

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK,
 IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY MARCH 24, 2026 AT 2:00 P.M. AT THE
 WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

	PRESENT	<p>Mayor: Keith Pederson Deputy Mayor: Robert Charter Councillor: Raymond Gertz (via Zoom)</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (via Zoom) Sandra Schneider, Administrative Assistant Dwight Moskalyk, Municipal Advisor/former CAO (from 4:30 p.m. to 5:01 p.m.) Shelley Vaughan, FCSS Coordinator (from 3:50 p.m. to 4:02 p.m.)</p> <p>Attendee(s): Tony Sonnleitner, Development Officer (from 2:00 p.m. to 3:07 p.m.)</p> <p>Appointments: Ahsan Javed, Insurance Advisor, Andrew Riley, Regional Manager, Alberta Municipalities</p> <p>Absent: N/A</p> <p>Public Works: N/A</p> <p>Public at Large: 0 in person, 0 via Zoom</p>
1.	CALL TO ORDER	<p>Mayor Pederson called the meeting to order at 2:00 p.m.</p> <p>Mayor Pederson stated the Land Acknowledgement, as presented.</p>
2.	AGENDA 18-26	<p>MOVED by Mayor Pederson that the agenda for the March 24, 2026, regular meeting of Council be approved, as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 19-26	<p>MOVED by Deputy Mayor Charter that the minutes for the Tuesday January 20, 2026 regular meeting of Council be approved, as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENT	<p>2:05 p.m. Ahsan Javed, Insurance Advisor, Andrew Riley, Regional Manager, Alberta Municipalities – discussion on the current policy as it currently stands and to discuss options and plans available that Council may consider changing, especially for liability coverage.</p>

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	20-26	<p>MOVED by Mayor Pederson that the presentation from Ahsan Javed, Insurance Advisor and Andrew Riley, Regional Manager with Alberta Municipalities, be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>Mr. Javed and Mr. Riley left the meeting at 2:35 p.m.</p>
5.	BYLAW	N/A
6.	<p>ADMINISTRATION /PUBLIC WORKS REPORTS</p> <p>21-26</p> <p>22-26</p> <p>23-26</p>	<p>MOVED by Deputy Mayor Charter to have legal counsel proceed with following up on 26STOP03-23 and 26STOP04-23 which were not complied with and that all legal costs incurred due to this matter be invoiced to the property owner AND FURTHER THAT if any invoice is not paid within 30 days of issuance, that these costs be added to tax roll 5098 and 5099 as needed.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Charter to have legal counsel proceed with following up on 25STOP11-23 which was not complied with and that all legal costs incurred due to this matter be invoiced to the property owner AND FURTHER THAT if any invoice is not paid within 30 days of issuance, that these costs be added to tax roll 5032 as needed.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Pederson that Council accepts the Administration and Public Works reports for information, as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Development Officer Tony Sonnleitner left the meeting at 3:07 p.m.</p>
7.	<p>BUSINESS</p> <p>24-26</p> <p>25-26</p>	<p>MOVED by Mayor Pederson that in consideration of the severe weather on February 17, 2026 and the Summer Villages Regional Emergency Management Partnership Functional Exercise being scheduled for March 16-18, 2026, Council ratify changing the February 17, 2026 and March 17, 2026 Regular Council Meeting to Tuesday, March 24, 2026, commencing at 2:00 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Charter that Council change the Regular Council Meeting date from the 3rd Tuesday to the 4th Tuesday of each month commencing May 26, 2026 at 2:00 p.m.</p> <p style="text-align: right;">CARRIED</p>

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26-26		<p>MOVED by Mayor Pederson that the attendance of Mayor Pederson and Deputy Mayor Charter to the Summer Villages of Lac Ste. Anne County East (SVLSACE) meeting dated March 21, 2026 from 9:00 a.m. to 12:00 p.m. in Alberta Beach and virtually be ratified.</p> <p style="text-align: right;">CARRIED</p>
27-26		<p>MOVED by Deputy Mayor Charter to authorize the appointment of Capital Region Assessment Services Commission's (CRASC's) Assessment Review Board (ARB) Chairman – Raymond Ralph, Certified ARB Clerk – Gerryl Amorin, Certified Panelists: Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, Roland Merkosky and Raymond Ralph as a part of the Assessment Review Board program.</p> <p style="text-align: right;">CARRIED</p>
28-26		<p>MOVED by Deputy Mayor Charter that the Summer Village of Nakamun Park continue to utilize TAXervice Inc. to manage tax arrears recovery on the Summer Village's behalf for a term of three (3) years, beginning January 1, 2026 to December 31, 2028.</p> <p style="text-align: right;">CARRIED</p>
29-26		<p>MOVED by Deputy Mayor Charter that the proposal provided by Peden Safety Consulting for a Health and Safety Orientation Development be approved, as presented and that these costs be covered through reserves.</p> <p style="text-align: right;">CARRIED</p>
30-26		<p>MOVED by Councillor Gertz that the email from Digital Rose, our current technical resource, on being unable to work with Wordpress (our website platform) be accepted for information, and that the Summer Village ask Mark Miller if he would like to administer the summer village's website AND FURTHER THAT if Mr. Miller is unwilling to do so, to bring the matter back to the next meeting.</p> <p style="text-align: right;">CARRIED</p>
31-26		<p>MOVED by Mayor Pederson that the summer village invoice the owner of tax roll 5623 for costs incurred with respect to the enforcement order issued to their property which was not complied with, specifically Patriot Law invoices 14143 in the amount of \$556.43 and 14142 in the amount of \$775.00, and FURTHER if this invoice is not paid within 30 days that these costs be added to tax roll 5623.</p> <p style="text-align: right;">CARRIED</p>
32-26		<p>MOVED by Mayor Pederson that Council acknowledge receipt of the February 6, 2026, email from Brian Hartman of Lac Ste. Anne County acknowledging the ability to use the County's waste tokens will end July 1, 2026, and that the Summer Village continue with its efforts to find alternative sources to handle its solid waste removal.</p> <p style="text-align: right;">CARRIED</p>

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	33-26	<p>MOVED by Deputy Mayor Charter that the email from a resident with respect to a Music in the Park event be hosted by the summer village as it has in the past be accepted for information and FURTHER that the following events be scheduled:</p> <ol style="list-style-type: none"> 1. Music in the Park/Annual Information Meeting; and 2. 60th Anniversary BBQ Picnic <p>The dates for each event are to be brought back to the next meeting.</p> <p style="text-align: right;">CARRIED</p> <p>Shelly Vaughan joined the meeting at 3:50 p.m.</p>
	34-26	<p>MOVED by Deputy Mayor Charter that the information and discussion regarding the Family and Community Support Services (FCSS) accountability framework be accepted for information; FURTHER that FCSS funding be allocated as follows:</p> <ul style="list-style-type: none"> • Camp Nakamun - \$250.00 • East End Bus - \$100.00 • Legion - \$250.00 • Nakamun Fun day – \$1,189.00 • ODAS - \$250.00 • Stettin Nakamun Hall - \$250.00 • Unallocated - \$595.50 <p style="text-align: right;">CARRIED</p> <p>Shelley Vaughan left the meeting at 4:02 p.m.</p>
	35-26	<p>MOVED by Mayor Pederson to authorize Council to attend the West Inter Lake District (WILD) Water Commission 2026 annual meeting, May 4th, 2026 at 6:30 p.m. at Alberta Beach Seniors Centre.</p> <p style="text-align: right;">CARRIED</p>
	36-26	<p>MOVED by Mayor Pederson that the February 20, 2026 Alberta Community Partnership Grant Approval letter for the Regional Asset and Land Management Strategy be accepted for information and FURTHER THAT the project proceed with MPE Engineering.</p> <p style="text-align: right;">CARRIED</p>
	37-26	<p>MOVED by Mayor Pederson that the request by Chief Dave Ives of Fire Services International Ltd. to ask for Summer Village of Nakamun Park’s help in establishing communication with the Summer Village of Sandy Beach and Sunrise Beach to see if they would be interested in joining the Mutual Aid Fire Agreement be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

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	<p>38-26</p> <p>39-26</p> <p>40-26</p>	<p>MOVED by Deputy Mayor Charter that the resignation letter of the public works foreperson be accepted for information and that Administration make arrangements for the return of this person’s tools from the shop, and that the summer village send a letter of thanks for the years of service to the municipality, and ratify that Administration prepared an advertisement for this position which was released in the March 17, 2026 publication of the Town & Country and the March 18, 2026 Community Voice, Zone 1 and 2 and if required, to advertise again in the week of April 6, 2026, in the same publications.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Gertz that the notice to terminate the service agreement from Jaymad Contracting Inc.be accepted for information and that Administration post on the summer village’s website and Councillor Gertz post through WhatsApp a request for people to apply for the position of Local Deputy Director of Emergency Management (DDEM).</p> <p style="text-align: right;">CARRIED</p> <p>Dwight Moskalyk joined the meeting at 4:30 p.m.</p> <p>MOVED by Deputy Mayor Charter that the Draft Municipal Corporate Plan for the Summer Village of Nakamun Park be approved as discussed at meeting time, and that the 2026 budget numbers in this Municipal Corporate Plan be approved as the Summer Village of Nakamun Park’s 2026 Budget AND FURTHER THAT Administration prepare the tax rate bylaw based on this budget as approved today, and that the 2026 Tax Rate Bylaw be brought back to the April Council meeting for consideration of all readings.</p> <p style="text-align: right;">CARRIED</p> <p>Mr. Moskalyk left the meeting at 5:01 p.m.</p>
<p>8.</p>	<p>FINANCIAL 41-26</p>	<p>MOVED by Councillor Gertz that Council accepts the payables listing, income and expense statements and bank reconciliation as at January 31, 2026, and February 28, 2026, for information, as presented this day, March 24, 2026.</p> <p style="text-align: right;">CARRIED</p>
<p>9.</p>	<p>COUNCIL REPORTS 42-26</p> <p>43-26</p>	<p>MOVED by Deputy Mayor Charter that Councillor Gertz proceed with the purchase of buoys and rope and Deputy Mayor Charter purchase the concrete for Water Safety Barriers and Water Traffic Control, costs to be covered in the 2026 budget.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Charter that Council accepts the Council Reports for information, as presented.</p> <p style="text-align: right;">CARRIED</p>

<p>10</p>	<p>INFORMATION / CORRESPONDENCE 44-26</p>	<p>MOVED by Mayor Pederson that Council accepts the following correspondence items as information:</p> <ul style="list-style-type: none"> a) FortisAlberta Inc. – January 9, 2026, email informing completion of construction on NW 17 54 04 W5. b) Village of Alberta Beach, Mayor Tara Elwood – January 20, 2026 – Letter to the Minister of Transportation and Economic Corridors, Honourable Devin Dreeshen- Emergency Response Dispatch Practices on a Provincially Significant Transportation Corridor. c) Village of Alberta Beach, Mayor Tara Elwood – January 22, 2026 – Letter to Sturgeon County, Request for Mutual Aid Agreement – Regional Emergency Services Collaboration. d) Village of Alberta Beach, Mayor Tara Elwood – January 22, 2026 – Letter to Westlock County, Request for Mutual Aid Agreement – Regional Emergency Services Collaboration. e) Village of Alberta Beach, Mayor Tara Elwood – January 22, 2026 – Letter to Barrhead County, Request for Mutual Aid Agreement – Regional Emergency Services Collaboration. f) Rural Alberta Sport Association (RASA) – January 30, 2026 – presentation provided at Lac Ste Anne County Regional Meeting concerning the Alberta Beach Sports Complex. g) Government of Alberta – February 27, 2026 - 2026 Education Property Tax Requisition Comparison Report. h) Government of Alberta, Director of Law Enforcement, C.M. (Curtis Zablocki – February 12, 2026 – Renewed Police Funding Model, Preliminary 5-year Estimate for Summer Village of Nakamun Park. i) National Police Federation, Maryanne King – February 18, 2026 – Email and Media Statement: National Police Federation Welcomes Federal Government Commitment to RCMP Contract Policing Beyond 2032. j) Fire Rescue International, Shari Ives – February 19, 2026 – change of fire call rates. k) Village of Alberta Beach, CAO Kathy Skwarchuk – February 20, 2026 – Mutual Assistance Agreement – Emergency Services with Westlock County.
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		<p>l) Government of Alberta, Assistant Deputy Minister Gary Sandberg – February 25, 2026 – 2026 Federal Census and Municipal Affairs Population List (MAPL).</p> <p>m) Lac Ste. Anne Foundation – March 3, 2026 – December 5, 2025 Board Meeting Minutes.</p> <p>n) Sturgeon County, Mayor Alanna Hnatiw – March 10, 2026 – Response to Request for Mutual Aid Agreement – Regional Emergency Services.</p> <p>o) Mathewson & Company, Asset Management Planning, Anna Trippel – March 12, 2026 – February monthly progress report.</p> <p style="text-align: right;">CARRIED</p>
<p>11. CLOSED MEETING 45-26</p> <p>46-26</p>		<p>MOVED by Deputy Mayor Charter that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 5:28 p.m. to discuss the following item:</p> <p>“Third Party Business Interest – Standstone Waste and Water Services Ltd. quotes - Access to Information Act (ATIA) Section 19”</p> <p style="text-align: right;">CARRIED</p> <p>The closed meeting recessed at 5:29 p.m.</p> <p><i>(no public were in attendance)</i></p> <p>The closed meeting re-convened at 5:30 p.m.</p> <p>The following individuals were present at the Closed Meeting: Keith Pederson Bob Charter Ray Gertz Wendy Wildman Sandra Schneider</p> <p>MOVED by Deputy Mayor Charter that Council return to an open meeting at 5:31 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed at 5:32 p.m. to allow the public to return to the meeting.</p> <p><i>(no public returned to the meeting)</i></p> <p>The meeting reconvened at 5:33 p.m.</p>

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12.	NEXT MEETING	The next Regular Council Meeting is scheduled for Tuesday, April 21, 2026, at 2:00 p.m.
13.	ADJOURNMENT	Mayor Pederson declared the meeting adjourned at 5:34 p.m.

Mayor Keith Pederson

Chief Administrative Officer Wendy Wildman

UNAPPROVED