

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Thursday August 28th, 2025 – at Wildwillow Enterprises Inc. Main Office (2317 Township Road 545, Lac Ste. Anne County, Alberta, T0E 1V0, East End Fire Hall of LSAC) - 6:30 P.M.

1. Call to Order:
 - a) Land Acknowledgement:
The Summer Village of Nakamun Park acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these land for centuries, and where wrongs have been done, we dedicate our efforts to moving forward in a renewed spirit of reconciliation and collaboration with our indigenous stakeholders, friends, and neighbours so that the mistakes of the past are never repeated in the future.

- Pg. 1 - 2 2. Agenda:
 - a) Thursday August 28th, 2025 Regular Meeting Agenda

- pg. 3 - 6 3. Minutes:
 - a) Tuesday, July 15, 2025 Regular Meeting Minutes

4. Appointment:
 - a) N/A

5. Bylaws/Policies:
 - a) N/A

6. Business:
 - a) 2024 Annual Review, Safety Codes Council – RFD 2025-40 is attached, including the Annual Internal Review, for Council’s Review.

 - Pg. 15 - 19 b) Onoway Regional Fire Service, Disbursement of Funds – RFD 2025-41 is attached for consideration.

 - Pg. 20 - 26 c) ASVA, 2025 Conference and AGM – RFD 2025-42 is attached for background and consideration.

 - Pg. 27 d) 2025 Annual Information Meeting, Follow-Up – RFD 2025-43 is attached for Background.

 - Pg. 28 - 29 e) Alberta Beach Regional Fire Service, Mutual Aid Agreement – RFD 2025-44 is attached for background. The Agreement itself is subject to legal privilege and will be reviewed in closed session.

7. Financial
 - a) Income and Expenses Statement for Period Ending July 2025 (to be circulated for review during the meeting)

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Thursday August 28th, 2025 – at Wildwillow Enterprises Inc. Main Office (2317 Township Road 545, Lac Ste. Anne County, Alberta, T0E 1V0, East End Fire Hall of LSAC) - 6:30 P.M.

8. Councillor Reports

- a) Mayor
- b) Deputy Mayor
- c) Councillor

9. Administration Reports

- a) CAO:
 - a. Transition Plans, CAO
 - b. End of Season Public Works Tasks
 - c. Outstanding Enforcements and Next Steps
 - d. Strategic Planning for 2025/2026
 - e. Councilor Training Follow-Up (Elected Official and Emergency Management, Other).
 - f. Participation in the Summer Village of Lac Ste. Anne County East Meeting (Sept. 20, 2025)

10. Information and Correspondence

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- a) Government of Alberta, Municipal Affairs – August 8, 2025 letter confirming the 2025/2026 Canada Community Building Fund grant allocation to the municipality.

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- b) Royal Canadian Mounted Police, Commanding Officer – June 25, 2025 letter of introduction and priorities of the force.
- c) Other

11. Closed Meeting

- a) See Item 6(e), above.

12. Next Meeting Date

- a) Schedule the next regular council meeting for September 16, 2025, 2:00 p.m., or some other date/time.

13. Adjournment

Upcoming Meetings:

August 27, 2025 – Councillor Training (Part 1, SVLSACE)

August 28, 2025 – Council Organizational Meeting

September 15, 2025 – Council Training (Part 2, SVLSACE)

September 16, 2025 – Regular Council Meeting (Proposed)

September 20, 2025 – SVLSACE Regular Meeting (Tentative)

September 27, 2025 – New Council Emergency Management Training (Tentative)

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY JULY 15, 2025 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

	PRESENT	<p>Mayor: Keith Pederson Deputy Mayor: Marge Hanssen Councillor: Robert Charter</p> <p>Administration: Dwight Moskalyk, CAO Tony Sonnleitner, Development Officer</p> <p>Appointments: David Bridges, 4:30pm (via Zoom/Telephone) Bradly Ginter, 2:15pm Michelle Gallagher, 3:00pm</p> <p>Absent: N/A</p> <p>Public Works: N/A Public at Large: N/A</p>
1.	CALL TO ORDER	Mayor Pederson called the meeting to order at 2:01 p.m.
2.	AGENDA	
	120-25	MOVED by Deputy Mayor Hanssen that the agenda for the Tuesday, July 15, 2025, regular meeting of council be approved as presented. CARRIED.
3.	MINUTES	
	121-25	MOVED by Councillor Charter that the minutes for Tuesday, June 17, 2025, regular meeting of council be approved, as presented. CARRIED.
	122-25	MOVED by Mayor Pederson that the minutes of the Tuesday, June 17, 2025, Special Meeting of Council for the Public Hearing of Land Use Bylaw 2025-5 be approved, as presented. CARRIED.
4.	APPOINTMENT	4:00pm - David Bridges, see Motion 130-25, below. 2:15pm – Bradley Ginter (See Motion 123-25, below. 3:00pm – Michelle Gallagher, Legal Counsel, see Closed Session Item 11(a), below.
5.	BYLAW	N/A

<p>6.</p>	<p>BUSINESS</p> <p>Bradley Ginter arrives at the meeting at 2:12 p.m.</p> <p>123-25</p> <p>124-25</p> <p>125-25</p> <p>Bradley Ginter exited at 2:43 p.m.</p> <p>Michelle Gallagher arrived at the meeting 2:54 p.m.</p> <p>126-25</p> <p>Deputy Mayor Hanssen recused herself from the discussion.</p> <p>Recess to allow the public to exit at 2:56 p.m.</p> <p>Call to Order in Closed Session 2:57 p.m.</p>	<p>Bradley Ginter arrives at the meeting 2:12 p.m.</p> <p>MOVED by Deputy Mayor Hanssen that Council open the Review by Council of Stop Order 25STOP01-23 at 2:15pm on Jul7 15, 2025. CARRIED.</p> <p>MOVED by Mayor Pederson that Council receive the presentations of the municipality and the property owner regarding 25STOP01-23 as information and forming part of the public record of the Review by Council. CARRIED.</p> <p>MOVED by Councillor Charter that Council upholds Stop Order 25STOP01-23 as issued by the Development Authority, except where amended as follows:</p> <ul style="list-style-type: none"> i. Scope of Work Amended to Reflect the Workplan of the Property Owner presented this day, July 15, 2025 (specifically reduced vegetation removal zone and allowance to retain trees over 8” caliper with the designated areas of the site plan, at the discretion of the property owner), and ii. Amended timeline for compliance to October 15, 2025. <p>CARRIED.</p> <p>Bradley Ginter exited the meeting 2:43 p.m.</p> <p>Michelle Gallagher arrived at the Meeting 2:54 p.m.</p> <p>MOVED by Councillor Charter that Council goes into Closed Meeting at 2:55 p.m., pursuant to Section 32 of the Access to Information Act, being information that is considered privileged and subject to solicitor-client privilege. CARRIED.</p> <p>Deputy Mayor Hanssen recused herself from the Closed Meeting discussion citing pecuniary interest and conflict of interest.</p> <p>Mayor Pederson called for a recess to allow the public to exist the meeting at 2:56 p.m.</p> <p>Mayor Pederson called the meeting back to order, now in Closed Session, at 2:57 p.m.</p> <p>The Closed Session Meeting was attended by:</p>
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MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY JULY 15, 2025 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

	<p>Mayor Pederson Councillor Charter CAO Moskalyk Development Officer Sonnleitner Legal Counsel Gallagher</p> <p>Recess to allow the public to return to the meeting at 3:48 p.m.</p> <p>Call to Order at 3:49 p.m.</p> <p>127-25</p> <p>Michelle Gallagher exited the meeting at 3:50 p.m.</p> <p>128-25</p> <p>129-25</p> <p>David Bridges arrives at the meeting at 4:34 p.m.</p> <p>130-25</p> <p>David Bridges exits the meeting at 4:56 p.m.</p>	<p>Mayor Pederson called a recess to allow the public to return to the meeting at 3:48 p.m.</p> <p>Mayor Pederson called the meeting back to order at 3:49 p.m.</p> <p>MOVED by Councillor Charter, Council move out of Closed Session and back into the public meeting at 3:49 p.m. CARRIED.</p> <p>Michelle Gallagher exited the meeting at 3:50 p.m.</p> <p>MOVED by Deputy Mayor Hanssen that Council defer any discussion on the MSCNET proposal and expansion projects for 2025 pending arrival of Kevin Bernhardt to another appointment time. CARRIED .</p> <p>MOVED by Mayor Pederson that Council accept as information the 2024 Municipal Indicator Results for the Summer Village of Nakamun Park, and confirms that they have been advised of the results and the responses to same provided to Municipal Affairs by Chief Administrative Officer Moskalyk. CARRIED.</p> <p>David Bridges arrived at the meeting at 4:34 p.m. via telephone.</p> <p>MOVED by Councillor Charter that Council receive the background information and request from the property owner of #5098 and 5099 4th Street as information, and authorize a reduction in the balance owing resulting from the enforcement matter such that the penalties received in 2024 and 2025 to date be waived, resulting in a total of \$1,300.00, being the original enforcement charge, left owing and due to the municipality on or before Dec. 31, 2025, after which date penalties shall again be applied on any portion remaining unpaid. CARRIED.</p> <p>David Bridges exits the meeting at 4:56 p.m.</p>
7.	FINANCIAL	N/A.

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY JULY 15, 2025 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

8.	COUNCIL REPORTS 131-25	MOVED by Mayor Pederson that Council accept the Council Reports for information, as presented. CARRIED.
9.	ADMINISTRATION /PUBLIC WORKS REPORTS 132-25	MOVED by Deputy Mayor Hanssen that Council accept the Administration and Public Works reports for information, as presented. CARRIED.
10	INFORMATION / CORRESPONDENCE 133-25	MOVED by Deputy Mayor Hanssen that Council accepts the following correspondence items as information: a) Lac Ste. Anne Foundation – Strategic Planning Session Report (April 2025) b) Government of Alberta, Tax and Assessment Audit – July 2, 2025 notice of new Audit program and submission requirements for same. c) German Campground Rec. Association (South View) – July 8, 2025 thank you letter to Fire Rescue International regarding their participation in a recent community event. CARRIED.
11.	CLOSED MEETING	See Motion #126-25, above.
12.	NEXT MEETING 134-25	MOVED by Mayor Pederson that the next regularly scheduled meeting be held on Thursday August 28, 2025 at 2:00 p.m. CARRIED.
13.	ADJOURNMENT	Mayor Pederson declared the meeting adjourned at 5:21 p.m.

Mayor Keith Pederson

Chief Administrative Officer Dwight Moskalyk



Summer Village of Nakamun Park Request For Decision - (RFD) 2025-40

Meeting:	Regular Council
Meeting Date:	August 28, 2025
Originated By:	Wendy Wildman, Chief Administrative Officer
Title:	2024 Annual Internal Review, Safety Codes Council
Agenda Item Number:	6(a) – Regular Business

BACKGROUND/PROPOSAL:

The Summer Village of Nakamun Park is an accredited municipality for the purpose of the Safety Codes Act. In broad terms, this means that we have a designated Safety Codes service provider (we are in contract with Superior Safety Codes), providing a one-stop permit shop for developers and advantageous reporting and permit revenue sharing under the agreement. However, this benefit also carries with it an obligation, and that obligation is to remain compliant with the Safety Code Council Quality Management Plan (QMP) process to ensure fair access and compliance.

Your administration team works with SCC representatives annually to ensure the QMP and Annual Audit is complete. The results of that Audit are presented in the Annual Internal Review.

A copy of the 2024 AIR is attached to the RFD.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

While feedback on the Safety Codes process for the municipal and how we can improve it are always welcome, especially given the Accredited status of the Summer Village, the purpose of this business item is simply to share the results of the 2024 AIR and have council accept them as information.

COSTS/SOURCE OF FUNDING (if applicable)

N/A

RECOMMENDED ACTION:

- 1) That Council accept as information the 2024 Annual Internal Review of the Summer Village of Nakamun Park by the Safety Codes Council, and authorise administration to proceed with execution and filing of same for the public record.

Initials show support – Reviewed By:	CAO: <i>W. Wildman</i>
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2024

Annual Internal Review

Accredited Municipality

Summer Village of Nakamun Park



2024- Municipal Accreditation

Accreditation Information

Accreditation ID: M000459
Municipal Name: Summer Village of Nakamun Park
Population Size: 96
Municipal Type: Municipality
Accredited Disciplines: Building, Electrical, Gas, Plumbing
Application Disciplines: Building, Electrical, Gas, Plumbing

QMP Information

QMP	Disciplines Covered	QMP Approved Date	QMP Manager Name (First name , Last name)	QMP Manager Job Title
369	Gas, Plumbing, Electrical, Building	2020-06-17	Victoria Message	QMP Manager

Operational Activity

Activity	Building	Electrical	Gas	Plumbing	PSDS	Total
Permits Issued	2	3	4	1	4	14
Permits Closed	4	3	2	0	3	12
Permits Open	2	1	2	1	1	7
Inspection Completed	6	4	3	1	3	17
Orders Issued	0	0	0	0	0	0
Orders Closed	0	0	0	0	0	0
Orders Outstanding	0	0	0	0	0	0
Variances Issued	0	0	0	0	0	0

QMP Administration

a.	Are the contacts listed on Council Connect for your organization current?	Yes
b.	Is an accredited agency under contract to provide safety codes services?	Yes
c.	Please provide the following verifications:	
i.	The list of active Designation of Powers in Council Connect is up-to-date.	Yes
ii.	SCO certifications are current and have not expired.	Yes
iii.	SCO training is current.	Yes
iv.	A registry of SCO training is maintained.	Yes
v.	Municipal staff and contractors have access to the approved QMP	Yes
vi.	Municipal staff and contractors have received training on the approved QMP.	Yes
vii.	All and any changes to the QMP have been approved by the Administrator prior to implementation.	Yes
viii.	All safety codes services files are managed under a formal records management program.	Yes
ix.	All safety codes services files closed by a contracted accredited agency are returned to the municipality	Yes

Accredited Agency Contract Information

Agency Name	B	EL	G	P	PS	Mun. %	Ag. %	Other	Services Type	Contract Start Date
A000300-Superior Safety Codes Inc.	Yes	Yes	Yes	Yes	Yes	20	80		Both	2023-02-17

Agency Monitoring and Oversight

a.	Does the accredited agency submit the Council levy on behalf of the municipality?	Yes
i.	The municipality is not in arrears in its remittance of the Council Levy.	Yes
b.	Please provide the following verifications	
i.	An agency monitoring and oversight program is in place.	Yes
ii.	Agency inspections services are delivered in accordance to the municipality's QMP.	Yes
iii.	Signed formal agency contracts are in place.	Yes
iv.	Agency contracts are current and up-to-date.	Yes
v.	Agency contracts address the transition of safety codes services upon termination.	Yes
vi.	Closed agency safety codes services files are returned to the municipality.	Yes

Agency Satisfaction

Please rate the following statements in relation to the corporation's satisfaction with the safety codes services provided by their contracted agency or agencies.

	Very Satisfied	Satisfied	Dissatisfied	Very Dissatisfied
1. A000300-Superior Safety Codes Inc.				
a.		Yes		
b.		Yes		
c.		Yes		
d.		Yes		
e.		Yes		
f.		Yes		
g.		Yes		

Technical Service Delivery Standards File Review Instructions

- Complete a review of one (1) closed permit file in each of the disciplines covered by the accreditation (i.e. building, electrical, gas, and plumbing)
- Files closed in the fire discipline **do not have** to be reviewed.
- An organization accredited in all disciplines will complete a maximum of four (4) file reviews.
- If a permit file was not closed in a discipline in the year which the AIR applies, a file review **is not required**.

File Information

Discipline: Gas Permit Issue Date: 2024-07-10 Permit Closure Date: 2024-09-03

Issuing Organization: Superior Safety Codes Inc.

Permit Issuer: Sherron Waithe

DOP Number: P10475

Inspecting Organization: Superior Safety Codes Inc.

Inspecting SCO: Brian Cherneske

DOP Number: D5455

Discipline: Plumbing

Permit Issue Date:

Permit Closure Date:

Issuing Organization:

Permit Issuer:

DOP Number:

Inspecting Organization:

Inspecting SCO:

DOP Number:

Discipline: Building Permit Issue Date: 2023-11-07 Permit Closure Date: 2024-04-07

Issuing Organization: Superior Safety Codes Inc.

Permit Issuer: Dennis Cooke DOP Number: D10155

Inspecting Organization: Superior Safety Codes Inc.

Inspecting SCO: Ron Matiejewski DOP Number: D4811

Discipline: Electrical Permit Issue Date: 2024-08-27 Permit Closure Date: 2024-08-30

Issuing Organization: Superior Safety Codes Inc.

Permit Issuer: Sherron Waithe DOP Number: P10475

Inspecting Organization: Superior Safety Codes Inc.

Inspecting SCO: Gerald Ives DOP Number: D5724

Discipline: Private Sewage Permit Issue Date: 2024-05-21 Permit Closure Date: 2024-09-06

Issuing Organization: Superior Safety Codes Inc.

Permit Issuer: Brian Cherneske DOP Number: D5455

Inspecting Organization: Superior Safety Codes Inc.

Inspecting SCO: Brian Cherneske DOP Number: D5455

File Review

Building	a.	Construction Document Review	
		Was a construction document review required?	Yes
		If yes, Please verify the following	
	i.	Plans were reviewed as prescribed in the municipality's QMP.	Yes
	ii.	Professional involvement occurred as required in the municipality's QMP.	Yes
	iii.	Plans were reviewed and approved by an SCO with the proper certification.	Yes
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
	b.	Permit Issuance	
		Please verify the following:	
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes
	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes
	c.	Orders	
	i.	Was an order issued?	No
	ii.	If yes, the order is registered with the Council.	
	d.	Variances	
	i.	Was a variance issued?	No
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	Yes
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes
iii.	The inspection reports describe the "work in place" at the time of inspection	Yes	
iv.	An SCO with the proper certification and designation completed the inspections.	Yes	
v.	Was the permit closed with an unsafe condition?	No	
vi.	Did the inspections identify deficiencies?	No	
1.	Were the deficiencies resolved prior to permit closure?		

Building	2.	Were the deficiencies an unsafe conditions?		
	3.	Was a verification of compliance accepted?		
	Electrical	a.	Construction Document Review	
		Was a construction document review required?	No	
		If yes, Please verify the following		
	i.	Plans were reviewed as prescribed in the municipality's QMP.		
	ii.	Professional involvement occurred as required in the municipality's QMP.		
	iii.	Plans were reviewed and approved by an SCO with the proper certification.		
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.		
	b.	Permit Issuance		
		Please verify the following:		
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes	
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes	
	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes	
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes	
	c.	Orders		
	i.	Was an order issued?	No	
	ii.	If yes, the order is registered with the Council.		
	d.	Variances		
	i.	Was a variance issued?	No	
	ii.	If yes, the variance is registered with the Council.		
	e.	Inspections and File Closure		
		Please verify the following:		
	i.	Inspections completed within the prescribed time frame.	Yes	
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes	
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes	
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes	
	v.	Was the permit closed with an unsafe condition?	No	
	vi.	Did the inspections identify deficiencies?	No	
	1.	Were the deficiencies resolved prior to permit closure?		
	2.	Were the deficiencies an unsafe conditions?		
	3.	Was a verification of compliance accepted?		
Gas	a.	Construction Document Review		
		Was a construction document review required?	No	
		If yes, Please verify the following		
		i.	Plans were reviewed as prescribed in the municipality's QMP.	
		ii.	Professional involvement occurred as required in the municipality's QMP.	
		iii.	Plans were reviewed and approved by an SCO with the proper certification.	
			Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
		b.	Permit Issuance	
			Please verify the following:	
		i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes
		ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes
		iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes
		iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes
		c.	Orders	
		i.	Was an order issued?	No
	ii.	If yes, the order is registered with the Council.		

Gas	d.	Variances	
	i.	Was a variance issued?	No
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	Yes
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes
	v.	Was the permit closed with an unsafe condition?	No
	vi.	Did the inspections identify deficiencies?	No
	1.	Were the deficiencies resolved prior to permit closure?	
	2.	Were the deficiencies an unsafe conditions?	
3.	Was a verification of compliance accepted?		
Plumbing	a.	Construction Document Review	
		Was a construction document review required?	
		If yes, Please verify the following	
	i.	Plans were reviewed as prescribed in the municipality's QMP.	
	ii.	Professional involvement occurred as required in the municipality's QMP.	
	iii.	Plans were reviewed and approved by an SCO with the proper certification.	
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
	b.	Permit Issuance	
		Please verify the following:	
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	
	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	
	c.	Orders	
	i.	Was an order issued?	
	ii.	If yes, the order is registered with the Council.	
	d.	Variances	
	i.	Was a variance issued?	
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	
iii.	The inspection reports describe the "work in place" at the time of inspection		
iv.	An SCO with the proper certification and designation completed the inspections.		
v.	Was the permit closed with an unsafe condition?		
vi.	Did the inspections identify deficiencies?		
1.	Were the deficiencies resolved prior to permit closure?		
2.	Were the deficiencies an unsafe conditions?		
3.	Was a verification of compliance accepted?		
Private Sewage	a.	Construction Document Review	
		Was a construction document review required?	No
		If yes, Please verify the following	
	i.	Plans were reviewed as prescribed in the municipality's QMP.	

Private Sewage	ii.	Professional involvement occurred as required in the municipality's QMP.	
	iii.	Plans were reviewed and approved by an SCO with the proper certification.	
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
	b.	Permit Issuance	
		Please verify the following:	
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes
	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes
	c.	Orders	
	i.	Was an order issued?	No
	ii.	If yes, the order is registered with the Council.	
	d.	Variances	
	i.	Was a variance issued?	No
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	Yes
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes
	v.	Was the permit closed with an unsafe condition?	No
	vi.	Did the inspections identify deficiencies?	No
	1.	Were the deficiencies resolved prior to permit closure?	
	2.	Were the deficiencies an unsafe conditions?	
	3.	Was a verification of compliance accepted?	

Annual Internal Review Findings

Use the results of the File Review and any other information to answer the following questions

1. Are there any notable issues with respect to the accreditation that was discovered through the completion of the Annual Internal Review?

There were no notable issues with respect to accreditation during the internal review.

2. Any other general comments, concerns or issues the municipality would like to raise with the Administrator and council in regards to its accreditation or operation of the safety codes system.

The Summer Village of Nakamun Park continues to strive to improve our Safety Codes processes and delivery program on an ongoing basis.

Municipal Acknowledgement and Signature

Signature: Victoria Message

Date: 2025-02-06

Job Title: QMP Manager

Note: This information is being collected for the purpose of administering and monitoring organizations accredited under the Safety Codes Act. The information collected will be managed in compliance with section 33,39 and 40 of the Freedom of Information and Protection of Privacy Act, section 63 of the Safety Codes Act, and in accordance with the policies, practices and procedures of the Safety Codes Council. Questions about the collection and use of this information can be directed to the Safety Codes Council at 780-413-0099, or toll-free at 1-888-413-0099.

For Safety Council Use Only

Administrator of Accreditation Review and Approval

Signature:

Date:



Summer Village of Nakamun Park Request For Decision - (RFD) 2025-41

Meeting:	Regular Council
Meeting Date:	August 28, 2025
Originated By:	Wendy Wildman, Chief Administrative Officer
Title:	Onoway Regional Fire Services – Partnership Dissolution and Disbursement of Proceeds
Agenda Item Number:	6(b) – Regular Business

BACKGROUND/PROPOSAL:

Council will recall that until recently the Summer Village was part of a partnership of municipalities receiving their Fire Protection Services through the Onoway Regional Fire Service. In 2024 notice was given that this partnership was being discontinued. Since then, willing partners (including SVNPN) have reformed a regional service through Alberta Beach.

As a final matter of dissolving the ORFS partnership, the final accounting of the service assets and liabilities was conducted. This accounting, based on the information provided by managing partner (the Town of Onoway), suggests that there is a surplus remaining at the end of business, which is due back to the partners in proportion to their stake in the partnership.

The Town of Onoway's July 11, 2025 letter is attached for background and detail.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

While there is likely yet some discrepancy over what the actual final balance of the funds remaining should be (this has been in contest for much of the negotiations), the Full and Final settlement offered by the Town of Onoway is \$2,508.44, with 6% of this – or \$155.09 – due to the Summer Village of Nakamun Park.

As SVNPN has such a minor stake in the partnership, and the matter is already principally closed, Administration recommends the Council accept the settlement as offered and acknowledges the full and complete discharge of the Town of Onoway's duties and obligations as they relate to the Onoway Regional Fire Services in partnership with Nakamun Park.

COSTS/SOURCE OF FUNDING (if applicable)

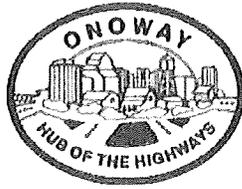
These funds, once received, will be added back to the Fire Services (Protective Services) Reserve account as they relate to activities originating in non-current year operations, subject to the Auditor's comments on same.



RECOMMENDED ACTION:

- 1) That Council accept the Town of Onoway's July 11, 2025 Full and Final Settlement Offer relating to the dissolution of the Onoway Regional Fire Services, acknowledge acceptance of the settlement offered of \$155.09 to Nakamun Park, and authorize administration to collect these funds and transfer them to the Protective Services Reserve Account concurrent to the 2025 Year End Journal Entries.

Initials show support – Reviewed By: CAO: <i>W. Wildman</i>



TOWN OF ONOWAY

Mail: Box 540
Onoway, Alberta
T0E-1V0
Town Office: 4812-51 Street
Phone: 780-967-5338
cao@onoway.ca

July 11, 2025

Onoway Regional Fire Services
Member Municipalities via email

Re: Full and Final Settlement of Onoway Regional Fire Services

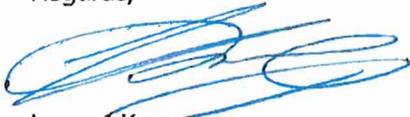
Dear Members of Onoway Regional Fire Services:

Administration for the Town of Onoway has completed the reconciliation of accounts for Onoway Regional Fire Services. In 2022 the Town of Onoway requested true transparency for the Onoway Regional Fire Services and administration created revenue and expense accounts attributed directly to Onoway Regional Fire Services. The Town held ORFS as a fund in their financial statements. However prior to 2022 these amounts were not coded to Onoway Regional Fire Services or a fire service fund. As this was the case and excel spreadsheets were presented to the member municipalities it is difficult to complete a full accounting without significant staff time. You will find attached an excel spreadsheet from the financial accounting software detailing the expenses of Onoway Regional Fire Services which was required to provide multiple year comparison. This reconciliation encompasses 2022-2025, although 2020 & 2021 are included. The final accounting concludes an operating surplus of \$2,508.44. Based on the percentages that municipalities contribute, the following distribution of funds will be made before the end of July 2025.

Alberta Beach	28%	(708.53)
Onoway	19%	(471.81)
Silver Sands	12%	(288.96)
South View	4%	(106.12)
Yellowstone	6%	(143.67)
Nakamun Park	6%	(155.09)
Sunset Point	10%	(248.97)
SSP adj to bible campg		0.00
Val Quentin	7%	(164.89)
Castle Island	1%	(21.22)
Ross Haven	8%	(199.17)
		<u>(2,508.44)</u>

Town Council has directed Administration to distribute the funds to member municipalities before the end of July 2025. The Town of Onoway considers all obligations to Onoway Regional Fire Services member municipalities concluded. Should you have questions, please direct them to our Administration at cao@onoway.ca and Council will review and respond accordingly.

Regards,

A handwritten signature in blue ink, appearing to be 'Lenard Kwasny', written over the printed name.

Lenard Kwasny
Mayor

LK/jt

cc: Town Council



TOWN OF ONOWAY

Description

Revenue Operating

	2020 Actuals	2021 Actuals	2022 Actuals	2023 Actuals	2024 Actuals	2025 Actuals		
1-23-00-850 FIRE - ORFS CONTRIB. ADM/COPIES/POSTAGE	(163,351.02)	(208,171.58)						
1-23-00-820 FIRE - TRANSFER FROM RESERVES	5,000.00	0.00	0.00	0.00	0.00	0.00		
1-23-00-831 FIRE REV. - LSAC MVA RESPONSE	(38,918.73)	(45,824.06)	0.00	0.00	0.00	0.00		
1-23-00-840 FIRE - ONOWAY INCIDENT RECOVERY	(36,258.08)	(71,117.83)	(3,643.82)	(5,413.15)	(24,501.71)	(2,478.56)		
1-23-00-890 OTHER REVENUE - ADMIN CHARGES	(48,036.00)	(46,781.36)	0.00	0.00	0.00	0.00		
1-23-00-892-1 ORFS - REVENUE HIGHWAY RESPONSES				(31,231.25)	(10,392.50)	(4,020.00)		
1-23-00-892-2 ORFS - LSAC			(18,344.47)	(25,195.00)	(10,639.44)			
1-23-00-893 ORFS - OPERATIONAL COST (other municipalities)	0.00	0.00	(50,848.10)	(52,607.22)	(52,781.35)	(8,048.84)		
1-23-00-894 ORFS - NWFF CONTRACT (other municipalities)	0.00	0.00	(210,460.33)	(217,155.40)	(231,270.72)	(43,303.38)		(2,508.44)
1-23-00-895 ORFS - INCIDENT RECOVERY (EXC. ONOWAY)	0.00	0.00	(26,417.39)	(134,680.31)	(40,120.64)	(7,339.14)	Alberta Beach	0.28
1-23-00-896 ORFS - FIRE RESER. TRANS. (\$9761 & \$7801)	0.00	0.00	(17,124.00)	0.00	0.00	0.00	Onoway	0.19
1-23-00-897-1 ORFS - CONTRACT/ADMIN (Onoway)			(11,779.73)	(12,223.62)	(12,227.50)	(1,884.16)	Silver Sands	0.12
1-23-00-897-2 ORFS - NWFF Contract (Onoway)				(53,060.45)	(56,509.38)	(10,580.08)	South View	0.04
	(301,583.85)	(371,895.05)	(338,617.84)	(531,766.40)	(438,443.24)	(77,632.16)	Yellowstone	0.06
							Nakamun Park	0.06
2-23-00-110 FIRE - ONOWAY INCIDENT RESPONSES	39,376.75	71,862.64	5,240.44	13,494.19	23,009.34	2,478.56	Sunset Point	0.10
2-23-00-111 FIRE-MEDICAL CONSUMABLES (\$5/PARCEL)	14,740.00	14,740.00	3,725.54	0.00	0.00	0.00	SSP #8 to bible camp	0.00
2-23-00-112 FIRE EXP. - LSAC MVA RESPONSES	31,648.39	33,646.15	0.00	0.00	0.00	0.00	Val Quentin	0.07
2-23-00-113 ORFS - MEDICAL CONSUMABLES (\$5/PARCEL)	0.00	0.00	15,395.27	11,891.48	14,740.00	3,069.25	Castle Island	0.01
2-23-00-114-1 ORFS - LSAC MVA/MUTUAL AID RESP.	31,648.39	33,646.15	62,348.75	123,372.54	22,069.75	1,851.37	Ross Haven	0.08
2-23-00-114-2 ORFS - MVC				23,298.83	8,140.21	2,463.90		(2,508.44)
2-23-00-115 ORFS - INCIDENT RESPONSES (EXC. ONOWAY)	0.00	0.00	9,517.57	8,380.81	22,403.44	3,782.07		
2-23-00-116 ORFS - ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00		
2-23-00-141 ORFS - UNRECOVERABLE INCIDENTS	0.00	0.00	0.00	0.00	0.00	0.00		
2-23-00-143 ORFS - COPIES/POSTAGE	0.00	0.00	1,000.00	1,000.00	1,065.00	183.00		
2-23-00-211 ORFS - ADMINISTRATION	0.00	0.00	12,000.00	12,000.00	12,000.00	2,170.00		
2-23-00-215 ORFS - MISC (HALL RENT/PHONE/LUNCH)	0.00	0.00	168.00	82.50	1,156.00	0.00		
2-23-00-216 FIRE - RADIOS/LEGAL	9,528.96	9,034.72	0.00	0.00	0.00	0.00	Critical Communications & Radio License, WCI Communications	
2-23-00-217 ORFS - VOLUNTEER FIRE INSURANCE	0.00	0.00	1,480.00	1,480.00	1,480.00	516.00		
2-23-00-218 ORFS - RESERVES	0.00	0.00	0.00	0.00	0.00	0.00		
2-23-00-219 ORFS - NWFF CONTRACT (other municipalities)	0.00	0.00	207,951.43	0.00	0.00	0.00		
2-23-00-220 ORFS - ADD. OPERATIONAL (AB & CH)	0.00	0.00	14,870.00	14,870.00	16,300.00	3,256.00		
2-23-00-221 ORFS - HALL IMPR. (\$5000 CNO. \$6900 AB)	0.00	0.00	11,800.00	11,800.00	11,800.00	0.00		
2-23-00-223 ORFS - RADIOS	0.00	0.00	8,096.45	4,518.00	4,718.50	1,404.00		
2-23-00-224 ORFS - RADIOS (AFRRCS SETUP)	0.00	0.00	19,735.89	0.00	0.00	0.00		
2-23-00-225 ORFS - RADIOS LICENSE	0.00	0.00	896.88	1,000.82	1,044.61	0.00		
2-23-00-251 FIRE-ALBERTA BEACH REIMBURSEMENT	14,170.00	14,170.00	0.00	0.00	0.00	0.00		
2-23-00-253 FIRE - VEHICLE/EQUIP. REPAIR & MAINT	0.00	0.00	0.00	0.00	0.00	0.00		
2-23-00-274 ORFS - LEGAL	0.00	0.00	0.00	3,400.00	0.00	0.00		
2-23-00-352 FIRE - NWFF CONTRACT	183,950.95	208,167.00	0.00	0.00	0.00	0.00		
2-23-00-513 ORFS - CONTRACT	0.00	0.00	694.40	270,215.99	287,780.42	53,884.25		
2-23-00-517 ORFS - RADIO REPAIR	0.00	0.00	44.05	678.00	0.00	0.00		
2-23-00-544 FIRE - UNRECOVERABLE INCIDENTS	0.00	0.00	1,286.73	0.00	6,109.17	0.00		
Total Expenses	324,463.45	385,266.66	373,897.40	501,063.98	433,815.44	75,074.40		
Deficit (Surplus)	22,899.60	13,371.61	35,378.56	(30,702.44)	(4,627.80)	(2,567.76)	(2,508.44)	(2022-2025)



Summer Village of Nakamun Park Request For Decision - (RFD) 2025-42

Meeting:	Regular Council
Meeting Date:	August 28, 2025
Originated By:	Wendy Wildman, Chief Administrative Officer
Title:	2025 ASVA Conference and AGM
Agenda Item Number:	6(c) – Regular Business

BACKGROUND/PROPOSAL:

The Summer Village of Nakamun Park is a member of the Association of Summer Villages of Alberta (ASVA), which is the principal peer organization for Summer Village advocacy and support withing the Province of Alberta.

Every year ASVA hosts an Conference and AGM for their organization. The 2025 Event is on October 16 and 17, at the Wyndam Edmonton Hotel and Conference Centre (4440 Gateway Blvd.). Council traditionally sends (or authorizes attendance of) Council and Administration, including accommodations/travel and an extra supper ticket for the banquet (for spouses). We also traditionally approve sending an item to the silent auction fundraiser.

A complete breakdown of the 2025 Conference program and costs is attached.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The registration costs for the event are \$349/registrant, plus hotels, travel, and daily council honorariums. If council wishes to attend in 2025, we will need to get approval for same, and then confirm who needs hotels and for what nights so that we can get folks booked.

We will also need to determine if we are sending a silent auction donation, and if so how much to spend and who is going to purchase/deliver same, so we can share this with the organizers of the event for their planning purposes.

COSTS/SOURCE OF FUNDING (if applicable)

The cost of the ASVA conference is accounted for in the annual budget, either in council meeting costs or administrative service conference costs, where applicable. It should be noted that where the CAO attends for multiple clients the cost per client is pro-rated. Wildwillow usually sends a few reps so that we can sit in on all the sessions and share the info within the admin team/councils.

RECOMMENDED ACTION:

- 1) That Council authorize the attendance of Council and Administration at the 2025 Association of Summer Villages of Alberta Annual Conference and Annual General Meeting, including

SVNP RFD 2025-42

Page 1 of 2



hotel and accommodations, and an extra banquet ticket for spouses, AND THAT _____ be authorized to procure a silent auction item for the event up to a maximum value of _____ to provide on behalf of the Summer Village of Nakamun Park.

Initials show support – Reviewed By: CAO: <i>W. Wildman</i>



Association of
SUMMER VILLAGES
OF ALBERTA

May 01, 2025

"Facing the Future"

RE: ASVA's 67th Annual Conference and AGM – October 16 & 17, 2025 - Online Registration is Open

Good morning, Summer Village Mayors and CAO's;

ASVA is happy to inform you that Online Registration is open for the upcoming ASVA Conference. This year's Conference will be held on **October 16 & 17th, 2025, at the Wyndham Edmonton Hotel & Conference Center, 4440 Gateway Blvd. Edmonton, AB.**

Being an Election year, ASVA seeks your Summer Village's valued support by registering for this year's Conference, and hope that you will be able to join us, as it will give you the opportunity to meet newly Elected Officials from 51 Summer Villages and adjacent Counties, listen to presentations, visit the trade show, and enjoy the evening banquet with lots of PR, awards ceremony, silent auction and entertainment, fun to be had by all.

Please click on the link below to register. Once the Program is tentatively confirmed, it will be posted on the ASVA website www.asva.ca Please check back for further updates starting July.

<https://www.eventbrite.ca/e/facing-the-future-asvas-2025-annual-conference-agm-tickets-1255975218689?aff=oddtcreator>

ASVA is also requesting your consideration for the following:

- a cash sponsorship and/or
- an item for the silent auction.

The publicity you will receive from your cash sponsorship or silent auction item donation consists of the following exposure of your Municipality to:

- the Mayors, Deputy Mayors and Councilors from 51 Summer Villages in Alberta;
- Reeves and County Managers/CAO's within the Region;
- Ministers, and MLAs from various areas and departments within the Government Alberta

If you choose to become a Sponsor or provide a Silent Auction item, please contact ASVA's Executive Director Kathy Krawchuk at execdirector@asva.ca, and identify the level of Sponsorship, or the value of your silent auction item, who it is from, along with an email address and contact name.

If you choose become a Sponsor, below is how you will be recognized, when payment is received before **August 1st, 2025**. There is great value in being a Sponsor at the Conference.

2 – 51109 RR271 Spruce Grove, AB T7Y 1G7
Phone 780.236.5456
www.asva.ca

Page 1



Association of
SUMMER VILLAGES
 OF ALBERTA

Sponsorship Level	Sponsorship Amount	Tradeshow Display Table Included	# of Breakfast, Snacks, Lunch & Banquet Tickets Provided with Sponsorship	# of Breakfast, Snacks, & Lunch Tickets Provided with Sponsorship	Recognized as a Sponsor in the Agenda Pkg.	Recognized on Power Point	Self-Introduction of the Company to the Delegates & Intro of Guest Speaker	Sponsor Name Sign at Meal Stations and or Coffee Station	Sponsor LOGO in ASVA Annual Report	Sponsor Logo displayed on ASVA Website
TITLE	\$4,000+	YES	6	0	YES	YES	YES	YES	YES	YES
PLATINUM	\$2,000+	YES	4	0	YES	YES	NO	YES	YES	YES
GOLD	\$1,000+	YES	2	0	YES	YES	NO	YES	YES	YES
SILVER	\$500+	YES	0	1	YES	YES	NO	NO	YES	YES
BRONZE	\$300+	NO	0	0	YES	YES	NO	NO	YES	NO
COFFEE/HEALTH BREAK	\$250+	NO	0	0	YES	YES	NO	YES	YES	NO

Thank you in advance for your consideration. As always, we appreciate your support. Hope to see everyone there.

Sincerely,

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA

President, ASVA

**The ASVA is nonprofit organization but is not registered as a charitable organization, so taxable receipts are not available.

2 - 51109 RR271 Spruce Grove, AB T7Y 1G7 Phone 780.236.5456 www.asva.ca	Page 2
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"FACING THE FUTURE"



REGISTRATION IS OPEN FOR

ASVA's 67th Annual Conference
& AGM

October 16 & 17, 2025

**Conference
Registration Fee:**
\$349 (Including Banquet
Ticket)

Cancellations must be in writing via email to execdirector@asva.ca before **September 16, 2025**, for a full refund, less \$50 administration fee. No refunds will be given after September 16, 2025.

VENUE

**WYNDHAM
EDMONTON HOTEL &
CONFERENCE CENTRE**

4440 GATEWAY BLVD
EDMONTON, AB
T6H 5C2

CONFERENCE AGENDA

A Draft Conference Agenda will be Emailed to the Membership Once the Speakers & Presentation Topics are Confirmed. It will also be Posted on the ASVA Website at the End of August. (Speakers are subject to Change Without Notice).

Registration Closes September 30th, 2025
at 10:00am



Click on the Link to Register for ASVA's 67th Annual Conference & AGM (\$349) and Or to Purchase Additional Banquet Tickets (\$80):

<https://www.eventbrite.ca/e/where-collaboration-meets-creation-asvas-2025-annual-conference-agm-tickets-1255975218689?aff=oddtcreator>

ASVA is excited to be hosting the 2025 Annual Conference & AGM at the Wyndham Edmonton Hotel & Conference Centre, where there will be more than enough space for our entire Event, including having the Trade Show & Silent Auction all in one BIG Ballroom. This in person event will feature engaging sessions, networking opportunities, and so much more. Don't miss out on this chance to learn, connect, and grow with fellow peers. You don't want to miss this opportunity. Hope to See You There!

OCTOBER 16TH BANQUET VENUE

- ❖ 6:00pm - Cocktails (Cash Bar)
- ❖ 6:30pm - Hot Dinner Buffet
- ❖ 7:15pm - Speeches & Award Presentations
- ❖ 8:15pm - Entertainment
- ❖ 9:15pm - Silent Auction Closes

“FACING THE FUTURE”

HOTEL RESERVATIONS:

Tel: 780.437.6010

Toll Free: 1.877.999.3223

Or Use Booking Link:

<https://www.wyndhamhotels.com/wyndham/edmonton-alberta/wyndham-edmonton-hotel-and-conference-centre/overview?checkInDate=10/15/2025&checkOutDate=10/17/2025&groupCode=101525ASV>

Group Name: Association of Summer Villages of Alberta

Booking Code: 101525ASV

Guestroom Rates Only, Does Not Include Taxes:

Room Type: Single: \$139. Double: \$139, Triple: \$149, Quad: \$159

Individual Reservations can be cancelled without penalty up to 24 hours prior arrival. Early Booking is recommended.

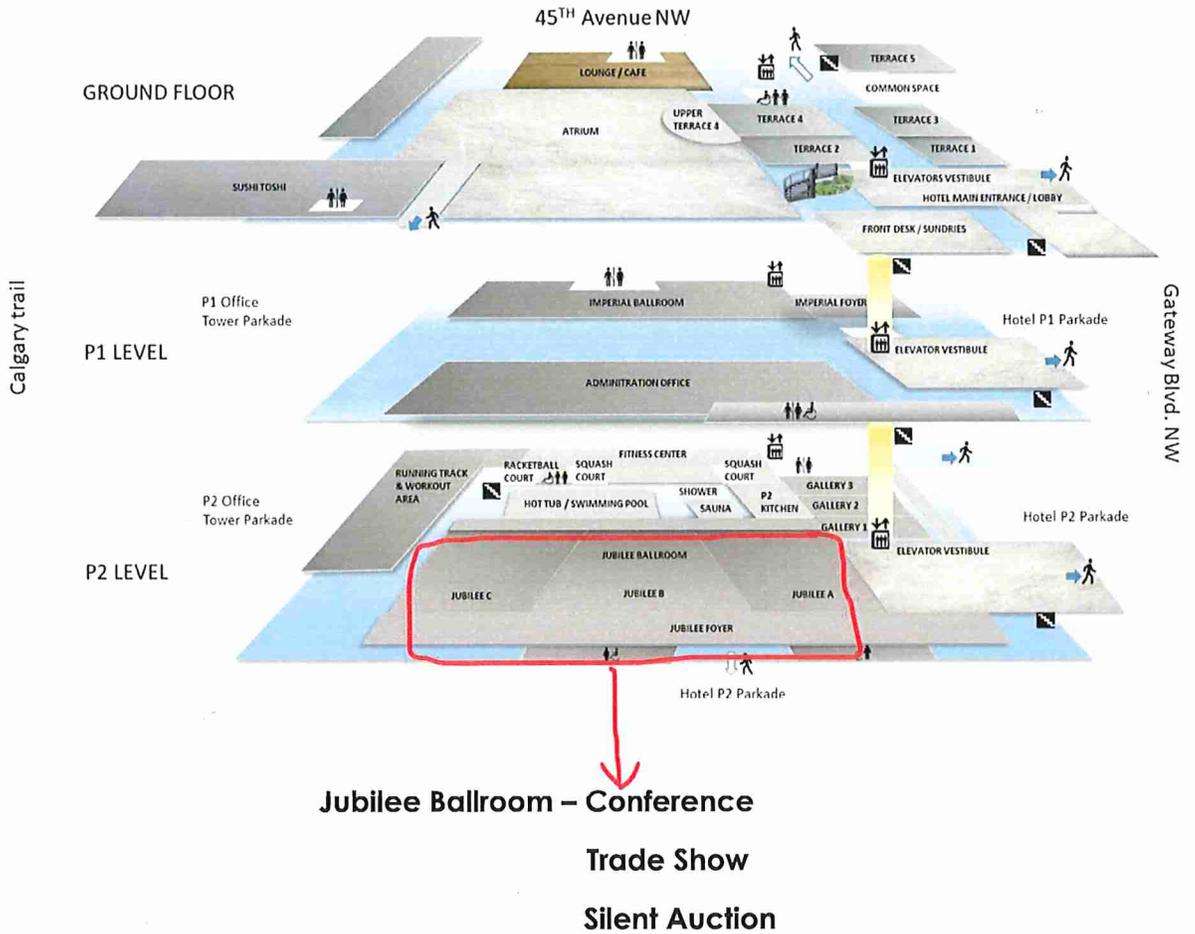


Association of
SUMMER VILLAGES
OF ALBERTA

Please contact ASVA's Executive Director Kathy Krawchuk should you have any questions at execdirector@asva.ca

"FACING THE FUTURE"

HOTEL MAP





Summer Village of Nakamun Park Request For Decision - (RFD) 2025-43

Meeting:	Regular Council
Meeting Date:	August 28, 2025
Originated By:	Wendy Wildman, Chief Administrative Officer
Title:	2025 AIM Follow-Up Discussion/Feedback
Agenda Item Number:	6(d) – Regular Business

BACKGROUND/PROPOSAL:

The Summer Village of Nakamun Park held its Annual Information Meeting on July 26, 2025. As per usual, Council shared highlights of municipal operations with the community, and received feedback from the residents on the same, and other matters of interest.

Following the AIM, the municipality makes time during the next regular council meeting to revisit the topics and themes discussed at the meeting and frame out any actions/priorities council would like to address going forward. The AIM is – for both Council and residents – a day of information sharing/gathering, not so much debate and decision-making, so the follow-up is important.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

As provided by Council post-AIM, some of the topics to discussion include:

- 1) Purchase and Place Buoys in the Lake to Keep Boats away from Shore
- 2) Adding a Fence to 4006/4007 to hide municipal debris on our lots.
- 3) Stop Using Round-Up on Fences/Posts, Replant Seed under Bare Areas and then Limit Round-Up Use to Just the Post Bases.
- 4) Adding Privacy Slats on the Maintenance Yard to hide the Storage Area.

If there are other comments/issues, we can add them to the discussion list during the meeting for discussion amongst the council.

COSTS/SOURCE OF FUNDING (if applicable)

Some of these issues can probably be addressed in 2025, or start to be addressed before the new year and under the current budget (reseeding lands). Some of the larger items will require more effort and will have to wait to be considered next year under the new operating/capital budgets (i.e. adding fences, buoys).

RECOMMENDED ACTION:

- 1) That Council accept the discussion on the Annual Information Meeting feedback as information and direct administration to _____ (some specific actions as warranted).

Initials show support – Reviewed By:	CAO: <i>W. Wildman</i>
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Summer Village of Nakamun Park Request For Decision - (RFD) 2025-44

Meeting:	Regular Council
Meeting Date:	August 28, 2025
Originated By:	Wendy Wildman, Chief Administrative Officer
Title:	Alberta Beach Regional Fire Services – Mutual Aid (Closed Session)
Agenda Item Number:	6(e) – Regular Business

BACKGROUND/PROPOSAL:

The Summer Village of Nakamun Park is now a member of the Alberta Beach Regional Fire Service, as of March 2025. The principal fire and rescue service is provided by Alberta Beach, through contract with Fire Rescue International, and this service applies to primary response within the service boundaries of the partners – including SVNP.

In addition to the primary service, the partnership has been working on restoring mutual aid services with other regional partners, specifically Lac Ste. Anne County. This mutual aid will give additional protection and access to resources during response situations.

In order to complete the addition of mutual aid to the service package, each partner will need to adopt an agreement. This agreement has been prepared by Alberta Beach and Lac Ste. Anne County, and is now being provided to members in duplicate to adopt at the council level.

The agreement will be shared in closed session as it is subject to legal privilege.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Pending the Council's discussion in closed session, Administration would ask that this agreement be approved. On initial review, there are no concerns with the agreement. Some discussion will need to be had about how this impacts, or can be made to impact, highway response call-out procedures, and there will be more details of that to share in closed session as well.

COSTS/SOURCE OF FUNDING (if applicable)

There is no new cost to consider for having mutual aid in place, other than in a response situation where mutual aid is called out we would be billed based on that fee schedule. The fact that we pass that cost off to the property owner means that (within reason) we are not particularly concerned with the rate schedule. The main point is there is not annual cost adjustment to consider (standby cost) for the mutual aid addition.

RECOMMENDED ACTION:



- 1) That Council goes into Closed Session at _____p.m. pursuant to Section 32 of the Access to Information Act, being information that is considered privileged information and subject to solicitor-client privilege related to the negotiation of a Mutual Aid Agreement for Fire Services.
- 2) That Council approved the Mutual Aid Agreement for Fire Services with Lac Ste. Anne County, through the Alberta Beach Regional Fire Service Partnership, as presented (or with suggested amendments as deemed appropriate).

Initials show support – Reviewed By: CAO: <i>W. Wildman</i>



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Peace River*

AR119711

August 8, 2025

His Worship Keith Pederson
Mayor
Summer Village of Nakamun Park
PO Box 1250
Onoway AB T0E 1V0

Dear Mayor Pederson:

I am pleased to confirm your allocation for the 2025-26 Canada Community-Building Fund (CCBF). In 2025, Canada allocated Alberta \$276 million; this partnership between the province and the federal government will help ensure local governments in Alberta can continue to make needed investments in local infrastructure.

For the Summer Village of Nakamun Park, your 2025 CCBF allocation is \$9,737.

Both the CCBF and Local Government Fiscal Framework (LGFF) funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at <https://open.alberta.ca/publications/canada-community-building-fund-allocations>.

I look forward to working together with you to support your local infrastructure needs, and building strong, vibrant communities across Alberta.

Sincerely,

Dan Williams, ECA
Minister of Municipal Affairs

cc: Dwight Moskalyk, Chief Administrative Officer, Summer Village of Nakamun Park

Royal Canadian Mounted Police



Gendarmerie royale du Canada

Commanding Officer
Alberta

Commandant
de l'Alberta

June 25, 2025

His Worship Keith Pederson
Summer Village of Nakamun Park
P.O. Box 1250,
Onoway, AB T0E 1V0

Dear Mayor Keith Pederson:

I'm writing to introduce myself as the new Commanding Officer of the Alberta Royal Canadian Mounted Police (RCMP). It is an incredible honour to step into this role and lead a police service with such an extensive history of service to the communities and citizens of Alberta.

People are at the heart of everything we do. That includes the dedicated employees on the front lines and behind the scenes, the citizens we serve, and the communities and governments we proudly partner with. None of our work is possible without the commitment, support and collaboration of people.

With 37 years of policing experience - much of it in Alberta - I have seen firsthand how people working together can shape strong communities. I have witnessed the remarkable impact that this committed partnership can have, not only during moments of crisis, but in the everyday interactions that build trust and strengthen public confidence.

Trust is not something that is given; it is earned, day in and day out. My leadership is grounded in public trust, transparency, accountability, and meaningful results. These principles will guide how we serve you and the citizens you represent. I firmly believe that our success is rooted in the strength of our relationships with the communities we serve and the partners we stand beside. That is why I am committed to fostering strong, open, and meaningful connections with you, listening actively, and ensuring our work reflects the needs and values of your community.

While I am proud of the high-quality policing services the Alberta RCMP delivers, I also recognize that there is always room to evolve. We are embracing innovation and leveraging technology to enhance effectiveness. You can see through initiatives like the Real Time Operations Centre (RTOC) and the Remotely Piloted Aircraft Systems (RPAS) program, that the Alberta RCMP is embracing innovation and applying technology in ways that enhance how we serve, protect, and connect with the public.

One of the most pressing challenges we face today is staffing. Recruitment continues to be a top priority - but it is only part of the solution. Retention is equally critical. We are actively exploring new strategies to attract and retain dedicated employees who see the Alberta RCMP as not only a great place to work, but a place to grow, lead and make a difference.

We have an exciting path ahead. While challenges exist, so too do opportunities to modernize, to collaborate and to build an even stronger, more community-focused provincial police service.

Thank you for your ongoing partnership and support. I look forward to working alongside each of you to build safer communities and ensure they remain the best place to live, work and raise our families.

Yours truly,



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