

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Tuesday January 20th, 2026 – at Wildwillow Enterprises Inc. Main Office (2317 Township Road 545, Lac Ste. Anne County, Alberta, T0E 1V0, East End Fire Hall of LSAC) – 2:00 P.M.

1. Call to Order:

- a) Land Acknowledgement:

The Summer Village of Nakamun Park acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these land for centuries, and where wrongs have been done, we dedicate our efforts to moving forward in a renewed spirit of reconciliation and collaboration with our indigenous stakeholders, friends, and neighbours so that the mistakes of the past are never repeated in the future.

2. Agenda:

- a) Tuesday January 20th, 2026 Regular Meeting Agenda

Page 1-6

(approve as presented or amended)

3. Minutes:

- a) Tuesday December 16th, 2025 Regular Meeting Minutes

Page 7-10

(approve as presented or amended)

4. Appointment:

- a) N/A

5. Bylaws/Policies:

- a) N/A

6. Business:

Page 11-12

- a) **Summer Villages of Lac Ste. Anne County East (SVLSACE)** – Invitation from Chair Gwen Jones and Vice-Chair Kathy Dion to a Meeting and Greet of regional municipalities. Please review the invitation sent December 23, 2025, from Dwight Moskalyk.

(ratify the attendance of _____ to the Meeting and Greet of regional municipalities hosted by Summer Villages of Lac Ste. Anne County East (SVLSACE) dated January 17, 2026.)

If no one attended – then simply accept for information.

Page 13-14

- b) **Lac Ste. Anne County (LSAC)** – Invitation to Regional Municipalities meeting on January 30, 2026 at Alberta Beach Senior's Center.

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(authorize the attendance of _____ to the Regional Municipalities meeting on January 30, 2026 in Alberta Beach)

Page 15-16

- c) **Solid Waste Tokens** - please refer to the attached January 12 email from Lac Ste. Anne County's Brian Hartman advising that the Summer Village will be able to continue with the solid waste tokens until July 1, 2026, at a cost of \$1.75 per token. The Summer Village will need to find alternative options to deal with its solid waste by that time. Barrhead County is unable to accept waste from our Summer Village, Administration is obtaining prices for both door to door cart pickup, as well as front load bins to be located within the summer village.

Council may have other thoughts on potential options.

(that the email from Lac Ste. Anne County's Brian Hartman on being allowed to continue with the solid waste tokens until July 1st, 2026 at a cost of \$1.75/token be accepted for information, and that the Summer Village investigate options to deal with its solid waste after the token system has concluded)

Page 17-19

- d) **AB Munis - 2026 Municipal Leaders Caucus scheduled for March 26-27, 2026** in Edmonton with a registration cost of \$275.00/person. Agenda details yet to come. If Council is planning to attend, there is a potential opportunity to meet with the Minister of Municipal Affairs Dan Williams (as noted in the attached email).

(authorize the attendance of _____, to attend the 2026 Municipal Leaders Caucus scheduled for March 26-27, 2026 in Edmonton as hosted by AB Munis)

Or

(accept for information)

Page 20-35

- e) **AB Munis/Municipal Climate Change Action Centre – Roving Energy Manager Program Application** – CAO Wildman had been approached by AB Munis regarding municipal interest in participating in this program. Municipal commitment includes: appointing 1 staff member or more, recognizing the REM as a significant obligation, committing 60 hours to the program over a 9 month period, fulfilling all program steps as outlined in the program guidebook, coordinating with the Action Centre to meet program deliverables, actively participating in all program activities and requests for assistance and feedback. This program supports small municipalities in Alberta with energy management, climate change planning and emissions reduction initiatives. Support is provided through advisory services, technical assistance, and up to \$10,000 in funding to help with initiatives to reduce energy costs.

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(that the Summer Village of Nakamun approve participation in the Roving Energy Program with AB Munis/Municipal Climate Change Action Centre, and approve the Letters of Commitment as presented)

Or

(accept for information, and not participate in this initiative)

f) **Presentation on 2026 Draft Municipal Corporate Plan (Part 3) –**

(all items to be circulated for review during the meeting)

(accept the presentation of Part 3 of the Draft Municipal Corporate Plan, 2026 Edition, as information)

Or

(direction as given at meeting time)

g)

h)

i)

7. Financial

Page 36-51

a) Payables listing as of December 31, 2026

b) Income/Expense Statement for Period Ending December 31, 2025

c) Bank Reconciliation as of December 31, 2025

(all items to be circulated for review during the meeting)

(approve financial items a-c as presented for information)

8. Councillor Reports

a) Mayor

i. Committee Updates

ii. CAO Annual Performance Appraisal

iii. Other

b) Deputy Mayor

i. Committee Updates

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- ii. Signage
- iii. Pickleball Court Project, Investigation (Update)
- iv. Other
- c) Councillor
 - i. Committee Updates
 - ii. WhatsApp
 - iii. Other

(approve as presented for information)

9. Administration Reports

- a) Chief Administrative Officer (CAO):
 - a. Public Works – Foreman Position
 - b. Public Works Contracted Services - invoicing
 - c. Insurance representatives coming to February Council meeting (Council have your questions and discussion points prepared)
 - d.
- b) Development Officer (DO)
 - a. Enforcement Spreadsheet

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(approve as presented for information)

10. Information and Correspondence

Page 54-66

- a) Yellowhead Regional Library (YRL), Laurie Haak – December 8, 2025, email and Yellowhead Regional Library 2026-2030 Strategic Plan.

Page 67-68

- b) Alberta Municipalities, Andrew Riley, Regional Manager, Business Development – December 9, 2025 email on Upcoming Insurance Renewal – Market Update for January 1, 2026 and current market trends.

Page 69-72

- c) Lac Ste. Anne Foundation (LSAF) – December 12, 2025 – October 8, 2025 Board Meeting Minutes.

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- d) Fire Rescue International, Invoice 1274 - December 16, 2025 no charge invoice for Medical First Response (no charge value of \$1,545.00)

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- | | |
|------------|--|
| Page 81 | e) Government of Alberta, Honourable Ric McIver, Speaker of the Legislative Assembly of Alberta – December 16, 2025 letter of Congratulations and Seasons Greetings. |
| Page 82 | f) Alberta Municipalities – December 17, 2025 email on December 2025 Municipal Affairs Newsletter – Municipal Musings |
| Page 83 | g) Alberta Municipalities – December 18, 2025 email on Notice of Settlement in Class Action Lawsuit against Pharmaceutical Companies related to the Opioid Crisis. |
| Page 84-85 | h) Government of Alberta, Honourable Mike Ellis, Deputy Premier of Alberta and Minister of Public Safety and Emergency Services – December 18, 2025 email update on Changes to Alberta’s Police Funding Model. |
| Page 86 | i) Alberta Municipalities, President Dylan Bressey – December 19, 2025 email update on ABMunis Initial Statement on the Renewed Police Funding Model. |
| Page 87-89 | j) Government of Alberta, C.M. (Curtis) Zablocki, O.O.M., Assistant Deputy Minister, Director of Law Enforcement – December 22, 2025 email on Police Funding Model Changes – Preliminary Estimation Process. |
| Page 90-92 | k) FortisAlberta Inc., Jennifer MacGowan, Director, Stakeholder Engagement – December 23, 2025 letter on 2026 FortisAlberta Inc. Rates Announcement and Distribution Tariff |
| Page 93 | l) Lac Ste. Anne East End Bus Society, Jennifer Thompson CAO Town of Onoway – January 5, 2026 letter on 2026 Funding Request of \$375.00 per Summer Village (other munis contribution noted in the letter.) |

(approve as presented for information)

11. Closed Meeting

a)

12. Next Meeting Date

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Tuesday January 20th, 2026 – at Wildwillow Enterprises Inc. Main Office (2317 Township Road 545, Lac Ste. Anne County, Alberta, T0E 1V0, East End Fire Hall of LSAC) – 2:00 P.M.

- a) The next regular council meeting is scheduled for February 17, 2026, 2:00 p.m.

13. Adjournment

Upcoming Meetings:

February 17, 2026 – Regular Council Meeting

Mayors and Reeve Meeting - January 14, 2026

SVLSACE Meet and Greet – January 17, 2026

YRL Orientation for Trustees and Alternates – January 26, 2026, 10:00 a.m. to 1:00 p.m.

Regional Municipalities Meeting – January 30, 2026, 9:30 a.m. to 3:30 p.m.

Emergency Management Functional Exercise – week of February 23, 2026

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY DECEMBER 16, 2025 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

	PRESENT	<p>Mayor: Keith Pederson Deputy Mayor: Robert Charter Councillor: Raymond Gertz</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (via Zoom) Sandra Schneider, Administrative Assistant Dwight Moskalyk, Municipal Advisor/former CAO, (arrived at 2:00 p.m. and left at 4:26 p.m.)</p> <p>Appointments: Kevin Bernhardt - MCSNet (via Zoom)</p> <p>Absent: N/A</p> <p>Public Works: N/A Public at Large: N/A</p>
1.	CALL TO ORDER	<p>Mayor Pederson called the meeting to order at 2:00 p.m.</p> <p>Mayor Pederson stated the Land Acknowledgement, as presented.</p>
2.	AGENDA 209-25	<p>MOVED by Mayor Pederson that the agenda for the December 16, 2025, regular meeting of Council be approved, as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 210-25	<p>MOVED by Deputy Mayor Charter that the minutes for the Tuesday November 18, 2025 regular meeting of Council be approved, as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENT 211-25 212-25	<p>2:02 - Kevin Bernhardt, MCSNet – to present and discuss land lease agreement with MSCNet and Summer Village of Nakamun Park.</p> <p>MOVED by Mayor Pederson that Council accept for information the discussion concerning the land lease agreement with MSCNet as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Mr. Bernhardt left the meeting at 2:26 p.m.</p> <p>MOVED by Deputy Mayor Charter that Council approve the land lease agreement in principle with the following amendments:</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY DECEMBER 16, 2025 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

		<ol style="list-style-type: none"> 1. Contractor is responsible for the removal of the mud due to directional drilling. 2. MCSNet to supply fibre to the 3 access points of the Summer Village. 3. MCSNet to be responsible for vegetation control in the designated area of the cabinet. 4. A fence is to be erected around the cabinet. 5. MCSNet is to apply for all necessary permits from the Summer Village. 6. When future locates are required, MCSNet will complete these locates at no cost to the Summer Village nor Summer Village property owners. 7. MCSNet to provide the Summer Village with a detailed design as soon as available to which the Summer Village must agree prior to work commencing. <p style="text-align: right;">CARRIED</p>
5.	BYLAW	N/A
6.	BUSINESS	
	213-25	<p>MOVED by Deputy Mayor Charter that Council accept the \$0.75 per capita municipal allotment rate and the \$5.60 per capita provincial allotment rate for information AND THAT the Summer Village of Nakamun Park assign its 2026 Yellowhead Regional Library (YRL) allotment fund and 2025 Library Services Grant to the following libraries, Onoway Public Library and Rich Valley Public Library, if the allotment funds can be split 50/50 AND FURTHER THAT if the allotment funds cannot be split, the funds are to go to Onoway Public Library.</p> <p style="text-align: right;">CARRIED</p>
	214-25	<p>MOVED by Mayor Pederson that the matter of the Crime Watch Signs be tabled to a future meeting.</p> <p style="text-align: right;">CARRIED</p>
	215-25	<p>MOVED by Deputy Mayor Charter that Council approve the attendance of Mayor Pederson to the informal meeting of Mayors and Reeve of Lac Ste. Anne area municipalities in Onoway on a date later to be set.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed from 3:45-3:48 p.m.</p>
	216-25	<p>MOVED by Councillor Gertz that Council receive the presentation on Part 2 of the Draft Municipal Corporate Plan, 2026 Edition, as information, as presented this day, December 16, 2025, by Mr. Moskalyk, and authorize Administration to proceed with making revisions as discussed and</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY DECEMBER 16, 2025 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

		<p>arranging the next presentation for the January, 2026 meeting as a continuation of Council’s annual budgeting process.</p> <p style="text-align: right;">CARRIED</p> <p>Mr. Moskalyk left the meeting at 4:26 p.m.</p>
7.	FINANCIAL 217-25	<p>MOVED by Deputy Mayor Charter that Council accepts the payables listing, income and expense statements and bank reconciliation as at November 30, 2025, for information, as presented this day, December 16, 2025.</p> <p style="text-align: right;">CARRIED</p>
8.	COUNCIL REPORTS 218-25 219-25	<p>MOVED by Deputy Mayor Charter that Council accepts the Council Reports for information, as presented.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Gertz to proceed with a newsletter to be mailed out early in the new year listing the following:</p> <ol style="list-style-type: none"> 1. Introduction of the WhatsApp 2. Feedback on the construction of a pickle ball court 3. Description of the weed cutting procedure 4. Update on the Solid Waste Tokens. <p style="text-align: right;">CARRIED</p>
9.	ADMINISTRATION /PUBLIC WORKS REPORTS 220-25	<p>MOVED by Deputy Mayor Charter that Council accepts the Administration and Public Works reports for information, as presented.</p> <p style="text-align: right;">CARRIED</p>
10	INFORMATION / CORRESPONDENCE 221-25	<p>MOVED by Mayor Pederson that Council accepts the following correspondence items as information:</p> <ol style="list-style-type: none"> a) Alberta Municipalities, Returning Officer Carman McNary – November 7, 2025, Board of Directors 2025 Elections. b) Alberta Municipal Affairs, Grants and Education Property Tax Branch, JD Kliewer – November 17, 2025 – Provincial 2026 Equalized Assessment Report.

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY DECEMBER 16, 2025 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

		<p>c) Village of Alberta Beach, Mayor Tara Elwood – November 25, 2025 – Appointment of Stephen Wright as Summer Villages Regional Emergency Management Partnership (SVREMP) Regional Director of Emergency Management.</p> <p>d) Alberta Municipalities, Chief Executive Officer Dana Mackie – November 25, 2025 – Property Taxes Reimagined: Fair Funding for Strong Communities.</p> <p>e) National Police Federation, Brian Sauvé – November 27, 2025 – Letter of Introduction and Report.</p> <p>f) Brownlee LLP, Zhen Jiang – November 27, 2025 – Emerging Trends in Municipal Law seminar.</p> <p>g) Government of Alberta, Minister of Municipal Affairs Dan Williams – December 5, 2025 – Letter and Report: Fire Level of Service Engagement - What We Heard.</p> <p>h) Town of Mayerthorpe, Sandy Stokes – December 9, 2025 – 2025/2026 Committees, Boards and Commissions List.</p> <p>i) 25DP08-23 - Street construction of an addition to an existing detached Dwelling (14.2 sq m) and renovation of same - 5066 5 Street.</p> <p>j) 25DP09-23 – Construction of a detached garage – 5084 4 Street.</p> <p style="text-align: right;">CARRIED</p>
11.	CLOSED MEETING	N/A
12.	NEXT MEETING	The next Regular Council Meeting is scheduled for Tuesday, January 20, 2026, at 2:00 p.m.
13.	ADJOURNMENT	Mayor Pederson declared the meeting adjourned at 5:08 p.m.

Mayor Keith Pederson

Chief Administrative Officer Wendy Wildman

Subject **Invitation - SVLSACE Meet and Greet - January 17, 2026**
From <ddm@kronprinzconsulting.ca>
To cao@birchcove.ca <cao@birchcove.ca>, svcastle@telus.net
<svcastle@telus.net>, cao@svnakamun.com <cao@svnakamun.com>,
cao@rosshaven.ca <cao@rosshaven.ca>, sv sandyb@xplornet.ca
<sv sandyb@xplornet.ca>, administration@wildwillowenterprises.com
<administration@wildwillowenterprises.com>,
svsouthview@outlook.com <svsouthview@outlook.com>,
administration@svsunrisebeach.ca
<administration@svsunrisebeach.ca>, office@sunsetpoint.ca
<office@sunsetpoint.ca>, cao@valquentin.ca <cao@valquentin.ca>, [5
more...](#)
Cc gwen.jones@sunsetpoint.ca <gwen.jones@sunsetpoint.ca>,
k.dion@valquentin.ca <k.dion@valquentin.ca>
Date 2025-12-23 10:31



-
- SVLSACE Invite - 2026 Meet and Greet.pdf(~171 KB)
-

Good morning CAOs,

Please see the attached invitation for the upcoming regional municipalities Meet-and-Greet, hosted by the Summer Villages of Lac Ste. Anne County East (SVLSACE). Please forward this invitation to your elected officials and any senior administrative staff in your organization.

RSVPs would be appreciated (to the contact email in the invite: administrator@svlsace.ca) at your earliest convenience.

Thank you,

Dwight Darren Moskalyk

Administrator

SVLSACE

Save the Date – January 17, 2026

*At the Invitation of Chair Gwen Jones
and Vice-Chair Kathy Dion*

***The Summer Villages of Lac Ste. Anne
County East (SVLSACE) welcomes your
attendance at a regional municipalities
Meeting and Greet.***

Date: January 17, 2026
Time: 7 pm – 9 pm
Location: Alberta Beach Seniors
Heritage Centre (5012-49Ave)
Invitees: Municipal Elected and CAOs
(and Plus-Ones)

Charcuterie and Refreshments Provided

Please RSVP by January 12, 2026 to:
administrator@svlsace.ca

*Join your municipal colleagues in ushering in a
New Year of collaboration, camaraderie, and
prosperity for the greater Lac Ste. Anne region.*

From: Cindy Suter <csuter@lsac.ca>

Sent: Thursday, November 27, 2025 4:07 PM

To: Cindy Suter <csuter@lsac.ca>; 1LSA-COUNCIL2025 <councillors2025@lsac.ca>; Trista Court <tcourt@lsac.ca>; Carla Callihoo <ccallihoo@lsac.ca>; Brian Hartman <bhartman@lsac.ca>; Greg Edwards <GEdwards@lsac.ca>; Alexis Nakota Sioux Nation <chief@ansn.ca>; Wendy Wildman Birch Cove <cao@birchcove.ca>; Summer Village of Castle Island <svcastle@telus.net>; cao@nakamun.com <cao@nakamun.com>; Tony Sonnleitner <cao@rosshaven.ca>; Rudolf Liebenberg <svsandyb@xplornet.ca>; Summer Village Office <administration@wildwillowenterprises.com>; Summer Village of South View <svsouthview@outlook.com>; administration@svsunrisebeach.ca <administration@svsunrisebeach.ca>; Matthew Ferris - Summer Village of Sunset Point <office@sunsetpoint.ca>; Marlene Walsh <cao@valquentin.ca>; Wendy Wildman West Cove <svwestcove@outlook.com>; Kim Hanlan <office@svyellowstone.ca>; Karen St. Martin <cao@mayerthorpe.ca>; Jennifer Thompson <cao@onoway.ca>; Kathy Skwarchuk <aboffice@albertabeach.com>; svcastle.smith@gmail.com <svcastle.smith@gmail.com>; keith.pederson@svnakamun.com <keith.pederson@svnakamun.com>; Ray Hutscal <ray.hutscal@rosshaven.ca>; dave.noyes@sandybeach.ca <dave.noyes@sandybeach.ca>; bernie@summervillageofsilversands.com <bernie@summervillageofsilversands.com>; sandi@summervillageofsouthview.com <sandi@summervillageofsouthview.com>; brian@svsunrisebeach.ca <brian@svsunrisebeach.ca>; lee.landsberg@sunsetpoint.ca <lee.landsberg@sunsetpoint.ca>; Kathy Dion <k.dion@valquentin.ca>; chris.kelly@westcove.ca <chris.kelly@westcove.ca>; Don Bauer <mayor@svyellowstone.ca>; allen.malcolm@mayerthorpe.ca <allen.malcolm@mayerthorpe.ca>; bconinx@onoway.ca <bconinx@onoway.ca>; Tara Elwood <taraelwood@albertabeach.com>; Kevin Bird <kevin.bird@ngps.ca>; Kevin Ouderkirk (kouderkirk@steanegas.com) <kouderkirk@steanegas.com>; TRL Gas Co-op Ltd. (trgadmin@telusplanet.net) <trgadmin@telusplanet.net>; McGillivray, Kevin (RCMP/GRC) <kevin.mcgillivray@rcmp-grc.gc.ca>; Jamie.Robertson@rcmp-grc.gc.ca <Jamie.Robertson@rcmp-grc.gc.ca>

Subject: Regional Municipalities Meeting

When: Fri 1/30/2026 9:30 AM - 3:30 PM

Where: Ab Beach Seniors

Good afternoon, at today's Council meeting Council resolved to have a Regional Municipalities meeting on Friday, January 30, 2026, at the Alberta Beach Senior's Center. For the new members this is a meeting for all the municipalities to discuss issues, discuss projects and a general meet and greet.

Location:

<https://maps.app.goo.gl/4sQGqNjtjK5ZVXPP8>

If you have agenda items, please provide them to prior to January 20, 2025. Please provide some backing to the item.

A light lunch will be provided.

Please respond to this email so I can have the correct number of attendees.

Thank you.

Cindy Suter

Legislative & Support Services Supervisor

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 Ext. 3698 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985

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Subject **RE: waste tokens**
From Brian Hartman <bhartman@lsac.ca>
To wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Cc Trinity Hindes <THindes@lsac.ca>, Moskalyk Moskalyk
<cao@svnakamun.com>, Christiane Offers <COffers@lsac.ca>
Date 2026-01-12 10:12



Hello Wendy,

Further to our discussion this morning.

Please accept this as notice that the SV of Nakamun Park and the SV of Birch Cove will work towards a solution for solid waste disposal with an anticipated implementation deadline of July 1, 2026.

Until this time, one time use tokens will be available for sale at \$ 1.75 / token.

Thank you,
Brian Hartman

From: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Sent: January 11, 2026 8:46 PM
To: Brian Hartman <bhartman@lsac.ca>
Cc: Trinity Hindes <THindes@lsac.ca>; Moskalyk Moskalyk <cao@svnakamun.com>
Subject: Re: waste tokens

Oh sorry Brian. Diane's interpretation of your conversation with her was that it was status quo - to continue as we had.

I will get back to you tomorrow, I know we have tried to make arrangements with Barrhead county to no avail and neither NP or BC want carts. We will revisit the idea of a front load bin

W

Sent from my iPhone

On Jan 11, 2026, at 5:45 PM, Brian Hartman <bhartman@lsac.ca> wrote:

Hello Wendy,

Please hold off sending Bill over.

We notified you that the tokens program was concluded in 2026.

What have completed in terms of you providing this service to your residents through a private contractor ?

If you need a bit of time I can arrange a short-term solution.

Call me next week and we can discuss a reasonable date and solution.

Brian Hartman

Get [Outlook for iOS](#)

From: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Sent: Sunday, January 11, 2026 5:13 PM

To: Trinity Hides <THides@lsac.ca>; Brian Hartman <bhartman@lsac.ca>

Cc: Moskalyk Moskalyk <cao@svnakamun.com>

Subject: waste tokens

Trinity someone from Nakamun Park (probably Bill Burrell) will be coming to pick up more waste tokens from you folks.

How much are they?

W

Wendy Wildman,
Chief Administrative Officer
Summer Village Administration/Wildwillow Enterprises Inc.

Phone: 780-967-0271

Email: wendy@wildwillowenterprises.com

ABMUNIS' 2026 SPRING MUNICIPAL LEADERS CAUCUS

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[← Events](#)

Mar 26 - 27

In-person
Municipal Leaders' Caucus

Event Summary

Over the course of two days you will engage with your colleagues on important topics and priorities. This event also provides the opportunity to hear from the Premier, Minister of Municipal Affairs, and Leader of the Opposition.

The event is open to elected officials and administrations from municipalities in Alberta.

Registration and hotel room blocks will be available on Monday, January 12 at 10:00 am. Agenda will be release at the beginning of February.

An Elected Official Education Program will be held in advance of Spring MLC on Wednesday, March 25. For more information, please click on the EOEP tab below.

[EVENT DETAILS](#) [EOEP COURSE - MARCH 25](#)

Event Category
Municipal Leaders' Caucus

Location
Edmonton Convention Centre
9797 Jasper Avenue
Edmonton AB T5J 1N9

Ticket pricing
Member: \$275
Non-member: \$325

[REGISTER OR](#)

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[More Upcoming Events](#)

FEB 27, 11:00 AM - VIRTUAL

ABmunis Report on 2026 Provincial Budget

JUN 1, 9:00 AM · IN-PERSON

ABmunis' 2026 Public Risk Conference

SEP 23, 8:00 AM · IN-PERSON

2026 ABmunis' Convention & Trade Show

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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

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[COOKIE SETTINGS](#)



Subject **Meeting request with Minister Williams – ABmunis Spring Municipal Leaders Caucus 2026**
From MA Engagement Team <ma.engagement@gov.ab.ca>
Cc Navroop Tehara <Navroop.Tehara@gov.ab.ca>, Karen Pottruff <Karen.Pottruff@gov.ab.ca>
Date 2026-01-07 15:59

- 2026 ABmunis Meeting Template.xlsx(~31 KB)

Dear Chief Administrative Officer:

I am writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Dan Williams, Minister of Municipal Affairs, at the 2026 Spring Municipal Leaders' Caucus (MLC), scheduled to take place at the Edmonton Convention Centre from March 26 – 27, 2026. These meetings will be in person at the Edmonton Convention Centre or the Alberta Legislature, as scheduling permits.

Should your council wish to meet with Minister Williams during the MLC, please submit a request by email with potential topics for discussion on the attached meeting request template to ma.engagement@gov.ab.ca no later than January 30, 2026.

We generally receive more requests than can be reasonably accommodated over the course of the convention. Requests which meet the following criteria will be given priority for meetings during the convention:

- Municipalities that identify up to three discussion topics related to policies or issues directly relevant to the Minister of Municipal Affairs and the department.
 - It is highly recommended to provide details on the discussion topics.
- Priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister Williams has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention.

All municipalities that submit meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative meeting opportunities throughout the remainder of the year for municipalities the Minister is unable to accommodate during the convention.

If you encounter any issues with the meeting request template, please email the Engagement Team for assistance.

Engagement Team
Municipal Services Division
Municipal Affairs

Classification: Protected A

Roving Energy Manager Program GUIDEBOOK

2025

This Guidebook provides an overview of the eligibility requirements, available funding, and process for municipalities to participate in the Roving Energy Manager Program.



**Municipal
Climate Change
Action Centre**

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1.0 PROGRAM OVERVIEW

Program Name:	Roving Energy Manager Program
Description:	The Roving Energy Manager program is a free service that helps municipalities identify and implement energy-saving opportunities by providing expert energy management support and training.
Program Incentive Value:	Roving Energy Manager program participants are eligible for funding to support energy efficiency projects, up to a maximum of \$10,000 in project rebates.

Term Details:	Cohort 1	Cohort 2	Cohort 3
Application Timeline	<i>completed</i>	July 14 - Sept. 5, 2025	Oct. 6 – Dec. 19 2025
Letter of Commitment Deadline	<i>completed</i>	Sept. 30, 2025	Jan 16, 2026
Program Start Date	<i>completed</i>	Oct 6, 2025	Jan. 19, 2026
Program End Date	<i>completed</i>	June 15, 2026	Sept. 15, 2026
Project Implementation Completion Deadline	June 1, 2026	March 15, 2027	April 30, 2027

1.1 Program Background

The Roving Energy Manager (REM) program is a free energy management service that helps eligible municipalities identify, report, and implement energy-saving opportunities. The program provides the in-house capacity of an energy manager without the added cost of hiring a staff member or soliciting a third-party contractor.

This service provides solutions to communities with limited energy management experience and those that have not previously engaged in the Action Centre’s energy management initiatives.

The supports include energy inventories, primary assessments, energy saving opportunities, action plans, and project implementation. Participating communities receive the information and support needed to make cost-efficient clean energy decisions. This includes technical support, educational webinars, one-on-one meetings, and tools for tracking and calculating project-level energy, financial, and carbon savings data. Participating municipalities work together as a cohort to share peer-to-peer learnings.

Participants also have access to funding to implement energy management projects. Please see section 3.2 Funding for details.

This program is administered by the Municipal Climate Change Action Centre and funded by the Government of Alberta.

2.0 ELIGIBILITY

2.1 Eligible Participants

The following municipalities are eligible to participate:

- Municipalities¹ that have not participated in previous cohorts of the Roving Energy Manger program, the Municipal Energy Manager Program, Municipal Energy Champions Program, Community Energy Conservation Program, or the Recreation Energy Conservation Program.

Please note that the REM program is best suited for small towns, villages, and summer villages with smaller building/asset portfolios.

The REM program will be delivered in a cohort model, to a group of municipalities. Each cohort will accept a maximum of five municipalities. A partnership of municipalities may apply to join an individual cohort.

2.2 Ineligible Participants

The following individuals and organizations are ineligible:

- Individual residents;
- Electricity or gas utilities;
- Non-profit organizations;
- Co-operative organizations;
- For-profit businesses;
- Indigenous communities;
- Institutions such as schools, hospitals, universities, or colleges;
- Provincial or federal governments including any crown corporations or agencies; and
- Other organizations deemed ineligible by the Action Centre.

3.0 SUPPORTS AND FUNDING

3.1 Program Outcomes

As a result of participating in the REM program, participants can expect to:

1. Understand what the REM program offers and their state of energy management readiness
2. Establish understanding of energy management principles
3. Develop a customized energy planning scope
4. Collect and organize energy consumption data
5. Create and analyze an energy consumption inventory
6. Identify energy-saving opportunities through facility assessments
7. Develop actionable energy management recommendations
8. Support informed decision-making and internal knowledge sharing
9. Plan and prioritize energy projects for implementation
10. Implement selected projects and verify results
11. Reflect on program participation and provide feedback
12. Establish a foundation for sustained energy management

¹ As per Section 1(1)(s) of the Municipal Government Act, a “municipality” is defined as:

- i. a city, town, village, summer village, municipal district or specialized municipality, or
- ii. a town under the Parks Towns Act, or
- iii. a municipality formed by a special Act; or,
- iv. if the context requires, the geographical area within the boundaries of a municipality

3.2 Activity Details

Activity	Municipality Action	MCCAC Action
Cohort Kickoff Meeting	Attend presentations, read provided material, complete baseline assessment / initial survey.	Deliver orientation sessions on energy management and climate action.
Baseline Assessment	<i>(est. 6 hours)</i>	Provide baseline survey and assist in completion.
Learning Activity #1: Energy Management Basics	Attend online training session on Trends in Energy, Energy and Emissions Basics, and Energy Management Basics. <i>(est. 3 hours)</i>	Deliver online training session on Trends in Energy, Energy and Emissions Basics, and Energy Management Basics.
Scoping Activity	Fill in the list of all municipally owned (energy consuming) assets. Provide relevant data for each. Determine which items will be in scope for the REM program. <i>(est. 2 hours)</i>	Provide excel template and assist with completion. Support scope selection for data collection and implementation.
Energy Data Collection and Entry	Collect at least 24 months of utility data for in-scope facilities and enter into data collection spreadsheet (or Portfolio Manager). <i>(est. 16 hours)</i>	Provide Excel template and assist with completion. Assist in understanding utility bill details and with formatting / processing bill data if retailers can provide bulk data.
Energy Benchmark	Identify the largest energy users by net consumption, energy intensity, and cost. Review monthly usage charts for potential anomalies or spikes in usage. <i>(est. 2 hours)</i>	Benchmark energy use against national averages. Work with municipality to review energy data and identify key buildings.
Building Walkthrough	Attend site walkthrough, identifying energy saving opportunities, focusing on low/no cost opportunities, major problems, quick return / high value capital projects. Optional: Complete walkthroughs on other buildings identified as highest consumers or with high energy savings potential. <i>(est. 4 hours)</i>	Complete the first site walkthrough (in-person, or remotely), informing on key information to collect and identifying savings opportunities. Provide a Site Assessment Primer to assist with data collection.
Learning Activity #2: Planning for Implementation	Attend online training session on Municipal Energy Plans, Energy Efficiency Finances 101, and funding opportunity scan. <i>(est. 3 hours)</i>	Deliver online training session on Trends in Energy, Energy and Emissions Basics, and Energy Management Basics.

Energy Management Opportunities Recommendations Report	Optional: Use template to create an Energy Management Opportunity (EMO) recommendations report for each additional building that had a walkthrough done.	Create an Energy Management Opportunity (EMO) recommendations report based on the walkthrough of the chosen building. Provide the EMO report template.
Summary of findings and recommendations	Review summary presentation, distribute/present to others in municipality as needed. <i>(est. 1 hour)</i>	Create presentation on the findings of the energy inventory and EMO report as a PowerPoint to municipality.
Implementation Project Application	Choose EMOs that are on the simplified measures list, gather quotes and specification sheets, provide some additional info as needed, and apply for REM implementation funding. <i>(est. 10 hours)</i>	Provide info on REM project funding and other opportunities. Calculate expected savings for each EMO. Approve funding based on viability and savings.
Implementation Project Completion	Complete approved projects within allotted deadline and document the installed equipment/items. <i>(est. 6 hours)</i>	Verify that what was installed matches the submitted specification sheets, provide rebate.
Program evaluation	Complete the survey and provide reflections on participation and provide testimonials. <i>(est. 1 hour)</i>	Provide feedback survey. Review feedback to identify opportunities for improvement.
Long term planning and continuous improvement	Optional: create a policy/directive to continue monitoring energy use, reviewing facilities, and considering EMOs.	Provide Energy Charter and Energy Policy templates if desired. Review the plan, provide feedback.

Activities in this program are limited to assets owned and operated by the participating municipality. Regional assets shared by multiple municipalities may be covered on a case-by-case basis.

To help municipalities implement their energy management plans, participants will be eligible for funding to support energy efficiency projects.

3.2 Funding

Funding for energy efficiency projects is available up to a **maximum of \$10,000** in rebates subject to the following provisions.

This funding is only provided to those participants that complete all program steps and are in “good standing” with the Action Centre.

Funding must be used for simplified measures that increase the efficiency of energy systems while reducing energy costs and GHG emissions. This includes but is not limited to:

- Lighting and lighting control retrofits;
- Pump replacements (below 20 horsepower);
- Pump variable frequency drives (below 50 horsepower);
- Space heating boilers, furnaces, and unit heaters (below 2.5 million BTUH);
- Domestic hot water tank and tankless water heaters;
- Pipe insulation and weatherstripping; and
- Smart thermostats.

A [full list of simplified retrofits is available here](#), in alignment with the MCCAC’s Community Energy Conservation program. All funded projects require project savings details that the retrofit will achieve, such as the annual energy savings, annual energy cost savings, annual GHG emission savings, and lifetime GHG emission savings.

Our team can provide the energy and GHG saving information needed to supplement an application for the retrofit project types listed above. Participating municipalities must:

1. Collect the mandatory input information and any additional inputs as seen in the List of Simplified Retrofits. Collect photos of the nameplate data from existing equipment and any other supporting documentation as required.
2. Submit the items listed above to the MCCAC along with a signed application form, equipment and installation cost quotes, utility data, and equipment specification sheets.
3. The MCCAC will provide the energy and GHG savings information back to you along with an approval decision for the project.

If approved, MCCAC will issue a Funding Agreement for signing. After signing, the project can proceed to installation and completion. No more than one project grant will be provided to a municipality under this program.

3.3 Disbursement of Funding

Energy efficiency projects must be pre-approved by the Action Centre. An application for project approval must include a quote outlining project cost, GHG reduction estimates, utility savings, expected payback period(s) and other documentation deemed necessary to justify the expense. Following a review and approval, the Action Centre will pay a rebate covering up to \$10,000 of the capital cost to the participating municipality.

3.4 Grant Stacking

The municipality agrees to disclose any participation in other funding programs that contribute towards the cost of the project. Communities may use the project implementation grant to stack against other programs. The maximum amount of combined funding from all sources cannot exceed the total eligible costs of the Project.

4.0 LETTER OF COMMITMENT

The Roving Energy Manager program offers municipalities the opportunity to learn how energy management can improve municipal operations and reduce utility costs, and build the internal capacity needed to identify and implement future energy projects. Participating municipalities must be fully committed and dedicated to completing each step of the program. Municipalities will dedicate a minimum of one municipal staff member to the program over the nine-month schedule.

Each participating municipality will be required to complete a Letter of Commitment (see Appendix 1). This letter formalizes acceptance into the program and establishes the foundational working relationship between the Action Centre and participating municipalities. The Letter of Commitment clarifies the expectations of both parties in relation to the length of time commitment, confidentiality, learning event attendance and completion of the activities identified in the Roving Energy Manager program.

Municipalities are responsible to complete all activities in the Roving Energy Manager Program. The Action Centre nor any of its affiliates shall be liable to the municipality or to any other party for damages to property or injuries to persons caused by, or arising from, any activities associated with this program.

5.0 HOW TO PARTICIPATE

Submit an Online Application

Municipalities must submit an online Application. The Application seeks rationale for applying for energy management support, a description of municipal facilities, and a commitment to provide one or more municipal staff time to participate in the program. The Application should highlight how participating in the program will help the municipality address energy management barriers. At least one staff must be identified to serve as the primary contact for delivery of the program supports and services.

Note: The submission of an Application does not guarantee acceptance into the program.

Participant Approval

The Action Centre will review each Application and the complexity of municipal facilities and select participants that are best aligned with the Roving Energy Manager program services. Criteria used to select participating municipalities include:

- Existing energy management capabilities
- Availability of a municipal champion (a minimum commitment of 60 hours over the 9-month program timeline is required)
- Complexity of proposed facilities and/or other assets
- Population of municipality
- Opportunity for energy savings/GHG reductions

Letter of Commitment

Successful applicants will sign a Letter of Commitment that outlines the participant's responsibilities and the stipulations regarding the grant portion of the program.

Workplan Completion

Participating municipalities will work with the Action Centre to carry out a workplan comprising of:

- Cohort kickoff meeting
- Baseline assessment
- Learning Activity #1: Energy Management Basics
- Scoping activity
- Energy data collection and entry
- Energy benchmark
- Building walkthrough
- Learning Activity #2: Planning for Implementation
- Energy management opportunities recommendations report
- Summary of findings and recommendations
- Implementation project application
 - Participants will submit an application outlining the specifications and details of the project to be funded as part of the project implementation portion in the Roving Energy Manager Program.
 - MCCAC will provide support in the completion of an application.
 - Formal submissions will be reviewed within ten business days. Pending the review, additional edits to the application may be needed before it can be approved.
 - If approved, the MCCAC will issue a Funding Agreement for the energy management project.
 - Funding Agreements must be duly signed by both the participant and the MCCAC prior to the project commencing and before equipment is ordered and resources are hired, contracted, or retained to complete the defined scope of work for the project.
- Implementation Project Completion
 - Project must be completed in the given timelines. This will be detailed further in funding agreements for successful applications.
 - Each project will be required to submit closure and verification materials to vet the work as complete. This will be detailed further in funding agreements for successful applications.
- Program evaluation
- Long term planning

Evaluation

Participating municipalities will complete a feedback survey at the end of the program. This will help the Action Centre determine to what extent the program's intended outcomes and objectives were achieved and identify opportunities for future enhancements.

Participating municipalities will provide reflections on their participation in the program and provide testimonials for the Action Centre to use in reviewing and profiling the program's impact.

6.0 CONTACT US

Questions about this program may be directed to:

Municipal Climate Change Action Centre
8616 51 Avenue Edmonton,
AB T6E 6E6
780.433.4431
contact@mccac.ca

APPENDIX 1. LETTER OF COMMITMENT

Roving Energy Manager - Letter of Commitment - *TEMPLATE*

This **LETTER OF COMMITMENT**, issued the *XX day of XX, 202X*

BETWEEN: ASSOCIATION OF ALBERTA MUNICIPALITIES
a society duly created under the laws of Alberta
(the “Alberta Municipalities”)

AND:

XYX
a municipal corporation, duly incorporated according to the laws of Alberta
(the “Community”)

IN WITNESS WHEREOF the parties have reviewed, approved, and executed this document as of date last signed below (“**Effective Date**”).

ALBERTA MUNICIPALITIES

XYX

Per: _____
Name:
Title:
Date:

The pages that follow form the Letter of Commitment.

WHEREAS

- A) Roving Energy Manager supports small municipalities that have a low capacity for energy management, climate change planning, or emission reduction projects. Recognizing that smaller municipalities may only require short-term support; the Roving Energy Manager will offer free person-to-person outreach, advisory services, technical support as well as funding for energy management project(s) in the municipality to enable participation in energy management initiatives.
- B) This service is delivered by the Municipal Climate Change Action Centre (the Action Centre), an initiative led by Alberta Municipalities, in collaboration with the Rural Municipalities of Alberta and the Government of Alberta. Alberta Municipalities will be the signing body for all relevant Roving Energy Manager documents.
- C) This Letter of Commitment clarifies the working relationship and commitments between Alberta Municipalities and the participant, through the Roving Energy Manager program.
- D) The Participant will be in the Roving Energy Manager program from *ABC to XYZ*
- E) Alberta Municipalities, through the Municipal Climate Change Action Centre commits to:
- Delivering program activities for a nine-month period in a flexible format.
 - Providing information, training, and technical to advance energy management skills.
 - Providing the support and encouragement needed to achieve the desired results.
 - Receiving comments and feedback to improve the program.
 - Recognizing the municipality's commitment in achieving the goals of the program.
 - Recognizing the Government of Alberta as the program funder.
- F) The Participant commits to:
- Appointing one (or more) staff members to be identified as the primary contact.
 - Recognizing the Roving Energy Manager program as a significant obligation.
 - Committing 60 hours to the program, at minimum, over the nine-month period.
 - Fulfilling all program activities as outlined in the program guidebook.
 - Coordinating with the Action Centre to meet program deliverables.
 - Actively participating in all program activities and requests for assistance and feedback.
 - Profiling the work of the Roving Energy Manager across the municipality.
 - Acknowledging that the Action Centre provides recommendations only, and that the participant is responsible for accepting recommendations.
 - Accepting the risks involved with accepting recommendations as those borne by the participant only.
 - Holding Alberta Municipalities, the Action Centre, and its employees harmless and covering any external costs, damages, or liabilities arising from program implementation.

- Completing risk assessments during all site visits.
- Recognizing the Government of Alberta as the program funder. This includes a public announcement that the project was completed and supported by funding from the Government of Alberta. This can be a brief statement shared via the community's website or social media, with a link or screenshot submitted to MCCAC as evidence. Specific funder acknowledgement guidelines and language will be provided by MCCAC to REM program participants close to program completion dates. If there are plans for a formal news release, please inform the MCCAC ahead of time and provide a draft which we will share with our partner organizations for review and potential collaboration. Please allow ten working days for this to be finalized. Note that a news release is not required and other methods of public announcement (webpage updates, social media posts, etc.) are accepted.

Participants that do not fulfill program commitments may be removed from program participation.

G) The participant's primary contact for the Roving Energy Manager:

Name:

Title:

Email:

Phone:

Founding partners of the Municipal Climate Change Action Centre



**Municipal
Climate Change
Action Centre**

780.433.4431
300-8616 51 Ave. NW
Edmonton, AB T6E 6E6

mccac.ca





**Municipal
Climate Change
Action Centre**

Roving Energy Manager – Letter of Commitment – Summer Village of Nakamun Park

This **LETTER OF COMMITMENT**, issued the 08 day of January, 2026

BETWEEN: ASSOCIATION OF ALBERTA MUNICIPALITIES
a society duly created under the laws of Alberta
(the “Alberta Municipalities”)

AND: SUMMER VILLAGE OF NAKAMUN PARK,
a municipal corporation, duly incorporated according to the laws of Alberta
(the “Community”)

IN WITNESS WHEREOF the parties have reviewed, approved, and executed this document as of date last signed below (“Effective Date”). The pages that follow form the Letter of Commitment.

ALBERTA MUNICIPALITIES

SUMMER VILLAGE OF NAKAMUN PARK

Per: _____
Name: Ronak Patel

Title: Program Manager,
Sustainability Services

Date: _____

Per: _____
Name: _____

Title: _____

Date: _____

Per: _____
Name: Trina Innes

Title: Executive Director,
Sustainability Services

Date: _____

Per: _____
Name: _____

Title: _____

Date: _____



- A) Roving Energy Manager supports small municipalities that have a low capacity for energy management, climate change planning, or emission reduction projects. Recognizing that smaller municipalities may only require short-term support; the Roving Energy Manager will offer free person-to-person outreach, advisory services, technical support as well as funding for energy management project(s) in the municipality to enable participation in energy management initiatives.
- B) This service is delivered by the Municipal Climate Change Action Centre (the Action Centre), an initiative led by Alberta Municipalities, in collaboration with the Rural Municipalities of Alberta and the Government of Alberta. Alberta Municipalities will be the signing body for all relevant Roving Energy Manager documents.
- C) This Letter of Commitment clarifies the working relationship and commitments between Alberta Municipalities and the participant, through the Roving Energy Manager program.
- D) The Participant will be in the Roving Energy Manager program from *January 16, 2026 to April 30, 2027*.
- E) Alberta Municipalities, through the Municipal Climate Change Action Centre commits to:
- Delivering program supports for a nine-month period in a flexible format.
 - Providing information, training, and technical to advance energy management skills.
 - Providing the support and encouragement needed to achieve the desired results.
 - Receiving comments and feedback to improve the program.
 - Recognizing the municipality's commitment in achieving the goals of the program.
 - Recognizing the Government of Alberta as the program funder.
- F) The Participant commits to:
- Appointing one (or more) staff members to be identified as the primary contact.
 - Recognizing the Roving Energy Manager program as a significant obligation.
 - Committing 60 hours to the program, at minimum, over the nine-month period.
 - Fulfilling all program steps as outlined in the program guidebook.
 - Coordinating with the Action Centre to meet program deliverables.
 - Actively participating in all program activities and requests for assistance and feedback.



- Profiling the work of the Roving Energy Manager across the municipality.
- Acknowledging that the Action Centre provides recommendations only, and that the participant is responsible for accepting recommendations.
- Accepting risks involved with accepting recommendations, as those borne by the participant only.
- Holding Alberta Municipalities, the Action Centre, and its employees harmless and covering any external costs, damages, or liabilities arising from program implementation.
- Completing risk assessments during all site visits.
- Recognizing the Government of Alberta as the program funder. This includes a public announcement that the project was completed and supported by funding by the Government of Alberta. This can be a brief statement shared via the community’s website or social media, with a link or screenshot submitted to MCCAC as evidence. Specific funder acknowledgement guidelines and language will be provided by MCCAC to REM program participant close to program completion dates. If there are plans for a formal news release, please inform the MCCAC ahead of time and provide a draft which we will share with our partner organizations for review and potential collaboration. Please allow 10 working days for this to be finalized. Note that a news release is not required and other methods of public announcement (webpage updates, social media posts, etc.) are accepted.

Participants that do not fulfill program commitments may be removed from program participation.

G) The participant’s primary contact for the Roving Energy Manager as:

Name: _____

Title: _____

Email: _____

Phone: _____

Credit Items F: CASH - ATB

Date	Ref	Description	Amount
Dec 01,25		TAX FILING FEE	4.00
Dec 10,25		SHORT TRACK EQUIPMENT LTD.	2,442.93
Dec 10,25		ABMUNIS PCARD MCRD	6.03
Dec 10,25		E-TRANSFER- FIRE RESCUE INT	1,963.11
Dec 15,25		ATB LOAN PAYMENT (HARVESTER)	30,900.00
Dec 16,25		E-TRANSFER- TONY SONNLEITNER	2,082.49
Dec 22,25		EFT- LAC STE. ANNE COUNTY	763.86
Dec 22,25		EFT- 939009 AB INC.	833.18
Dec 23,25		DIRECT DEBIT- WCB	440.38
Dec 24,25		DIRECT DEBIT- SANG	143.09
Dec 24,25		E-TRANSFER- MATTHEWSON & CO.	605.77
Dec 29,25		DIRECT DEBIT- AMSC ENERGY	1,370.73
Dec 29,25		EFT- BOB CHARTER	340.60
Dec 29,25		E-TRANSFER- WILDWILLOW ENTERPR	5,583.78
Dec 31,25		BANK FEE-REVIEW OF EMERG LOC	275.00
Dec 31,25		SCHOOL	31,430.77
Dec 31,25		BANK FEES	22.15

Nakamun Park - Dec 2025 payment listing

Description	2025 BUDGET	2025 ACTUALS	VARIANCE
INCOME STATEMENT -NAKAMUN	(1)	(2)	(3)
Period 1: --- Begin	Jan 01,25	Jan 01,25	Jan 01,25
Period 1: --- End	Dec 31,25	Dec 31,25	Dec 31,25
(less) --- Type	B	A	B
Period 2: --- Begin	000 00,00	000 00,00	Jan 01,25
Period 2: --- End	000 00,00	000 00,00	Dec 31,25
--- Type			A
Ratios: % of Account			
Graphs: # of Columns,Scale	0 0	0 0	0 0

Description	2025 BUDGET	2025 ACTUALS	VARIANCE
REVENUE			
RESIDENTIAL TAXES-(MUNICIPAL)	191,782.55	192,331.03	548.48-
RESIDENTIAL TAXES-(SCHOOL)	121,653.49	122,089.58	436.09-
VACANT RES. TAXES-(MUNICIPAL)	8,396.57	8,396.62	0.05-
VACANT RES. TAXES-(SCHOOL)	3,432.51	3,432.52	0.01-
LINEAR-(MUNICIPAL)	3,325.90	3,325.90	0.00
LINEAR-(SCHOOL)	637.00	637.00	0.00
LINEAR-(DIP)	11.80	11.80	0.00
PROTECTIVE SERV LEVY(\$123.17)	21,431.00	21,554.75	123.75-
SENIOR FOUNDATION	11,142.10	11,180.83	38.73-
MINIMUM TAX CHARGE (\$930.00)	30,339.98	30,404.36	64.38-
PROJECT LEVY	0.00	0.00	0.00
TOTAL TAXES	392,152.90	393,364.39	1,211.49-
PENALTIES & COSTS ON TAXES	0.00	7,789.13	7,789.13-
INVESTMENT INCOME (INTEREST)	0.00	6,284.99	6,284.99-
GRANT OPERATING (LGFF-O)	15,430.00	15,430.00	0.00
GRANT OPERATING (CSJ\STEP)	2,100.00	4,200.00	2,100.00-
GRANT OPERATING (RETAIN FCSS)	1,500.00	0.00	1,500.00
GRANT CAPITAL (CCBF)	22,400.00	22,674.73	274.73-
GRANT CAPITAL (LGFF) (LOAN)	35,261.00	25,566.27	9,694.73
GRANT CAPITAL (LGFF) (CAPPROJ)	0.00	0.00	0.00
GRANT CAPITAL	0.00	0.00	0.00
MISC.INCOME (TAX SALE 5%)	0.00	6,174.13	6,174.13-
OPER PROJ FUNDING (RES)	8,058.00	2,683.08	5,374.92
CAPITAL PROJ FUNDING (RES)	6,000.00	6,000.00	0.00
SPECIAL PROJ FUNDING (RES)	5,639.00	5,333.73	305.27
ADMIN			
SALES OF GOODS & SERVICES	0.00	20.00	20.00-
N.S.F. FEES	0.00	0.00	0.00
TAX CERTIFICATES\SEARCHES	0.00	775.00	775.00-
GARBAGE TOKEN REVENUE	0.00	110.25	110.25-
AMSC LOYALTY	50.00	0.00	50.00
ELECTIONS TR.FR.RES	0.00	0.00	0.00
TRANS FROM RESERVE	0.00	0.00	0.00
PLANNING & DEVELOPMENT			
Description	2025 BUDGET	2025 ACTUALS	VARIANCE

Description	2025 BUDGET	2025 ACTUALS	VARIANCE
SUPERIOR SAFETY CODES	0.00	328.37	328.37-
DEVELOPMENT PERMITS	1,000.00	1,600.00	600.00-
SDAB\ASSESSMENT APPEAL	0.00	0.00	0.00
TR.FR.RES\DEF.REV	0.00	0.00	0.00
EMERGENCY SERVICES			
FIRE INCIDENT RECOVERY	0.00	0.00	0.00
ROADS			
CONDITIONAL GRANTS	0.00	0.00	0.00
GRANTS FROM LOCAL AGENCIES	0.00	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00	0.00
SEWER\WATER\DRAINAGE			
CONDITIONAL GRANTS	0.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
PARKS & RECREATION			
PROV GRANT(FCSS)	2,532.00	2,560.25	28.25-
GRANT\DONATION - 50TH ANNIV	0.00	0.00	0.00
GRANT\DONATION - FORTIS	0.00	2,500.00	2,500.00-
LIBRARY\TR.FR.RES	0.00	0.00	0.00
TR.FR.RES\DEF.REV(FCSS\50TH)	0.00	0.00	0.00
TOTAL REVENUE	492,122.90	503,394.32	11,271.42-
REQUISITIONS			
SCHOOL	125,723.00	125,723.08	0.08-
SENIOR FOUNDATION	11,142.10	11,125.38	16.72
UNDER\OVER UTILIZED LEVY	0.00	0.00	0.00
DIP REQUISITION	11.80	0.00	11.80
UNDER\OVER DIP LEVY	0.00	0.00	0.00
TOTAL REQUISITIONS	136,876.90	136,848.46	28.44
NET REVENUE FOR MUN PURPOSES	355,246.00	366,545.86	11,299.86-

Description	2025 BUDGET	2025 ACTUALS	VARIANCE
EXPENSE STATEMENT- NAKAMUN	(1)	(2)	(3)
--- Begin	Jan 01,25	Jan 01,25	Jan 01,25
Period 1: - End	Dec 31,25	Dec 31,25	Dec 31,25
--- Type	B	A	B
(less) --- Begin	000 00,00	000 00,00	Jan 01,25
Period 2: - End	000 00,00	000 00,00	Dec 31,25
--- Type			A
Ratios: % of Account			
Graphs: # of Columns,Scale	0 0	0 0	0 0

Description	2025 BUDGET	2025 ACTUALS	VARIANCE
COUNCIL			
HONORARIUMS	5,400.00	4,100.00	1,300.00
BOARD\COMMITTEE\SVLSACE\REG	2,400.00	2,400.00	0.00
EDUCATION & DEV. ALLOWANCE	900.00	0.00	900.00
TRAVEL\SUBSISTENCE	1,996.00	1,174.50	821.50
ASVA CONFERENCE	3,780.00	2,025.07	1,754.93
ABMUNIS CONFERENCE	0.00	0.00	0.00
ABMUNIS LEADERSHIP CAUCUS	0.00	0.00	0.00
OTHER CONFERENCE\CONVENTION	1,448.00	0.00	1,448.00
PUBLIC ENGAGEMENT\SURVEYS	0.00	0.00	0.00
INTEGRITY COMMISSIONER SERV (2026 INTEGRITY COMM OUT)	1,114.00	614.00	500.00
TOTAL	17,038.00	10,313.57	6,724.43
ADMIN & STAFF			
ADMIN SERVICES CONTRACT	57,847.00	58,395.03	548.03-
CAO SERVICES-DES.OFF.	0.00	0.00	0.00
CFO SERVICES-DES.OFF.	0.00	0.00	0.00
RECORDING SERVICES-DES.OFF.	0.00	0.00	0.00
GRANT MGMT SERVICES-CORE	0.00	0.00	0.00
CORPORATE PLANNING SERVICES	0.00	0.00	0.00
RECEPTION & RECORDS MGMT	0.00	0.00	0.00
MAP REVIEW\COMPLIANCE MGMT	0.00	0.00	0.00
WEBSITE MAINT & UPKEEP	250.00	202.18	47.82
STAFF DEVELOPMENT\TRAINING	0.00	420.50	420.50-
STAFF BENEFITS(WCB & INSUR)	0.00	0.00	0.00
CONFERENCES & CONVENTIONS	0.00	0.00	0.00
TRAVEL & SUBSITENCE	1,500.00	1,240.96	259.04
OFFICE RENT\COMM\EQUIP\INCI	3,994.00	4,597.89	603.89-
ADMIN SUPPORT- SCOPE CHANGE	1,446.00	658.75	787.25
TOTAL	65,037.00	65,515.31	478.31-
ADMIN CORPORATE SERVICES			
COPY\POSTAGE\STNARY\ADVERTI	2,931.00	3,378.15	447.15-
OFFICE EQUIP\CAPITAL PURCH	500.00	1,158.83	658.83-
WEBSITE,E-COMM,DIG.LIC,HOST	1,700.00	2,649.60	949.60-

Description	2025 BUDGET	2025 ACTUALS	VARIANCE
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Description	2025 BUDGET	2025 ACTUALS	VARIANCE
MEMBERSHIPS (ASVA, ABMUNI, SV)	2,486.00	2,920.01	434.01-
FINANCIAL SOFTWARE (NV'S)	0.00	0.00	0.00
AUDITOR SERVICES	4,050.00	4,150.00	100.00-
ASSESSMENT-MASG (DES.OFF.)	5,960.00	5,960.00	0.00
ASSESSMENT APPEAL (CRASC)	960.00	959.85	0.15
LEGAL COUNSEL (GEN\BYLAW)	1,028.00	1,209.83	181.83-
INSURANCE	8,375.00	8,369.00	6.00
WCB (MUNICIPAL)	1,834.00	1,833.35	0.65
PAYROLL & EMPLOYEE REMIT	1,100.00	1,093.50	6.50
BENEFITS (MUNICIPAL)	0.00	0.00	0.00
FINANCIAL INST\BANK FEES	700.00	580.55	119.45
TAX REBATES & CANCELLATIONS	0.00	0.00	0.00
TOTAL	31,624.00	34,262.67	2,638.67-
PROTECTIVE & EMERGENCY SERVICE			
CPO & BYLAW ENF (SERVICE)	6,111.00	6,110.88	0.12
CPO & BYLAW ENF (MILEAGE)	611.00	0.00	611.00
CPO & BYLAW ENF (OTHER)	0.00	0.00	0.00
PROVINCAL POLICE REQ (GOA)	7,360.00	7,503.00	143.00-
EMERGENCY MGMT REG (SVREMP)	3,900.00	3,900.00	0.00
EMERGENCY MGMT LOCAL DEM'S	1,200.00	1,415.45	215.45-
EMERGENCY MGMT COURSE\TRAIN	900.00	0.00	900.00
EMERGENCY MGMT SUPPLY\KITS	0.00	0.00	0.00
FIRE & PROTECTION (BASE)	17,899.00	18,690.34	791.34-
FIRE & PROTECTION (OPER)	3,532.00	3,532.00	0.00
FIRE & PROTECTION (OTHER)	0.00	382.50	382.50-
PHYSICIAN RECRUITMENT (LSA)	0.00	0.00	0.00
TOTAL	41,513.00	41,534.17	21.17-
PUBLIC WORKS			
PW FOREPERSON (5K)	30,000.00	31,740.02	1,740.02-
PW HIRED & CASUAL LABOUR	2,800.00	0.00	2,800.00
PW SUMMER STUDENT (CSJ) (X1)	4,760.00	12,974.85	8,214.85-
PW TRAINING & DEVELOPMENT	0.00	0.00	0.00
PW EXPENSES & COMMUNICATION	450.00	254.76	195.24
PW TRAVEL & SUBSITANCE	0.00	0.00	0.00
SHOP COMMUNICATIONS	0.00	0.00	0.00
SHOP UTILITIES (SANG\EPCOR)	14,950.00	16,402.33	1,452.33-
SHOP FACILITY MAINTENANCE	500.00	0.00	500.00
SHOP FACILITY REPAIR\MAJOR	0.00	0.00	0.00
SHOP SUPPLIES	2,500.00	4,191.69	1,691.69-
SHOP SAFETY\PPE	175.00	0.00	175.00
ROAD GRADING & MAINTENANCE	2,000.00	3,592.13	1,592.13-
ROAD SNOW PLOW\REMOVAL\SAND	2,000.00	0.00	2,000.00
ROAD GRAVEL & AGGREGATE	1,000.00	492.08	507.92
ROAD SIGN, SPEED BUMP, SAFETY	500.00	2,337.03	1,837.03-
DRAINAGE CULVERT MATERIAL	0.00	0.00	0.00
PARKS\COMMON SP-TREE REMOVE	0.00	0.00	0.00
Description	2025 BUDGET	2025 ACTUALS	VARIANCE

Description	2025 BUDGET	2025 ACTUALS	VARIANCE
PARKS\COMMON SP-VEG MGMT	0.00	0.00	0.00
PARKS\COMMON SP-CLEANUP COM	1,500.00	0.00	1,500.00
PARKS\COMMON SP-WEED INS\AB	550.00	793.50	243.50-
PARKS\COMMON SP-GEN SUPPLY	250.00	0.00	250.00
PARKS\COMMON SP-BOAT LAUNCH	0.00	0.00	0.00
PARKS\COMMON SP-FUEL	5,250.00	3,689.58	1,560.42
TOTAL	69,185.00	76,467.97	7,282.97-
EQUIPMENT & MACHINES			
GRADER MAINTENANCE	1,500.00	0.00	1,500.00
GRADER REPAIR	750.00	2,326.60	1,576.60-
SKID STEER MAINTENANCE	850.00	0.00	850.00
SKID STEER REPAIR	500.00	0.00	500.00
TRUCK MAINTENANCE	250.00	0.00	250.00
TRUCK REPAIR	250.00	0.00	250.00
MOWER MAINTENANCE	500.00	0.00	500.00
MOWER REPAIR	250.00	0.00	250.00
WEED HARVESTER MAINTENANCE	250.00	0.00	250.00
WEED HARVESTER REPAIR	150.00	0.00	150.00
ANNUAL FLEET INSPECT REPORT	1,200.00	0.00	1,200.00
OTHER EQUIP\MACHIN MAINT.	645.00	466.58	178.42
TOTAL	7,095.00	2,793.18	4,301.82
CIVIL UTILITIES & SERVICES			
WATER-WILD ADMIN & GOV	473.00	472.77	0.23
WATER-WILD PH 1 CAP(2039)	1,339.00	1,339.42	0.42-
WATER-WILD PH 2 CAP(PAID)	0.00	0.00	0.00
WATER-WILD PH 3 CAP(PAID)	0.00	0.00	0.00
WATER-WILD PH 4 CAP(PAID)	0.00	0.00	0.00
WATER-WILD PH 5 CAP(2026)	0.00	0.00	0.00
WATER-DISTRIBUTION (N\A)	0.00	0.00	0.00
WASTEWATER-REG ADMIN & GOV	0.00	0.00	0.00
WASTEWATER-REG SYS CAPITAL	0.00	0.00	0.00
WASTEWATER-LOCAL COLLECTION	0.00	0.00	0.00
SOLID WASTE- CONTRACT(MUNI)	500.00	280.00	220.00
SOLID WASTE- CONTRACT(COMM)	0.00	0.00	0.00
SOLID WASTE- REG MEMBERSHIP	0.00	0.00	0.00
TOTAL	2,312.00	2,092.19	219.81
MUNICIPAL PLAN & DEVELOPMENT			
DEV.OFFICER- CONTRACT	2,468.00	2,400.00	68.00
DEV.OFFICER-MILEAGE\EXPENSE	550.00	0.00	550.00
DEV.OFFICER-PERMIT RETENTIO	1,000.00	1,600.00	600.00-
DEVELOPMENT ENFORCEMENT	3,500.00	6,309.02	2,809.02-
PLANNING SERVICES- CONTRACT	0.00	0.00	0.00
PLANNING SERVICES- FEES	0.00	0.00	0.00
Description	2025 BUDGET	2025 ACTUALS	VARIANCE

Description	2025 BUDGET	2025 ACTUALS	VARIANCE
SDAB AGREEMENT	308.00	300.00	8.00
SDAB APPEAL HEARING FEES	0.00	0.00	0.00
SAFETY CODES QMP	1,028.00	1,028.00	0.00
LEGAL\CONSULTING FEES	0.00	0.00	0.00
TOTAL	8,854.00	11,637.02	2,783.02-
COMMUNITY\REGIONAL INITIATIVES			
EAST END BUS	375.00	375.00	0.00
LIBRARY - YRL	371.00	370.50	0.50
MILESTONE ANNIV (MOVE)	0.00	0.00	0.00
REC EVENTS-CANADA\AIM\MUSIC	800.00	192.44	607.56
REC EVENTS-OTHER	0.00	0.00	0.00
FCSS GRANT- PROVINCIAL CONT	2,532.00	2,567.31	35.31-
FCSS GRANT- MUNICIPAL CONT	633.00	633.00	0.00
COMMUNITY DONATIONS	250.00	0.00	250.00
TOTAL	4,961.00	4,138.25	822.75
ELECTION \ CENSUS			
ELECTION SERV-SALARY\CONTR	5,500.00	1,915.50	3,584.50
ADVERTISING	1,500.00	0.00	1,500.00
GOODS & SUPPLIES	450.00	450.00	0.00
CANDIDATE-TRAINING\ORIENT	608.00	317.58	290.42
ELECTION-OTHER	0.00	0.00	0.00
TOTAL	8,058.00	2,683.08	5,374.92
LOANS AND LOAN REPAYMENT			
WEED HARV LOAN (INTEREST)	5,639.00	5,333.73	305.27
WEED HARV LOAN (PRINC-LGFF)	25,261.00	25,566.27	305.27-
OTHER LOANS (INTEREST)	0.00	0.00	0.00
OTHER LOANS (PRINCIPAL)	0.00	0.00	0.00
TOTAL	30,900.00	30,900.00	0.00
SPECIAL PROJECTS OPERATING			
REGIONAL LIBRARY(OPL)	1,000.00	1,000.00	0.00
LUB #2022-4 REVIEWSURV&DR)	1,500.00	4,732.50	3,232.50-
TRAFFIC\PARKING BYLAW REV	3,500.00	3,632.50	132.50-
PARKING BYLAW REVIEW	0.00	0.00	0.00
FIRE BYLAW REVIEW	0.00	0.00	0.00
MILESTONE ANNIVERSARY	0.00	0.00	0.00
MR REHAB PROJ (2024 - 8&9)	0.00	0.00	0.00
MOORING PLAN DEVELOPMENT	0.00	0.00	0.00
NEIGHBOURHOOD DEVELOP PLAN	0.00	0.00	0.00
ASSET MANAGEMENT PLAN	0.00	576.92	576.92-
OHS COMPL\26ASSET MGMT PLAN	0.00	4,514.22	4,514.22-
Description	2025 BUDGET	2025 ACTUALS	VARIANCE

Description	2025 BUDGET	2025 ACTUALS	VARIANCE
TOTAL	6,000.00	14,456.14	8,456.14-
OPERATING TRANSFER (TO CAPITAL)			
PROJECT COSTS NOT COVERED BY GRANTS OR RESERVES	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00
RESERVE ACCOUNTS			
RESERVES-COUNCIL	2,524.00	2,524.00	0.00
RESERVES-ADMIN	2,900.00	2,900.00	0.00
RESERVES-LEGAL	0.00	0.00	0.00
RESERVES-ELECTION	0.00	0.00	0.00
RESERVES-CPO\BYLAW	1,245.00	1,245.00	0.00
RESERVES-FIRE\FIRE PROTECT	0.00	0.00	0.00
RESERVES-COMMON SERVICES	2,076.00	2,076.00	0.00
RESERVES-WATER\WASTEWATER	1,000.00	1,000.00	0.00
RESERVES-SOLID WASTE	0.00	0.00	0.00
RESERVES-MUNI PLAN\DEVELOPM	1,000.00	1,000.00	0.00
RESERVES-REC & PARKS	500.00	500.00	0.00
RESERVES-EQUIP & MACHINES	1,774.00	1,774.00	0.00
RESERVES-GENERAL AMORT	17,250.00	17,250.00	0.00
TOTAL	30,269.00	30,269.00	0.00
CAPITAL PROJECTS			
ROADS - NAKA DR WEST (0.9KM)	0.00	0.00	0.00
ROADS - NAKA DR EAST (0.9KM)	0.00	0.00	0.00
ROADS - KARPO, HILLCREST, LANE WAY & RR23 (1.0KM)	0.00	0.00	0.00
ROADS - 4TH, 5TH, 6TH ST (0.8KM)	0.00	0.00	0.00
ROADS - 1ST, 2ND, 3RD ST (UNDEV)	0.00	0.00	0.00
ROADS - KASSIAN WAY (0.4KM)	0.00	0.00	0.00
ROADS - GENERAL (DUST CONTROL)	0.00	0.00	0.00
BRIDGE - NAKA DRIVE WEST	0.00	0.00	0.00
SHOP - FOUNDATION	0.00	0.00	0.00
SHOP - ROOF	0.00	0.00	0.00
SHOP - STRUCTURE & FRAMING	0.00	0.00	0.00
SHOP - MECHANICAL & UTILITY	0.00	0.00	0.00
SHOP - LOT AND YARD	0.00	0.00	0.00
BUILD & STRUCT-SEACAN	0.00	0.00	0.00
BUILD & STRUCT-BASEBALL FENCE	0.00	0.00	0.00
BUILD & STRUCT-BENCHES	0.00	0.00	0.00
BUILD & STRUCT-FLOWER BEDS	0.00	0.00	0.00
BUILD & STRUCT-LITTLE LIBRARY	0.00	0.00	0.00
Description	2025 BUDGET	2025 ACTUALS	VARIANCE

Description	2025 BUDGET	2025 ACTUALS	VARIANCE
BOAT LAUNCH\MOORING-REHAB (RES)	0.00	0.00	0.00
SIGNS - TRAFFIC SAFETY	0.00	0.00	0.00
SIGNS - WELCOME, COMM, NOTICE BD	0.00	0.00	0.00
SIGNS - MUNICIPAL ADDRESSING	0.00	0.00	0.00
DRAINAGE - NAKA DRIVE WEST	0.00	0.00	0.00
DRAINAGE - NAKA DRIVE EAST	0.00	0.00	0.00
DRAINAGE - KARPO, HILLCREST, LANEWAY, RR23	0.00	0.00	0.00
DRAINAGE - 1ST, 2ND, 3RD ST (UND)	0.00	0.00	0.00
DRAINAGE - 4TH, 5TH, 6TH ST	0.00	0.00	0.00
GREENSPACES - MR#4004	0.00	0.00	0.00
GREENSPACES - MR#4006	0.00	0.00	0.00
GREENSPACES - MR#4007	0.00	0.00	0.00
GREENSPACES - MR#2	0.00	0.00	0.00
GREENSPACES - MR#3	0.00	0.00	0.00
GREENSPACES - MR#4	0.00	0.00	0.00
GREENSPACES - MR#5 (RES)	0.00	0.00	0.00
GREENSPACES - MR#6 (TED MCDON)	0.00	0.00	0.00
GREENSPACES - MR#7 (PW SHOP)	0.00	0.00	0.00
GREENSPACES - MR#8	11,200.00	11,446.90	246.90-
GREENSPACES - MR#9	11,200.00	11,446.93	246.93-
TRAILS & PATHS-NATURE (N-LK FR)	0.00	0.00	0.00
TRAILS & PATHS-SOUTH (E-BCK LN)	0.00	0.00	0.00
TRAILS & PATHS-SOUTH (W-SKI TR)	0.00	0.00	0.00
EQUIPMENT-GRADER REHAB\REPL	0.00	0.00	0.00
EQUIPMENT-SKID STR REHAB\REPL	0.00	0.00	0.00
EQUIPMENT-TRUCK REHAB\REPL	0.00	0.00	0.00
EQUIPMENT-MOWER REHAB\REPL	0.00	0.00	0.00
EQUIPMENT-WEED HARV REHAB\REPL	0.00	0.00	0.00
EQUIPMENT-TRAILER REHAB\REPL	0.00	0.00	0.00
EQUIPMENT-SHOP EQUIP REHAB\REP	0.00	0.00	0.00
WATER SYSTEM CAPITAL	0.00	0.00	0.00
WASTEWATER SYSTEM CAPITAL	0.00	0.00	0.00
OTHER CIVIL UTILITY CAPITAL	0.00	0.00	0.00
LSAC CAPITAL CONTRIBUTE (LGFF)	10,000.00	0.00	10,000.00
TOTAL	32,400.00	22,893.83	9,506.17
TOTAL EXPENSES	355,246.00	349,956.38	5,289.62

S.V. of Nakamun Park
Bank Reconciliation Summary
As at December 31, 2025

Statement Balance:	\$	227,139.28
Plus Deposits in Transit:		-
Less Outstanding Cheques:		-
Plus/Less Miscellaneous Items:		-
= Balance per G/L:		227,139.28
Actual G/L Balance:		227,139.28
Difference:		-

Loan Balance: \$ 76,028.57

[REDACTED]
 Summer Village of Nakamun Park
 PO Box 1250
 Onoway AB T0E 1V0

Your ATB Financial Branch

08989 Onoway Branch
 4910 50 St
 Onoway AB
 T0E 1V0

If you have any questions, contact us at
1 800 332-8383 or visit us at
www.atb.com

A summary of your accounts on Dec 31, 2025

Deposits	Value on Dec 31, 2025
	CAD
Business Public Sector Account # [REDACTED]	227,139.28
Business Public Sector Savings # [REDACTED]	76,031.93
Total Deposits	\$303,171.21
Loans	Value on Dec 31, 2025
	CAD
Independent Business Loan - Revolving [REDACTED] Credit limit \$150,000.00	0.00
Business Term Loan (Need Harvester) [REDACTED]	76,028.57
Total Loans	\$76,028.57

All loan balances, with the exception of mortgage loans, do NOT include accrued interest. The above should not be relied upon for repayment purposes. Please contact your branch for a payout statement.

Find an error? Give us a call or drop by a branch. We'll take care of it.

Keep your credentials private. Never share your banking login details, passwords, or 2FA code with anyone. ATB will never ask you for these.

Date	Ref	Description	Amount	Balance
Name	A121B		Reconcile R	
Description	CASH - ATB		Date	Dec 31,25
Normal Bal	D		Balance	227,139.28
Next Ref#	0		Closing Bal	234,389.75
# of Items	4		Opening Bal	227,139.28

Date	Ref	Description	Amount	Balance
Name	A121D		Reconcile R	
Description	CASH - ATB TAX SALE 4008		Date	Dec 31,25
Normal Bal	D		Balance	76,031.93
Next Ref#	0		Closing Bal	76,031.93
# of Items	0		Opening Bal	76,031.93

Date	Ref	Description	Amount	Balance
Name	L273		Reconcile R	
Description	LOAN ACCOUNT (4900) (125K)		Date	Dec 31,25
Normal Bal	C		Balance	76,028.57
Next Ref#	0		Closing Bal	76,028.57
# of Items	0		Opening Bal	76,028.57

BALANCE SHEET	-NAKAMUN	Beg:000 00,00	End:Dec 31,25	Type: A
ASSETS				
CASH ON HAND:				
CASH - RBC BANK		0.00		
CASH - ATB		227,139.28		
CASH - ATB TAX SALE 4008		76,031.93		
CASH - (SAVINGS- RBC)		0.00		
CASH - (SAVINGS- RBC)		0.00		
INVESTED CASH - TERM DEPOSIT		0.00		
BANK - OFF-SET (GRANT CASH)		0.00		
BANK - RESTRICTED CASH		0.00		
PREPAID EXPENSES		324.14		
PETTY CASH		0.00		
TOTAL CASH			303,495.35	
ACCOUNTS RECEIVABLE:				
TAXES & GRANTS-IN-LIEU REC		10,222.17		
RECEIVABLE FROM OTHER GOVT'S:				
CONDITIONAL PROV GRANTS		0.00		
TRADE ACCOUNTS RECEIVABLE		0.00		
FEDERAL - G.S.T.		4,954.35		
ALL OTHER RECEIVABLES		7,250.47		
DEPOSITS		0.00		
TOTAL ACCOUNTS RECEIVABLE			22,426.99	
REQUISITION UNDER\OVER LEVY		0.00		
FIXED ASSETS:				
ENGINEERING STRUCTURES		485,323.18		
ACCUM.AMORT.-ENG. STRUCT.		51,112.64-		
BUILDINGS		313,207.09		
ACCUM.AMORT.-BUILDINGS		20,386.38-		
MACHINERY & EQUIPMENT		359,032.45		
ACCUM.AMORT.-MACH.&EQUIP.		85,091.97-		
VEHICLES		19,492.24		
ACCUM.AMORT- VEHICLES		19,492.24-		
LAND IMPROVEMENTS		149,611.82		
ACCUM.AMORT-LAND IMPROV.		20,613.62-		
LAND		332,957.48		
WORK IN PROGRESS		0.00		
TOTAL FIXED ASSETS			1,462,927.41	
TOTAL ASSETS				1,788,849.75
LIABILITIES				
ACCOUNTS PAYABLE (AUDITOR)		4,050.00		
ACCOUNTS PAYABLE (MISC)		4,482.89		
ACCOUNTS PAYABLE (VISA)		0.00		
LOAN ACCOUNT (4900) (125K)		76,028.57		
Description		Beg:000 00,00	End:Dec 31,25	Type: A

BALANCE SHEET	-NAKAMUN	Beg:000 00,00	End:Dec 31,25	Type: A
DEPOSITS:(TAXSALE 5054)		853.54		
DEPOSITS:(TAXSALE 4008)		75,846.86		
TOTAL ACCOUNTS PAYABLE			161,261.86	
DEFERRED REVENUE		0.00		
RESERVES - OPERATING:				
RESERVES- UNRESTRICTED		0.00		
RESERVES- COUNCIL		4,109.00		
RESERVES- ADMIN		4,485.00		
RESERVES- LEGAL		1,585.00		
RESERVES- ELECTION		323.08-		
RESERVES- CPO\BYLAWS		2,830.00		
RESERVES- FIRE SERVICES		3,120.00		
RESERVES- COMMON SERVICES		49,474.27		
RESERVES- WATER\WASTEWATER		1,000.00		
RESERVES- WASTE SERVICES		0.00		
RESERVES- EQUIPMENT\MACHINES		1,774.00		
RESERVES- MUNI PLAN\ENFORCE		4,120.00		
RESERVES- RECREATION & PARKS		3,620.00		
RESERVES- MSI OPERATING		4,000.00		
RESERVES - CAPITAL:				
RESERVES- INFRAST REFURB.		18,200.00		
RESERVES- EQUIP & MACHINES		27,508.00		
RESERVES- ROAD		1,500.00		
RESERVES- LGFF WEED HARV LN		56,941.14		
RESERVES- GEN.AMORT\TCA		38,369.00		
TOTAL RESERVES			222,312.33	
TOTAL EQUITY IN FIXED ASSETS			858,953.76	
L902 UNRESTRICTED SURPLUS		0.00		
L900 ACCUMULATED SURPLUS		319,281.52-		
*TO MATCH AUDIT ACCUM SURP:				
*REMOVE NV L902 BALANCE				
SURPLUS FROM PRIOR		816,406.15		
TCA ADDITIONS		102,473.31		
TCA DISPOSALS		0.00		
TCA AMORTIZATION		53,276.14-		
TOTAL SURPLUS			546,321.80	
TOTAL LIABILITIES				1,788,849.75
PROOF				0.00
PRESENTED TO COUNCIL THIS _____				
DAY OF _____, 2025				
Description		Beg:000 00,00	End:Dec 31,25	Type: A

SV Nakamun Park Signage Inventory January 2026

Notes	Map Location #	Sign Type	#	Replace
Brand New 2025 Common Post Should be Metal Post	1	Children Slow	1	N
	2	WB Max 30/ solar	1	N
	3	Yellow Left Arrow	1	N
	4	Bylaw Fire Sign	1	N
	5	Nakamun Drive	1	N
	6	Max 30/ Children Play	1	N
	7	Speed Bump	1	N
	8	R9 - No Motorized Traffic	1	N
	9	R8- No Motorized Traffic	1	N
Additional	10	Left turn arrow WB	1	NEW
	11	Right Turn arrow WB	1	N
Additional	12	Right Turn arrow EB	1	NEW
	13	Left Turn arrow EB	1	N
Additional	14	Right Turn arrow WB	1	NEW
	15	Max 30K WB	1	N
Picture Sign	16	EB & WB Bridge Signs	2	Yes
Additional	17	Left Turn Arrow EB	1	NEW
Replace	18	Max 30k WB	1	Yes
Should be Metal Posts	19	EB Max 30 Solar	1	N
	20	EB & WB Speed Bump	2	N
Brand New 2025	21	30K EB	1	N
	22	Bylaw Fire Sign	1	N
	23	EB Children Slow	1	N
Brand New 2025	24	WB Stop Sign	1	N
	25	Bylaw Fire Sign	1	N
	26	EB 30k Sign	1	N
	27	WB Yield Sign	1	N
	28	SB Karpo Yield Sign	1	N
	29	EB Stop Sign	1	N
	30	WB Yield Sign	1	N
	31	Laneway Stop Sign	1	N
Additional	32	30K Signs	2	NEW
	33	NB No Exit	1	N
	34	SB Yield Sign	1	N
	35	EB Yield Sign	1	N
	36	30K Sign	1	N
Additional	37	30K Sign 5TH Street	1	NEW
	38	No Exit 5TH Street	1	N
	39	Stop Sign	1	N
	40	NB No Exit Sign	1	N
	41 & 42	Kassian Way Stop Signs	2	N

NOTES

Review of Speed Bumps needs to be done and set as standard annual locations for both Nakamun Drive and Hillcrest. Once decided we need to purchase more signs with metal posts and additional posts to replace existing wooden ones.

** We also need to inform County that they should install a Stop or Yield Sign going South when leaving the Village on RR23 / West boundary Road.

January 20th, 2026 SV Bylaw Review as at January 5th,2025

5594-Nakamun Drive - Black Sea Can

5607 - Nakamun Drive - Fence too high. Was a permit applied for?

5617 Nakamun Drive - Rv Still not compliant. Tony Extended??

5584- Nakamun Drive - Garage appears not to have proper set back from property line? Permit?

5622 - Nakamun Drive - Overheight Fence and old garage only building on lot,

5021 - Karpo. Trailer was removed from in front of house(non-compliant) But was moved onto empty lot

5020 ? Are both these lots joined?

5032- 6TH Street - Trailer still on lot. It was removed and then brought back?

5071-5TH Street - Fence too HIGH? Permit?

5052-5TH Street. Two Trailers. Second trailer was moved onto this lot from lot 5066-5Th Street

5053/5054 - 5th Street Fence too HIGH? Permit? He places RV on 5054 in summer?

5066 - 5TH Street. Large shed in Front? Non-Compliant?

5065 - 5Th Street - Shed in Front. Was given an order to remove. Was given more time??? Why

5099/5098 -4th Street. Both old Cabins / Houses need to be condemned and Removed. ON GOING ISSUE

5100- 4th Street. Shed on empty lot

NOTES

Council would like to discuss all the above BYLAW issues. We would also like copies of Non- Compliance notices when sent on all new compliance notices going forward.

Subject **YRL 2026-2030 Strategic Plan**
From Laurie Haak <LHaak@yrl.ab.ca>
Cc YRL Chair <chair@yrl.ab.ca>, Karla Palichuk <KPalichuk@yrl.ab.ca>, Jocie Wilson <JWilson@yrl.ab.ca>
Date 2025-12-08 17:04



-
- YRL 2026-2030 Strategic Plan.pdf(~1.9 MB)
-

Hello Member Municipal Administrators, School Division Board Chairs and Superintendents, Public Library Board Chairs and Directors/Managers, and Alberta Library Partners,

On behalf of Director Karla Palichuk, I am pleased to share the **Yellowhead Regional Library 2026-2030 Strategic Plan**, available on the [YRL website](#) and attached.

Please feel free to reach out with any questions or comments to Karla (kpalichuk@yrl.ab.ca), Deputy Director Jocie Wilson (jwilson@yrl.ab.ca) or me.

Thank you and have a great week!

Laurie Haak

SHE/HER

Executive Assistant

P: 780-962-2003 EXT 221

yrl.ab.ca | Box 4270, Spruce Grove, AB T7X 3B4



Charting the Course Together



Strategic Plan
2026...2030



Introduction: Navigating Ambiguity

The 2026-2030 Strategic Plan for Yellowhead Regional Library (YRL) was developed at a time of ongoing uncertainty and ambiguity.

The environment within which YRL operates are fluctuating, and YRL must adapt and assist its member libraries to adjust and be resilient. The political climate remains volatile, both internationally and locally. The demographics of the region are changing, as the population ages and more newcomers move to rural Alberta. Climate change continues to impact member libraries and communities, and natural disasters have become more common. At the same time, libraries are facing threats to their funding and to the foundational principle of intellectual freedom.

It is not yet clear what YRL will need to do to best serve its members in the next five years. This plan – and its key tools, the YRL Strategic Compass and the YRL Strategic Compass Worksheet – is designed to be flexible, enabling the YRL Board, leadership and staff to make decisions in response to shifting needs and to realign goals and initiatives as those needs evolve.

This pragmatic approach positions YRL to mitigate risks and proactively plan for shifting environment and ongoing volatility. It acknowledges that the only certainty is change and provides a framework for YRL to “Chart a Course Together” with its board and staff, its members, the libraries it serves, its partners and its stakeholders.



About YRL

Our Mission

YRL provides materials and services to public and school libraries, and other organizations, to assist them in meeting the informational, educational, cultural and recreational needs of their communities.

Our Values

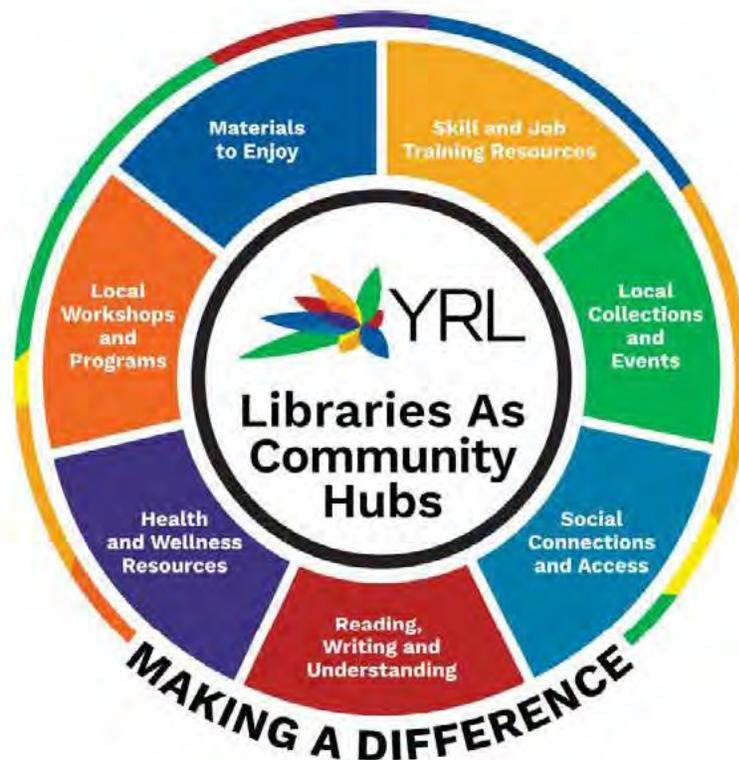
- Collaboration
- Inclusion
- Responsiveness
- Value for Investment

We Promote

- Innovation
- Intellectual Freedom
- Literacy and Lifelong Learning
- Service and Organizational Excellence

Role of YRL

YRL is a member-facing, customer-focused organization. The scope of the support provided by YRL is defined by the Alberta Libraries Act and Regulations, the YRL Master Membership Agreement, and the YRL Strategic Plan.





Priority Areas and Goals

The following Priority Areas were identified during the engagement stage of the planning process and draw from input received from board trustees, member library managers and staff, and school division staff.

These areas represent the greatest opportunities for impact as YRL works to meet the needs and aspirations expressed by its stakeholders.

YRL's work in the coming five years will occur within these priority areas.

Environment

Goal 1	YRL will proactively adapt to the shifting environmental, political, social and technological landscapes.
Goal 2	YRL will maintain its advocacy efforts for regional and public libraries at the provincial and national levels and will support member libraries in building their own advocacy capacity.

People

Goal 3	YRL will strengthen the expertise and capacity of its staff and board, as well as those of its member libraries.
Goal 4	YRL will continue to be an excellent place to work.
Goal 5	YRL will leverage relationships and collaborate with external experts to address specialized needs.

Technology

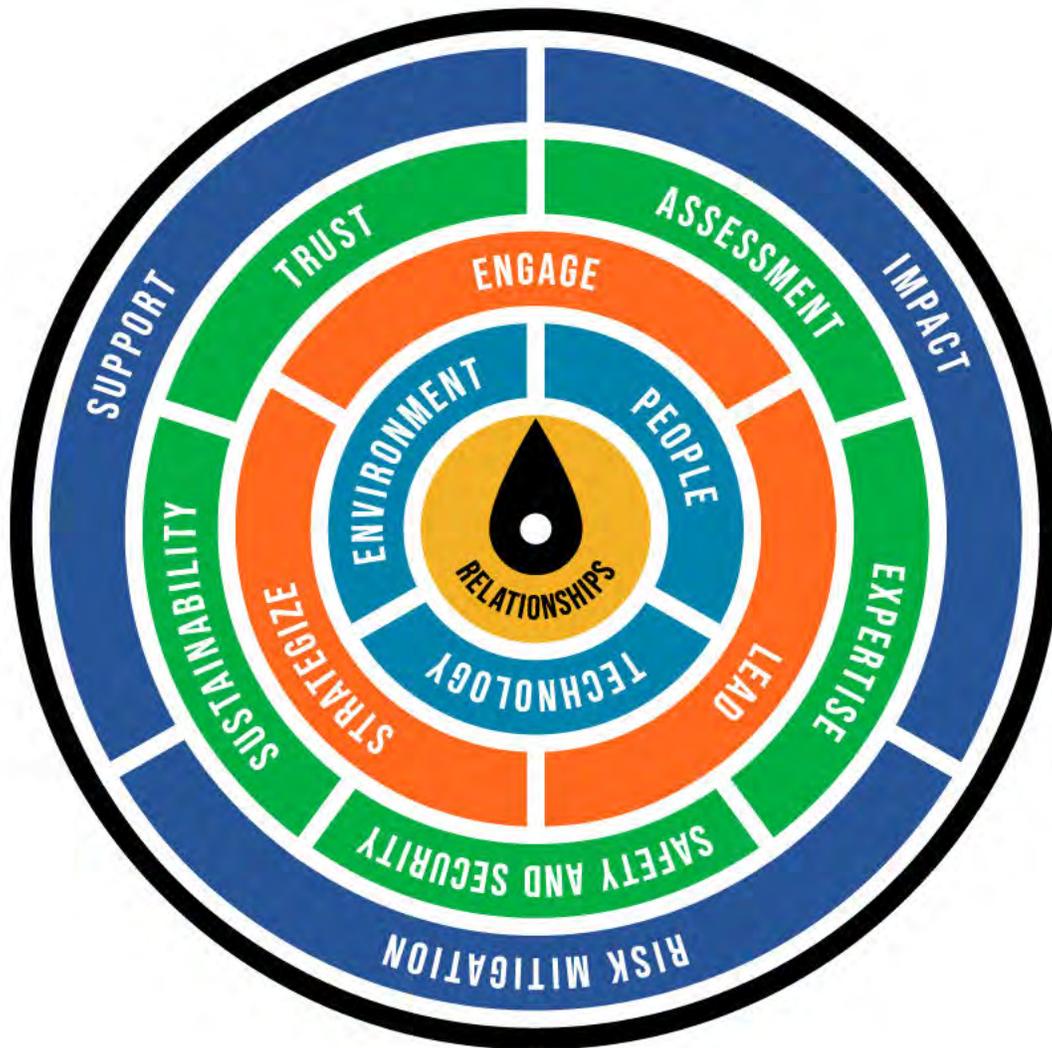
Goal 6	YRL will ensure technology services are stable, responsive and flexible to meet the changing needs of member libraries.
---------------	---

The YRL Strategic Compass

The Strategic Compass is an Interactive Tool

The Strategic Compass provides a flexible framework to help the YRL Board, leadership and staff make value-aligned decisions as needs evolve and priorities shift.

Each wheel represents a core element of the Strategic Plan. By adjusting the Strategies, Targets and Measures, YRL can chart different paths to achieving its goals. Each wheel includes waypoints that serve as reference points to assist YRL in charting a course forward.



Elements of the Strategic Compass

Relationships – Gold Pointer

At the core of everything YRL does are its relationships: with its members and the libraries it works with, with its board and staff, and with its partners and other stakeholders. Just as the needle on a compass always points north, the pointer on the YRL Strategic Compass aligns waypoints and charts a course for a particular goal or project.

Priority Areas – Inner Blue Wheel

These three areas – **Technology, People and Environment** – are the Priority Areas identified from the input received during the engagement stage of the planning process. YRL's work over the next five years will take place within these priority areas as we work to achieve the goals outlined on page 3 and again here.

- ➔ **Environment:** YRL will proactively adapt to the shifting environmental, political, social and technological landscapes. YRL will maintain its advocacy efforts for regional and public libraries at the provincial and national levels and will support member libraries in building their own advocacy capacity.
- ➔ **People:** YRL will strengthen the expertise and capacity of its staff and board, as well as those of its member libraries. YRL will continue to be an excellent place to work. YRL will leverage relationships and collaborate with external experts to address specialized needs.
- ➔ **Technology:** YRL will ensure technology services are stable, responsive and flexible to meet the changing needs of member libraries.

Strategies – Orange Wheel

Strategies are the actions that YRL will take to attain its goals.

- ➔ **Engage:** YRL will engage with its board, staff and member libraries.
 - YRL will collaborate.
 - We will work with each other, our member libraries and our partners to utilize and build on existing skills and strengths.
 - YRL will connect.
 - We will use external experts and resources as needed and connect members and partners with each other.
 - YRL will consult.
 - We will continue to support consulting services as a fundamental service of all YRL departments.
 - YRL will train.
 - We will provide ongoing training and professional development opportunities.

→ **Lead:** YRL will provide leadership.

- YRL will influence.
 - We will seek to be an effective advocate for library issues at the national, provincial and regional level.
- YRL will advise.
 - We will offer our expertise to member libraries and partners.
- YRL will share.
 - We will share knowledge, resources and collections.

→ **Strategize:** YRL will think and act tactically to have the greatest effect possible.

- YRL will create and innovate.
 - We will build new tools and resources.
- YRL will adapt.
 - We will reframe and revise existing strategies and tools to meet current needs.

Targets – Green Wheel

Targets are the results and outcomes YRL plans to achieve if the specific goal and strategies are undertaken successfully.

- **Assessment:** Evaluation and assessment tools will be used to ensure services, projects and initiatives are efficient and effective.
- **Expertise:** Initiatives will build knowledge and develop new competencies increasing the capacity of YRL staff and member libraries. Learning objectives and outcomes will be identified.
- **Safety and Security:** Initiatives will reduce risk and strengthen the safety and security of people and assets from identified threats.
- **Sustainability:** Initiatives will be designed and implemented in ways that promote long-term sustainability and responsible use of resources.
- **Trust:** Initiatives will strengthen confidence in YRL through transparent, consistent and values-driven actions.

Measures – Outer Blue Wheel

These are the measures YRL will use to assess progress and results.

- **Impact:** Success will be demonstrated through meaningful outcomes and strengthened partnerships. Relevant data and stories will be used to communicate the difference made.
- **Risk Mitigation:** Success will include identifying and reducing potential risks, with clear actions taken to address vulnerabilities and improve stability.
- **Support:** Success will be reflected in increased support for YRL – financial, political or stakeholder-based – as a result of its work.

How to USE the Strategic Compass

The Strategic Compass can be used, in conjunction with the Strategic Compass Worksheet (see next section for an example), at all levels of the organization to chart goals, projects and initiatives, by the board to set organizational goals, by managers to chart departmental plans, and by staff to create their own professional goals.

Follow these steps to use the YRL Strategic Compass:

- 1. Identify the goal, project or initiative** to be developed.
What are you trying to achieve? What is the problem or issue that needs to be addressed?
- 2. The Gold Pointer:** Start at the centre of the compass with the pointer. What are the relationships at the centre of the initiative under consideration?
- 3. Move outward and consider** each wheel of the compass in turn.
- 4. The Inner Blue Wheel:** Which strategic priority – environment, people, or technology – does the project fit into? Which of the six identified goals does the initiative help move forward?
- 5. The Orange Wheel:** Which strategy or strategies will be most effective for this initiative? What actions will you take to implement the project?
- 6. The Green Wheel:** Set targets for the project or initiative. What are the results and outcomes you plan to achieve?
- 7. The Outer Blue Wheel:** Identify measures for the initiative. How will you assess results? How will you communicate progress and results?



The Strategic Compass in Action: An Example Using the Strategic Compass Worksheet

The example below demonstrates how the Strategic Compass and the Strategic Compass Worksheet will be used to chart the course for specific goals and projects.

What do you want to do?

Develop and implement a coordinated approach to provincial advocacy by having YRL staff and board representatives visit local MLAs during each election cycle to raise awareness of YRL's role and impact.

Why now?

There is a growing need to increase provincial recognition and support for regional library systems. Advocacy can influence funding, policy and long-term sustainability. Strengthening relationships with MLAs now positions YRL for future conversations and decisions that may impact member libraries

What's next?

Prepare a simple advocacy calendar outlining target MLAs, timelines and talking points. Assign lead contacts for scheduling and follow-up. Develop a tracking tool to log visits and outcomes. Include this initiative in the Director's Report to demonstrate ongoing impact and momentum.



Align your Idea with YRL's Strategic Compass

1. Relationships: **Gold Pointer**

Who are the key people or groups impacted by this work?

- Provincial MLAs
- YRL Board and staff
- Member libraries (indirect beneficiaries)

How will this idea build, strengthen or rely on relationships?

- Builds strategic relationships with elected officials.
- Strengthens YRL's reputation as a trusted, visible voice for libraries.

2. Strategic Priorities: **Inner Blue Wheel**

Environment

People

Technology

Explain your selection(s):

- This project addresses the changing political landscape by positioning YRL as a proactive voice in advocacy. It helps ensure libraries remain part of provincial conversations. Political engagement helps address shifting funding priorities and provincial policy.

3. Strategies: **Orange Wheel**

Engage

Lead

Strategize

Explain your selection(s):

- Advocacy is explicitly part of YRL's strategy to lead and influence. By engaging MLAs, YRL models leadership on behalf of the library community. We are proactively engaging with policymakers to influence awareness and decisions.

4. Targets: **Green Wheel**

- Assessment
- Expertise
- Safety and Security
- Sustainability**
- Trust

Explain your selection(s):

- Increased political awareness supports long-term sustainability through funding and policy. Repeated, positive engagement also builds trust in YRL as a stable, forward-thinking organization.

5. Measures: **Outer Blue Wheel**

- Impact**
- Risk Mitigation
- Support**

Explain your selection(s):

- Track the number of MLA visits and any resulting outcomes (e.g., increased inquiries, invitations to speak, funding discussions).
- Monitor increases in awareness and political support via post-meeting follow-ups or mentions in government or community settings.
- Report metrics annually in the Director's Report or quarterly updates.



Yellowhead Regional Library

Mailing Address

Box 4270, Spruce Grove, AB T7X 3B4

Building Location

433 King Street, Spruce Grove, AB T7X 2C6

Phone

780-962-2003

Toll-free

1-877-962-2003

yrl.ab.ca

Subject **Upcoming Insurance Renewal – Market Update for January 1, 2026**

From Andrew Riley <Andrew@abmunis.ca>

Cc Ahsan Javed (he/him) <ahsan@abmunis.ca>

Date 2025-12-09 14:26



Dear Valued Member,

As the January 1, 2026, renewal period approaches, we want to keep you informed about current market trends and provide early insights into anticipated rate changes across our insurance programs.

The Insurance Market Landscape

The insurance market is showing steady signs of stabilization after several years of volatility, though property coverage continues to be influenced by inflationary pressures, higher construction costs, and claims activity from severe weather events across Canada. While 2024 marked a record year for insured losses, including a single quarter with over \$7 billion in claims, 2025 has been comparatively stable, according to the Insurance Bureau of Canada.

Encouragingly, market capacity for the public sector is improving, creating more competition and contributing to greater stability in renewal outcomes. Thanks to strong risk management practices by both Alberta Municipalities and you, our participants, we are not anticipating significant rate increases for the upcoming renewal, outside of any unforeseen catastrophic events.

2026 Renewal Coverage Indications

We continue to work closely with our insurance partners to keep rates fair, competitive, and sustainable for all our members. As shown below, early market indicators suggest moderate adjustments in property rates, while liability and auto coverages are expected to remain stable.

- **Property:** Rates are generally flat for accounts that have not incurred significant losses. An average of a 2% inflation increase will be applied to Total Insured Values (TIV).
- **General Liability:** Market remains stable, expecting flat rates up to 5% increase for accounts with favourable loss experience.
- **Automobile:** Anticipated rates are flat to +3%.
- **Crime:** Flat rates are expected.
- **Cyber:** Flat rates are expected, unless you have incurred losses.
- **Aviation:** Flat rates are expected.
- **Boiler & Machinery:** Flat rates are expected.
- **Environmental Impairment Liability (EIL):** No change anticipated, please refer to your certificate for year 2 premiums.

Notable Trends

Crime – On the Rise

We're seeing a notable rise in social-engineering and impersonation scams, along with crimes of opportunity using AI tools like deepfakes and voice or video-based tricks. While employee dishonesty and embezzlement are still an issue, they've been overshadowed by tech-driven crimes, with forgery and document fraud remaining common.

Cyber Liability – A Critical Coverage

Canada is currently ranked third in the world for ransomware attacks, accounting for 6.7% of major global cases, with demands averaging \$1 million and sometimes reaching \$3.2 million. The average cost of a cyber claim is about \$800,000, and fund transfer fraud (FTF) averages \$226,000 per claim. Business Email Compromise (BEC), often powered by AI, makes up about one-third of cyber claims, and together with FTF represents roughly 60% of all cyber-related claims—a clear sign that AI is playing a big role in these attacks.

Cyber attacks and data breaches are increasing, and the impact can be devastating, making Cyber Liability essential. There are several steps you can take to stay prepared and protected against cyber attacks. To stay protected:

- Conduct regular risk assessments
- Keep software updated and perform data backups
- Implement identity-first and endpoint security

- Communicate clear cybersecurity policies and provide ongoing employee training
- Consider partnering with a managed security services provider for added protection
- Ensure your cyber insurance coverage is adequate to mitigate financial risk.

We've recently enhanced our cyber offering to provide comprehensive protection against data breaches, business interruption, and crisis management costs.

Next Steps

If you would like to schedule a meeting to review your upcoming renewal or discuss coverage options in more detail, please reach out to me or your dedicated Insurance Advisor, who I've cc'd on this email. We're happy to assist and ensure you have the information you need for the year ahead.

Otherwise, full renewal details and updated documentation, and wordings, will be provided before the end of January 2026.

Thank you for your continued partnership and trust in Alberta Municipalities.

Sincerely,

Andrew Riley | Regional Manager, Business Development

D: 780.431.4541 | C: 780.975.3765 | E: Andrew@abmunis.ca
300, 8616 51 Ave NW Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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*We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples.
We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.*

**LAC STE. ANNE FOUNDATION
BOARD MEETING MINUTES
October 8, 2025
Chateau Lac Ste. Anne – Family Dining Room
10:00 a.m.**

1. Call to Order- 10:01 a.m. by Ross Bohnet

Present: Ross Bohnet, Keith Pederson, Gwen Jones, Daryl Weber, Sandy Morton, Paul Chauvet, Jeremy Wilhelm & Lisa Johnson

Absent:

Guest:

Staff: Dena Krysik – CAO, Robin Strome – Finance Officer, Christine Lafreniere – Recording Secretary

2. Additions to /Approval of Agenda

Board Member Paul Chauvet moves:

**Motion #25-045: That the Board approves the agenda as presented with the following additions:
5e. – Nordic Mechanical Proposal – CLSA/SVL.
5f. – Nordic Water Heater Replacement PVL - Ratification.**

Carried

3. Minutes

Board Member Sandy Morton moves:

Motion #25-046: That the Board approves the August 26, 2025 Board meeting minutes as presented.

Carried

4. Financial

Board Member Paul Chauvet Moves:

Motion #25-047: That the Board approves the 2026 Draft Budget – Foundation as presented.

Carried

Board Member Paul Chauvet moves:

Motion #25 -048: The Board approves the 2026 Draft Budget – Management as presented.

Carried

Board Member Gwen Jones moves:

Motion #25-049: The Board approves the 2026 Draft Budget – Personal Care Services as presented.

Carried

Board Member Lisa Johnson moves:

Motion #25-50: The Board approves the 2026 Draft Budget – Capital Maintenance/Projects Budget as presented.

Carried

5. New/Other Business

Board Member Keith Pederson moves:

Motion #25-051: The Board approves to proceed with the contract proposal with Sinke Consulting as presented to be allocated from the 2025 Requisition Surplus as presented.

Carried

Board Member Keith Pederson moves:

Motion #25-052: The Board approves the 2025 Resident Survey results as presented and directs the Chief Administrative Officer to create an action plan to address common issues as presented.

Carried

Board Member Paul Chauvet moves:

Motion #25-053: The Board declines the manor applicant request to have a pet as per section 17 of schedule “A” of the Residential Lease Agreement.

Carried

Board Member Jeremy Wilhelm moves:

Motion #25-054: That the Board ratifies the completion of the Chief Administrative Officer’s (CAO) performance evaluation for 2025 and approve the renewal of the CAO’s employment contract effective January 1, 2025, under the terms and Conditions presented via email by Ross Bohnet – Board Chair on August 29, 2025.

Carried

Board Member Sandy Morton moves:

Motion #25-55: The Board approves the Nordic Mechanical Proposal – CLSA/SVL as presented.

Carried

Board Member Lisa Johnson moves:

Motion #25-56: That the Board approves to ratify the Nordic Water Heater Replacement at Pleasant View Lodge as per the email request on October 3, 2025 to be allocated from the 2025 Requisition Surplus.

Carried

6. Policy Review

Board Member Jeremy Wilhelm moves:

Motion #25-57: That the Board approves the Lac Ste. Anne Foundation Emergency Response Plans for Pleasant View Lodge, Chateau Lac Ste. Anne Lodge and Spruce View Lodge as amended.

Carried

7. Information Items

Board Member Lisa Johnson moves:

Motion #25-058: The Board accepts items 7a, 7b and 7c for the October 8, 2025 meeting as information.

Carried

8. In Camera

9. Date, Place & Time of Next Meeting

All Board members move:

Motion #25-059: The next Board Meeting is December 5, 2025 – 1:00 pm at PVL Community Center.

Carried

10. Adjournment

The Chair declares that as all matters have been attended to, the meeting is now adjourned at 11:14 am.

Dana Baker
Chairperson

Dec 5, 2025
Date

[Signature]
Chief Administrator Officer

Dec 5, 2025
Date

Fire Rescue International

Box 1550
 Onoway, Alberta T0E 1V0
 Canada
 accounting@firerescueinternational.net

INVOICE

Invoice No.: 1274
 Date: 12/16/2025

Sold to:

Summer Village of Nakamun Park

Dwight Darren Moskalyk
 P.O. Box 1250
 Onoway, Alberta T0E 1V0
 Canada

Business No.: 770543148RT0001

Quantity	Description	Tax	Unit Price	Amount
	Job: 2025-163 Incident Date: November 30, 2025	G		
1.5	Charlie 3	G	190.00	285.00
1.5	Charlie 4	G	190.00	285.00
1.5	Pump 1	G	650.00	975.00
1.0	Medical No Charge	G	-1,545.00	-1,545.00
	Type: Medical Aid Address: ██████████ Nakamun Park Responding Agencies: Fire Rescue International EMS AHS File# C25241809			
	Subtotal:			
	G - GST @ 5%			
	GST			
			Total Amount	
			Amount Paid	
			Amount Owing	

FIRE RESCUE INTERNATIONAL LTD.

Incident Report # 2025-163 Date November 30, 2025 AHS File # C25241809

Call Received: 21:33:10 Enroute: 21:35:50 On Scene: 21:53:52 Off Scene: 22:30:52 In Service: 23:10:02

Emergency Responders: Call Service Emergency Responders Call Service

				STANDING BY	
	1.5				
	1.5				
				STANDING BY	
				1.5	
				1.5	
				1.5	
				1.5	
				1.5	
				1.5	

Total Department Man Hours (On Scene) 12
 Total Department Man Hours (Servicing) 0
 Total Apparatus/Equipment Hours (Time out to Time in) 0

Incident Commander Initials: TG

FIRE RESCUE INTERNATIONAL LTD.

Structure Fire Vehicle Fire Wildland Fire
MVC Medical Aid HAZMAT

Incident Type: Residential Alarm Commercial Alarm

Permit Number (if applicable): _____ OTHER: _____

Incident Address: [REDACTED] NAKAMUN PARK [REDACTED] RESET CALL TYPE [REDACTED]

Units Assigned: PUMP 1 [REDACTED] PUMP 2 [REDACTED] TENDER [REDACTED] RAP [REDACTED]

PUMP 1 1.5 CHARLIE 1 1.5 PUMP 4 [REDACTED] CHARLIE 4 1.5 OTHER [REDACTED]

PUMP 2 [REDACTED] TENDER [REDACTED] PUMP 3 [REDACTED] P4 [REDACTED]

Travel: PUMP 1 [REDACTED] RAP [REDACTED] C1 70 C4 70

Mutual Aid Assigned: [REDACTED]

Other Resources Called: [REDACTED]

RCMP Detachment: [REDACTED] Officer Name: [REDACTED] RCMP File #: [REDACTED]

Consumables Used: 7 SETS OF MEDICAL GLOVES AND MASKS [REDACTED]

Damaged Equipment: [REDACTED]

Contractor Equipment: [REDACTED]

Incident Commander: [REDACTED] Signature: *Thomas Guest*

FIRE RESCUE INTERNATIONAL LTD.

Incident Report # **2025-163** Date: **November 30, 2025** AHS File # **C25241809**

Incident Description: (All incident types. All observations and tasks performed)

Incident Date: 11/30/2025 21:32:35 Incident Location: ██████████, Nakamun Park

Incident Type: Convulsions / Seizures 12C00

21:33 – November 30, 2025, a call was dispatched to FRI to back up AHS for a convulsions and seizures emergency, the call stated a 66-year-old male, is unconscious, and actively seizing

21:34 – I received the call and assigned;

21:35 – C4 en route, P1 en route

21:37 – stand down C1, assign Charlie 3 (C3), containing AC ----- C1 back in service

21:39 – C3 en route

21:46 – C4 on scene. I made patient contact, and began checking vitals while interviewing the caller and getting information about the patient

21:49 – C3 on scene. AC -----took over as primary medic and I continued to check vitals

21:53 – P1 on scene. Members were on standby outside the home. Vitals of the patient were continually monitored until AHS arrived

22:03 – AHS arrived and took over primary care of the patient

22:30 – P1 was released and is off scene at this time. Remaining fire crews stayed on standby to assist with patient transport. Patient was lifted into the stretcher and transferred to the ambulance

22:46 – AHS released remaining fire crews. C4 and C3 off scene

23:05 – P1 back in station back in service

23:09 – C4 and C3 back in station back in service

Incident Commander Initials: **TG**

163

Parkland Emergency Control Centre

780 968 8401

Incident Date: 11/30/2025 21:32:35

File #: 19396622

Call Taker 194

Incident Location: [REDACTED], NAKAMUN PARK

GPS: 53.87977000 -114.20694400

Complainant Info: AHS

Caller Party: 4th

Incident Type: Convulsions / Seizures

Pre-Alert:

EFD Abbreviation: 12C00

Fire Benchmarks:

Primary Search	Power Requested	Gas Requested
Under Control	Power Company Name	Gas Company Name
Loss Stopped	Power On Scene	Gas On Scene
Temperature -11	RCMP dispatched	Hwy Maint. Dispatched
Wind Direction N	RCMP On Scene	Hwy Maint. Responder
Wind Speed 1 Gust 1	EMS dispatched	Incident Command
Relative Humidity 85	EMS On Scene	RCMP FILE #

Unit ALBE-2A5 status changed to TR (Transport).	UserName	TimeIndex
Unit ALBE-2A5 transporting to 4815 51 AV BARRHEAD: @BARRHEAD HEALTHCARE CENTRE	AHSInterface	11/30/2025 23:02:30
crew code 15, no radio service at pt location. Attempted to code 15 unsure if transmitted	UserName	TimeIndex
	AHSInterface	11/30/2025 22:56:14
ALBE-2A5 -- CREW INITIATED - CODE15	UserName	TimeIndex
	AHSInterface	11/30/2025 22:53:47
CREW CRITICAL PAGED	UserName	TimeIndex
	AHSInterface	11/30/2025 22:53:21
ALBE-2A5 -- NO RESPONSE UNIT CONTACT. Timer Extended: 5	UserName	TimeIndex
	AHSInterface	11/30/2025 22:53:16
ALBE-2A5 -- NO RESPONSE UNIT CONTACT. Timer Extended: 5	UserName	TimeIndex
	AHSInterface	11/30/2025 22:47:11
AHS TAKEN OVER REL FIRE	UserName	TimeIndex
	194	11/30/2025 22:46:29
ALBE-2A5 -- NO RESPONSE UNIT CONTACT. Timer Extended: 5	UserName	TimeIndex
	AHSInterface	11/30/2025 22:41:13
ALBE-2A5 -- Unit Contact CODE15, Timer Extended: 20, Location= [REDACTED]	UserName	TimeIndex
	AHSInterface	11/30/2025 22:20:06
ALBE-2A5 -- NO RESPONSE UNIT CONTACT. Timer Extended: 5	UserName	TimeIndex
	AHSInterface	11/30/2025 22:15:19

Unit ALBE-2A5 status changed to AR (Arrived).	UserName AHSInterface	TimeIndex 11/30/2025 22:03:54
Unit ALBE-2A5 status changed to AA (Auto Arrive).	UserName AHSInterface	TimeIndex 11/30/2025 22:03:45
Caller Relationship: 2nd party >>> 1st interval = 02.768 sec >>> 2nd interval = 02.577 sec >>> 3rd interval = 02.758 sec >>> Rate = 22 breaths per minute	UserName AHSInterface	TimeIndex 11/30/2025 21:47:51
C4 ON SCN PAR 3	UserName 194	TimeIndex 11/30/2025 21:47:04
STILL UNCONSCIOUS	UserName AHSInterface	TimeIndex 11/30/2025 21:42:28
CALLER REPORTS HE JUST COUGHED A LITTLE - BREATHING SOUNDS A LITTLE MUCOUSY	UserName AHSInterface	TimeIndex 11/30/2025 21:41:54
C1 NOT RESPONDING ASSIGN C3	UserName 194	TimeIndex 11/30/2025 21:37:02
PUMP1 W 3	UserName 194	TimeIndex 11/30/2025 21:36:00
AS PER C4 ASSIGN C1 AND PUMP 1	UserName 194	TimeIndex 11/30/2025 21:35:33
** LOI information for Event # C25241809 was viewed at: 2025-11-30 21:35:09 ** >>>> on terminal: emscad74057	UserName AHSInterface	TimeIndex 11/30/2025 21:35:11
CALLER REPORTS THAT PATIENT IS PALLIATIVE, WAS PUKING EARLIER TODAY, AND THEN JUST NOW HAD A MAJOR SEIZURE, STILL UNCONSCIOUS	UserName AHSInterface	TimeIndex 11/30/2025 21:34:28
C4 RESP	UserName 194	TimeIndex 11/30/2025 21:34:10
FIRE COPIES	UserName 194	TimeIndex 11/30/2025 21:33:50
Incident dispatcher Assigned: 00002	UserName 194	TimeIndex 11/30/2025 21:33:05
Dispatch acknowledged incident.	UserName 194	TimeIndex 11/30/2025 21:33:05
Address change from BLANK Address to [REDACTED] NAKAMUN PARK	UserName 194	TimeIndex 11/30/2025 21:32:55
Department assigned 'Fire Rescue International'	UserName 176	TimeIndex 11/30/2025 21:32:42
The call taker took ownership of the call.	UserName 176	TimeIndex 11/30/2025 21:32:42

AHS Summary-->

CALLTYPE: 12C03(3.ORANGE) Convulsion/Seizure - Diabetic
ADDRESS: [REDACTED] NAKAMUN_PARK
COMMENT: NAKAMUN
LONG/LAT: Long=- [REDACTED]
CALLER: BELTE S [REDACTED] NAKAMUN_PARK
AHSNumber: C25241 [REDACTED]

<--End AHS Summary

^CELL LOC INFO: LL(-114:12:24.7759,53:52:47.9423); EST [REDACTED] NAKAMUN_PARK CONF:90% UNCERT:22 M
Interoperability for AFRRCs Equipped Partner Agencies

Dispatch: CCC Dispatch 3

MutualAid: CCC Mutual Aid 14

OLMC: CCC TAC 8

Police: Contact dispatch for Talkgroup

OTHER: Helicopter EMS LZ : Helicopter EMS LZ : Zone 25 CET PROV SIMP1

** LOI search completed at 2025-11-30 21:28:42

** Event Type changed from 00A01(INITIATE) to 12(INITIATE) at: 2025-11-30 21:29:28

** >>> on terminal: emsn cad77374

Caller Relationship: 2nd party

66-year-old, Male, Not Conscious, Breathing.

Chief Complaint: Convulsions / Seizures

Problem: HE IS HAVING A SEIZURE

** Event Type changed from 12(INITIATE) to 12C03(3.ORANGE) at: 2025-11-30 21:31:02

** >>> on terminal: emsn cad77374

** Event Priority changed from 6 to 3 at: 2025-11-30 21:31:03

** >>> on terminal: emsn cad77374

Caller Relationship: 2nd party

Dispatch Code: 12C03 (Diabetic)

---KQ: This is apparently a GENERALIZED (grand mal) seizure.

---KQ: He has not had more than one seizure in a row.

---KQ: He is diabetic.

---KQ: He is not an epileptic (not diagnosed with a seizure disorder).

---KQ: He has a history of brain tumor.

---KQ: The jerking (twitching) has stopped.

---KQ: He is breathing now.

---KQ: He has a normal breathing rate.

>>> 1st interval = 01.685 sec

>>> 2nd interval = 01.409 sec

>>> Single interval exceeds agonal limit Rate < 6 breaths per minute

>>> AGONAL Rate (INEFFECTIVE BREATHING)

>>> 1st interval = 02.130 sec

>>> 2nd interval = 02.313 sec

>>> 3rd interval = 02.399 sec

>>> Rate = 26 breaths per minute

^** Recommended unit ALBE-2A5 for requirement ALS (34.9 min)

^** Recommended unit FRD-PARK-B for requirement Parkland Fire Dispatch Notified (>331.2 km)

** No recommendation for requirement PARK - Fire

^SMS page sent to: 7802430502

^AFRRCS sent to [REDACTED]

^AFRRCS sent to [REDACTED]

^AFRRCS Received on 4112088 : [REDACTED]

^AFRRCS Received on 4110616 : [REDACTED]

2025-11-30 21:32:33 |REQUEST FIRE| EMS Time Factor for set Request Fire.

<u>Unit Name</u>	<u>Dispatch Time</u>	<u>En Route</u>	<u>On Scene</u>	<u>Off Scene</u>	<u>At Hospital</u>	<u>In Service</u>
Fire Rescue Int.	11/30/2025 21:33:10					11/30/2025 23:10:02
FRI PUMP 1	11/30/2025 21:35:18	11/30/2025 21:35:50	11/30/2025 21:53:52	11/30/2025 22:30:52		11/30/2025 23:05:47
FRI Charlie1	11/30/2025 21:34:57					11/30/2025 21:36:49
FRI Charlie4	11/30/2025 21:34:00	11/30/2025 21:35:02	11/30/2025 21:46:57	11/30/2025 22:46:14		11/30/2025 23:09:59
FRI CHARLIE 3	11/30/2025 21:36:54	11/30/2025 21:39:23	11/30/2025 21:49:11	11/30/2025 22:46:13		11/30/2025 23:09:57



Honourable Ric McIver, ECA, MLA
Calgary-Hays

December 16, 2025

To All Newly Elected Municipal Councils,

I am pleased to extend my warmest congratulations to both new returning councilors on your election to municipal office this past October. Serving your communities is both a privilege and a profound responsibility, and I commend you for stepping forward to represent the residents who have placed their trust in you.

As someone who previously had the honour of serving as on a municipal council and as Minister of Municipal Affairs, I want to express my deep appreciation for the dedication demonstrated by municipal leaders across our province. It was truly an honour working with you, and I remain grateful for the important role you play in strengthening local governance and improving the quality of life for your communities. Municipal governance is often closest to the day-to-day needs of residents. The decisions you make—whether related to infrastructure, community safety, local services, or neighbourhood development—have a direct and immediate impact on the lives of the people you serve. I encourage you to continue working with the new minister in this endeavor.

As we enter the Christmas season, I extend my heartfelt wishes to you, your councils, and your families for a joyful and peaceful Christmas, and a healthy and prosperous New Year. May the months ahead be filled with success as you carry out the vital work of serving your residents.

Sincerely,

Honourable Ric McIver, ECA, MLA
Speaker of the Legislative Assembly of Alberta
Calgary-Hays

Municipal Musings

2025 Municipal Election Stats

Recap of 2025

Municipal Services Division had a busy 2025. Housing matters were top of mind, with the ministry engaging with key stakeholders over the spring and summer to understand potential barriers to expanding housing supply in Alberta. In addition, the ministry examined how land-use planning and existing regulations and procedures have influenced housing development.

The Government of Alberta also passed Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025* that saw amendments to local elections, the *Municipal Government Act*, and updates to first-time homebuyers protections. The division also engaged on the issue of recall of locally elected officials through targeted engagement with municipal administrations across Alberta. The engagement sessions involved discussions on thresholds, oversight, fundraising, collection of personal information, and the process of recall.

Post Election

Alberta's local general elections began in summer villages in summer 2025, with the remaining being held on October 20, 2025. Chief Elected Officials and councillors were up for election in all cities, towns, villages, specialized municipalities, and municipal districts across the province, as were trustees for public and separate school divisions.

With the 2025 elections now complete, the Municipal Services Division is exploring a review of the *Local Authorities Election Act*.

Meet MA!

The Land Use planning and Improvement Districts (IDs) team, comprised of two planners, one ID Advisor, and a Manager, provide direct services and supports to Alberta, including members of the public, municipalities, and government/non-government organizations. The team focuses on land-use planning matters under Part 17 of the *Municipal Government Act* (planning and development, subdivision and development provisions, statutory documents, land-use bylaw requirements, etc.) and supporting six of the province's seven IDs.

The team also provides support to other areas of the provincial government in land-use planning, stakeholder engagements involving land-use policy and legislation, and issues impacting municipal and provincial land-use policy. Please contact our team at ma.advisory@gov.ab.ca

12%



Municipalities had all councillors return

5%



Municipalities elected entirely new councils

Incumbents



Local Political Parties



29% of popular vote was captured by local political parties in Edmonton

51% of popular vote was captured by local political parties in Calgary

Close Races!

13

Elections decided by 1 vote

12

Municipalities conducted recounts

16

Candidates were within 0.5 per cent of total vote election to office

For any questions, comments and feedback regarding the newsletter, please contact: ma.engagement@gov.ab.ca

NOTICE OF SETTLEMENT IN CLASS ACTION LAWSUIT

[Home](#) / [News](#) / Notice of Settlement in Class Action Lawsuit

[← News](#)

In October, ABmunis received a letter from Napoli Shkolnik Canada and Freeman Litigation asking us to share a notice with our members about a class action lawsuit against pharmaceutical companies related to the opioid crisis.

At first, we weren't sure how to proceed. We had never received a letter like this before and wanted to ensure we were sharing accurate information. To clarify, we spoke directly with one of the lawyers involved in the case.

Here's what we learned, so you can better understand the notice too.

What is the class action lawsuit about?

Municipalities are suing several pharmaceutical companies involved in the marketing, promotion, distribution or sale of pharmaceutical opioid products in Canada. The lawsuit alleges that these companies made misrepresentations about opioid products, and seeks monetary damages for the costs municipalities incurred relating to opioid addiction.

What does class mean in this lawsuit?

The City of Grande Prairie and the Corporation of the City of Brantford are acting as representative plaintiffs on behalf of all municipalities and local governments in Canada. This means every municipality and local government in Canada is automatically a member of the class — unless they choose to opt-out.

What is the notice about?

The plaintiffs and Mylan Pharmaceuticals, one of the pharmaceutical companies named in the lawsuit, have reached a proposed settlement. As Mylan Pharmaceuticals is a minor player relative to other pharmaceutical companies named in the suit, the settlement is small and will be used towards legal costs as the suit against larger players continues. As part of this process, the court requires the plaintiffs' legal counsel to notify all class members (any municipality and local government in Canada) in case they wish to opt-out of the settlement.

What do you need to do as a municipality?

If you have questions or concerns about the lawsuit or settlement or wish to opt-out, visit the [Napoli Shkolnik Canada Mylan Settlement](#) or contact the law firm directly at 1.888.531.0675.

Subject **Update on Changes to Alberta's Police Funding Model**
From PSES Minister <PSES.Minister@gov.ab.ca>
Date 2025-12-18 10:23



Dear colleagues,

I am writing to update you on changes to Alberta's Police Funding Model (PFM) that will affect your municipality beginning on April 1, 2026. The changes resulted from recommendations arising from the independent review of the PFM conducted by MNP LLP during spring and summer 2025, which included comprehensive stakeholder engagement. The changes to the PFM are designed to create a more equitable, transparent, and sustainable approach to funding front-line policing services for communities policed under the Provincial Police Service Agreement (PPSA).

Background

Since 2020, the Police Funding Regulation has enabled communities policed under the PPSA to contribute toward front-line policing costs. This has supported 285 additional Royal Canadian Mounted Police (RCMP) officers and 244 civilian staff to RCMP units across Alberta. However, the original model tied contributions to 2018 policing costs (\$252.3 million) rather than current expenditures. The costs of the PPSA have risen over time to well over \$380.5 million for 2025-26. This increase is due to RCMP contracted salary adjustments and inflation, as well as the additional positions enabled by the PFM.

As Minister, I held the costs to municipalities at approximately 19% of front-line policing costs (which is below the intended 30%), and the province contributed a higher shared of the cost in order to allow for the review of the PFM to occur.

With the review complete, and the Police Funding Regulation expiring in March 2026, Alberta is now updating the model to ensure it reflects the real cost of policing today while maintaining predictability for municipal budgeting.

.../2

Key Changes to the Funding Model

Phased Cost Sharing Implementation

Beginning on April 1, 2026, municipal contributions will increase to 22% of current front-line policing costs, gradually reaching 30% over the next five years. This phased approach ensures predictable increases that support local fiscal planning. Importantly, contributions will now be based on actual front-line policing costs from the most recently completed fiscal year, rather than historical fixed costs.

To provide flexibility and to address unique circumstances, the Minister will have regulatory discretion to cap costs, remove significant one-time expenditures from municipal obligations, and provide targeted discounts to municipalities facing exceptional or substantial cost increases.

Modernized Funding Formula

The formula for calculating municipal contributions is being updated to better reflect actual demand for policing services. The base formula updates will be phased-in, with changes to weighted occurrences beginning on April 1, 2028, and reaching full implementation by April 1, 2030. Once complete, the formula will be calculated based on:

- 50% population;
- 30% equalized assessment (reduced from 50%); and
- 20% weighted occurrences (calls for service).

This phased timeline allows the province to work with the RCMP and municipalities to refine the underlying data and ensure it reliably informs the model. The introduction of weighted occurrences reflects actual policing workload and demand which reduces reliance on property values alone.

Revised Modifiers and Subsidies

Several adjustments are being made to improve equity and better reflect service delivery realities:

- **Removing inequitable subsidies:** The Crime Severity Index and detachment subsidies are being eliminated, as they were widely viewed as unbalanced and not aligned with actual service levels.
- **Updating shadow population:** The shadow population approach has been revised to subtract eligible shadow population directly from total population in calculations, rather than applying it as a separate subsidy (previously up to 5%).
- **New vacancy subsidy:** A vacancy modifier will provide discounts to municipalities experiencing RCMP staffing vacancies higher than the provincial average, acknowledging potential reduced service levels.
- **New population density subsidy:** This subsidy will reduce contributions for rural and remote municipalities with significantly lower than average density, recognizing these unique policing challenges and higher associated costs in these communities.

Enhanced Transparency and Accountability

A new annual public reporting process will be introduced, providing clear visibility into:

- Amounts collected from municipalities under the model;
- How funds collected under the model are allocated; and
- How reinvestments support front-line policing capacity across Alberta.

The province will continue to look for opportunities to enhance transparency, including through collaboration with the Provincial Police Advisory Board. All funds collected through the PFM will continue to be invested in front-line policing provided under the PPSA to support ongoing costs and future growth where possible.

Next Steps

Further details regarding implementation timelines and specific impacts to your municipality will be provided in the coming weeks. We are committed to working collaboratively with municipalities throughout this transition to ensure an effective implementation process.

Should you have questions or require additional information, please contact my ministry at abpfm@gov.ab.ca.

Thank you for your continued partnership in maintaining safe and well-served communities across Alberta.

Sincerely,

Honourable Mike Ellis
Deputy Premier of Alberta
Minister of Public Safety and Emergency Services

Classification: Protected A

Subject **ABmunis Statement on the Renewed Police Funding Model**
From Dylan Bressey <president@abmunis.ca>
To Wendy Wildman <cao@svnakamun.com>
Date 2025-12-19 11:17



Dear Mayors, Councillors and CAOs,

ABmunis just released an [initial statement](#) on the renewed [Police Funding Model](#).

We remain focused on highlighting the fiscal challenges all municipalities face due to the escalating costs of policing and other essential services our members provide with limited resources. We also highlight the opportunity to invest in prevention/Family and Community Support Services (FCSS) that, over the long term, will increase community safety and well-being and reduce high-cost interventions such as policing.

Over the next while, ABmunis will conduct a deeper analysis of the impact of the PFM and will continue our advocacy for an equitable funding model that reflects demand for services and ability to pay, strengthens oversight and accountability, and reinvests all funds raised back into frontline policing and public safety. We will keep members up to date through our Weekly newsletter as our work progresses and host a session on policing at our Municipal Leaders Caucus scheduled to take place March 26 and 27 in Edmonton. Additionally, your Board representatives and I are always grateful to hear directly from you if you have questions or feedback.

If you have not taken a look, please check out our [Property Taxes Reimagined](#) project. It highlights the cumulative impacts of many decisions successive governments have made to decrease revenue, increase costs, and remove property tax room from municipalities. Changes to the PFM are the latest example of this trend. The Property Taxes Reimagined campaign was created to highlight the challenges local councils are facing as they work hard to stretch every dollar, so that Albertans can have informed conversations about how local services and infrastructure should be funded. In the New Year, we will roll out additional phases and strongly promote this work. But we need your help to make it successful. Please consider sharing relevant parts of this campaign with your residents and MLAs.

On behalf of the ABmunis Board, I would like to wish you Happy Holidays. We look forward to engaging you further in the New Year.

Dylan Bressey | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples.

Subject **RE: Police Funding Model Changes – Preliminary Estimation Process**
From PSES Alberta Police Funding Model <ABPFM@gov.ab.ca>
To cao@svnakamun.com <cao@svnakamun.com>
Date 2025-12-22 15:29



Attention: Chief Administrative Officers

Further to the [Government of Alberta's announcement](#) on December 18, 2025, and the Minister's correspondence to Chief Elected Officials of that date, I am writing with additional details and next steps with respect to the changes to the Police Funding Model that will take effect on April 1, 2026.

The department is finalizing preliminary five-year cost estimates for each municipality under the renewed Police Funding Model. While figures will change as updated information becomes available, these estimates are intended to demonstrate how the renewed formula will be applied and to support municipal budget planning. For example:

- The five-year cost estimate calculations will utilize 2024-25 PPSA frontline policing actuals, assuming an 8% annual increase to policing costs and a five-year phase-in.
- The five-year cost estimate calculations will utilize 2024-25 population, equalized assessment, preliminary occurrence data, and vacancy data.

It is important to note that each year updated data for each formula factor will be used to determine final amounts payable under the model.

If your municipality would like to receive this estimate and related information, please provide the following by return email to abpfm@gov.ab.ca: Insert the following in the **Subject line: "Request for PFM Preliminary Estimate."**

- Designated municipal contact name and title (an alternate if applicable)
- Direct phone number
- Email address

[The updated Police Funding Regulation](#) is available on the Alberta King's Printer site.

You can access [the Renewed Police Funding Model Fact Sheet here](#).

I look forward to working with your municipality to transition to the Renewed Police Funding Model.

Sincerely,

C.M. (Curtis) Zablocki, O.O.M.
Assistant Deputy Minister
Director of Law Enforcement

Renewed Police Funding Model

Information for municipalities

Overview

The Province of Alberta has *renewed* the Police Funding Model (PFM) following comprehensive engagement with municipal stakeholders. The renewed PFM and the amended Police Funding Regulation will be effective **April 1, 2026**. The renewed model introduces key changes designed to improve fairness, transparency and sustainability in how frontline policing costs are shared.

Under the *Police Act*, the Government of Alberta is responsible for ensuring adequate and effective policing services across Alberta. The PFM redistributes a portion of frontline costs to municipalities receiving Royal Canadian Mounted Police (RCMP) services under the Provincial Police Service Agreement (PPSA).

Key Changes

- Phased 5-year implementation
- Costs based on actual expenses
- New formula weights
- New vacancy modifier
- Population density subsidy
- Phased-in occurrence data
- Enhanced annual reporting

Cost-sharing structure

Municipal contributions will gradually increase to **30 per cent** over a five-year phased implementation, providing municipalities time to plan and budget accordingly. Contributions will be based on actual frontline policing costs from the most recently completed fiscal year.

Year	Fiscal Year	Contribution
Year 1	2026-27	22%
Year 2	2027-28	24%
Year 3	2028-29	26%
Year 4	2029-30	28%
Year 5+	2030-31+	30%

Ministerial Regulatory Discretion

The Minister will have discretion to:

- Cap costs to ensure predictability
- Determine frontline costs to help prevent distortions
- Provide specific discounts to address large increases

Base Formula

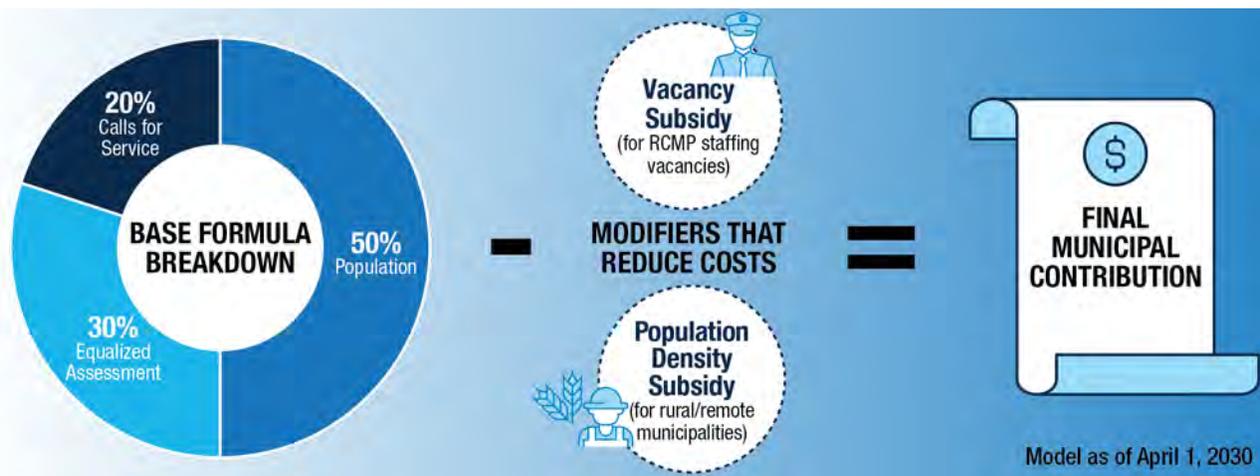
The weight of equalized assessment will be decreased, and weighted occurrences has been added to provide a more direct link to actual policing demand. In the first two years of the new PFM, equalized assessment and population will continue to be weighted at 50%. For years three and beyond, the final formula will account for occurrences as follows:

- April 1, 2028: 45% assessment, 5% occurrence
- April 1, 2029: 40% assessment, 10% occurrence
- April 1, 2030: 30% assessment, 20% occurrence

Questions can be directed to Public Safety and Emergency Services at: abpfm@gov.ab.ca

Revised modifiers and subsidies

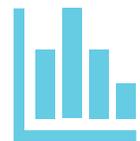
<p>Modifiers removed:</p> <ul style="list-style-type: none"> • Crime Severity Index (CSI) • Detachment Subsidy <p>Shadow population – revised:</p> <p>Eligible shadow population is now subtracted directly from total population rather than applied as a separate subsidy.</p>	<p>New Modifiers Introduced:</p> <p>Vacancy Modifier</p> <p>Discounts for municipalities with higher-than-average detachment vacancies, reflecting reduced service levels.</p> <p>Population Density Subsidy</p> <p>Reduced contributions for municipalities with significantly lower density, recognizing rural and remote policing challenges.</p>
--	---



NOTE: Graphic depicts model at full implementation in 2030. Weighted occurrences will be phased in over five years as outlined above under Base Formula.

Transparency, Reporting & Reinvestment

A new annual reporting process will be led by the province, with opportunities for collaboration with the Provincial Police Advisory Board (PPAB), providing municipalities with clear insight into fund allocation. The PPAB—representing municipalities under 5,000, municipal districts and counties of any population and Metis Settlements—continues to provide valued input on provincial policing priorities and strategic and community safety plans. Funds collected through the PFM will contribute to the PPSA’s ongoing costs and future growth, ensuring sustained investment in frontline capacity.



Annual contributions

Each year, municipalities will receive a statement outlining their contribution amount for that fiscal year. This amount reflects all applicable modifiers—no separate adjustments are required.

Summary: What this means for your municipality

The renewed PFM represents a more equitable approach to cost sharing. Key benefits include:

- Predictability – through phased implementation and ministerial discretion
- Fairness – via a revised formula reflecting demand and capacity
- Recognition – of local circumstances through new modifiers
- Transparency – through enhanced annual reporting

Municipal shares are calculated using the formula, adjusted by applicable modifiers and communicated annually.

Questions can be directed to Public Safety and Emergency Services at: abpfm@gov.ab.ca

December 23, 2025

RE: 2026 FortisAlberta Inc. Distribution Tariff

This letter is to advise that on December 17, 2025, the Alberta Utilities Commission (AUC) issued Decision 30274-D01-2025: FortisAlberta Inc. Annual Performance-Based Regulation Rate Adjustment, approving updates to FortisAlberta's Distribution Tariff effective January 1, 2026.

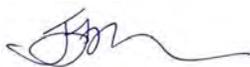
FortisAlberta's 2026 Distribution Tariff is comprised of its Customer and Retailer Terms and Conditions of Electric Distribution Service, Fee Schedule, Customer Contribution Schedules and Rates, Options and Riders Schedules, available at www.fortisalberta.com.

To support your business planning activities for this coming year, we have attached a sample of estimated bill impacts to show the total percentage change from December 2025 to January 2026 for each rate class based on consumption and demand. These values include transmission, distribution, and energy charges, where energy charges are based on EPCOR Energy Alberta Inc.'s Rate of Last Resort. Additionally, we have provided an excerpt of FortisAlberta's 2026 Maximum Investment Levels (Table 1), which represent the maximum approved amount that FortisAlberta may invest in a new or upgraded service.

Changes to FortisAlberta's Distribution Tariff for 2026 take into account a variety of factors and adjustment mechanisms related to inflation, capital funding, benefit-sharing provisions, and other adjustments, as determined and approved by the AUC. You may learn more about the AUC's 2024-2028 Performance-Based Regulation Plan for Alberta Electric and Gas Distribution Utilities in Decision 27388-D01-2023, available at www.auc.ab.ca.

We appreciate the opportunity to keep you informed of these updates. As your trusted electric system distribution provider, FortisAlberta is dedicated to serving you and is excited about continuing our valued partnership. If you require further information or have any questions with respect to FortisAlberta's 2026 Distribution Tariff, please feel free to contact your dedicated Stakeholder Relations Manager.

Sincerely,



Jennifer MacGowan
Director, Stakeholder Engagement



Sample of Average Monthly Bill Impacts by FortisAlberta Inc. Rate Class

(Includes Energy, Retail, Distribution and Transmission Rates, and Riders based on values approved by the Alberta Utilities Commission for Q4-2025 and Q1-2026)

Monthly/Seasonal Bill							
Rate Class	Description	Consumption Usage	Demand Usage	Dec 2025 Bill	Jan 2026 Bill	\$ Difference	% Change
		300 kWh		\$102.48	\$103.32	-\$0.84	0.8%
11	Residential	640 kWh		\$170.17	\$171.16	-\$0.99	0.6%
		1,200 kWh		\$281.64	\$282.87	-\$1.23	0.4%
		200 kWh	5 kVA	\$137.53	\$140.13	-\$2.60	1.9%
21	Farm (Breakered) (Closed)	1,400 kWh	10 kVA	\$423.34	\$430.58	-\$7.24	1.7%
		7,500 kWh	25 kVA	\$1,760.37	\$1,788.75	-\$28.38	1.6%
		700 kWh	10 kVA	\$326.67	\$332.72	-\$6.04	1.8%
22	Farm (Demand Metered)	3,000 kWh	20 kVA	\$882.43	\$897.56	-\$15.12	1.7%
		15,000 kWh	60 kVA	\$3,543.79	\$3,601.16	-\$57.37	1.6%
		6,000 kWh	20 kW	\$2,411.56	\$2,491.70	-\$80.15	3.3%
26	Irrigation (Seasonal Bill)	15,000 kWh	33 kW	\$4,955.61	\$5,132.36	-\$176.76	3.6%
		45,000 kWh	100 kW	\$14,855.02	\$15,386.02	-\$531.00	3.6%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$4,130.54	\$4,200.78	-\$70.24	1.7%
33	Streetlighting (Non-Investment)	7,900 kWh	20,000W	\$2,370.43	\$2,392.23	-\$21.80	0.9%
38	Yard Lighting	5,000 kWh	12,000 W	\$2,688.07	\$2,727.58	-\$39.51	1.5%
Rates 31, 33 and 38 are based on 100 HPS Lights in assorted fixture wattages.							
		1,083 kWh	5 kW	\$285.64	\$294.17	-\$8.52	3.0%
41	Small General Service	2,165 kWh	10 kW	\$525.91	\$542.18	-\$16.27	3.1%
		10,825 kWh	50 kW	\$2,448.06	\$2,526.29	-\$78.24	3.2%
		2,590 kWh	7.5 kW	\$742.11	\$759.43	-\$17.32	2.3%
45	Oil and Gas Service	5,179 kWh	15 kW	\$1,353.27	\$1,387.43	-\$34.16	2.5%
		25,895 kWh	75 kW	\$6,242.54	\$6,411.45	-\$168.91	2.7%
		32,137 kWh	100 kW	\$3,744.23	\$3,865.96	-\$121.73	3.3%
61	General Service	63,071 kWh	196 kW	\$7,306.66	\$7,544.66	-\$238.01	3.3%
		482,055 kWh	1,500 kW	\$55,558.54	\$57,371.45	-\$1,812.91	3.3%
		500 kWh		\$387.67	\$412.05	-\$24.38	6.3%
62	EV Fast Charging Station Service	1,000 kWh		\$723.00	\$770.83	-\$47.83	6.6%
		3,000 kWh		\$2,064.27	\$2,205.91	-\$141.64	6.9%
		824,585 kWh	2,500 kW	\$94,044.18	\$92,257.28	\$1,786.90	-1.9%
63	Large General Service	1,529,769 kWh	4,638 kW	\$166,257.69	\$162,820.17	\$3,437.52	-2.1%
		3,298,338 kWh	10,000 kW	\$347,365.66	\$339,788.47	\$7,577.20	-2.2%
65	Transmission Connected Service	The Distribution Component will increase from \$50.240044/day to \$50.619440/per day. The Transmission Component is the applicable rate of the Alberta Electric System Operator (AESO).					



Customer Contribution Schedules

Table 1 - Excerpt

2026 Maximum Investment Levels for Distribution Facilities When the Investment Term is 15 years or more

Type of Service	Maximum Investment Level
Rate 11 Residential	\$3,168 per service
Rate 11 Residential Development	\$3,168 per service, less FortisAlberta’s costs of metering and final connection
Rate 21 and 22 Farm, and Rate 23 Grain Drying	\$6,787 base investment, plus \$971 per kVA of Peak Demand
Rate 26 Irrigation	\$6,787 base investment, plus \$1,080 per kW of Peak Demand
Rate 31 Street Lighting (Investment Option)	\$3,493 per fixture
Rate 38 Yard Lighting	\$966 per fixture
Rate 41 Small General Service	\$6,787 base investment, plus \$1,080 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$6,787 base investment, plus \$1,080 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service and Rate 62 Electric Vehicle Fast Charging Service	\$6,787 base investment, plus \$1,080 per kW for the first 150 kW, plus \$135 for additional kW of Peak Demand
Rate 63 Large General Service	\$122 per kW of Peak Demand, plus \$134 per metre of Customer Extension

Notes: Maximum investment levels are reduced if the expected Investment Term is less than 15 years, as specified in Table 2.



January 5, 2026

Summer Village of Nakamun Park
 Box 1250
 Onoway, AB
 T0E-1V0

Dear Council:

Lac Ste. Anne East End Bus Society has considered challenges in operations due to inflationary increases. The Society has depended on FCSS funding to subsidize trips for seniors to reduce isolation by increasing socialization. As you are aware, many community groups request FCSS funding and funding levels to EEB have shifted in some communities. There were no funding increases in 2025.

In 2025 to adjust to the economic pressures, EEB Society Board members have:

- increased single trip fees from \$18.00 to \$20.00
- increased patron portion of booked trips by 10%.

In 2025 the funding format transitioned to a per Capita rate of \$6.78 per Capita. To meet the operational needs of the service for 2026, the board has authorized an increase to \$7.50 per Capita to member municipalities. The Summer Villages contribute \$375.00 voluntarily toward operational costs as well.

Per Capital Rate	\$ 7.50			
	LSAC	Onoway	Alberta Beach	Summer Villages
Population	7628	966	864	
2026 Rate	\$ 57,210.00	\$ 7,245.00	\$ 6,480.00	\$ 4,125.00
Operating Add On	\$ 4,000.00	\$ 5,000.00	\$ 3,600.00	
Operating Sub Total	\$ 61,210.00	\$ 12,245.00	\$ 10,080.00	\$ 4,125.00

We recognize the additional contributions of the partner municipalities, without financial and operational assistance, this service would not be feasible.

We thank you for your continued support and championing transit options for rural Albertans in our region.

Best Regards,

Jennifer Thompson
 Chief Administrative Officer
 Town of Onoway