

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Tuesday May 26, 2026 – at Wildwillow Enterprises Inc. Main Office (2317 Township Road 545, Lac Ste. Anne County, Alberta, T0E 1V0, East End Fire Hall of LSAC) – 2:00 P.M.

1. Call to Order:

a) Land Acknowledgement:

The Summer Village of Nakamun Park acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these land for centuries, and where wrongs have been done, we dedicate our efforts to moving forward in a renewed spirit of reconciliation and collaboration with our indigenous stakeholders, friends, and neighbours so that the mistakes of the past are never repeated in the future.

2. Agenda:

a) Tuesday May 26th, 2026 Regular Meeting Agenda

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(approve as presented or amended)

3. Minutes:

a) Tuesday April 21st, 2026 Regular Meeting Minutes

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Tuesday April 21st, 2026 Municipal Planning Commission Meeting Minutes

(approve as presented or amended)

4. Appointment:

- a) 2:05 p.m. – Cpl Patrick Warkentin, Royal Canadian Mounted Police (RCMP), Parkland Detachment – to introduce himself and discuss policing concerns in the Summer Village. Cpl Warkentin is also interested in any community events or festivals throughout the year the summer village is hosting.

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(that the discussion with Cpl Patrick Warkentin, Royal Canadian Mounted Police (RCMP) be accepted for information.)

Or

(some other direction as given by Council at meeting time)

- b) 3:00 p.m. – Insp. D. Choma, Lac Ste. Anne Enforcement Services – to answer questions from Council directly about services provided, specifically about signage within the summer village.

(direction as given by Council at meeting time)

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5. Bylaws/Policies:

a) **Bylaw 2026-3, Council Procedural Bylaw**

As part of the Municipal Accountability Program review in one of our other Summer Villages, a review of our Council Procedural Bylaw was cited as not meeting legislative requirements with regard to the public making submissions to Regular Council meetings, Special Council meetings and/or Public Hearings. Please refer to clause 49 on pages 10-11 of the draft bylaw (in red). These additions have received confirmation from AB Municipal Affairs that this bylaw now meets legislative requirements. We are asking for all readings of this bylaw.

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(that Bylaw 2026-3, to regulate the procedure and conduct of Council and Council Committee meetings, be given first reading (as presented or amended))

(that Bylaw 2026-3 be given second reading (as is or as amended))

(that Bylaw 2026-3 be considered for third reading (as is or as amended))

(that Bylaw 2026-3 be given third and final reading (as is or as amended))

6. Business:

a) **Asset Management Policy** – as part of the Asset Management Plan that Nakamun Park is participating in along with other Summer Villages, Council is requested to review and approve an Asset Management Policy.

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(that the Asset Management Policy for the Summer Village of Nakamun Park be approved as presented or amended)

b) **Association of Summer Villages (ASVA) Annual Conference and Annual General Meeting (AGM)**

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The 2026 Association of Summer Villages (ASVA) Annual Conference and Annual General Meeting (AGM) will take place at the Holiday Inn & Suites, Edmonton Airport & Conference Centre, Nisku, from October 15-16, 2026. To ensure that we can book hotel rooms, administration is seeking confirmation regarding Conference attendance. Council and the CAO have attended this conference in the past.

(That Council and Administration be approved to attend the 2026 Association of Summer Villages (ASVA) Annual Conference and Annual General Meeting (AGM) at the Holiday Inn & Suites,

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Edmonton Airport & Conference Centre, Nisku, from October 15-16, 2026 and FURTHER that hotels be booked at this location.)

Or

(direction as given by Council at meeting time)

- c) **Capital Region Assessment Services Commission (CRASC)** – As a participant in the Assessment Review Board (ARB) program, Council is required to appoint an additional Member that was recently certified as an ARB Member for 2026, as listed below (as per Municipal Government Act (MGA) section 454):

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Certified Panelist: Braden Lanctot

(authorize the appointment of Capital Region Assessment Services Commission's (CRASC's) Assessment Review Board (ARB) Certified Panelist, Braden Lanctot as a part of the Assessment Review Board program)

- d) **Request for Extension - Letter of No Objection – (MR3 East)** – Administration has received a request for an extension to their Letter of No Objection (LONO) to use MR3 East. Attached is a copy of the LONO previously granted. As per Policy A-COM-DOC-1 (Temporary Dock and Mooring Request Policy, attached for guidance), if approved, Council shall also stipulate a time frame for which the approval is active, ranging from the current calendar year to a maximum time of up to five (5) calendar years from the date of approval, inclusive of the current year. Typically, Council has set a time frame of three (3) calendar years.

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(approve the request for a ____ year extension to the previously approved "Letter of No Objection" time frame grant to Property Owner 5035 6th Street, resulting in a new expiry date of December 31st, 20__ AND further that _____)
(conditions to approval)

Or

(deny the request for an extension to the previously approved "Letter of No Objection" to the applicant 5035 because _____)

Or

(defer the request for an extension to the previously approved "Letter of No Objection" to the applicant 5035 to the next meeting in order for _____)

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the applicant to provide more information, specifically

e)

f)

g)

7. Financial

- a) Payables listing as of April 30, 2026
- b) Income/Expense Statement for Period Ending April 30, 2026
- c) Bank Reconciliation as of April 30, 2026

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(all items to be circulated for review during the meeting)

(approve financial items a-c as presented for information)

8. Councillor Reports

- a) Mayor
 - i. Committee Updates
 - ii. Other
- b) Deputy Mayor
 - i. Committee Updates
 - ii. Speed bumps
 - iii. Waste Collection
 - iv. Other
- c) Councillor
 - i. Committee Updates
 - ii. Other

(approve as presented for information)

9. Administration Reports

- a) Chief Administrative Officer (CAO):
 - a. MCSNet
 - b. Notice of tax arrears
 - c. TAXervice interim report
- b) Development Officer (DO)
 - a. Enforcement Report
 - b.

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(approve as presented for information)

10. Information and Correspondence

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- a) Alberta Municipalities – April 27, 2026 – Resources to increase awareness of provincial property taxes.

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- b) MCSNet – April 27, 2026 – LinkedIn article with further information containing Mayor Keith Pederson’s quote.

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- c) Alberta Municipalities – May 5, 2026 – Municipal Musings.

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- d) Summer Village Regional Emergency Management Program (SVREMP) – May 8, 2026 – Workplan Monthly Update

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- e) MCSNet – May 14, 2026 – Fibre to the Home Brochure

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- f) Alberta Municipalities – May 21, 2026 – Summer 2026 Municipal Leaders Caucus

(approve as presented for information)

11. Closed Meeting

- a)

12. Next Meeting Date

- a) The next regular council meeting is scheduled for Tuesday, June 23, 2026, at 2:00 p.m.

13. Adjournment

Upcoming Meetings:

June 23, 2026 – Regular Council meeting

June 27, 2026 – Summer Villages of Lac Ste. Anne County East (SVLSACE)

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY APRIL 21, 2026 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

	PRESENT	<p>Mayor: Keith Pederson Deputy Mayor: Robert Charter Councillor: Raymond Gertz</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Sandra Schneider, Administrative Assistant Heather Luhtala, Finance Officer via Zoom (from 2:00 p.m. to 2:35 p.m.)</p> <p>Attendee(s): Tony Sonnleitner, Development Officer (from 2:48 p.m. to 4:21 p.m.)</p> <p>Appointments: Laura Marcato, Seniuk & Marcato Chartered Professional Accountants via Zoom (from 2:05 p.m. to 2:35 p.m.)</p> <p>Absent: N/A</p> <p>Public Works: N/A</p> <p>Public at Large: 0 in person, 0 via Zoom</p>
1.	CALL TO ORDER	<p>Mayor Pederson called the meeting to order at 2:00 p.m.</p> <p>Mayor Pederson stated the Land Acknowledgement, as presented.</p>
2.	AGENDA 47-26	<p>MOVED by Deputy Mayor Charter that the agenda for the April 21, 2026, regular meeting of Council be approved, as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 48-26	<p>MOVED by Mayor Pederson that the minutes for the Tuesday March 24, 2026 regular meeting of Council be approved, as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENT 49-26	<p>2:05 p.m. Laura Marcato, Seniuk & Marcato Chartered Accountants, Summer Village Auditor (via Zoom, 2:05 p.m. until 2:35 p.m.).</p> <p>Ms. Marcato reviewed the Draft 2025 audited financial statements with Council and Administration then left the meeting at 2:35 p.m.</p> <p>MOVED by Deputy Mayor Charter that the Summer Village of Nakamun Park’s Draft 2025 Audited Financial Statements, as presented</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY APRIL 21, 2026 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

		and reviewed by Ms. Marcato of Seniuk & Marcato, be approved as presented. CARRIED Financial Officer Heather Luhtala left the meeting at 2:35 p.m.
5.	BYLAW	
	50-26	MOVED by Mayor Pederson that bylaw 2026-1, being a Bylaw to set the Special Tax Rate for Fire Protection for 2026, be given first reading as presented. CARRIED
	51-26	MOVED by Deputy Mayor Charter that bylaw 2026-1, 2026 Special Tax Rate for Fire Protection Bylaw, be given second reading as presented. CARRIED
	52-26	MOVED by Councillor Gertz that unanimous consent be given to proceed to third reading of Bylaw 2026-1 in one sitting. CARRIED UNANIMOUSLY
	53-26	MOVED by Councillor Gertz that bylaw 2026-1, 2026 Special Tax Rate for Fire Protection Bylaw, be given third and final reading as presented. CARRIED
	54-26	MOVED by Deputy Mayor Charter that bylaw 2026-2, being a bylaw to authorize the several rates of taxation imposed for all purposes for the year 2026, be given first reading as presented. CARRIED
	55-26	MOVED by Mayor Pederson that bylaw 2026-2, 2026 Tax Rate Bylaw, be given second reading as presented. CARRIED
	56-26	MOVED by Councillor Gertz that unanimous consent be given to proceed to third reading of Bylaw 2026-2 in one sitting. CARRIED UNANIMOUSLY
	57-26	MOVED by Mayor Pederson that bylaw 2026-2, 2026 Tax Rate Bylaw, be given third and final reading as presented. CARRIED
6.	BUSINESS	
	58-26	MOVED by Deputy Mayor Charter that the Summer Village of Nakamun Park agrees to an amendment to Schedule C of the

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY APRIL 21, 2026 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

		<p>Yellowhead Regional Library Master Membership Agreement to allow for a municipal levy increase from \$4.85 per capita to \$5.60 per capita effective January 1st, 2027.</p> <p style="text-align: right;">CARRIED</p>
	59-26	<p>MOVED by Deputy Mayor Charter that Administration advise MCSNet of the concerns brought up by legal counsel about using a Municipal Reserve for the location of their cabinet and to provide alternate locations for their consideration. Deputy Mayor Charter has volunteered to meet on location to discuss.</p> <p style="text-align: right;">CARRIED</p>
	60-26	<p>MOVED by Deputy Mayor Charter that the proposed Tangible Capital Asset (TCA) Policy, for the Summer Village of Nakamun Park, be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	61-26	<p>MOVED by Mayor Pederson that Council be approved to attend one of the Access to Information Act/Protection of Privacy Act (ATIA/POPA) Information sessions scheduled for Tuesday, May 5, 2026, hosted by Wildwillow Enterprises Inc.</p> <p style="text-align: right;">CARRIED</p>
		<p>Recessed at 2:57 p.m. to move into a Municipal Planning Commission meeting.</p> <p>Returned to the Regular Council meeting at 3:53 p.m.</p>
	62-26	<p>MOVED by Mayor Pederson that the Annual Information Meeting, 60th Anniversary BBQ and 2026 Music in the Park be set for Saturday, July 25, 2026.</p> <p style="text-align: right;">CARRIED</p>
7.	FINANCIAL 63-26	<p>MOVED by Councillor Gertz that Council accepts the payables listing, income and expense statements and bank reconciliation as at March 31, 2026, for information, as presented this day, April 21, 2026.</p> <p style="text-align: right;">CARRIED</p>
8.	COUNCIL REPORTS 64-26	<p>Tony Sonnleitner left the meeting at 4:21 p.m.</p> <p>MOVED by Mayor Pederson that Deputy Mayor Charter proceed with purchase and construction of a waste disposal site.</p> <p style="text-align: right;">CARRIED</p>

	65-26	MOVED by Councillor Gertz that the proposed Pickle Ball Courts project proceed with planned construction in 2027. CARRIED
	66-26	MOVED by Deputy Mayor Charter that Council accepts the Council Reports for information, as presented. CARRIED Recess from 4:53 p.m. to 4:58 p.m.
9.	ADMINISTRATION /PUBLIC WORKS REPORTS 67-26	MOVED by Mayor Pederson that Council accepts the Administration and Public Works reports for information, as presented. CARRIED
10	INFORMATION / CORRESPONDENCE 68-26	MOVED by Deputy Mayor Charter that Council accepts the following correspondence items as information: <ul style="list-style-type: none"> a) Summer Village Regional Emergency Management Partnership (SVREMP) Monthly Workplan Update – please refer to the attached April 2 email and workplan update document. b) Alberta Municipal Affairs – April 1st, 2026 letter on the modernize Alberta’s regulated property assessment framework through the Assessment Model Review (AMR). c) Lac Ste. Anne Foundation – 2026 Municipal Presentation. d) Alberta Government – Bill 26 Animal Protection Amendment Act Fact Sheet. e) Summer Village Regional Emergency Management Program (SVREMP), Monthly Update March 2026 f) Association of Summer Villages of Alberta (ASVA), Quarterly Update g) Association of Summer Villages of Alberta (ASVA), April 6, 2026 email: ASVA – ABmunis’ Police, Justice, and Emergency Management (PJEM) Committee Representative h) Alberta Municipalities, April 2, 2026 email: Bill 28 Tabled in the Assembly i) Alberta Municipalities, April 10, 2026 email: ABmunis Bill 28 – Preliminary Analysis j) Minister of Municipal Affairs, April 2, 2026 letter regarding Bill 28 – Municipal Affairs and Housing Statutes Amendment Act, 2026 k) Minister of Municipal Affairs, April 1, 2026 letter regarding the Assessment Model Review

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY APRIL 21, 2026 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

		<p>l) Municipal Affairs, Assessment Model Review: Frequently asked questions</p> <p>m) Municipal Affairs, Assessment Model Review: Policy Updates – March 2026</p> <p>n) Elected Officials Education Program, Upcoming Courses</p> <p>o) Government of Alberta, April 2, 2026 letter regarding Nakamun Park’s Policing Cost under the Police Funding Model</p> <p>p) Government of Canada – Michael Cooper, St. Albert-Sturgeon River – April 7, 2026 – Approved funding for Canada Summer Jobs program.</p> <p style="text-align: right;">CARRIED</p>
11.	CLOSED MEETING	N/A
12.	NEXT MEETING	The next Regular Council Meeting is scheduled for Tuesday, May 26, 2026, at 2:00 p.m.
13.	ADJOURNMENT	Mayor Pederson declared the meeting adjourned at 5:28 p.m.

Mayor Keith Pederson

Chief Administrative Officer Wendy Wildman

MINUTES OF THE MUNICIPAL PLANNING COMMISSION MEETING OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY APRIL 21, 2026 AT 3:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

	PRESENT	<p>Chair: Keith Pederson Vice Chair: Robert Charter Member: Raymond Gertz</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Sandra Schneider, Administrative Assistant</p> <p>Attendee(s): Tony Sonnleitner, Development Officer (from 3:00 p.m. to 3:52 p.m.)</p> <p>Appointments: Nick and Janet Bronetto (from 3:00 p.m. to 3:35 p.m.)</p> <p>Absent: N/A</p> <p>Public Works: N/A</p> <p>Public at Large: 0 in person, 0 via Zoom</p>
1.	CALL TO ORDER	Chair Pederson called the meeting to order at 3:00 p.m.
2.	AGENDA MPC 1-26	<p>MOVED by Chair Pederson that the agenda for the April 21, 2026, Municipal Planning Commission meeting be approved, as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	N/A
4.	APPOINTMENT MPC 2-26	<p>3:00 p.m. Nick and Janet Bronetto</p> <p>Mr. and Mrs. Bronetto presented their arguments to support their Development Permit Application 26DP01-23.</p> <p>Nick Bronetto and Janet Bronetto left the meeting at 3:35 p.m.</p> <p>MOVED by Vice Chair Charter that the Municipal Planning Commission for the Summer Village of Nakamun Park agree with the Development Officer’s recommendation and refuse the requested variance and the Development Permit Application, 26DP01-23, on the basis that the requested variance does not meet the test for such variance per LUB Section 16(b)(3).</p> <p style="text-align: right;">CARRIED</p>

MINUTES OF THE MUNICIPAL PLANNING COMMISSION MEETING OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY APRIL 21, 2026 AT 3:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

5.	CLOSED MEETING	N/A
6.	ADJOURNMENT	Chair Pederson declared the meeting adjourned at 3:52 p.m.

Chair Keith Pederson

Chief Administrative Officer Wendy Wildman

UNAPPROVED

From: Warkentin, Patrick (RCMP/GRC) <patrick.warkentin@rcmp-grc.gc.ca>
Sent: February 10, 2026 2:12 PM
To: cao@svnakamun.com
Subject: Meeting with counsel

Good afternoon,

As we discussed on the phone yesterday, I would like to come introduce myself to the counsel at one of their upcoming meetings.

I would like to hear from them on policing concerns for Nakamun Lake and bring those concerns back to Parkland detachment to see how best to address them.

I am also interested to know if Nakamun Lake has a any community events or festivals throughout the year.

Please advise of upcoming counsel dates where I can attend.

Regards,

Pat



Cpl Patrick Warkentin
Supervisor / Investigator
Parkland Detachment
patrick.warkentin@rcmp-grc.gc.ca
(825)220-2000

**A BYLAW OF THE SUMMER VILLAGE OF NAKAMUN PARK IN THE
PROVINCE OF ALBERTA TO REGULATE THE PROCEDURE AND
CONDUCT OF COUNCIL AND COUNCIL COMMITTEE MEETINGS.**

WHEREAS, the Council of the Summer Village of Nakamun Park considers it expedient and desirable for effective governance to regulate the procedure and conduct of Council, Councillors and others attending Council and Council committee meetings in the Summer Village of Nakamun Park;

AND WHEREAS, the Council of the Summer Village of Nakamun Park recognizes the need to promote effective participation in local governance by all stakeholders, including councillors, administration, formal delegations before council and committees, and the public in general, and therefore is agreeable to accommodating electronic means of participation herein, in accordance with Section 199 of the Municipal Government Act;

NOW THEREFORE, the Council of the Summer Village of Nakamun Park hereby enacts as follows:

Citation

1. This Bylaw may be cited as the "The Procedure Bylaw".

Definitions

2. In this bylaw:
 - a) "CAO" means the Chief Administrative Officer or their delegate, for the Summer Village of Nakamun Park;
 - b) "Closed Meeting" means a part of the meeting closed to the public at which no resolution or Bylaw may be passed, except a resolution to revert to a meeting held in public;
 - c) "Council" means the Mayor and Councillors of the Summer Village of Nakamun Park for the time being elected pursuant to the provisions of the *Local Authorities Election Act* and the *Municipal Government Act* whose term is unexpired, who have not resigned and who continue to be eligible to hold office under the terms of the related provincial legislation;
 - d) "Delegation" means any person that has permission of Council or the CAO to appear before Council or a committee of Council to provide pertinent information and views about the subject before Council or Council committee;
 - e) "Deputy Mayor" shall mean the member selected by Council to preside at a meeting of Council in the absence of the Mayor;
 - f) "Electronic Means" shall be as defined in the Municipal Government Act, Section 199(1)(a), specifically meaning an electronic or telephonic communication method that enables all persons attending a meeting to hear

- and communicate with each other during the course of the meeting;
- g) "FOIP" means the Freedom of Information and Protection of Privacy Act of Alberta;
 - h) "Mayor" shall mean the member selected by Council at the Organizational meeting to hold that position and to preside at a meeting of Council;
 - i) "Member" means a Councillor or person at large appointed by Council to a committee of Council;
 - j) "Meetings" means meetings of Council and Council committees, and in keeping with the interpretation of Section 199(1)(b) of the Municipal Government Act, shall include hearings;
 - k) "Municipality" means the Municipality of the Summer Village of Nakamun Park, a municipal corporation of the Province of Alberta and includes the area contained within the boundaries of the Municipality;
 - l) "Recess" means to take a short break in the order of business or an Agenda item of a meeting with the intent of returning to that order of business or Agenda item at the same meeting;
 - m) "Virtual Participation" means, in reference to participation in a meeting, attendance through an approved Electronic Means of communication.

Application

- 3. This bylaw applies to all members attending meetings of Council and committees established by Council of the Municipality.

Severability

- 4. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

General

- 5. The General Duties of Council shall adhere to the duties and responsibilities contained within Section 153 of the MGA as set out in Appendix A.
- 6. The General Duties of the Chief Elected Official shall adhere to the duties and responsibilities contained within Section 154 of the MGA as set out in Appendix B.
- 7. No Member of Council shall direct or interfere with the performance of any work for the Municipality and shall seek all information through the office of the Chief Administrative Officer or their designate.
- 8. Members of Council shall subscribe to the Code of Conduct for Members of Council as set out in the Summer Village of Nakamun Park's Code of Conduct

Bylaw.

9. A breach of any section of this Bylaw by any Member of Council may place the Member of Council in the position of censure by Council.
10. Public Hearings held with respect to bylaws, when required or when requested by Council, will be held prior to second reading. Public Hearings required under Part 17 of the Municipal Government Act shall be accessible via Electronic Means and conducted in accordance with the procedures set out in Appendix C.

Meetings

11. The regular meetings of Council shall be established by resolution of Council at its annual organizational meeting and shall prescribe the intended date (or recurring day of the month), time and location of the meeting, respecting the availability of current council and the expressed desire to make public engagement as convenient as reasonably possible.
12. Special meetings of Council shall be established as required by Council according to the provisions of the Municipal Government Act and the public shall be given notice.
13. Council, by resolution, may establish other Council meeting dates.
14. The meetings of Council committees shall be established by resolution of each committee and the public must be given notice or advertised as required by the provisions of the Municipal Government Act.
15. The times for the beginning of Council committee meetings shall be set by resolution of each committee.
16. As soon after the hour of which the meeting was called, and a quorum is present, the Mayor shall take the chair and call the meeting to order.
17. In a case where the Mayor is not in attendance within fifteen (15) minutes after the hour of which the meeting was called, and a quorum is present, the Deputy Mayor shall call the meeting to order.
18. If a quorum is not present within thirty (30) minutes after the time fixed for the meeting, the CAO shall record the names of the members present and the meeting shall stand adjourned until the next meeting;
19. Recordings: Council or Council committee meetings may not be filmed or voice-recorded.

20. Other Recordings: Any other person may not use a mechanical or electronic recording device at a public Council or Council Committee Meeting or a Public Hearing. All such devices must be removed from the meeting room.
21. Recording Devices: No concealed electronic recording devices, including but not limited to cellular telephones, are permitted at any meetings.

Conduct of Meetings

22. Each member or delegate, as the case may be, shall address the chair but shall not speak until recognized by the chair.
23. The presiding officer with the approval by resolution of the members, may authorize a person in the public gallery to address members only on the topic being discussed at that time and within the time limits specified by the presiding officer.
24. A resolution does not require a seconder.
25. A resolution may be withdrawn at any time before voting subject to no objection from any member, as the case may be.
26. The following resolutions are not debatable by members:
 - a) adjournment
 - b) to take a recess
 - c) question of privilege
 - d) point of order
 - e) to limit debate on a matter before members
 - f) on division of a question
 - g) postpone the matter to a certain time
 - h) to table the matter
27. The Mayor or presiding officer may enter into any debate and make resolutions in the same manner as any member without relinquishing the chair.
28. Where an item has been brought before Council, the same item cannot be tabled more than three times.
29. Where a matter or issue has been brought before Council, the same matter or issue cannot be heard more than three times unless there is new information be presented about the issue or matter.
30. Where a question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately when any member so requests or when the presiding chair so directs.

31. Whenever the presiding officer is of the opinion that a motion is contrary to the rules and privileges of Council, he/she shall inform the member thereof immediately, before putting the question, and shall cite his reasons applicable to the case without argument or comment.
32. The Mayor or presiding officer shall preserve order and decorum and shall decide questions or order, subject to an appeal to the Council by resolution. Decisions of the presiding officer shall be final unless reversed or altered by a majority vote of members present.
33. In all cases not provided for in the proceedings of the Council, a two-thirds majority of Council shall determine to uphold the ruling of the presiding officer or not as the case may be.
34. When a motion has been made and is being considered by Council no other motion may be made and accepted, except:
 - a) a motion to refer the main question to some other person or group for consideration
 - b) a motion to amend the main question
 - c) a motion to table the main question
 - d) a motion to postpone the main question to some future time
 - e) a motion to adjourn the meeting, provided that a motion to table shall not be debated except as to the time when the matter will again be considered.
35. After any question is finally put by the Mayor or other presiding officer no member shall speak to the question, nor shall any other motion be made until after the result of the vote has been declared. The decision of the Mayor or the presiding officer as to whether the question has been finally put shall be conclusive.
36. Any member of the Council can call for a recorded vote, the names of those who vote for and those who vote against the motion shall be entered in the minutes. A request for a recorded vote must precede the voting on a motion.
37. Voting on all matters shall be done by raising of the hand in such a clear manner that they may be easily counted by the presiding officer. Where applicable, such as in an electronic meeting, verbal confirmation of Member votes shall be offered at the prompt of the Chair; in such cases votes in-favour shall be called out as "aye," and votes in opposition to the motion shall be called out as "nay."
38. Council may adjourn from time to time to a fixed future date any regular or special meeting of Council that has been duly convened but not terminated. The object of adjourning is to finish the business that the meeting was called to transact in the first place, but which has not been completed.

39. In accordance with section 197 of the Municipal Government Act, a formal motion will be made to go to a "Closed Meeting" session, identifying Division 2 Parts 16 to 29 (Exceptions to Disclosure) of the Freedom of Information and Protection of Privacy Act, or the relevant section(s) of the Act, or any Act with may replace or succeed or supersede the Freedom of Information and Protection of Privacy Act. When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to an open meeting of a council or council committee held in public. No minutes, notes, or recordings of the discussions will take place during a Closed Meeting session and any printed reports provided to Council will be retrieved by the CAO. After the closed meeting discussions are completed, any members of the public who are present outside the meeting room must be notified that the meeting is now open to the public, and a reasonable amount of time must be given for those members of the public to return to the meeting before it continues. Where a council or council committee closes all or part of a meeting to the public, the council or council committee may allow one or more other persons to attend, as it considers appropriate, and the minutes of the meeting must record the names of those persons and the reasons for allowing them to attend.

Delegations

40. A person or a representative of any delegation or group of persons who wish to bring any matter to the attention of Council, or who wish to have any matter considered by Council shall address a letter or other written communication to the Council outlining the subject to be discussed. The letter shall be signed by the correct name of the writer; the address of the writer, the phone number of the writer and, if available, the email address of the writer and delivered or mailed to the CAO. The letter must arrive by 1:00 p.m. on a business day at least five (5) days immediately preceding the meeting at which it is to be presented. If the person wishes to appear before Council on the matter it shall be stated in the letter.
41. Delegates shall be granted a maximum of fifteen (15) minutes to present the matter outlined in the letter. Where the presiding officer determines that additional time shall be granted to a delegation the length of the extension shall be specified and the presiding officer may limit the time. The number of times that a member or delegate may speak on the same question or resolution is three (3) times, having due regard to the importance of the matter.
42. Delegations that have not submitted a letter in accordance with section 41 may be granted a brief opportunity to outline the matter they wish to present to Council, and following that outline, the presiding officer and members shall determine if the delegation is to be granted time under section 42 to present the matter outlined.

43. Members of the public who constitute the gallery in the Council Chambers during a Council meeting may not address Council without permission of the Council, shall maintain order and quiet, and shall not applaud or otherwise interrupt any speech or action of members of Council. Should the behavior of a member or members of the gallery become unruly, they shall be required to leave the meeting immediately.
44. Council shall hear all delegations that have brought their items of business onto the agenda in the order in which they are placed on the agenda or the order may be changed by a majority vote of members present. All rules of Council in this Bylaw shall apply to each and every member of the delegation. Delegations shall have fifteen (15) minutes for presentation.

Provision for Attendance and Participation by Electronic Means

45. In accordance with the provisions of Section 199 of the Municipal Government Act, Council herein provides that meetings of council, including committee meetings and public hearings, may be conducted by Electronic Means, when deemed necessary to do so for the effective and expedient governance of the municipality and engagement with the public, at the discretion of Council.
 - a) In exercising its discretion, Council may provide for the following meetings inclusive of Electronic Means:
 - i. A full virtual meeting, by which all parties that are, or may wish to be, participating in the meeting shall have a common point of access to the virtual meeting through approved electronic means; or,
 - ii. A hybrid virtual meeting, at which some of the participants may be authorized to participate through approved electronic means. The availability of a hybrid virtual meeting does not create an obligation, nor does it restrict the ability, to provide virtual access to the general public as in the hybrid model the council chamber remains an effective point of access for the general public.
 - iii. Notwithstanding the forgoing or any other part of this Bylaw, in accordance with section 199(2) of the Municipal Government Act, all Public Hearings held in accordance with Part 17 of the Act shall provide access and participation via Electronic Means.
 - b) In exercising its discretion, Council shall prioritize the use of hybrid, rather than full, virtual meetings such that where possible the use of electronic means is limited to use by those active parties in the meeting, including councillors, administration and formal delegations who cannot be in physical attendance.

- c) In all cases, Electronic Means shall be used only where the location of remote access is reasonably able to support its use. The ability to access remotely is not a guarantee that access will be assured or that business will be detained for input by those with an intermittent connection. Where fulfilling a statutory obligation under Part 17 of the Municipal Government Act, requiring access by Electronic Means, the municipality shall ensure the location of the meeting is reasonably able to facilitate a sustained Electronic Means access.
- i. Failure to establish or maintain Electronic Means shall be deemed grounds for the meeting to be abandoned or a continuance sustained by adjournment to another date and time, subsequently approved by council and meeting the same requirements for public advertising as originally prescribed, a determined by a majority vote.
- d) In meeting the standards of 45(c), above, when Electronic Means are used in a meaning, should connection be interrupted, suspended, terminated, or any other mechanical or technological error or omission cause an interruption of access via Electronic Means originating from the host device (the municipality), the meeting shall be recessed to resolve the matter. The municipality shall have 15 minutes to establish connection, whereas if such time passes and connection is not established, the Chair shall invite a motion to either (a) consider the meeting abandoned for lack of Electronic Means, or (b) that the meeting proceed but not adjourn until after such time as council has established, advertised and facilitated a supplementary meeting so as not to disenfranchise affected parties.
- i. If the meeting is declared abandoned, all material, presentations and testimony introduced shall be struck and when a new meeting is held all parties shall have the same rights, duties and obligations to participate in the meeting as if it was the originating meeting.
 - ii. If the meeting is recessed with a continuance, the municipality shall harbour and preserve the material, presentations, testimony and comments from the originating meeting and include same in the official record. Those parties that had participated in the original meeting shall be considered to have exercised their right, and those that did not will be allowed to participate in this new meeting.
- e) A Councillor shall be deemed present for the meeting for the duration of the meeting, in all or in portions, for which their connection is active.
- f) The Presiding Officer shall, on the Call to Order of the meeting, declare

to the meeting that there is, or may be, participation by Electronic Means, and shall ask the recording secretary to confirm any virtual attendees by seeking confirmation of:

- i. Those voting members or councillors present;
- ii. Those administration present;
- iii. Those delegations that may be present; and
- iv. The general count of those public present.

46. In providing for Electronic Means, the Council authorizes the following electronic means for virtual participation in meetings:
 - a) Telephone participation, both traditional landline and cellular mobile participation;
 - b) Personal or Work Computer or Tablet, via virtual participation applications or programs initiated by the municipality;
 - c) Other means as may become commonly accepted and deemed safe by the municipality as technology advances.
 - d) The access codes or numbers for participating electronically shall be distributed along with the agenda of the meeting in the same manner by which the agenda is circulated (email, website, and/or contained on the physical copy of the agenda).
47. If participating by Electronic Means, a Councillor shall be required to make their presence known in accordance with the following:
 - a) On initially joining the meeting, shall declare their full name to the acknowledgement of the Chair of the meeting, and if possible confirm their participation by live video display.
 - b) When participating making a motion, or participating in debate, the virtually attending member shall verbally request the floor from the Chair, and may be assisted in garnering the attention of the Chair by the moderator or recoding secretary or other administrative officer present in the meeting.
 - c) When speaking, and when voting on matters, the virtually attending member should, when feasible pending service connection, turn their live display video on.
 - d) In voting on a matter, the virtually attending party, or parties, shall be called on by the Chair to give their vote verbally, one at a time, following the call of the question and voting by those parties that may be attending the meeting physically.

- e) If the matter being voted on is a question requiring a secret ballot, the virtually attending party, or parties, shall be permitted to either email or text message their ballot to the Chief Administrative Officer, or Designated Officer or Clerk, and have it received and counted as in the normal fashion. In exercising this option, virtually attending members shall be permitted not more than 5 minutes from the time voting is declared "open" by the Chair to submit their vote; late receipts will not be accepted and shall be deemed an absent vote.
 - f) When a council member or other participant is included in a Closed Session meeting and participating by Electronic Means, the virtually attending member shall be asked to verbally confirm to the Chief Administrative Officer, or designate, that they are attending the Closed Session alone.
48. When making access by Electronic Means available to the general public:
- a) Notwithstanding the discretion given to Council in Section 45, above, and in accordance with Section 199 (2.1) of the Municipal Government Act, all Public Hearings held in accordance with a Part 17 provision of the Municipal Government Act (i.e. public hearings) shall include an option for Electronic Access and participation, and this option shall be regulated as any other meeting held inclusive of Electronic Means, as prescribed under this Bylaw.
 - b) The access codes and numbers for the approved Electronic Means shall be contained within the meeting notice and agenda for the meeting and distributed by the same means used to circulate the notice of meeting and agenda, including on the website where applicable.
 - c) Except where public participation is expressly allowed, such as a public hearing, public participants shall be muted and may be disconnected from the meeting by the moderator of the meeting for disruptions due to noise, unauthorized comment or any disruptions which hampers the effective conduct of the meeting, at the discretion of the Chair.
 - d) Where public participation does involve receiving comment from the public, such as in a public hearing or open gallery provision, comments will be received verbally in a manner of order determined by the Chief Administrative Officer based first on requests to speak received before the meeting, concurrently during the meeting (for example in the "chat box" of the electronic means platform, and then finally any last comments arising from the floor. The conduct of these comments shall be respectful and follow the same decorum and process as if made in physical attendance.
49. When making submissions for a Regular or Special Council Meeting, or Public

Hearing:

- a) Regular or Special Council Meeting: members of the public may make submissions by forwarding same via email or mail to the administration office, or by dropping off at the administration office, as per the timelines outlined in this bylaw, or to the Chair or administration at the time of the meeting if deemed acceptable as per the Chair of the meeting.
- b) Public Hearing: members of the public may make submissions by forwarding same via email or mail to the administration office, or by dropping off at the administration office, prior to the public hearing, or by handing to the Chair or administration at the time of the public hearing.

Motion to Recess

- 50. The Chair, without a Motion, may Recess the meeting for a specific period of no more than ten (10) minutes.
- 51. Any Councillor may move that Council Recess for a specific period.
- 52. After the Recess, business will be resumed at the point where it was interrupted.
- 53. A Recess will follow a motion to go into closed session and a Recess will precede a motion to come out of closed session.

Rules of Order

- 54. Any matter of meeting conduct which is not herein provided for shall be determined in accordance with "Roberts Rules of Order," as revised from time to time.

Agenda and Order of Business

- 55. Prior to each meeting, the CAO shall prepare a statement of the order of business to be known as the "Agenda" of all matters to be brought before Council. To enable the CAO to do so, all documents and notice of delegation, intended to be submitted to the Council, shall be received by the CAO not later than 1:00 p.m. on a business day at least five (5) days before the meeting.
- 56. The CAO shall place at the disposal of each member a copy of the agenda and all supporting materials not later than 4:30 p.m. two (2) days before the meeting.
- 57. Where the deadlines in section 54 and 55 are not met, the agenda and support

materials shall be deemed to be acceptable when the agenda is adopted at the meeting.

58. The business intended to be dealt with shall be stated in the agenda in the following order where applicable:
1. Call to Order
 2. Land Acknowledgement
 3. Agenda Adoption
 4. Minutes Adoption
 5. Appointments
 6. Bylaws/Policies
 7. Business
 8. Financial
 9. Council Reports
 10. Administration Reports
 11. Information & Correspondence
 12. Closed Meeting
 13. Next Meeting Date
 14. Adjournment
59. The order of business established in section 57 shall apply unless altered by the presiding officer with no objection from members, or otherwise determined by a majority vote of the members present, and the vote upon a matter of priority of business shall be decided without debate.
60. Standing Committees of Council shall be established and governed by policy or bylaw approved by Council. Where appropriate authority is delegated to a Standing Committee, such committee and its mandate shall be established by bylaw.

Recording of the Minutes

61. The CAO may delegate any duties to a recording secretary but shall accept all responsibilities of the duties.
62. If a member of Council arrives late, leaves before the meeting is adjourned, or is temporarily absent from the meeting, it shall be so recorded in the minutes.
63. After each meeting, the CAO shall prepare a statement of what was done at the meeting which will be known as the "Minutes" of the meeting. The minutes will be the written record of the proceedings of the meeting and will be a record of what was done at the meeting, and not what was said at the meeting.

Bylaws

64. Where a bylaw is presented to Council for enactment, the CAO shall cause the

number and the short title of the bylaw to appear on the Agenda in the appropriate place.

65. Every bylaw shall have three separate and distinct readings.
66. After a member has made the motion for the second reading of the bylaw Council may:
 - a) debate the substance of the bylaw; and
 - b) propose and consider amendments to the bylaw.
67. A proposed amendment shall be put to a vote and if carried shall be considered as having been read a first time and incorporated in the bylaw.
68. Unless the members present at a meeting unanimously agree that a bylaw may be presented to Council for a third reading at the same meeting at which it has received two readings, the bylaw shall not be given more than two readings at one meeting.
69. Where required by provincial statute, a bylaw shall be advertised or submitted to the electorate for voting as set out in the relevant statutes.
70. Bylaws shall not be repealed, amended or suspended, except so far as the terms thereof themselves permit, unless it is repealed, amended or suspended by:
 - a) a Bylaw unanimously passed at a regular or special meeting of the Council at which all members thereof are present; or
 - b) a Bylaw passed at a regular meeting of Council, pursuant to a notice in writing given and openly announced at the preceding meeting of the Council and setting out the terms of the substantial effect of the proposed Bylaw.

Website

71. The Regular Council Meeting agenda will be posted on the Summer Village website, as well as any links for access via Electronic Means, as applicable, prior to the Council meeting after it is prepared and distributed to Council
72. Special Council Meeting agendas will be posted on the Summer Village website prior to the Special Council Meeting after it is prepared and distributed to Council.
73. Unapproved meeting minutes are to be posted on the Summer Village website within seven (7) business days of the meeting.
74. Approved minutes are to be posted on the Summer Village website within seven (7) business days of the meeting.

75. Other items will be posted on the Summer Village website as directed by the CAO or designate.

This Bylaw repeals Bylaw #2025-8 and comes into full force and effect upon third and final reading.

READ a first time this 26th day of May, 2026.

READ a second time this 26th day of May, 2026.

UNANIMOUS CONSENT to proceed to third reading this 26th day of May, 2026.

READ a third and final time this 26th day of May, 2026.

SIGNED this 26th day of May, 2026.

Mayor, Keith Pederson

Chief Administrative Officer, Wendy Wildman

SUMMER VILLAGE OF NAKAMUN PARK
APPENDIX A

Municipal Government Act Division 3
Duties, Titles and Oaths of Councillors

General duties of Councillors
153

Councillors have the following duties:

- (a) to consider the welfare and interests of the municipality as a whole and to bring to council's attention anything that would promote the welfare or interests of the municipality;
- (a.1) to promote an integrated and strategic approach to intermunicipal land use planning and service delivery with neighbouring municipalities;
- (b) to participate generally in developing and evaluating the policies and programs of the municipality;
- (c) to participate in council meetings and council committee meetings and meetings of other bodies to which they are appointed by the council;
- (d) to obtain information about the operation or administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer;
- (e) to keep in confidence matters discussed in private at a council or council committee meeting until discussed at a meeting held in public;
- (e.1) to adhere to the code of conduct established by the council under section 146.1(1);
- (f) to perform any other duty or function imposed on Councillors by this or any other enactment or by the council.

SUMMER VILLAGE OF NAKAMUN PARK
APPENDIX B

Municipal Government Act Division 3
Duties, Titles and Oaths of Councillors

General duties of chief elected official
154

- (1) A chief elected official, in addition to performing the duties of a Councillor, must
 - (a) preside when in attendance at a Council meeting unless a bylaw provides that another Councillor or other person is to preside, and
 - (b) perform any other duty imposed on a chief elected official by this or any other enactment or bylaw.
- (2) The chief elected official is a member of all Council committees and all bodies to which Council has the right to appoint members under this Act, unless the Council provides otherwise.
- (3) Despite subsection (2), the chief elected official may be a member of a board, commission, subdivision authority or development authority established under Part 17 only if the chief elected official is appointed in the chief elected official's personal name.

1994 cM-26.1 s154;1995 c24 s21

SUMMER VILLAGE OF NAKAMUN PARK
APPENDIX C

Public Hearing Procedure

Policy

Council may adopt a procedure for statutory public hearings.

Council shall abide by the underlying principles for statutory public hearings. The process will adhere as closely to the procedures outlined as possible although Council may adjust the process in order to accommodate a smooth flow of the proceedings provided that there is adherence to the underlying principles.

Council may follow this process for those non-statutory public hearings on issues that Council determines would benefit from public input.

Public Hearing Principles:

These principles shall apply only to the process for bylaws or resolutions that require a public hearing or that Council determines would benefit from a public hearing, and not to other bylaws or resolutions:

1. Council shall hear any person, group of persons, or persons representing them, who claims to be affected by a proposed bylaw or resolution and who has complied with the procedures outlined by Council.
2. Council, by majority vote, may decide to hear from any person other than those outlined in principle number 1.
3. The public hearing shall be held at a regular or special meeting of Council.
4. The public hearing shall be held before second reading of a bylaw or before Council votes on a resolution.
5. After the public hearing, Council may pass the bylaw or resolution, or make any amendments that it considers necessary.
6. If Council determines that the amendments to a bylaw or resolution that requires a statutory public hearing have changed the intent of the bylaw, Council shall re-advertise the public hearing, and commence with first reading of the bylaw again.

Public Hearing Procedures

Definitions

1. "Chair" refers to the Presiding Officer officiating the Public Hearing
2. "Secretary" refers to the CAO or his/her designate

SUMMER VILLAGE OF NAKAMUN PARK PUBLIC HEARING

Date Time

Bylaw #

INTRODUCTION & PROCEDURES

1 (Chair) "The following Public Hearing is held pursuant to the Municipal Government Act"

2 (Chair) "The following rules of conduct will be followed during the Public Hearing:"

Presentation should be brief and to the point

The order of presentation shall be

o Entry of written submission

o Comments from the Gallery

o Those supporting the Bylaw

• In Person

• Electronic Means

o Those opposing the Bylaw

• In Person

• Electronic Means

o Any other person deemed to be affected by the Bylaw

• In Person

• Electronic Means

The Public Hearing purpose is "to receive comments from any interested parties on the proposed Bylaws"

"I hereby declare the Public Hearing relating to Bylaw **** open"

3 (Secretary) "The purpose of Bylaw **** is to amend ***.

First Reading was given to Bylaw **** on (insert date) •

Notice of this Public Hearing was advertised on the website, on the (insert various method of advertising) in the week of (insert date)

The following written comments have been received to (insert date)

- 4 (Chair) "Are there any late written submissions relating to the Bylaw?"
(Note: If there are any, the secretary to read letter into record)
"Comments from the **** Department"

"Is there anyone who supports the Bylaw and wishes to speak?" "Is there anyone who opposes the Bylaw and wishes to speak?"

"Is there anyone deemed to be affected by the Bylaw and wishes to speak?"

- 5 (Chair) "Are there any further comments from the **** Dept."

- 6 (Chair) "Do the Councilors have any further questions"

- 7 (Chair) "If not, I hereby declare this Public Hearing relating to Bylaw **** be closed and will adjourn this Public Hearing.

Asset Management Policy

(Draft for Council Consideration)

1. Purpose

The purpose of this policy is to establish a consistent and transparent framework for managing municipal assets in accordance with The Municipal Government Act (Alberta) and other applicable provincial legislation. The policy makes sure that the Village's assets are managed responsibly to provide safe, reliable, and affordable services to both permanent residents and the significant seasonal population that visits Nakamun Park.

2. Scope

This policy applies to all municipal assets owned, operated, or managed by the Summer Village of Nakamun Park, including but not limited to:

- **Land**
- **Land Improvements**
- **Buildings**
- **Machinery & Equipment**
- **Vehicles**
- **Engineered Structures**

Given the Village's limited staffing and financial capacity, asset management activities will be scaled appropriately to available resources.

3. Guiding Principles

- **Service Delivery:** Assets exist to support essential municipal services. Decisions will focus on maintaining realistic, affordable service levels aligned with community needs.
- **Lifecycle Approach:** Assets are managed from acquisition through operation, maintenance, renewal, and eventual disposal, to maximize useful life and minimize unexpected failures.
- **Financial Sustainability:** Asset decisions will balance affordability with risk and performance. Long-term planning will consider the Village's limited tax base, seasonal population fluctuations, and constrained operating budget.
- **Risk Management:** The Village prioritizes critical assets—such as wastewater infrastructure, roads, and drainage systems—to reduce risks to public safety, environmental protection, and service continuity.
- **Transparency & Accountability:** Council and administration make asset decisions openly, supported by clear documentation, reporting, and communication with residents.
- **Integration:** Asset management will be integrated with the Village's strategic planning, budgeting, emergency planning, and regulatory obligations.

4. Roles & Responsibilities

Council:

- Approves this policy and sets strategic direction.
- Defines acceptable service levels in consultation with administration.
- Approves budgets, capital plans and long-term financial strategies.

Administration:

- Implements this policy and maintains the asset registry.
- Provides annual reporting on asset conditions, replacement values, risks, and service levels.
- Advises Council on priorities, funding needs and regulatory requirements.
- Ensures asset management practices are scaled to the Village's staffing and financial capacity.

Staff:

- Operate and maintain assets in accordance with defined service levels.
- Report on asset condition, failures, and operational issues.
- Support data collection for the asset registry.

5. Service Levels

- Service levels are defined by Council, based on community expectations, affordability, and regulatory requirements.
- Service levels reflect the Village's small size, limited staffing, and seasonal fluctuations in demand.
- Service levels are reviewed regularly and adjusted as needed.

6. Lifecycle & Financial Management

- Asset decisions consider total lifecycle costs, not just initial purchase price.
- Renewal and replacement planning are proactive to reduce service disruptions and emergency repairs.
- Financial planning includes reserves, grant opportunities, and long-term strategies to support asset renewal within the Village's limited fiscal capacity.
- The Village will pursue partnerships and regional collaboration where beneficial and necessary.

7. Risk Management

- Risks to service delivery are identified, assessed, and managed.
- Critical assets—such as wastewater systems, drainage infrastructure, and key transportation routes—receive priority in renewal planning.
- The Village maintains compliance with all applicable provincial and federal regulations.
- Limited staff capacity is considered when assessing operational risks

8. Monitoring & Reporting

Administration provides annual reports to Council on:

- Asset condition and performance.
- Replacement values and funding needs.
- Progress on asset management implementation.
- Reports are used to inform budget and capital planning decisions.

9. Review Cycle

This policy will be reviewed every four years, or sooner if required by legislative changes or significant shifts in municipal Council and/or priorities.



Association of Summer Villages of Alberta

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MARK YOUR CALENDARS

Every year in October, the Association of Summer Villages of Alberta (ASVA) holds its Annual Conference and Annual General Meeting (AGM).

**2026 - ASVA's Annual Conference and Annual General Meeting is Scheduled For
October 15 & 16, 2026,
Watch for Upcoming Details....**



Association of SUMMER VILLAGES OF ALBERTA

From: Gerryl Amarin <gerryl@amorinaccounting.com>
Sent: May 19, 2026 11:16 AM
Subject: Additional ARB Member - RE: Appointment of ARB Officials 2026 & Parcel Count as at Jan 1/2026 - response required

Importance: High

Good morning All:

Please note we have an additional Member that was recently certified as an ARB Member eligible to adjudicate on LARB and CARB panels:

Please have your councils appoint:

Braden Lanctot as an additional ARB Official: Certified Panelist

For clarity this is in addition to the 7 Members below, and there are no other changes.

Thank-you

Gerryl Amarin, CPA | ARB Clerk

Capital Region Assessment Services Commission (CRASC)
11810 Kingsway Avenue
Edm AB T5G 0X5
Direct: 780 297 8185



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From: Gerryl Amarin
Sent: February 2, 2026 3:05 PM
Subject: Appointment of ARB Officials 2026 & Parcel Count as at Jan 1/2026 - response required
Importance: High

Hello All,

As per 4. a. of the CRASC Participant Agreement – **please provide your municipality’s total parcel count as of Jan. 1, 2026** – no later than Feb. 15, 2026. **(Do not include DIP, Linear, Exempt, Municipal Owned and similar parcels)**

This will be used to calculate the total parcel fees due in accordance with Schedule "A" of the Agreement

Thank-you to those that have already provided their count.

As a participant in CRASC's ARB program, please be advised that your council is required to appoint the ARB Officials for 2026, as listed below:

(As per MGA section 454)

- ARB Chairman - Raymond Ralph
- Certified ARB Clerk - Gerryl Amorin
- Certified Panelists - Darlene Chartrand
Sheryl Exley
Tina Groszko
Richard Knowles
Marcel LeBlanc
Roland Merkosky
Raymond Ralph

Some of you have already requested this information.

If you have any questions concerning this request, please do not hesitate to contact me.

780 297 8185

Have a great week!

Gerryl Amorin, CPA | Manager, Finance Officer

Capital Region Assessment Services Commission (CRASC)
11810 Kingsway Avenue
Edm AB T5G 0X5
Direct: 780 297 8185



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From: [REDACTED]
Sent: May 12, 2026 11:02 AM
To: ddm@kronprinzconsulting.ca
Subject: Dock Renewal Approval
Attachments: 5035-6th Street Nakamun Drive - Dock Application Letter of No Objection - June 17, 2025 (1).pdf

Hello,

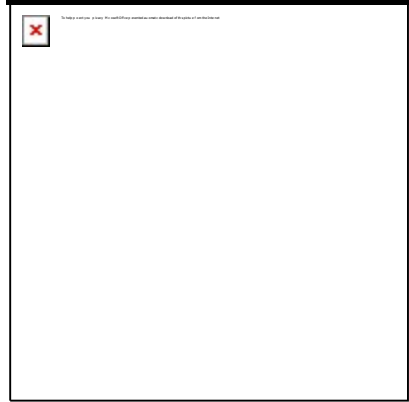
I am writing to request a renewal on my dock approval.

I have attached the prior years approval.

Thank you!

--
Stay Amazing,

[REDACTED]



[REDACTED]



June 17, 2025



Dear Shaun,

Re: Placement of a Seasonal Dock adjacent to Municipal Reserve Lands located at Lot R3 Block 3 Plan 2303MC within the Summer Village of Nakamun Park (the "Lands")

This letter is in response to your request, as the "Upland Landowner", for the placement of a Seasonal Dock adjacent to the noted "Lands" as required by Alberta Public Lands.

The Council for the Summer Village of Nakamun Park herein provides this Letter of No Objection to your application for a Temporary Field Authorization (TFA) to allow for the installation of a Seasonal Dock adjacent to the noted "Lands".

This Letter of No Objection is subject to the following conditions:

- 1) The Seasonal Dock must be placed on the **west side** of the Municipal Reserve, adhering to the setbacks on the approval. Specifically, the dock shall be on the west side of the Municipal Reserve, not less than three meters from the west property boundary and not less than six meters from any other approved mooring assigned to this Municipal Reserve. As a courtesy to other lake users, please keep the dock as close to the west side of the setback area as possible (avoid placing your dock in the middle of the parcel).
- 2) The Letter of No Objection shall be effective for a period of **one year (one season)**, expiring on December 31st, 2025, unless it is revoked or suspended earlier by the municipality. The applicant may seek renewal of the Letter of No Objection to continue their use in subsequent years.

Note: This letter is in no way to be construed as authorization to construct any works prior to obtaining required approvals through the various Provincial and Federal agencies. Further, this letter is in no way an authorization to use the "Lands" for the storage, siting or staging of activities related to the contraction, storage or use of the proposed seasonal dock.

If you have any questions or concerns, please feel free to contact the administration office at 780-967-0271.

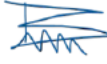
Sincerely,

Dwight Darren Moskalyk
Chief Administrative Officer
Summer Village of Nakamun Park



Summer Village Of Nakamun Park

Administrative Policy

Number	Title		
A-COM-DOCK-1	Temporary Dock and Mooring Request Policy		
Approval	Originally Approved		Last Revised
	Resolution No:	42 - 23	Resolution No:
	Date:	April 19 th , 2023	Date:

Purpose

The purpose of this policy is promote a transparent, consistent and efficient approach to the receipt, review and approval of requests related to dock and mooring placements on Nakamun Lake. This policy is not intended to supersede provincial jurisdiction, but rather reinforce the provincial approvals process for Temporary Field Authorizations in so far as the municipality's roll as an adjacent landowner on certain applications. Council wants to ensure that when the municipality has an obligation to participate in this process, there is a reasonable standard and consistent approach all parties can rely on.

Policy Statement

The Summer Village of Nakamun Park recognizes the desire for residents to participate in recreational use of Nakamun Lake, but also respects that there is a provincially regulated process in place for the approval of such uses and certain structures that may be sited in the Lake. Where the provincial approvals process for Temporary Field Authorizations now incorporates (as of 2018) the necessity to include consent (or a letter of no objection) from adjacent landowners on certain applications, and where the municipality is at times the adjacent landowner and must receive and review such requests, Council is desirous of a policy to promote a transparent and consistent approach to review same.

Standards

1. Residents must be aware, and such be reminded where necessary, that jurisdiction for matters on Nakamun Lake are under the purview of the Province of Alberta, and administrated by the designated ministry (Environment and Protected Areas, 2023). As such, the permit and approvals process for dock and mooring approvals, particularly applications for a Temporary Field Authorization, are made through the provincial department.
2. The Summer Village does not have any authority to establish or regulate the design standards, use, or location of docks or moorings within Nakamun Lake. However, the municipality does have an interest in ensuring that where the use of such installations has, or could reasonably have, an

impact on lands under the jurisdiction of the municipality a standard is established and followed to review and protect this interest for the common good of the community. In exercising this standard there must be an allowance for participation by Council, Administration, the Applicant, and where necessary the Provincial Department as this will encourage the more agreeable outcome respectful of all stakeholder interests.

3. As such, in making an application for the installation of a dock or mooring in Nakamun Lake, the following process will be encouraged:
 - a. The Applicant (person requesting the installation) shall open a file with the provincial department on the matter, and complete the necessary permit application for same. No works shall be commenced until the permit is approved. To help facilitate this the municipality will make a reasonable effort to share the most recent regulation and application links to the provincial department (website, contact information, etc.) in the annual newsletters and on the municipal website.
 - b. Where the application for a permit requires the consent of an adjacent landowner, and where that adjacent landowner is the municipality of the Summer Village of Nakamun Park, the Applicant shall request, in writing to the Chief Administrative Officer, a Letter of No Objection for their application. The request shall include details on the applicants name, contact information, intended location and design of the installation, as well as details on which municipal lands the installation are adjacent to and likely to impact. The request shall also state the timeframe (in years) the Letter of No Objection is being sought for.
 - c. On receipt of a request for Letter of No Objection, the Chief Administrative Officer will confirm receipt of the request with the Applicant and arrange to have the request placed on the next available council meeting agenda for review by Council. If requests are received within 7 days of the next regularly scheduled council meeting, it is purely at the discretion of the Chief Administrative Officer if the subject request can yet be added to that agenda, or will have to wait until the next most immediate meeting.
 - d. All requests for a Letter of No Objection shall be reviewed by Council and may be either approved, denied, or deferred for lack of information. Council shall not arbitrarily withhold review or approval of a request, but may consider relevant factors in making their decision, including:

- i. Suitability of the noted adjacent lands for the expected impact on an adjacent installation;
 - ii. Applicant status as a Resident or Property Owner in the Municipality, where favour consideration shall be preferred to residents and property owners;
 - iii. Applicant parcel status as Improved or Vacant, where favourable consideration shall be preferred to applicants who own/reside on Improved parcels rather than Vacant parcels in the municipality;
 - iv. Historical records on the applicant in same or similar past uses in the community, for example any history of excessive noise complaints, abuse of municipal property, etc.;
 - v. Where the applicant is a resident or property owner in the municipality, any outstanding administrative, development, or legal obligations that would warrant withholding an approval of a Letter of No Objection. For example, property is tax arrears, or subject to a development Stop Order or Enforcement shall be denied their request;
 - vi. Any other matter Council deems appropriate, so long as that matter is not arbitrary and can be impartially applied to the review of other applications.
- e. Having reviewed a request for Letter of No Objection, Council shall motion to approve, deny or defer a decision for lack of information. Where denied or deferred, Council shall clearly state the reason for same in the Motion. When approving a request, the Council may attach any conditions it deems appropriate relating to the use of the municipal lands (for example, requesting that the dock be located to promote access from the side of the subject parcel, rather than down the middle of it). In approving a request, Council shall also stipulate a time frame for which the approval is active, ranging from the current calendar year to a maximum time of up to five (5) calendar years from the date of approval, inclusive of the current year.
 - f. Once a decision is made by Council, the Chief Administrative Officer will make a reasonable effort to advise the Applicant of the Decision as soon as possible. As a guideline for this, the Chief Administrative Officer should make every effort to provide a reply, in writing, to the Applicant within two (2) weeks of the date of decision. If the decision is to defer for lack of information, the notice of decision should include the next council meeting date and advise that this is the next earliest time the request will be reviewed.



Summer Village Of Nakamun Park

Administrative Policy

4. In consideration of Standard 3(e), above, Council has the full discretion to approve a Letter of No Objection for any period up to five (5) calendar years such that it may deem appropriate. For all initiation application approvals (by Applicant Name, not Applicant Property), Council shall approve a one (1) year Letter of No Objection. For any consecutive subsequent years (renewals), Council may extend the approval to multiple years at its sole discretion, based on factors it deems appropriate. This will provide balance in that it cuts down on administrative time for the municipality, the applicant, and the provincial department, but also gives Council the ability to manage approvals to match the impact of same within the community.

5. Post approval obligations of the stakeholders are also important:
 - a. The Applicant shall be required to provide updated information (contact information) annually, as may be necessary for any multi-year approvals, on or before April 15th of each year. The Applicant must also provide the Municipality with a copy of the Temporary Field Authorization permit approval and any changes to same for the municipal land file within thirty (30) days of the Applicant's receipt of same.

 - b. The Municipality shall monitor the use of the subject lands in relation to the Applicant's installation as part of the regular development inspection and enforcement process. Where inconsistencies between the permit approval and the use arise, the municipality should advise the provincial department of same, and where inconsistencies between the use and the Letter of No Objection approval arise, the municipality shall arrange for a review of the matter by Council. When considering inconsistencies or changes to the use, Council shall maintain the sole discretion to honour the previous approval, amend the approval, or revoke the approval.

 - c. Failure to comply with the conditions of the permit, the Letter of No Objection or other municipal bylaw may be considered sufficient to revoke the municipality's Letter of No Objection. On review by Council of such a condition, the revoked approval shall be immediate and the notice of same shall be provided to the provincial authority as soon as possible by the Chief Administrative Officer.

Legal References:

Cross References:

Revisions:

Resolution Number	MM/DD/YY

Credit Items F: CASH - ATB

Date	Ref	Description	Amount
Apr 02,26		E-TRANSFER- FIRE RESCUE INTERN	2,061.28
Apr 02,26		E-TRANSFER- AB SENIORS CLUB	655.60
Apr 02,26		E-TRANSFER- MUNICIPAL ASSESSME	1,606.50
Apr 08,26		E-TRANSFER- GREAT WEST NEWSPAP	125.52
Apr 09,26		E-TRANSFER- YEG PARTY RENTALS	300.00
Apr 09,26		E-TRANSFER- MICHELE AASGARD	500.00
Apr 17,26		E-TRANSFER- PATRIOT LAW	1,353.61
Apr 17,26		EFT- PROVINCIAL POLICING 25\26	8,024.00
Apr 23,26		E-TRANSFER- AMSC PCARD MCRD	5.90
Apr 23,26		E-TRANSFER- TONY SONNLEITNER	512.17
Apr 23,26		E-TRANSFER- KEITH PEDERSON	1,295.00
Apr 23,26		E-TRANSFER- MARLACE PEDERSON	250.00
Apr 23,26		E-TRANSFER- WILD WATER COMMISS	488.83
Apr 23,26		E-TRANSFER-RAY GERTZ (REIMBURS)	3,147.15
Apr 24,26		DIRECT DEBIT- SANG	148.01
Apr 29,26		DIRECT DEBIT- AMSC ENERGY	1,480.29
Apr 30,26		E-TRANSFER- SENIUK & MARCATO	4,462.50
Apr 30,26		E-TRANSFER- WILDWILLOW ENTERPR	7,545.11
Apr 30,26		BANK FEES	19.80

Payment Listing - April 2026

Date	Ref	Description	Amount
Apr 21,26	1049	FCSS- ONOWAY LEGION	250.00-
Apr 21,26	1050	FCSS- EAST END BUS SOCIETY	100.00-
Apr 21,26	1051	FCSS- CAMP NAKAMUN	250.00-
Apr 21,26	1052	FCSS- ONOWAY & DISTRICT AG SOC	250.00-
Apr 21,26	1053	FCSS- STETTIN' NAKAMUN HALL	250.00-
Apr 21,26	1054	SVREMP	4,000.00-

Chq listing - April 2026

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
INCOME STATEMENT -NAKAMUN	(1)	(2)	(3)
Period 1: --- Begin	Jan 01,26	Jan 01,26	Jan 01,26
Period 1: --- End	Dec 31,26	Apr 30,26	Dec 31,26
(less) --- Type	B	A	B
Period 2: --- Begin	000 00,00	000 00,00	Jan 01,26
Period 2: --- End	000 00,00	000 00,00	Apr 30,26
--- Type			A
Ratios: % of Account			
Graphs: # of Columns,Scale	0 0	0 0	0 0

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
REVENUE			
RESIDENTIAL TAXES-(MUNICIPAL)	188,810.82	0.00	188,810.82
RESIDENTIAL TAXES-(SCHOOL)	133,549.64	0.00	133,549.64
VACANT RES. TAXES-(MUNICIPAL)	7,383.90	0.00	7,383.90
VACANT RES. TAXES-(SCHOOL)	3,192.36	0.00	3,192.36
LINEAR-(MUNICIPAL)	3,398.38	0.00	3,398.38
LINEAR-(SCHOOL)	702.00	0.00	702.00
LINEAR-(DIP)	12.53	0.00	12.53
PROVINCIAL POLICING	10,434.00	0.00	10,434.00
SENIOR FOUNDATION	11,273.80	0.00	11,273.80
MINIMUM TAX CHARGE (\$930.00)	32,218.90	0.00	32,218.90
PROTECTIVE SERV LEVY(\$134.64)	23,427.00	0.00	23,427.00
PROJECT LEVY	0.00	0.00	0.00
TOTAL TAXES	414,403.33	0.00	414,403.33
PENALTIES & COSTS ON TAXES	0.00	1,840.08	1,840.08-
INVESTMENT INCOME (INTEREST)	3,500.00	1,774.47	1,725.53
GRANT OPERATING (LGFF-O)	22,800.00	0.00	22,800.00
GRANT OPERATING (CSJ\STEP)	2,150.00	0.00	2,150.00
GRANT OPERATING (RETAIN FCSS)	1,536.00	0.00	1,536.00
GRANT CAPITAL (CCBF)	9,737.00	0.00	9,737.00
GRANT CAPITAL (LGFF) (LOAN)	13,487.00	0.00	13,487.00
GRANT CAPITAL (LGFF) (CAPPROJ)	11,480.00	0.00	11,480.00
LOAN PMNT REMAINDER (RESERVES)	13,749.00	0.00	13,749.00
LOAN PMNT INTEREST (RESERVES)	3,664.00	0.00	3,664.00
MISC.INCOME (TAX SALE 5%)	0.00	0.00	0.00
OPER PROJ FUNDING (RES)	0.00	0.00	0.00
CAPITAL PROJ FUND (LGFF) (RES)	0.00	0.00	0.00
SPECIAL PROJ FUNDING (RES)	9,800.00	0.00	9,800.00
ADMIN			
SALES OF GOODS & SERVICES	0.00	1,331.43	1,331.43-
N.S.F. FEES	0.00	0.00	0.00
TAX CERTIFICATES\SEARCHES	0.00	200.00	200.00-
GARBAGE TOKEN REVENUE	0.00	204.75	204.75-
AMSC LOYALTY	51.00	0.00	51.00
ELECTIONS TR.FR.RES	0.00	0.00	0.00
TRANS FROM RESERVE	0.00	0.00	0.00

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
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Description	2026 BUDGET	2026 ACTUALS	VARIANCE
PLANNING & DEVELOPMENT			
SUPERIOR SAFETY CODES	0.00	0.00	0.00
DEVELOPMENT PERMITS	1,024.00	0.00	1,024.00
SDAB\ASSESSMENT APPEAL	0.00	0.00	0.00
TR.FR.RES\DEF.REV	0.00	0.00	0.00
EMERGENCY SERVICES			
FIRE INCIDENT RECOVERY	0.00	0.00	0.00
ROADS			
CONDITIONAL GRANTS	0.00	0.00	0.00
GRANTS FROM LOCAL AGENCIES	0.00	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00	0.00
SEWER\WATER\DRAINAGE\UTILITIES			
CONDITIONAL GRANTS	0.00	0.00	0.00
TRANSFER FROM RESERVE	1,500.00	0.00	1,500.00
PARKS & RECREATION			
PROV GRANT (FCSS)	2,564.00	1,282.00	1,282.00
GRANT\DONATION - 50TH ANNIV	0.00	0.00	0.00
GRANT\DONATION - FORTIS	0.00	0.00	0.00
LIBRARY\TR.FR.RES	0.00	0.00	0.00
TR.FR.RES\DEF.REV (FCSS\50TH)	0.00	0.00	0.00
TOTAL REVENUE	511,445.33	6,632.73	504,812.60
REQUISITIONS			
SCHOOL	137,444.00	31,430.77	106,013.23
SENIOR FOUNDATION	11,273.80	0.00	11,273.80
UNDER\OVER UTILIZED LEVY	0.00	0.00	0.00
DIP REQUISITION	12.53	0.00	12.53
UNDER\OVER DIP LEVY	0.00	0.00	0.00
PROVINCIAL POLICING	10,434.00	0.00	10,434.00
TOTAL REQUISITIONS	159,164.33	31,430.77	127,733.56
NET REVENUE FOR MUN PURPOSES	352,281.00	24,798.04-	377,079.04

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
EXPENSE STATEMENT- NAKAMUN	(1)	(2)	(3)
--- Begin	Jan 01,26	Jan 01,26	Jan 01,26
Period 1: - End	Dec 31,26	Apr 30,26	Dec 31,26
--- Type	B	A	B
(less) --- Begin	000 00,00	000 00,00	Jan 01,26
Period 2: - End	000 00,00	000 00,00	Apr 30,26
--- Type			A
Ratios: % of Account			
Graphs: # of Columns,Scale	0 0	0 0	0 0

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
COUNCIL			
HONORARIUMS	5,530.00	350.00	5,180.00
BOARD\COMMITTEE\SVLSACE\REG	2,400.00	1,355.60	1,044.40
EDUCATION & DEV. ALLOWANCE	922.00	0.00	922.00
TRAVEL\SUBSISTENCE	1,500.00	245.00	1,255.00
ASVA CONFERENCE	3,871.00	0.00	3,871.00
ABMUNIS CONFERENCE	0.00	0.00	0.00
ABMUNIS LEADERSHIP CAUCUS	0.00	0.00	0.00
OTHER CONFERENCE\CONVENTION	1,000.00	0.00	1,000.00
PUBLIC ENGAGEMENT\SURVEYS	0.00	0.00	0.00
INTEGRITY COMMISSIONER SERV (2026 INTEGRITY COMM OUT)	0.00	0.00	0.00
TOTAL	15,223.00	1,950.60	13,272.40
ADMIN & STAFF			
ADMIN SERVICES CONTRACT	59,622.00	19,874.00	39,748.00
CAO SERVICES-DES.OFF.	0.00	0.00	0.00
CFO SERVICES-DES.OFF.	0.00	0.00	0.00
RECORDING SERVICES-DES.OFF.	0.00	0.00	0.00
GRANT MGMT SERVICES-CORE	0.00	0.00	0.00
CORPORATE PLANNING SERVICES	0.00	0.00	0.00
RECEPTION & RECORDS MGMT	0.00	0.00	0.00
MAP REVIEW\COMPLIANCE MGMT	0.00	0.00	0.00
WEBSITE MAINT & UPKEEP	0.00	224.96	224.96
STAFF DEVELOPMENT\TRAINING	0.00	0.00	0.00
STAFF BENEFITS(WCB & INSUR)	0.00	0.00	0.00
CONFERENCES & CONVENTIONS	0.00	0.00	0.00
TRAVEL & SUBSITENCE	1,536.00	0.00	1,536.00
OFFICE RENT\COMM\EQUIP\INCI	4,800.00	1,200.00	3,600.00
ADMIN SUPPORT- SCOPE CHANGE	1,000.00	990.00	10.00
TOTAL	66,958.00	22,288.96	44,669.04
ADMIN CORPORATE SERVICES			
COPY\POSTAGE\STNARY\ADVERTI	3,002.00	1,181.01	1,820.99
OFFICE EQUIP\CAPITAL PURCH	250.00	0.00	250.00
WEBSITE,E-COMM,DIG.LIC,HOST	2,750.00	48.82	2,701.18

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
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Description	2026 BUDGET	2026 ACTUALS	VARIANCE
MEMBERSHIPS (ASVA, ABMUNI, SV)	3,000.00	2,026.73	973.27
FINANCIAL SOFTWARE (NV'S)	0.00	0.00	0.00
AUDITOR SERVICES	4,300.00	4,250.00	50.00
ASSESSMENT-MASG (DES.OFF.)	6,120.00	3,060.00	3,060.00
ASSESSMENT APPEAL (CRASC)	983.00	960.20	22.80
LEGAL COUNSEL (GEN\BYLAW)	1,053.00	1,289.15	236.15-
INSURANCE	8,644.00	8,644.00	0.00
WCB (MUNICIPAL)	1,878.00	484.20	1,393.80
BENEFITS (MUNICIPAL)	0.00	0.00	0.00
FINANCIAL INST\BANK FEES	717.00	87.85	629.15
TAX REBATES & CANCELLATIONS	0.00	0.00	0.00
TOTAL	32,697.00	22,031.96	10,665.04
PROTECTIVE & EMERGENCY SERVICE			
CPO & BYLAW ENF (SERVICE)	9,441.00	0.00	9,441.00
CPO & BYLAW ENF (MILEAGE)	0.00	0.00	0.00
CPO & BYLAW ENF (OTHER)	0.00	0.00	0.00
PROVINCAL POLICE REQ (GOA)	0.00	8,024.00	8,024.00-
MOVED TO REQUISITIONS ON I\S			
2026 - 10,434			
2027 - 12,293			
2028 - 14,615			
2029 - 17,258			
2030 - 20,608			
EMERGENCY MGMT REG (SVREMP)	3,994.00	4,000.00	6.00-
EMERGENCY MGMT LOCAL DEM'S	1,229.00	250.00	979.00
EMERGENCY MGMT COURSE\TRAIN	450.00	0.00	450.00
EMERGENCY MGMT SUPPLY\KITS	0.00	0.00	0.00
FIRE & PROTECTION (BASE)	23,427.00	6,035.37	17,391.63
FIRE & PROTECTION (OPER)	0.00	0.00	0.00
FIRE & PROTECTION (OTHER)	0.00	0.00	0.00
PHYSICIAN RECRUITMENT (LSA)	0.00	0.00	0.00
TOTAL	38,541.00	18,309.37	20,231.63
PUBLIC WORKS			
PW FOREPERSON (5K)	25,000.00	0.00	25,000.00
PW SUMMER & CASUAL LABOUR	7,500.00	0.00	7,500.00
PW HIRED & CASUAL LABOUR	0.00	0.00	0.00
PAYROLL & EMPLOYEE REMIT	2,282.00	0.00	2,282.00
PW TRAINING & DEVELOPMENT	0.00	0.00	0.00
PW EXPENSES & COMMUNICATION	300.00	0.00	300.00
PW TRAVEL & SUBSITANCE	0.00	0.00	0.00
SHOP COMMUNICATIONS	0.00	0.00	0.00
SHOP UTILITIES (SANG\EPCOR)	18,000.00	4,748.70	13,251.30
SHOP FACILITY MAINTENANCE	512.00	280.00	232.00
SHOP FACILITY REPAIR\MAJOR	0.00	0.00	0.00
SHOP SUPPLIES	2,560.00	0.00	2,560.00
SHOP SAFETY\PPE	300.00	0.00	300.00
Description	2026 BUDGET	2026 ACTUALS	VARIANCE

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
ROAD GRADING & MAINTENANCE	2,048.00	0.00	2,048.00
ROAD SNOW PLOW\REMOVAL\SAND	2,048.00	0.00	2,048.00
ROAD GRAVEL & AGGREGATE	1,024.00	0.00	1,024.00
ROAD SIGN,SPEED BUMP,SAFETY	512.00	0.00	512.00
DRAINAGE CULVERT MATERIAL	0.00	0.00	0.00
PARKS\COMMON SP-TREE REMOVE	0.00	0.00	0.00
PARKS\COMMON SP-VEG MGMT	0.00	0.00	0.00
PARKS\COMMON SP-CLEANUP COM	750.00	0.00	750.00
PARKS\COMMON SP-WEED INS\AB	750.00	0.00	750.00
PARKS\COMMON SP-GEN SUPPLY	256.00	0.00	256.00
PARKS\COMMON SP-BOAT LAUNCH	0.00	0.00	0.00
PARKS\COMMON SP-FUEL	4,200.00	663.95	3,536.05
TOTAL	68,042.00	5,692.65	62,349.35
EQUIPMENT & MACHINES			
GRADER MAINTENANCE	1,536.00	0.00	1,536.00
GRADER REPAIR	768.00	0.00	768.00
SKID STEER MAINTENANCE	870.00	0.00	870.00
SKID STEER REPAIR	512.00	0.00	512.00
TRUCK MAINTENANCE	256.00	0.00	256.00
TRUCK REPAIR	256.00	0.00	256.00
MOWER MAINTENANCE	512.00	0.00	512.00
MOWER REPAIR	256.00	0.00	256.00
WEED HARVESTER MAINTENANCE	256.00	0.00	256.00
WEED HARVESTER REPAIR	154.00	0.00	154.00
ANNUAL FLEET INSPECT REPORT	1,229.00	0.00	1,229.00
OTHER EQUIP\MACHIN MAINT.	0.00	0.00	0.00
TOTAL	6,605.00	0.00	6,605.00
CIVIL UTILITIES & SERVICES			
WATER-WILD ADMIN & GOV	489.00	488.83	0.17
WATER-WILD PH 1 CAP(2039)	1,340.00	0.00	1,340.00
WATER-WILD PH 2 CAP(PAID)	0.00	0.00	0.00
WATER-WILD PH 3 CAP(PAID)	0.00	0.00	0.00
WATER-WILD PH 4 CAP(PAID)	0.00	0.00	0.00
WATER-WILD PH 5 CAP(2026)	0.00	0.00	0.00
WATER-DISTRIBUTION (N\A)	0.00	0.00	0.00
WASTEWATER-REG ADMIN & GOV	0.00	0.00	0.00
WASTEWATER-REG SYS CAPITAL	0.00	0.00	0.00
WASTEWATER-LOCAL COLLECTION	0.00	0.00	0.00
SOLID WASTE- CONTRACT(MUNI)	512.00	0.00	512.00
SOLID WASTE- CONTRACT(COMM)	0.00	212.48	212.48
SOLID WASTE- REG MEMBERSHIP	0.00	0.00	0.00
SOLID WASTE- COLLECTION	3,000.00	0.00	3,000.00
TOTAL	5,341.00	701.31	4,639.69
Description	2026 BUDGET	2026 ACTUALS	VARIANCE

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
MUNICIPAL PLAN & DEVELOPMENT			
DEV.OFFICER- CONTRACT	2,526.00	600.00	1,926.00
DEV.OFFICER-MILEAGE\EXPENSE	0.00	0.00	0.00
DEV.OFFICER-PERMIT RETENTIO	1,024.00	0.00	1,024.00
DEVELOPMENT ENFORCEMENT	6,000.00	2,447.40	3,552.60
PLANNING SERVICES- CONTRACT	0.00	0.00	0.00
PLANNING SERVICES- FEES	0.00	0.00	0.00
SDAB AGREEMENT	316.00	300.00	16.00
SDAB APPEAL HEARING FEES	0.00	0.00	0.00
SAFETY CODES QMP	1,053.00	1,000.00	53.00
LEGAL\CONSULTING FEES	0.00	0.00	0.00
TOTAL	10,919.00	4,347.40	6,571.60
COMMUNITY\REGIONAL INITIATIVES			
EAST END BUS	384.00	375.00	9.00
LIBRARY - YRL	379.00	189.15	189.85
MILESTONE ANNIV (MOVE)	0.00	0.00	0.00
REC EVENTS-CANADA\AIM\MUSIC	819.00	800.00	19.00
REC EVENTS-OTHER	0.00	0.00	0.00
FCSS GRANT- PROVINCIAL CONT	2,564.00	1,420.50	1,143.50
FCSS GRANT- MUNICIPAL CONT	641.00	0.00	641.00
COMMUNITY DONATIONS	256.00	0.00	256.00
TOTAL	5,043.00	2,784.65	2,258.35
ELECTION \ CENSUS			
ELECTION SERV-SALARY\CONTR	0.00	0.00	0.00
ADVERTISING	0.00	0.00	0.00
GOODS & SUPPLIES	0.00	0.00	0.00
CANDIDATE-TRAINING\ORIENT	0.00	0.00	0.00
ELECTION-OTHER	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00
LOANS AND LOAN REPAYMENT			
WEED HARV LOAN (INTEREST)	3,664.00	0.00	3,664.00
WEED HARV LOAN (PRINC-LGFF)	27,236.00	0.00	27,236.00
OTHER LOANS (INTEREST)	0.00	0.00	0.00
OTHER LOANS (PRINCIPAL)	0.00	0.00	0.00
TOTAL	30,900.00	0.00	30,900.00
SPECIAL PROJECTS OPERATING			
REGIONAL LIBRARY(OPL)	1,050.00	0.00	1,050.00
LUB #2022-4 REVIEWSURV&DR)	0.00	0.00	0.00
TRAFFIC\PARKING BYLAW REV	0.00	0.00	0.00
PARKING BYLAW REVIEW	0.00	0.00	0.00
Description	2026 BUDGET	2026 ACTUALS	VARIANCE

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
FIRE BYLAW REVIEW	0.00	0.00	0.00
MILESTONE ANNIVERSARY	750.00	0.00	750.00
MR REHAB PROJ (2024 - 8&9)	0.00	0.00	0.00
MOORING PLAN DEVELOPMENT	0.00	0.00	0.00
PRIVACY MGMT PLAN	1,500.00	0.00	1,500.00
ASSET MANAGEMENT PLAN	2,000.00	0.00	2,000.00
OHS COMPLIANCE	2,000.00	0.00	2,000.00
P\W TOOL KIT\CABINET REVAMP	0.00	0.00	0.00
WEED ABATEMENT PROJECT	2,500.00	0.00	2,500.00
TOTAL	9,800.00	0.00	9,800.00
OPERATING TRANSFER (TO CAPITAL)			
PROJECT COSTS NOT COVERED BY GRANTS OR RESERVES	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00
RESERVE ACCOUNTS			
RESERVES-COUNCIL	2,586.00	0.00	2,586.00
RESERVES-ADMIN	2,969.00	0.00	2,969.00
RESERVES-LEGAL	0.00	0.00	0.00
RESERVES-ELECTION	0.00	0.00	0.00
RESERVES-CPO\BYLAW	1,275.00	0.00	1,275.00
RESERVES-FIRE\FIRE PROTECT	0.00	0.00	0.00
RESERVES-COMMON SERVICES	2,125.00	0.00	2,125.00
RESERVES-WATER\WASTEWATER	1,024.00	0.00	1,024.00
RESERVES-SOLID WASTE	0.00	0.00	0.00
RESERVES-MUNI PLAN\DEVELOPM	1,024.00	0.00	1,024.00
RESERVES-REC & PARKS	512.00	0.00	512.00
RESERVES-EQUIP & MACHINES	1,816.00	0.00	1,816.00
RESERVES-GENERAL AMORT	20,664.00	0.00	20,664.00
TOTAL	33,995.00	0.00	33,995.00
CAPITAL PROJECTS			
ROADS - NAKA DR WEST (0.9KM)	0.00	0.00	0.00
ROADS - NAKA DR EAST (0.9KM)	0.00	0.00	0.00
ROADS - KARPO, HILLCREST, LANE WAY & RR23 (1.0KM)	0.00	0.00	0.00
ROADS - 4TH, 5TH, 6TH ST (0.8KM)	0.00	0.00	0.00
ROADS - 1ST, 2ND, 3RD ST (UNDEV)	0.00	0.00	0.00
ROADS - KASSIAN WAY (0.4KM)	0.00	0.00	0.00
ROADS-GENERAL (DUST CONTROL)	9,737.00	0.00	9,737.00
BRIDGE - NAKA DRIVE WEST	0.00	0.00	0.00
SHOP - FOUNDATION	0.00	0.00	0.00
SHOP - ROOF	0.00	0.00	0.00
Description	2026 BUDGET	2026 ACTUALS	VARIANCE

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
SHOP - STRUCTURE & FRAMING	0.00	0.00	0.00
SHOP - MECHANICAL & UTILITY	0.00	0.00	0.00
SHOP - LOT AND YARD	0.00	0.00	0.00
BUILD & STRUCT-SEACAN	0.00	0.00	0.00
BUILD & STRUCT-BASEBALL FENCE	0.00	0.00	0.00
BUILD & STRUCT-BENCHES	0.00	0.00	0.00
BUILD & STRUCT-FLOWER BEDS	0.00	0.00	0.00
BUILD & STRUCT-LITTLE LIBRARY	0.00	0.00	0.00
BUILD & STRUCT-PICKLEBALL CT	0.00	0.00	0.00
BOAT LAUNCH\MOORING-REHAB (RES)	0.00	0.00	0.00
BOAT LAUNCH-H20 SAFETY\CONTROL	7,000.00	2,997.29	4,002.71
SIGNS - TRAFFIC SAFETY	11,480.00	0.00	11,480.00
SIGNS - WELCOME, COMM, NOTICE BD	0.00	0.00	0.00
SIGNS - MUNICIPAL ADDRESSING	0.00	0.00	0.00
DRAINAGE - NAKA DRIVE WEST	0.00	0.00	0.00
DRAINAGE - NAKA DRIVE EAST	0.00	0.00	0.00
DRAINAGE - KARPO, HILLCREST, LANEWAY, RR23	0.00	0.00	0.00
DRAINAGE - 1ST, 2ND, 3RD ST (UND)	0.00	0.00	0.00
DRAINAGE - 4TH, 5TH, 6TH ST	0.00	0.00	0.00
GREENSPACES - MR#4004	0.00	0.00	0.00
GREENSPACES - MR#4006	0.00	0.00	0.00
GREENSPACES - MR#4007	0.00	0.00	0.00
GREENSPACES - MR#2	0.00	0.00	0.00
GREENSPACES - MR#3	0.00	0.00	0.00
GREENSPACES - MR#4	0.00	0.00	0.00
GREENSPACES - MR#5 (RES)	0.00	0.00	0.00
GREENSPACES - MR#6 (TED MCDON)	0.00	0.00	0.00
GREENSPACES - MR#7 (PW SHOP)	0.00	0.00	0.00
GREENSPACES - MR#8	0.00	0.00	0.00
GREENSPACES - MR#9	0.00	0.00	0.00
TRAILS & PATHS-NATURE (N-LK FR)	0.00	0.00	0.00
TRAILS & PATHS-SOUTH (E-BCK LN)	0.00	0.00	0.00
TRAILS & PATHS-SOUTH (W-SKI TR)	0.00	0.00	0.00
EQUIPMENT-GRADER REHAB\REPL	0.00	0.00	0.00
EQUIPMENT-SKID STR REHAB\REPL	0.00	0.00	0.00
EQUIPMENT-TRUCK REHAB\REPL	0.00	0.00	0.00
EQUIPMENT-MOWER REHAB\REPL	0.00	0.00	0.00
EQUIPMENT-WEED HARV REHAB\REPL	0.00	0.00	0.00
EQUIPMENT-TRAILER REHAB\REPL	0.00	0.00	0.00
EQUIPMENT-SHOP EQUIP REHAB\REP	0.00	0.00	0.00
WATER SYSTEM CAPITAL	0.00	0.00	0.00
WASTEWATER SYSTEM CAPITAL	0.00	0.00	0.00
OTHER CIVIL UTILITY CAPITAL	0.00	0.00	0.00
Description	2026 BUDGET	2026 ACTUALS	VARIANCE

S.V. of Nakamun Park
Bank Reconciliation Summary
As at April 30, 2026

ATB - BUSINESS ACCOUNT

Statement Balance:	\$	163,518.03
Plus Deposits in Transit:		-
Less Outstanding Cheques:		(5,100.00) (1049 to 1054)
Plus/Less Miscellaneous Items:		-
= Balance per G/L:		158,418.03
Actual G/L Balance:		158,418.03
Difference:		-

ATB - MUSH SAVINGS ACCOUNT (TAX SALE FUNDS IN TRUST - 4008)

Statement Balance:	\$	76,696.51
Plus Deposits in Transit:		-
Less Outstanding Cheques:		-
Plus/Less Miscellaneous Items:		-
= Balance per G/L:		76,696.51
Actual G/L Balance:		76,696.51
Difference:	\$	-

ATB - BUSINESS TERM LOAN (WEED HARVESTER)

Loan Balance:	\$	76,028.57
Accrued Interest:	\$	1,345.61

Date	Ref	Description	Amount	Balance
Name	A121B		Reconcile R	
Description	CASH - ATB		Date	Apr 30,26
Normal Bal	D		Balance	163,518.03
Next Ref#	0		Closing Bal	158,785.53
# of Items	7		Opening Bal	163,518.03

Date	Ref	Description	Amount	Balance
Apr 21,26	1049	FCSS- ONOWAY LEGION	250.00-	163,268.03
Apr 21,26	1050	FCSS- EAST END BUS SOCIETY	100.00-	163,168.03
Apr 21,26	1051	FCSS- CAMP NAKAMUN	250.00-	162,918.03
Apr 21,26	1052	FCSS- ONOWAY & DISTRICT AG SOC	250.00-	162,668.03
Apr 21,26	1053	FCSS- STETTIN' NAKAMUN HALL	250.00-	162,418.03
Apr 21,26	1054	SVREMP	4,000.00-	158,418.03

Date	Ref	Description	Amount	Balance
Name	A121D		Reconcile R	
Description	CASH - ATB TAX SALE 4008		Date	Apr 30,26
Normal Bal	D		Balance	76,696.51
Next Ref#	0		Closing Bal	76,696.51
# of Items	0		Opening Bal	76,696.51

Date	Ref	Description	Amount	Balance
Name	L273		Reconcile R	
Description	LOAN ACCOUNT (4900) (125K)		Date	Dec 31,25
Normal Bal	C		Balance	76,028.57
Next Ref#	0		Closing Bal	76,028.57
# of Items	0		Opening Bal	76,028.57

BALANCE SHEET	-NAKAMUN	Beg:000 00,00	End:Apr 30,26	Type: A
BALANCE SHEET	-NAKAMUN	Beg:000 00,00	End:Apr 30,26	Type: A
ASSETS				
CASH ON HAND:				
CASH - RBC BANK		0.00		
CASH - ATB		158,418.03		
CASH - ATB TAX SALE 4008		76,696.51		
CASH - (SAVINGS- RBC)		0.00		
CASH - (SAVINGS- RBC)		0.00		
INVESTED CASH - TERM DEPOSIT		0.00		
BANK - OFF-SET (GRANT CASH)		0.00		
BANK - RESTRICTED CASH		0.00		
PREPAID EXPENSES		302.75		
PETTY CASH		0.00		
TOTAL CASH			235,417.29	
ACCOUNTS RECEIVABLE:				
TAXES & GRANTS-IN-LIEU REC		24,657.91-		
RECEIVABLE FROM OTHER GOVT'S:				
GOV'T GRANTS RECEIVABLE		0.00		
TRADE ACCOUNTS RECEIVABLE		0.00		
FEDERAL - G.S.T.		2,652.31		
ALL OTHER RECEIVABLES		1,331.43		
DEPOSITS		0.00		
TOTAL ACCOUNTS RECEIVABLE			20,674.17-	
REQUISITION UNDER\OVER LEVY		0.00		
FIXED ASSETS:				
ENGINEERING STRUCTURES		485,323.18		
ACCUM.AMORT.-ENG. STRUCT.		51,112.64-		
BUILDINGS		313,207.09		
ACCUM.AMORT.-BUILDINGS		20,386.38-		
MACHINERY & EQUIPMENT		359,032.45		
ACCUM.AMORT.-MACH.&EQUIP.		85,091.97-		
VEHICLES		19,492.24		
ACCUM.AMORT- VEHICLES		19,492.24-		
LAND IMPROVEMENTS		149,611.82		
ACCUM.AMORT-LAND IMPROV.		20,613.62-		
LAND		332,957.48		
WORK IN PROGRESS		0.00		
TOTAL FIXED ASSETS			1,462,927.41	
TOTAL ASSETS				1,677,670.53
LIABILITIES				
ACCOUNTS PAYABLE (AUDITOR)		4,050.00		
ACCOUNTS PAYABLE (MISC)		0.00		
Description		Beg:000 00,00	End:Apr 30,26	Type: A

BALANCE SHEET	-NAKAMUN	Beg:000 00,00	End:Apr 30,26	Type: A
ACCOUNTS PAYABLE (VISA)		0.00		
LOAN ACCOUNT (4900) (125K)		76,028.57		
DEPOSITS: (TAXSALE 5054)		853.54		
DEPOSITS: (TAXSALE 4008)		76,696.51		
TOTAL ACCOUNTS PAYABLE			157,628.62	
DEFERRED REVENUE		0.00		
RESERVES - OPERATING:				
RESERVES- UNRESTRICTED		0.00		
RESERVES- COUNCIL		4,109.00		
RESERVES- ADMIN		4,485.00		
RESERVES- LEGAL		1,585.00		
RESERVES- ELECTION		323.08-		
RESERVES- CPO\BYLAWS		2,830.00		
RESERVES- FIRE SERVICES		3,120.00		
RESERVES- COMMON SERVICES		49,474.27		
RESERVES- WATER\WASTEWATER		1,000.00		
RESERVES- WASTE SERVICES		0.00		
RESERVES- EQUIPMENT\MACHINES		1,774.00		
RESERVES- MUNI PLAN\ENFORCE		4,120.00		
RESERVES- RECREATION & PARKS		3,620.00		
RESERVES- MSI OPERATING		4,000.00		
RESERVES - CAPITAL:				
RESERVES- INFRAST REFURB.		18,200.00		
RESERVES- EQUIP & MACHINES		27,508.00		
RESERVES- ROAD		1,500.00		
RESERVES- LGFF WEED HARV LN		56,941.14		
RESERVES- GEN.AMORT\TCA		38,369.00		
TOTAL RESERVES			222,312.33	
TOTAL EQUITY IN FIXED ASSETS			858,953.76	
L902 UNRESTRICTED SURPLUS		0.00		
L900 ACCUMULATED SURPLUS		319,281.52-		
*TO MATCH AUDIT ACCUM SURP:				
*REMOVE NV L902 BALANCE				
SURPLUS FROM PRIOR		708,860.17		
TCA ADDITIONS		102,473.31		
TCA DISPOSALS		0.00		
TCA AMORTIZATION		53,276.14-		
TOTAL SURPLUS			438,775.82	
TOTAL LIABILITIES				1,677,670.53
PROOF				0.00

[REDACTED]
Summer Village of Nakamun Park
PO Box 1250
Onoway AB T0E 1V0

Your ATB Financial Branch

[REDACTED]
4910 50 St

Onoway AB

T0E 1V0

If you have any questions, contact us at

1 800 332-8383 or visit us at

www.atb.com

A summary of your accounts on Apr 30, 2026

Deposits	Value on Apr 30, 2026
	CAD
Business Public Sector Account [REDACTED]	163,518.03
Business Public Sector Savings [REDACTED]	76,696.51
Total Deposits	\$240,214.54

Loans	Value on Apr 30, 2026
	CAD
Independent Business Loan - Revolving [REDACTED] Credit limit \$150,000.00	0.00
Business Term Loan [REDACTED]	76,028.57
Total Loans	\$76,028.57

All loan balances, with the exception of mortgage loans, do NOT include accrued interest. The above should not be relied upon for repayment purposes. Please contact your branch for a payout statement.

Find an error? Give us a call or drop by a branch. We'll take care of it.

Keep your credentials private. Never share your banking login details, passwords, or 2FA code with anyone. ATB will never ask you for these.

Description	2026 BUDGET	2026 ACTUALS	VARIANCE
LSAC CAPITAL CONTRIBUTE (LGFF)	0.00	0.00	0.00
TOTAL	28,217.00	2,997.29	25,219.71
TOTAL EXPENSES	352,281.00	81,104.19	271,176.81

To:

Subject:

Dear Mayors, Councillors, and CAOs,

Recent polling shows that only about half of Albertans know their property tax bill includes a property tax levied by the Government of Alberta. Also, fewer than 1 in 3 of Albertans are aware of the 12 per cent increase in provincial property taxes last year.

This highlights the real communication challenge that your municipality faces when having to collect both the provincial and municipal property tax.

To help you explain the difference between provincial and municipal property taxes to residents and businesses, we are sharing new resources that you can use for the upcoming tax season.

These resources include:

1. A **bill stuffer** that you can include with your tax notices. It explains the provincial property tax and the

increases in 2025 and 2026. Two versions are available:

- a. A customizable version where you can add your municipality's logo, or
- b. A version with Alberta Municipalities' logo.

2. **Customizable images** where you can show the change in provincial property tax versus your municipality's property tax in 2026. You can use the image in print materials, your website, or social media.

Download the files. The files will download as be an extractable ZIP file containing each resource. If you are unable to download the files, please email advocacy@abmunis.ca.

Exploring Other Solutions for Transparency of Property Taxes

At our Spring Municipal Leaders' Caucus last month, we talked about potential options for how municipalities could increase transparency about the municipal and provincial property tax. Previous ideas include issuing separate tax notices, using separate bank withdrawals, or using clear wording on your tax notice to help residents understand what portion of the bill goes to each level of government. While each option has potential benefits, each also comes with practical challenges. For that reason, we will continue exploring potential solutions for how the province and municipalities can collaborate to increase transparency about each government's property tax.

To learn more about the province's plan for provincial property taxes, refer to pages 8-9 in [ABmunis' Analysis of Alberta's 2026 Budget](#). Also, a reminder to keep promoting Alberta Municipalities' [Property Taxes Reimagined](#) so that your residents and businesses understand why property taxes are rising.

Updated Guide on Property Assessment and Taxation

To learn more about property assessment and taxation in general, take a few minutes to read our [updated Guide for Alberta's Municipal Leaders](#). It features answers to a dozen of the most common questions that residents will ask about property taxes so that you are more prepared to answer people.

Please send any questions to advocacy@abmunis.ca.

Thank you,

Dylan Bressey | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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 Get the app

Fiber internet is coming to Lac La Nonne, within Lac Ste. Anne County, and the Summer Villages of Nakamun Park and Birch Cove.

Lac Ste. Anne County, Nakamun Park, and Birch Cove to receive fiber internet as part of MCSnet UBF Funding



MCSnet

High Speed Internet...Everywhere

Published Apr 24, 2026

+ Follow

Homes and businesses around Lac La Nonne, within Lac Ste. Anne County, and the Summer Villages of Nakamun Park and Birch Cove will be receiving fiber internet thanks to grants received by MCSnet from the [Universal Broadband Fund \(UBF\)](#) and [Alberta Broadband Fund \(ABF\)](#).

The official announcement was made on January 30, 2026 at the Ardrossan Recreation Centre with the Honourable Buckley Belanger, Secretary of State for Rural Development, together with the Honourable Nate Glubish, Minister of Technology and Innovation of Alberta.

"Securing this funding marks a major milestone for the entire Lac Ste. Anne region. Reliable fiber internet is critical infrastructure that levels the playing field for rural businesses and families. This investment ensures our County remains a place where people can thrive, connect, and build their future. Council is proud to see this investment moving forward." **Reeve Jurgen Preugschas, Lac Ste. Anne County**

"Bringing fiber internet to rural communities is more than a technological upgrade; it is a lifeline that connects our residents to the world. With higher speeds and reliable access, we strengthen local opportunity, support economic growth, and ensure that every member of our community can participate fully in the digital future." **Mayor Keith Pederson, Summer Village of Nakamun Park**

"Mayors in many municipalities have consistently framed the expansion of fiber optic networks as a transition from a 'luxury' to an essential utility, especially in today's economy. This is a very important project for the Summer Village. We know that the residents of the Summer Village of Birch Cove increasingly need more reliable and faster internet, especially with the massive shift we've seen in the number of people working from home. And what's incredibly important for us is that this project will strengthen the Summer Village's ability to get critical information to residents. By partnering with MCSnet with the installation of fiber optics, we invest

*in our community's resilience and prosperity." **Mayor Dean Preston, Summer Village of Birch Cove***

*"As a company rooted in St. Paul, AB, we have a personal stake in seeing our neighbors succeed. This funding isn't just a line item on a balance sheet—it's a catalyst that deepens our commitment to the communities we call home. We are invested in this province, and we're excited to continue building the infrastructure that keeps rural Alberta connected." **Jerome VanBrabant, Chief Projects Officer, MCSnet***



This project is part of the Universal Broadband Fund in partnership with the governments of Canada and Alberta.

Preliminary meetings between the municipalities and MCSnet have already taken place for design and planning purposes. The project must be completed by March, 2027.

Information letters regarding Fiber-to-the-Home (FTTH) services are currently being mailed to notify eligible property owners. Additional details about this process can be found on the [MCSnet website](#).

MCSnet made the application to the Alberta Broadband Fund/Universal Broadband Fund in late 2024 for any areas that the department of [Innovation, Science and](#)

[Economic Development Canada \(ISED\)](#) deemed eligible. Many of the locations are lake properties that are difficult to serve wirelessly because of the trees and terrain.

Associated Links

- [Government of Canada Announces Recipients for UBF](#)
- [Government of Canada Press Release](#)
- [Universal Broadband Fund Webpage](#)
- [High speed internet for all Canadians](#)



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Municipal Musings

Municipal Musings: May 2026 update

Budget 2026

Budget 2026 continues to support municipalities across the province. Funding under the Local Government Fiscal Framework (LGFF) is decreasing by 2.5 per cent from the 2025 level, in line with the reduction in provincial revenues between 2022-23 and 2023-24, making \$800 million available to Alberta communities. Of that, Calgary and Edmonton will receive \$423 million and remaining local governments will receive \$377 million.

Spring 2026 Legislation

Minister Williams introduced Bill 28: the Municipal Affairs and Housing Statutes Amendment Act, 2026 on April 2, 2026. The bill proposes changes to the *Municipal Government Act (MGA)* and *Libraries Act* focused on: enabling growth and housing; assessment and property tax; governance; accountability; municipal transparency; and public institutions. Bill 28 also proposes changes relating to aggregate pit approvals (Environment and Protected Areas) and seniors lodges (Assisted Living and Social Services).

Municipal Accountability Program (MAP)

MAP Review are a multi-year process, ordered by the Minister under section 571 of the *MGA*. The program's purpose is to assist municipalities with their knowledge of mandatory legislated requirements under the *MGA*, aid municipalities in achieving legislative compliance, and provide a collaborative partnership between the ministry and municipalities. MAP is mandatory for municipalities with populations of 2,500 or less. Municipalities greater than 2,500 may request a Legislative Compliance Check by a resolution of council, or it may be offered by the department to support an amalgamation or administrative challenges.

MAP Cycle 1 ran from 2018- 2022 and saw 216 reviews. A variety of municipalities underwent a MAP review. The second cycle of MAP is wrapping up for the 2025-2026 program year. As municipalities are also wrapping up their financial year, to help with the financial items you are currently working on or even in preparing for your next MAP Review, here are our top finance gaps the ministry noticed during the second MAP cycle, in no particular order:

1. The audited financial statements must disclose designated officer salaries and benefits as a total figure and indicate the number of designated officer positions included in that total as required by Section 1(2)(C) of the Municipal Corporate Planning Regulation.
2. The Three-Year Operating Plan must include the annual surplus/deficit and the accumulated surplus/deficit as required by Section 2(c) of the Municipal Corporate Planning Regulation 192/2017.
3. Both the Three-Year Operating & Five-Year Capital Plans do not include the financial year in which the plan was prepared as a part of each plan as per Section 283.1(3&4) of the *MGA*. Note that the current year may be included but is not counted as one of the three or five years.
4. Council is required to adopt an operating or interim operating budget prior to January 1 of that calendar year, as required by Section 242(1) of the *MGA*.
5. Council is required to adopt a capital budget prior to January 1 of that calendar year, as required by Section 245 of the *MGA*.
6. The property tax rate for the assessment of Designated Industrial Property (DIP) must follow the rate established by the Ministerial Order for that year.

Meet MA!

The Municipal Financial Advisors play a key role in the day-to-day contact with the public, municipal officials and other departments and associations. Their goal is to strengthen the capacity and sustainability of municipalities and their understanding of both routine and complex municipal financial issues through advisory support, education, and the development of resource materials. In addition, the financial advisory team performs research and analysis and provides recommendations when preparing packages relating to debt limit extensions, tax sale extensions and financial monitoring. The team evaluates processes for the review and enhancement of municipal operations across the province and ensures municipalities are offered appropriate support and resources to attain legislative compliance.

Through their work, the Financial Advisors have the pleasure and opportunity to work with most of the other units across the division providing financial reviews and analysis as needed. Their focus in the upcoming months will be to help build resources and prepare municipalities for the new changes coming to the Public Sector Accounting Standards.

If you have questions, please don't hesitate to reach out. Municipal Advisors can be reached at ma.advisory@gov.ab.ca.

Upcoming Deadlines

Financial Statements: The *MGA* states every municipality is legally required to prepare and submit year end audited financial statements and financial information returns to Municipal Affairs by May 1 of the reporting year. When a municipality fails to meet these obligations, ministry staff work directly with the chief administrative officer and council to bring them into compliance.

Intermunicipal Collaboration Frameworks (ICFs): Municipalities must review their current ICFs to ensure they align with the amendments made to the legislation in May 2025. This review must be completed no later than March 31, 2027, or the review date that is in their original agreement if they have not mutually agreed to extend the review to March 31, 2027. Former members of the Calgary and Edmonton growth management boards are now required to establish ICFs with each other by November 30, 2027.

If Municipal Districts (MDs) that share a common boundary mutually determine they do not require an ICF between them, the MDs must: pass resolutions, notify the Minister they are opting out of the ICF requirement, and post on their website why an ICF is not required. If any party later determines an ICF is needed, it must inform the other party and together they must adopt an ICF within one year.

Municipalities may wish to reach out to the Capacity Services team at Municipal Affairs for support as they work to review, update, and/or develop their ICFs:

Phone: 780-427-2225

Email: municipalcollaboration@gov.ab.ca

Upcoming Engagements

Information on engagements that may impact you can be found at the links below. If you have any additional questions, please contact: ma.engagement@gov.ab.ca.

- [Assessment Model Review Engagement](#)
- [LPRT Business Process Review and Engagement](#)
- [Sub-regional Planning engagements](#)
 - [Ghost-Kananaskis Sub-regional Plan Engagement](#)
- [Flood study engagements](#)
- [Data centre levy engagement](#)
- [Police Funding Model review engagement](#)

Municipal Affairs on the Road

In March, Municipal Affairs attended the RMA Spring Convention and Alberta Municipalities Spring Municipal Leaders' Caucus. During these association events, the Minister of Municipal Affairs met with 26 municipalities.

The Minister also had a chance to meet informally with several cities, towns, and villages, across Alberta to discuss important issues related to infrastructure, municipal operations, and community concerns. Municipal Affairs attended and provided updates at the ARMAA Zone meetings that took place across the province in April.

Resources:

[Bill 28: the Municipal Affairs and Housing Statutes Amendment Act, 2026](#)

The information document is a summary of the key changes proposed in Bill 28: the *Municipal Affairs and Housing Statutes Amendment Act, 2026*.

[Annual financing report for municipalities:](#)

The report supports municipalities regarding their financial responsibilities and provides information on municipal financial returns and sample statements for municipalities and regional services commissions.

[Financial Information Return \(FIR\)](#)

The guide provides an example of a FIR using the fictional town of New Sampleford. It provides information to support municipalities in completing the required information for their financial return.

[Municipal Dashboard](#)

The municipal indicator dashboard reports the results for each indicator and displays them in one place.

[Intermunicipal Collaboration Framework Guide \(March 30, 2026\)](#)

An updated workbook, reflecting the most recent legislative amendments is now available to help municipalities develop an ICF with other municipalities, and provides tools and information based resources.



ADMINISTRATION

- **SVREMP AGENCY MEETINGS**
 - Scheduled for Wednesday, May 13, 2026 at 7 PM (Virtual)
 - Confirm - Combined Agency/Advisory September 2 or 9 In Person
 - Confirm - Combined Agency/Advisory December 2 or 9

- **REGIONAL FUNCTIONAL EXERCISE**
 - September 28 & 29, 2026 - backup dates Oct 1 & 2, 2026
 - Message sent to SVREMP Agency, Advisory and CAO's confirming revised dates

- **SVREMP ADVISORY MEETINGS**
 - Confirm - Combined Agency/Advisory September 2 or 9 In Person
 - Confirm - Combined Agency/Advisory December 2 or 9

- **DEM & DDEM REMUNERATION**
 - Bring forward for discussion with SVREMP Executive

- **FRIAA Grant - FRIAA FireSmart Program FFP-23-19**
 - Determine priorities to utilize remainder of grant funding
 - Karen - Maps - SANG Digital Map Updates - Overlays
 - Kits - Steve will obtain quotes

- **Financials**
 - 2026 Annual requisitions processed
 - Quarterly Invoices for RDEM/RDDEM processed in early April

- **Ministerial Order Revision**
 - Ministerial Order request prepared for approval by Minister Ellis

- **SVREMP 2026 ANNUAL PLAN**
 - Incorporate Bill 21 and Bill 49 verbiage / Processes / Declaration of SOLE
 - Community Evacuation Plan (review Strathcona County Plan)
 - Training

- **SANG Meeting**
 - SANG is interested in pursuing a MOA with SVREMP

 - SANG will explore opportunity to be an ALLNET User

- **ALEXIS MOA**
 - **Followup discussion and email sent to Crystal Potts 2026 04 22**

- **NAKAMUN PARK BIBLE CAMP / [Willowbend Resort](#)**

Have reached out twice to arrange for a zoom meeting for discussion regarding collaboration.

HAZARD & RISK ASSESSMENTS

- H&R Assessments have been completed for all Summer Villages
- To be scheduled and completed in May 2026
 - Alberta Beach

COMMUNICATION

- [SVREMP Website Updates](#) ongoing
- Facebook Invites to join the SVREMP page are being shared

EDUCATION AND TRAINING

- **ESS**
 - Stephen and Marlene attended virtual North Central ESNA Group Meeting
 - Janice Christiansen, Marlene Walsh and Stephen Wright attended St Albert ESS Exercise on April 9, 2026 as Observers. The purpose of this exercise was to test and activate the ESS plan. This exercise simulated the St. Albert ESS response to a scenario and provided opportunity for ESS staff to transfer ESS theory/learning into practice.
- **Parkland R.C.M.P. Dispatch Tour**
 - Tour is being organized
- **Regional Functional Exercise Planning Session - East End Boardroom**
 - LSAC: Carole Peacock; Chief Schroeder
 - SVREMP Attendees: Steve Wright; Marlene Walsh; Janice Christiansen
 - Sandhurst Consulting: Ernie Corbett; Paul Flavell
 - Upon receipt of a signed proposal additional details will be shared with SVREMP



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TESTIMONIALS



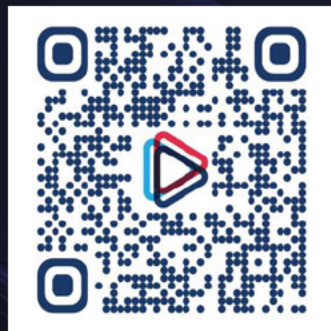
Amyotte & Sons Welding has been an MCSnet customer for over 18 years and we have always been pleased with the level of service we've received. At times in the past we experienced disruptions in the connection due to weather or other issues. Since switching to fiber, we have not had any issues with the connection. The speed is definitely faster, with no lag time when downloading or sending files or videos. As a family-owned business we always try to support local businesses as much as possible. Being able to do this with another locally owned and family-run business is great, especially when they contribute as much as they do to the local community.

- A. AMYOTTE & SONS WELDING MALLAIG, AB



The activation of our fiber is fabulous! No more wait time. We are so happy with the new service, as our daughter has speech delays and we use Zoom for speech services and on multiple devices. There is no disruption or lag time between devices. MCSnet has just simplified our lives tremendously with this service.

- NICOLE MARTIN MALLAIG, AB



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mcsnet.ca

From: Dylan Bressey <president@abmunis.ca>
Sent: May 21, 2026 9:44 AM
To: Wendy Wildman
Subject: Full Program for Summer 2026 Municipal Leaders' Caucus Now Available
Attachments: Summer 2026 MLC - Agenda - Webinar for North.pdf; Summer 2026 MLC - Agenda - In Person.pdf

Hello,

I'm pleased to share the full program for the Summer 2026 Municipal Leaders Caucus, now available in the attached document.

This year's caucus includes in-person events across the province and a virtual session for the North, featuring timely policy discussions, interactive workshops, and opportunities to connect with fellow municipal leaders. Dates and locations are:

- June 10 – Town of Vegreville
- June 12 – Town of Coaldale
- June 16 – Webinar for the North
- June 24 – City of Red Deer

Registration is now open at <https://www.abmunis.ca/events>.

I look forward to seeing you this summer.

Dylan Bressey | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

Agenda for Summer 2026 Municipal Leaders Caucus

SUBJECT TO CHANGE

June 10 – Town of Vegreville

June 12 – Town of Coaldale

June 24 – City of Red Deer

9:00 a.m. **Registration and Continental Breakfast**

10:00 a.m. **Opening remarks**

10:05 a.m. **Welcome from the Mayor of the Host Municipality**

10:10 a.m. **Welcome the MLA of the Host Constituency**

10:15 a.m. **Icebreaker Activity**

10:30 a.m. **Property Taxes Reimagined: Revenue Tools You Can Control and Looking Beyond Alberta**

Municipal leaders are increasingly looking for ways to grow revenues from tools that they can control. Some municipalities are charging different tax rates on certain types of property, and some are using local improvement taxes to pay for specific services. This session will walk you through the tools that are currently available to your council. Then we'll put on our binoculars and look at how municipalities in other provinces generate revenue. Together, we'll explore whether any of those tools could, or should, be available to Alberta councils.

11:15 a.m. **Municipal Indicators: A Slap on the Wrist or a Proactive Planning Tool?**

The Government of Alberta currently uses 13 [indicators](#) to monitor the performance of municipal governments. Like an annual report card from your teacher, your municipality is contacted if it triggers specific indicators. Alberta Municipal Affairs is questioning if improvements can be made to this system and we have some ideas. We'll use this session to collect your input on how the municipal indicators should be reformed to better serve your council in strategic planning.

12:00 p.m. **Lunch**

1:00 p.m. **Water System Viability Workshop**

This interactive workshop explores how well current water policies reflect today's realities of aging, largely underground infrastructure. Participants will share practical experiences to identify where policy supports—or falls short in—real-world decision-making. Input will help inform updates to ABmunis municipal water system viability policy.

2:00 p.m. **President's Report**

2:15 p.m. **Break**

2:30 p.m. **Stories That Matter: How Family and Community Support Services (FCSS) Makes a Difference**

Through real stories from FCSS providers, explore the tangible impact of prevention in communities across Alberta. Members will leave better equipped to advocate for increased FCSS funding and will have the opportunity to share insights to help shape ABmunis' advocacy.

3:30 p.m. **Making the Most of the Summer BBQ Season**

Learn about ABmunis' top advocacy priorities and how you – our members – can help amplify our message and advance the interest of municipalities across Alberta. The session will also provide guidance on how to effectively advocate for your communities' interests.

3:45 p.m. **Closing Remarks**

Agenda for Spring 2026 Municipal Leaders Caucus (Webinar)

SUBJECT TO CHANGE

June 16 – Webinar for the North

- 10:00 a.m. **Opening remarks and President's Report**
- 10:15 a.m. **Property Taxes Reimagined: Revenue Tools You Can Control and Looking Beyond Alberta**
Municipal leaders are increasingly looking for ways to grow revenues from tools that they can control. Some municipalities are charging different tax rates on certain types of property, and some are using local improvement taxes to pay for specific services. This session will walk you through the tools that are currently available to your council. Then we'll put on our binoculars and look at how municipalities in other provinces generate revenue. Together, we'll explore whether any of those tools could, or should, be available to Alberta councils.
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- 11:55 p.m. **Wrap Up**