negotiations within a regional framework (other municipal partners and with the existing fire service provider) remains a priority for the municipality. The most recent meeting was held on Oct. 3rd, 2024 to review outstanding governance related matters. The governance piece (if and how a “regional partnership” would work, as opposed to individual contracts) is a tough discussion to have at times – but it is also relieving in that it is the big hurdle to complete before a formal proposal can be solicited and reviewed.

Deputy Mayor Hanssen attended the October 3rd, 2024 meeting, as did CAO Moskalyk, and there will be a verbal update on the discussions had at this meeting, including the presentation of a proposed new cost apportionment model (part assessment, part lot count). In preparation for the next steps, there was consensus from the group that negotiating parties ought to seek direction from their council’s on a few key negotiating points – and this is what we will discuss today.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Councils are asked to offer their position on the following items:

- 1) The Distance Discount – Does it make sense? Is it a deal-breaker? Can it be handled a different way?
- 2) Cost Apportionment – Does the proposed new model work for your community? Does a 50/50 (assessment/lot count) methodology make sense, is a 40/60, or 60/40 – or some other break more practical? If not, is there an alternative model and why you prefer it?
- 3) Other Matters – Managing Partner Discussion, Service Level Standards Discussion.

COSTS/SOURCE OF FUNDING (if applicable)

Projections for cost implications under various cost apportionment models will be discussed during the meeting for context. Fire Services are recovered through the annual operating budget based on taxes collected through the special fire service levy approved each year.

RECOMMENDED ACTION:

1. That Council _____ (provide direction as warranted)

Initials show support – Reviewed By: **CAO: D. Moskalyk**

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4.8 km West of Gunn, AB on HWY 43 then .4 km South on Range Road 35



| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
|-----------|-----------|-----------|-----------|-----------|-----------|--------|
| 9:00—5:00 | 9:00—5:00 | 9:00—5:00 | 9:00—5:00 | 9:00—5:00 | 9:00—5:00 | CLOSED |

CLOSED ALL STATUTORY HOLIDAYS

Paper: Includes colored paper, white bond, newspaper, magazines and catalogues

Cardboard: Board box (e.g. cereal boxes & shoe boxes) and corrugated cardboard boxes

Metal: Tin cans, aerosol cans, metal lids

Clear Glass: Household jars, bottles and window glass

Plastics: Includes all CLEANED plastic bottles and jars #1 to #7: Soft drink bottles, milk jugs, detergent bottles, FLATTENED cartons, etc..
Check the bottom of the container, if you see the recycling symbol with a #1,2,3,4,5,6, or 7 in the centre, it is acceptable.

Did you Know?



One ton of recycled paper can save:

- 17 trees
- 380 gallons of oil
- three cubic yards of landfill space
- 4,000 kilowatts of energy
- 7,000 gallons of water!

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Date Mon, 23 Sep, 24 4:03:48PM
From Trista Court
tcourt@lsac.ca
Len Kwasny
lkwasny@onoway.ca
Kelly Muir
kellymuir@albertabeach.com
Ian Kupchenko
svcastle.kupchenko@gmail.com
Keith Pederson
keith.pederson@svnakamun.com
Sandi Benford
sandi.benford@gmail.com
To Bernie Poulin
berniepoulin@icloud.com
Gwen Jones
gwen.jones@sunsetpoint.ca
Kathy Dion
k.dion@valquentin.ca
Don Bauer
mayor@svyellowstone.ca
Ray Hutscal
ray.hutscal@rosshaven.ca
1LSA-COUNTY COUNCIL (Council Only)
Councilors2022@lsac.ca
Mike Primeau
mprimeau@lsac.ca
Jennifer Thompson
cao@onoway.ca
Kathy Skwarchuk
sboffice@albertabeach.com
Summer Village of Castle Island
svcastle@telus.net
Moskalyk Moskalyk
cao@svnakamun.com
Cc SV of South View
svsouthview@outlook.com
Wendy Wildman Silver Sands, Castle Island, South View
administration@wildwillowenterprises.com
Matthew Ferris - Summer Village of Sunset Point
office@sunsetpoint.ca
Marlene Walsh
cao@valquentin.ca
Kim Hanlan
office@svyellowstone.ca
Tony Sonneleitner
cao@rosshaven.ca
Subject FireSmart Assessments - Lac Ste. Anne County

Please see the attached correspondence forwarded on behalf of Reeve Joe Blakeman, Lac Ste. Anne County.

Regards,

Trista Court

General Manager of Community Engagement, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.6722 | FAX: 780.785.2985 | CELL: 780.284.1538 lsac.ca

Visit CountyConnect.ca to sign up for critical alerts as they happen!



September 23, 2024

Onoway Regional Fire Services Member Municipalities
c/o Box 540
Onoway, AB T0E 1V0

Attn: Mayors

Re: FireSmart Assessments

Lac Ste. Anne County Fire Services has a team of Fire Fighters that are committed to promoting and implementing FireSmart principles that are intended to mitigate the potential negative effects of wildfire. Each member of this team has successfully completed formal Level 3 Home Ignition Zone Specialist training through FireSmart Alberta and are qualified to complete property assessments through the Advanced FireSmart Home Assessment Program.

We have received requests from residents within your municipalities to provide this service.

Unfortunately, with continued rhetoric expressing public criticism of Lac Ste. Anne County Fire Services, we concede that perhaps you would be better served to have this program delivered by Fire Rescue International, who repeatedly states that their service is superior to that of ours. We assume that they are adequately trained, qualified and certified to deliver FireSmart Alberta programs. As such, Lac Ste. Anne County Fire Services will not provide free property assessments to residents outside of our boundaries, with the exception of those municipalities we have service agreements with, or those that we are actively negotiating with.

Regards,



Joe Blakeman
Reeve, Lac Ste. Anne County

Town of Mayerthorpe

Report Title : NAKAMUN TOTAL CONTRACT HRS

Report Range Start: 2024/09/01 0000 End: 2024/09/30 2359

Non Hour Report by User

TOWN OF MAYERTHORPE

KASAMBA, GERVAIS

| | | | | | |
|-------------------------------------|-----------------|------------|-----------------|-------|--------------------|
| Event start: | 2024/09/06 0830 | Event end: | 2024/09/06 1000 | Time: | (90) Minutes |
| Address: | SUMMER VILLAGE | | | | |
| Activity Type: | GENERAL PATROL | | | | |
| Total Time on Call for this Event : | | | | | 1 Hours 30 Minutes |

| | | | | | |
|-------------------------------------|-----------------|------------|-----------------|-------|--------------------|
| Event start: | 2024/09/12 0830 | Event end: | 2024/09/12 1000 | Time: | (90) Minutes |
| Address: | SUMMER VILLAGE | | | | |
| Activity Type: | GENERAL PATROL | | | | |
| Total Time on Call for this Event : | | | | | 1 Hours 30 Minutes |

| | | | | | |
|-------------------------------------|-----------------|------------|-----------------|-------|--------------------|
| Event start: | 2024/09/22 1030 | Event end: | 2024/09/22 1200 | Time: | (90) Minutes |
| Address: | SUMMER VILLAGE | | | | |
| Activity Type: | GENERAL PATROL | | | | |
| Total Time on Call for this Event : | | | | | 1 Hours 30 Minutes |

| | | | | | |
|-------------------------------------|-----------------|------------|-----------------|-------|--------------------|
| Event start: | 2024/09/26 0830 | Event end: | 2024/09/26 1000 | Time: | (90) Minutes |
| Address: | SUMMER VILLAGE | | | | |
| Activity Type: | GENERAL PATROL | | | | |
| Total Time on Call for this Event : | | | | | 1 Hours 30 Minutes |

| | | |
|--|---------|-----------|
| KASAMBA, GERVAIS : Total Time On Calls | 6 Hours | 0 Minutes |
|--|---------|-----------|

| | | |
|-------------------|---------|-----------|
| Total Group Time: | 6 Hours | 0 Minutes |
|-------------------|---------|-----------|

| | | |
|-----------------------------------|---------|-----------|
| All Officers: Total Time On Calls | 6 Hours | 0 Minutes |
|-----------------------------------|---------|-----------|

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