

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK,
 IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY SEPTEMBER 16, 2025 AT 2:00 P.M. AT THE
 WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

	PRESENT	<p>Mayor: Keith Pederson Deputy Mayor: Robert Charter Councillor: Raymond Gertz</p> <p>Administration: Wendy Wildman, CAO Sandra Schneider, Administrative Assistant</p> <p>Appointments: Tony Sonnleitner, Development Officer (3:00pm)</p> <p>Absent: N/A</p> <p>Public Works: N/A Public at Large: N/A</p>
1.	CALL TO ORDER	<p>Mayor Pederson called the meeting to order at 2:00 p.m.</p> <p>Mayor Pederson stated the Land Acknowledgement, as presented.</p>
2.	AGENDA	
	149-25	<p>MOVED by Councillor Gertz that the agenda for the September 16, 2025, regular meeting of council be approved, with the following amendments:</p> <p>i) Business 6(e) – Asset Management ACP Grant (RFD 2025-49).</p> <p style="text-align: right;">CARRIED.</p>
3.	MINUTES	
	150-25	<p>MOVED by Deputy Mayor Charter that the minutes for Thursday August 28, 2025 organizational meeting of council be approved, as presented.</p> <p style="text-align: right;">CARRIED.</p>
	151-25	<p>MOVED by Deputy Mayor Charter that the minutes for the Thursday August 28, 2025 regular meeting of council be approved, as presented.</p> <p style="text-align: right;">CARRIED.</p>
4.	APPOINTMENT	<p>Development Officer, Tony Sonnleitner – Discussion on Development and Enforcement Matters – 3:00 p.m. – deferred to later in the meeting.</p>
5.	BYLAW	N/A

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<p>6. BUSINESS</p>	<p>152-25</p>	<p>MOVED by Deputy Mayor Charter that Council accepts the discussion regarding the Fortis Franchise Fee, 2026 Rate, as information and maintains the Fortis Franchise Fee at 0.00% for 2026, and authorized administration to confirm same to Fortis Alberta as requested.</p> <p style="text-align: right;">CARRIED.</p>
	153-25	<p>MOVED by Mayor Pederson that Council accepts the discussion regarding the Elected Officials Education Program training courses as information, provided that Council has received the requisite Part 1 and Part 2 training as of September 15, 2025.</p> <p style="text-align: right;">CARRIED.</p>
	154-25	<p>MOVED by Mayor Pederson that Council authorizes the attendance of Council and Administration at the September 27, 2025, Municipal Elected Officials Emergency Management Session hosted by SVREMP in Alberta Beach.</p> <p style="text-align: right;">CARRIED.</p>
	155-25	<p>MOVED by Mayor Pederson that Council authorizes the participation of Administration, along with Local Director of Emergency Management Marlace Pederson and Local Deputy Director of Emergency Management Jason Madge, in the AEMA Functional Emergency Management Exercise hosted by Lac Ste. Anne County on October 6 – 9, 2025, as well as the participation of Council on the 6th, and rotating participation of councillors on each of the days 7th through 9th, as discussed.</p> <p style="text-align: right;">CARRIED.</p>
	156-25	<p>MOVED by Councillor Gertz Council authorize Administration to coordinate with each councillor directly to arrange ICS-100 and BEM training on or before December 31, 2025, either online or in person at each councillor’s preference.</p> <p style="text-align: right;">CARRIED.</p>
	157-25	<p>MOVED by Mayor Pederson that Council authorizes the municipality to circulate notice of the School Board Elections 2025, as provided by Northern Gateway Public Schools on August 20, 2025, via website and email post to the residents of the municipality, along with notice of the bulletin board.</p> <p style="text-align: right;">CARRIED.</p>
	158-25	<p>MOVED by Deputy Mayor Charter that Council for the Summer Village of Nakamun Park supports the Summer Village of South View’s, as managing partner, submission of a 2025/26 Alberta Community Partnership grant application in support of the Regional Asset and Land Management project, provided that there is no matching contribution required.</p> <p style="text-align: right;">CARRIED.</p>
	159-25	<p>MOVED by Mayor Pederson that Council assigns Deputy Mayor Charter as representative to the ACP – Regional Asset and Land Management Committee, and Councillor Gertz as alternate, for attendance as may be required.</p> <p style="text-align: right;">CARRIED.</p>

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	<p>T. Sonnleitner in at 2:55 p.m.</p> <p>160-25</p> <p>161-25</p>	<p>Development Officer Tony Sonnleitner arrived for the meeting at 2:55 p.m.</p> <p>MOVED by Deputy Mayor Charter that Council Move Into a Municipal Planning Commission at 2:57 p.m.</p> <p style="text-align: right;">CARRIED.</p> <p>MOVED by Deputy Mayor Charter that Development Permit Application No. 25DP05-23, for construction of a garage suite (75.4 sq. m.) c/w variance to the portion that is suite (living space), on Lot 8, Block 4, Plan 2302 MC, 5058-5th Street, be approved with the following conditions:</p> <p>1- All municipal taxes must be paid.</p> <p>2- SEPTIC SYSTEM:</p> <p>Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice - 2021 as adopted by legislation for use in the Province of Alberta.</p> <p>3- WATER SUPPLY:</p> <p>If by Cistern, the cistern shall be excavated and installed in conformance with the Safety Codes Act or as amended and all such other regulations which may apply to their construction.</p> <p>If by Well, the Well shall be drilled in conformance with Alberta’s Water Act (the Act) and Water (Ministerial) Regulations (the “Regulations”) that regulate water well drilling activities in the Province of Alberta and / or certification provided by a professional engineer or certified hydrologist or certified plumbing inspector attesting an adequate flow of water of potable quality.</p> <p>4- REMOVAL OF ENCROACHMENTS:</p> <p>The applicant shall demolish and remove the debris from the Lands, the Portable Shed and Playhouse, which encroach onto adjacent Municipal Lands (Plan 2302 MC, Lot R4) (as shown on the site plan attached to the application), prior to, or commensurate with, the occupation of the subject Garage Suite. This work shall be done to the satisfaction of the Summer Village of Nakamun Park.</p> <p>5- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.</p> <p>6- Access construction and location (relocation) shall be to the satisfaction of the Chief Administrative Officer for the Summer Village of Nakamun Park.</p>
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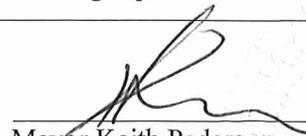
	<p>162-25</p> <p>Recess</p> <p>T. Sonnleitner left at 3:52 p.m.</p>	<p>direct means possible without impacting adjacent parcels. All buildings must be completed with eaves which drain into the Municipal stormwater system.</p> <p>16- All improvements shall be completed within twelve (12) months of the effective date of the permit.</p> <p>17- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scattering debris and rubbish.</p> <p>18- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.</p> <p style="text-align: right;">CARRIED.</p> <p>MOVED by Mayor Pederson that Council return to the Regular Council Meeting at 3:16 p.m.</p> <p style="text-align: right;">CARRIED.</p> <p>Council and the Development Officer discussed enforcement property updates and enforcement procedures.</p> <p>The meeting recessed from 3:20 p.m. to 3:50 p.m.</p> <p>Development Officer Sonnleitner left the meeting at 3:52 p.m.</p>
7.	FINANCIAL	N/A
8.	COUNCIL REPORTS 163-25 164-25	<p>MOVED by Mayor Pederson that Council accept the Council Reports for information, as presented.</p> <p style="text-align: right;">CARRIED.</p> <p>MOVED by Councillor Gertz that Deputy Mayor Charter engage in a conversation with representatives of the West Inter Lake District (WILD) Regional Water Services Commission regarding opportunities within the regional waterline system -getting regional water to the Summer Village's boundaries, and report back to Council.</p> <p style="text-align: right;">CARRIED.</p>

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	<p>165-25</p> <p>166-25</p> <p>167-25</p>	<p>MOVED by Mayor Pederson that Councillor Gertz investigate opportunities for an enhanced resident engagement and communication system like the WhatsApp, and report back to the Council.</p> <p style="text-align: right;">CARRIED.</p> <p>MOVED by Councillor Gertz that administration inquire with Lac Ste. Anne County with respect to potential costs to pave the roads from the junction of Hwy 777/642 to the Summer Villages boundary, and report back to Council.</p> <p style="text-align: right;">CARRIED.</p> <p>MOVED by Councillor Gertz that Deputy Mayor Charter investigate options for construction of a pickle ball court within the Summer Village, including design, costs, location etc, and report back to Council.</p> <p style="text-align: right;">CARRIED.</p>
<p>9.</p>	<p>ADMINISTRATION /PUBLIC WORKS REPORTS</p> <p>168-25</p>	<p>MOVED by Deputy Mayor Charter that Council accept the Administration and Public Works reports for information, as presented.</p> <p style="text-align: right;">CARRIED.</p>
<p>10</p>	<p>INFORMATION / CORRESPONDENCE</p> <p>169-25</p>	<p>MOVED by Councillor Gertz that Council accepts the following correspondence items as information:</p> <ul style="list-style-type: none"> a) ABMunis, Insurance and Risk Services, Semi-Annual Review – 2025 Review of Summer Village of Nakamun Park Service b) ABmunis, Bill 50 Recommendations – August 26, 2025 Briefing and Assessment of Recommended Changes c) Municipal Affairs, Grants and Taxation – September 3, 2025 Preliminary Equalized Assessment (2026) report, including page 8 of the report showing SVNPs changes (proposed). d) Municipal Affairs, Office of the Minister – July 31, 2025 Ministerial Order NO.MAG:006/25, which notes the cancelled or reduced amounts of the Designated Industrial Property (DIP) linear tax for 2025 (et. al), the list in Schedule B (not attached) includes the SVNPs amount (~\$11.80 for the year). <p style="text-align: right;">CARRIED.</p>

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11.	CLOSED MEETING	N/A
12.	NEXT MEETING 170-25	MOVED by Councillor Gertz that the next regularly scheduled meeting be held on October 21, 2025, and that the time be moved from 2:00 p.m. to 8:00 a.m. CARRIED.
13.	ADJOURNMENT	Mayor Pederson declared the meeting adjourned at 4:42 p.m.



 Mayor Keith Pederson



 Chief Administrative Officer Wendy Wildman